

Telecommunications Advisory Committee
City of Apple Valley
December 3, 2012
7:00 P.M. Municipal Center

Minutes

1. Call to Order

Chair Westbrook called the meeting to order at 7:00 p.m.

Members Present: Rollin Bible, Jerry Brown, Scott Hugstad-Vaa , John Magnusson, Dale Rodell, David Westbrook

Members Absent:

Others Present: Charles Grawe

2. Approval of Agenda

MOTION: Mr. Brown moved, second by Mr. Magnusson, to approve the agenda as presented. Motion passed 6 – 0.

3. Approval Minutes of September 10, 2012

MOTION: Mr. Bible moved, second by Mr. Brown, to approve the minutes of September 10, 2012. Motion passed 6 – 0. (Mr. Bible and Mr. Hugstad-Vaa abstained)

4. Approval Minutes of October 22, 2012

MOTION: Mr. Brown moved, second by Mr. Magnusson, to approve the minutes of October 22, 2012. Motion passed 5 – 0. (Mr. Hugstad-Vaa abstained)

5. 4th Quarter Complaint Logs

Mr. Grawe reported no new complaints.

6. 4th Quarter Coordinator's Report

Mr. Grawe briefly provided a verbal update of the staff activity. He noted that the age, technical obsolescence, increasing failure rate, in difficult in obtaining parts with the equipment has caused all three cities to move up the timetable for wholesale equipment replacement. He said this will likely occur prior to the renewal of the franchise agreement. He also said Apple Valley had made budgeting adjustments with the franchise fee to provide adequate funding for the replacement.

7. Franchise Renewal Update

Mr. Grawe reviewed the timeline for various elements within the renewal process. The

needs assessment should be completed in late December and the contract for the financial audit review is about to be let.

8. FCC Rulemaking and Other Franchise Issues

Mr. Grawe reported no new issues.

9. E-Commerce and Business Development Issues

There were no new issues.

10. Other Issues

There were no other issues.

11. Adjourn

MOTION: Mr. Brown moved, second by Mr. Hugstad-Vaa, to adjourn the meeting. Motion passed 6 - 0. The meeting was adjourned at 7:15 p.m.