

MINUTES OF LEBANON CEMETERY ADVISORY COMMITTEE MEETING

October 18, 2011 - 2:00 p.m.
Apple Valley Municipal Center

COMMITTEE MEMBERS PRESENT: Nancy Anderson, David Brueshoff, Noel Hammill,
Dave Kemp, Alan Kohls, Gary Wagner

COMMITTEE MEMBERS ABSENT: Paula Moore

OTHERS PRESENT: Cemetery Supervisor Mike Glewwe
Cemetery/Public Works Coordinator Jean Bryant

The meeting was called to order at 2:00 p.m.

APPROVAL OF AGENDA

MOTION: of Wagner, seconded by Brueshoff, approving the agenda for today's meeting as written. Motion passed unanimously.

AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

There was no one present to speak.

APPROVAL OF MINUTES – July 19, 2011

MOTION: of Kemp, seconded by Anderson, approving the minutes of the July 19, 2011, meeting, as written. Motion passed unanimously.

NEW/CONTINUED BUSINESS

Activity Report

Ms. Bryant stated an error was corrected in the second quarter report by adding one more double boulder sale. During the third quarter, there were 29 sales, 12 burials, 4 title changes, 4 transfers, and no returns to the cemetery.

Maintenance and Grounds

Mr. Glewwe reported maintenance in the third quarter consisted of routine upkeep, removal of four dead trees on the east side, removal of unapproved memorials, and much watering of trees. Upcoming preparation for winter includes plant cleanup, aerating, and dormant seeding.

Walkway and Irrigation System

Mr. Glewwe updated the committee on concreting of the boulder area path, and the water tie-in for irrigation.

General Price list Update

Ms. Bryant proposed increasing the Single Boulder to \$3,360 and to \$1,680 for the Resident Rate; and increasing the Interment/Opening Fee for Traditional Adult Vault to \$870 and Cremation Vault to \$425.

MOTION: of Kemp, seconded by Wagner, directing staff to submit the changes to the City Council for approval. Motion passed unanimously.

Volunteer Thank-You Cards

Committee members signed thank you card to the cemetery volunteers of 2011. Committee members and staff expressed their appreciation of the assistance received from the volunteers.

2012 Meeting Schedule

MOTION: of Hammill, seconded by Brueshoff, approving the 2012 meetings on January 17, April 17, July 17, and October 16. Motion passed unanimously.

MAC Convention Report

Committee Member Kemp reported on the 88th Minnesota Association of Cemeteries annual conference. Topics included what people want in death care; cremation trends; landscape maintenance; memorialization options; and cemetery property transfer, sale, and repurchase.

OTHER BUSINESS

City News Article

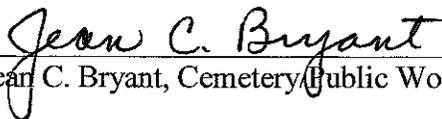
Members reviewed articles on preplanning cemetery arrangements and thanking volunteers which were published in the Fall 2011 City News.

ADJOURN

MOTION: of Hammill, seconded by Brueshoff, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 3:20 p.m.

Respectfully submitted,



Jean C. Bryant, Cemetery/Public Works Coordinator

Approved by the Cemetery Advisory Committee on January 17, 2012.