

**MINUTES OF LEBANON CEMETERY ADVISORY COMMITTEE MEETING**  
**January 17, 2012 - 2:00 p.m.**  
**Apple Valley Municipal Center**

**COMMITTEE MEMBERS PRESENT:** Nancy Anderson, David Brueshoff, Noel Hammill,  
Alan Kohls, Paula Moore, Gary Wagner

**COMMITTEE MEMBERS ABSENT:** Dave Kemp

**OTHERS PRESENT:** Public Works Director Todd Blomstrom  
Cemetery Supervisor Mike Glewwe  
Cemetery/Public Works Coordinator Jean Bryant  
Ron Kohls, Resident

The meeting was called to order at 2:00 p.m.

**APPROVAL OF AGENDA**

MOTION: of Hammill, seconded by Brueshoff, approving the agenda for today's meeting as written. Motion passed unanimously.

**AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA**  
There were no items.

**APPROVAL OF MINUTES – October 18, 2011**

MOTION: of Hammill, seconded by Anderson, approving the minutes of the October 18, 2011, meeting, as written. Motion passed unanimously.

**NEW/CONTINUED BUSINESS**

**Cemetery Advisory Committee Term Expirations – March 1, 2012**

Expiring terms are Dave Kemp and Gary Wagner. Committee Member Wagner indicated he will not seek another term. Thanks was expressed for the service he has provided to Lebanon Cemetery.

**Update Committee Member Addresses and Phone Numbers**

Members indicated changes.

**Update Informed Consent and Release Form**

Members with changes completed this form.

**Activity Report**

Ms. Bryant reviewed the Lebanon Cemetery Activity Report for fourth quarter and 2011, the Quarter Activity Comparison, and Lot Sales and Burials Since 2000.

**Maintenance and Grounds**

Mr. Glewwe reported that besides routine maintenance of the cemetery, a thorough cleanup of unapproved memorials was done in preparation for winter. He added that the agreement for installation of the irrigation system has been signed, and the project is ready to move forward this spring.

**2012 Goals**

The 2012 goals were accepted as presented.

Mr. Blomstrom arrived at 2:37.

**Accept 2011 Cemetery Report**

The "2011 Cemetery Report" memo to City Council was reviewed by the Committee.

MOTION: by Wagner, seconded by Moore, to accept the 2011 Cemetery Report and request staff to submit it to City Council. Motion passed unanimously.

**OTHER BUSINESS**

**Gravesite Locating Software**

Committee Member Hammill provided the committee with information he gathered on software for an online gravesite locating program. He will forward contact information to Mr. Blomstrom.

**Winter 2012 City News Article**

"Lebanon Cemetery Cremation Option" was published in the Winter City News.

**ADJOURN**

MOTION: of Anderson, seconded by Moore, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 2:51 p.m.

Respectfully submitted,

Jean C Bryant  
Jean C. Bryant, Cemetery/Public Works Coordinator

Approved by the Cemetery Advisory Committee on April 17, 2012