

CITY OF APPLE VALLEY
LEBANON CEMETERY ADVISORY COMMITTEE
October 20, 2015

Minutes of the regular meeting of the Lebanon Cemetery Advisory Committee of Apple Valley, Dakota County, Minnesota, held October 20, 2015, at 2:00 p.m. at Apple Valley Municipal Center.

PRESENT: Nancy Anderson, David Brueshoff, Tanya Grawe, Jay Hoekstra, Alan Kohls

ABSENT: Tim Anderson, David Kemp

City staff members present were: Acting Public Works Director Carol Blommel Johnson, Cemetery Supervisor Mike Glewwe, and Cemetery/Public Works Coordinator Cheryl Groves.

1. CALL TO ORDER

The meeting was called to order at 2:02 p.m. by Chair Kohls.

2. APPROVAL OF AGENDA

MOTION: of Brueshoff, seconded by Hoekstra, approving the agenda for today's meeting as written. Motion passed unanimously.

3. AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

There was no one present to speak.

4. APPROVAL OF MINUTES – April 21, 2015

MOTION: of Hoekstra, seconded by N. Anderson, approving the minutes of the April 21, 2015, meeting as written. Motion passed unanimously.

5. NEW/CONTINUED BUSINESS

A. Activity Report

MOTION: of Brueshoff, seconded by Grawe, accepting the Activity Report for Second and Third Quarter. Motion passed unanimously.

B. Maintenance and Grounds

Mr. Glewwe reported that maintenance work included shutting down the irrigation system for the season, application of fall fertilizer, and cleaning up of planting areas. Concrete in the columbarium and boulder areas has been sealed, and the markings in the parking lot were repainted this year.

C. Volunteer Thank-You Cards

Committee members signed thank-you cards to be sent to the 2015 volunteers. Their assistance in the care of plants and picking up debris is greatly appreciated.

D. General Price List Update

MOTION: of N. Anderson, seconded by Hoekstra, approving the proposed changes to the General Price List and recommending that staff submit the proposed General Price List to the City Council for their approval. Motion passed unanimously.

E. 2016 Meeting Schedule

MOTION: of Brueshoff, seconded by Grawe, to accept the 2016 meeting Schedule as proposed. Motion passed unanimously.

F. Cremation Internment in Monuments

Ms. Groves shared information and photos of monuments and markers that include cremation niches for the Committee's consideration.

6. COMMUNICATIONS / UPDATES

Members reviewed the article in the Fall 2015 City News.

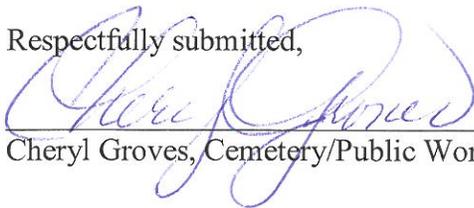
7. OTHER BUSINESS

8. ADJOURN

MOTION: of Brueshoff seconded by Hoekstra, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 2:55 p.m.

Respectfully submitted,



Cheryl Groves, Cemetery/Public Works Coordinator

Approved by the Cemetery Advisory Committee on

January 19, 2016