

MINUTES OF LEBANON CEMETERY ADVISORY COMMITTEE MEETING
July 17, 2012 - 2:00 p.m.
Apple Valley Municipal Center

COMMITTEE MEMBERS PRESENT: Nancy Anderson, David Brueshoff, Dave Kemp, Noel Hammill, Alan Kohls

COMMITTEE MEMBERS ABSENT: Tim Anderson, Paula Moore

OTHERS PRESENT: Public Works Director Todd Blomstrom
Cemetery Supervisor Mike Glewwe
Cemetery/Public Works Coordinator Jean Bryant

The meeting was called to order at 2:03 p.m.

APPROVAL OF AGENDA

MOTION: of Kemp, seconded by Brueshoff, approving the agenda for today's meeting as written. Motion passed unanimously.

AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

There was no one present to speak.

APPROVAL OF MINUTES – April 17, 2012

MOTION: of Hammill, seconded by N. Anderson, approving the minutes of the April 17, 2012, meeting, as written. Motion passed unanimously.

NEW/CONTINUED BUSINESS

Activity Report

Ms. Bryant reviewed the Lebanon Cemetery Activity Report for second quarter. There were 16 sales, 11 burials, no title changes, 7 transfers, and no returns to the cemetery.

Maintenance and Grounds

Mr. Glewwe reported there has been routine maintenance at the cemetery. The irrigation system was installed and is operational. The landscaping was completed at the entrance and parking lot islands.

Changes to Regulations

Committee members reviewed the draft of changes to the cemetery regulations.

MOTION: of Hammill, seconded by Kemp, approving submittal of the revised Cemetery Regulations to City Council. Motion passed unanimously.

2013 CIP Items

Mr. Blomstrom informed Committee Members that the proposed 2013 budget includes a capital expenditure for purchase of the land to the east of the cemetery. Negotiations are in progress.

MOTION: of Kemp, seconded by N. Anderson, recommending that the City Council continue to pursue purchase of the 3.08 acres. Motion passed unanimously.

OTHER BUSINESS

Summer 2012 City News Article

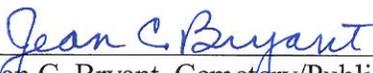
“Lebanon Cemetery” was published in the Summer City News, explaining the right of second burial. A request for volunteers was published, also.

ADJOURN

MOTION: of Brueshoff, seconded by Kemp, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 2:38 p.m.

Respectfully submitted,



Jean C. Bryant, Cemetery/Public Works Coordinator

Approved by the Cemetery Advisory Committee on October 16, 2012