

Telecommunications Advisory Committee
City of Apple Valley
September 10, 2012
7:00 P.M. Municipal Center

Minutes

1. Call to Order

Chair Westbrook called the meeting to order at 7:00 p.m.

Members Present: Rollin Bible, Jerry Brown, Scott Hugstad-Vaa, John Magnusson,
Dale Rodell, David Westbrook

Members Absent:

Others Present: Charles Grawe, Nicholas Stepka

2. Approval of Agenda

MOTION: Mr. Brown moved, second by Mr. Magnusson, to approve the agenda as presented. Motion passed 6 – 0.

3. Approval Minutes of June 4, 2012

MOTION: Mr. Magnusson moved, second by Mr. Brown, to approve the minutes of June 4, 2012. Motion passed 4 – 0. (Mr. Bible and Mr. Hugstad-Vaa abstained)

4. 3rd Quarter Complaint Logs

Mr. Grawe said both complaints had been resolved.

5. 3rd Quarter Coordinator's Report

Mr. Grawe briefly provided a verbal update of the staff activity.

6. Franchise Renewal Update

Mr. Grawe reviewed the timeline for various elements within the renewal process. A significant element is to conduct a needs assessment. Mr. Grawe explained that such an assessment is the legal foundation for everything that the City may request of the cable company in the renewal process. A consultant was selected to conduct the assessment. Mr. Grawe said he expected a special meeting in the near future to gauge the Committee's input.

7. FCC Rulemaking and Other Franchise Issues

Mr. Grawe reported no new issues.

8. E-Commerce and Business Development Issues

There were no new issues.

9. Other Issues

There were no other issues.

10. Adjourn

MOTION: Mr. Hugstad-Vaa moved, second by Mr. Brown, to adjourn the meeting.
Motion passed 6 - 0. The meeting was adjourned at 7:21 p.m.