

Telecommunications Advisory Committee
City of Apple Valley
June 3, 2013
7:00 P.M. Municipal Center

Minutes

1. Call to Order

Chair Westbrook called the meeting to order at 7:00 p.m.

Members Present: Rollin Bible, Jerry Brown, Scott Hugstad-Vaa, John Magnusson,
Dale Rodell, David Westbrook

Members Absent:

Others Present: Charles Grawe

2. Approval of Agenda

Mr. Grawe requested the addition of the election of officers. Mr. Brown requested the addition of the status of the digital transition and notification.

MOTION: Mr. Brown moved, second by Mr. Hugstad-Vaa, to approve the agenda as amended. Motion passed 6 – 0.

3. Approval Minutes of March 4, 2013

MOTION: Mr. Rodell moved, second by Mr. Brown, to approve the minutes of March 4, 2013. Motion passed 4 – 0. (Mr. Hugstad-Vaa and Mr. Westbrook abstained)

4. Election of Officer

MOTION: Mr. Bible moved, second by Mr. Brown, to elect David Westbrook as Chair. Motion passed 6 – 0.

MOTION: Mr. Bible moved, second by Mr. Hugstad-Vaa, to elect Jerry Brown as Vice Chair. Motion passed 6 – 0.

MOTION: Mr. Brown moved, second by Mr. Bible, to elect John Magnusson as Secretary. Motion passed 6 – 0.

5. 2nd Quarter Complaint Logs

Mr. Grawe briefly reviewed the complaints.

6. 2nd Quarter Coordinator's Report

Mr. Grawe briefly provided a verbal update of the staff activity. He noted the cable control room equipment upgrade project has been delayed until January 2014 due to the new law exempting cities from sales tax.

7. Franchise Renewal Update

Mr. Grawe briefly reviewed the negotiating points and issues identified by the city's attorney.

MOTION: Mr. Bible moved, second by Mr. Brown, to direct staff to write a memo to the City Council outlining the negotiating issues that may require policy-maker input and provide options for possible direction. Motion passed 6 – 0.

8. FCC Rulemaking and Other Franchise Issues

Mr. Grawe reported no new issues.

9. E-Commerce and Business Development Issues

Mr. Grawe noted development along 147th Street has been proceeding rapidly.

10. Other Issues and Staff Updates

Mr. Brown asked that staff inquire with Charter as to the status of the transition from an analog hybrid to all digital signal.

11. Adjourn

MOTION: Mr. Brown moved, second by Mr. Bible, to adjourn the meeting. Motion passed 6 - 0. The meeting was adjourned at 7:36 p.m.