

MINUTES OF LEBANON CEMETERY ADVISORY COMMITTEE MEETING
October 15, 2013 - 2:00 p.m.
Apple Valley Municipal Center

COMMITTEE MEMBERS PRESENT: Nancy Anderson, Tim Anderson, David Brueshoff, Tanya Grawe, Jay Hoekstra, Dave Kemp, Alan Kohls

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: Cemetery Supervisor Mike Glewwe
Cemetery/Public Works Coordinator Jean Bryant

The meeting was called to order at 2:00 p.m.

APPROVAL OF AGENDA

MOTION: of Kemp, seconded by N. Anderson, approving the agenda for today's meeting as written. Motion passed unanimously.

AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

1. A new book on the history of Rosemount includes a page on Lebanon Cemetery.
2. The St. Paul Pioneer Press included an article on a volunteer doing maintenance of Union Cemetery in Inver Grove Heights.

APPROVAL OF MINUTES – April 16, 2013

MOTION: of Brueshoff, seconded by Hoekstra, approving the minutes of the April 16, 2013, meeting as written. Motion passed unanimously.

NEW/CONTINUED BUSINESS

Activity Report

Ms. Bryant reviewed the Lebanon Cemetery Activity Report for second and third quarters. During the second quarter, there were 17 sales, 12 burials, no title changes, 3 transfers, and no returns to the cemetery. In the third quarter, there were 18 sales, 14 burials, 1 title change, 5 transfers, and 2 returns to the cemetery.

Maintenance and Grounds

Mr. Glewwe reported that routine maintenance included picking up unauthorized memorials, fertilizing the lawn, winterizing the irrigation system, trimming plants, and leveling and seeding burial sites. He expressed appreciation of the volunteers who assisted this year.

Volunteer Thank-You Cards

Committee members signed thank-you cards to be sent to the 2013 volunteers. They provided significant assistance to cemetery staff in the care of plants and picking up of debris.

General Price List Update

Ms. Bryant presented the proposed changes to the General Price List.

MOTION: of T. Anderson, seconded by Hoekstra, approving the proposed changes to the General Price List and recommending that staff submit the proposed General Price List to the City Council for their approval. Motion passed unanimously.

2014 Meeting Schedule

MOTION: of N. Anderson, seconded by T. Anderson, to accept the 2014 Meeting Schedule as proposed. Motion passed unanimously.

MAC Convention Report

Ms. Bryant summarized the topics discussed at the annual Minnesota Association of Cemeteries convention.

OTHER BUSINESS

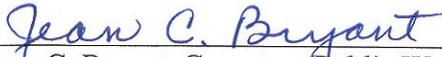
1. Members reviewed articles from the 2013 Summer and Fall City News.
2. Members discussed the possibility of providing for more cremation boulders. This is unlikely until the final grading of the cemetery is complete.
3. Progress on the 2013 goals of the Committee was reviewed.

ADJOURN

MOTION: of Brueshoff, seconded by Hoekstra, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 2:42 p.m.

Respectfully submitted,



Jean C. Bryant, Cemetery/Public Works Coordinator

Approved by the Cemetery Advisory Committee on January 21, 2014