

MINUTES OF LEBANON CEMETERY ADVISORY COMMITTEE MEETING
January 18, 2011 - 2:00 p.m.
Apple Valley Municipal Center

COMMITTEE MEMBERS PRESENT: Nancy Anderson, Noel Hammill, Alan Kohls,
Paula Moore, Gary Wagner

COMMITTEE MEMBERS ABSENT: David Brueshoff, Dave Kemp

OTHERS PRESENT: Public Works Director Todd Blomstrom
Cemetery Supervisor Mike Glewwe
Cemetery/Public Works Coordinator Jean Bryant

The meeting was called to order at 2:00 p.m.

APPROVAL OF AGENDA

MOTION: of Anderson, seconded by Hammill, approving the agenda for today's meeting as written. Motion passed unanimously.

AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

It was noted that Floyd Berg died and was buried in Lebanon Cemetery. Mr. Berg served the cemetery for many years.

APPROVAL OF MINUTES – October 19, 2010

MOTION: of Wagner, seconded by Anderson, approving the minutes of the October 19, 2010, meeting, as written. Motion passed unanimously.

NEW/CONTINUED BUSINESS

Cemetery Advisory Committee Term Expirations – March 1, 2011
Expiring terms are Nancy Anderson, David Brueshoff, and Alan Kohls.

Update Committee Member Addresses and Phone Numbers
There were no changes.

Update Informed Consent and Release Form
There were no changes.

Activity Report

Ms. Bryant reviewed the Lebanon Cemetery Activity Report for fourth quarter and 2010, the Quarter Activity Comparison, and Lot Sales and Burials Since 1990.

Maintenance and Grounds

Mr. Glewwe reported that maintenance at the cemetery has consisted of plowing the road, keeping the columbaria area clear of snow, and blowing snow to clear areas for burials.

Cemetery Master Plan

The Committee reviewed and discussed the report "Master Plan for Expansion."

MOTION: of Wagner, seconded by Anderson, directing staff to present the updated Master Plan for Lebanon Cemetery to City Council for their consideration. Motion passed unanimously.

Accept 2010 Cemetery Report

The "2010 Cemetery Report" memo to City Council was reviewed by the Committee.

MOTION: by Hammill, seconded by Anderson, to accept the 2010 Cemetery Report and submit it to City Council. Motion passed unanimously.

2011 Goals

The 2011 goals were accepted as presented.

Emerald Ash Borer (EAB)

Mr. Blomstrom informed the Committee that there are few ash trees in Lebanon Cemetery so EAB should not present a substantial impact to the existing tree inventory.

Registry of Burials

The Committee decided not to pursue a registry.

OTHER BUSINESS

Winter 2011 City News Article

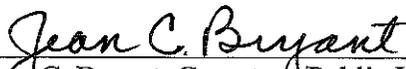
"Lebanon Cemetery: A Place for Remembrance" was published in the Winter City News.

ADJOURN

MOTION: of Anderson, seconded by Wagner, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 3:04 p.m.

Respectfully submitted,



Jean C. Bryant, Cemetery Public Works Coordinator

Approved by the Cemetery Advisory Committee on April 19, 2011.