

MINUTES OF LEBANON CEMETERY ADVISORY COMMITTEE MEETING
October 16, 2012 - 2:00 p.m.
Apple Valley Municipal Center

COMMITTEE MEMBERS PRESENT: Tim Anderson, David Brueshoff, Noel Hammill, Dave Kemp, Alan Kohls

COMMITTEE MEMBERS ABSENT: Nancy Anderson, Paula Moore

OTHERS PRESENT: Public Works Director Todd Blomstrom
Cemetery Supervisor Mike Glewwe
Cemetery/Public Works Coordinator Jean Bryant

The meeting was called to order at 2:02 p.m.

APPROVAL OF AGENDA

MOTION: of Kemp, seconded by Brueshoff, approving the agenda for today's meeting as written. Motion passed unanimously.

AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

There was no one present to speak.

APPROVAL OF MINUTES – July 17, 2012

MOTION: of Brueshoff, seconded by Hammill, approving the minutes of the July 17, 2012, meeting, as written. Motion passed unanimously.

NEW/CONTINUED BUSINESS

Activity Report

Ms. Bryant presented the Lebanon Cemetery Activity Report for third quarter. There were 9 sales, 11 burials, no title changes, 4 transfers, and no returns to the cemetery. For the first 3 quarters of the year, there were 38 sales, 29 burials, 15 transfers, and 6 returns.

Maintenance and Grounds

Mr. Glewwe reported that routine maintenance was performed. A water main leak occurred in the parking lot island and was repaired, the annual flower beds were cleared, and the street was swept.

Volunteer Thank-You Cards

Committee members signed thank you cards to send to the 2012 cemetery volunteers: Jack Wallace, Dale and Marla Danielson, Jay and Deb Hoekstra, and Leroy and Laurel Frerichs.

Changes to Cemetery Regulations

Members reviewed the changes to the cemetery regulations, which were approved by City Council on August 9, 2012.

General Price List Update

The draft 2013 General Price List was introduced by staff. Prices were increased by 1.7% based on the Consumer Products Index, or reflect increased cost of products to the City.

MOTION: of Kemp, seconded by T. Anderson, accepting the changes to the General Price List as presented. Motion passed unanimously.

2013 Meeting Schedule

Committee members reviewed the proposed 2013 meeting schedule of January 15, April 16, July 16, and October 15.

MOTION: of Hammill, seconded by Brueshoff, approving the 2013 Meeting Schedule. Motion passed unanimously.

MAC Convention Report

Ms. Bryant and Committee Member Kemp reported on the Minnesota Association of Cemeteries convention. Sessions focused on cremation and how it is changing people's use of cemeteries for memorialization.

OTHER BUSINESS

City News Article

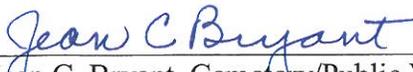
Members noted the cemetery articles in the Fall 2012 issue of City News and expressed their appreciation of having cemetery information in the newsletter.

ADJOURN

MOTION: of Kemp, seconded by T. Anderson, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 2:55 p.m.

Respectfully submitted,



Jean C. Bryant, Cemetery/Public Works Coordinator

Approved by the Cemetery Advisory Committee on January 15, 2013