

CITY OF APPLE VALLEY
LEBANON CEMETERY ADVISORY COMMITTEE
January 21, 2014

Minutes of the regular meeting of the Lebanon Cemetery Advisory Committee of Apple Valley, Dakota County, Minnesota, held January 21, 2014, at 2:00 p.m. at Apple Valley Municipal Center.

PRESENT: Nancy Anderson, David Brueshoff, Tanya Grawe, Jay Hoekstra, Dave Kemp, Alan Kohls

ABSENT: Tim Anderson

City staff members present were: Public Works Director Todd Blomstrom, Cemetery Supervisor Mike Glewwe, and Cemetery/Public Works Coordinator Jean Bryant

1. CALL TO ORDER

The meeting was called to order at 2:04 p.m. by Chair Kohls.

2. APPROVAL OF AGENDA

MOTION: of Kemp, seconded by N. Anderson, approving the agenda for today's meeting as written. Motion passed unanimously.

3. AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

There was no one present to speak.

4. APPROVAL OF MINUTES – October 15, 2013

MOTION: of Kemp, seconded by Hoekstra, approving the minutes of the October 15, 2013, meeting as written. Motion passed unanimously.

5. NEW/CONTINUED BUSINESS

A. Cemetery Advisory Committee Term Expirations

Terms of Nancy Anderson, David Brueshoff, and Alan Kohls expire March 1, 2014. All expressed interested in serving another term.

B. Activity Report

MOTION: of Hoekstra seconded by Brueshoff, accepting the Activity Report for Fourth Quarter and 2013 with correction of the ending date for the year-to-date figures, and Lot Sales and Burials Since 2000 and the Quarter Activity Comparison as submitted. Motion passed unanimously.

C. Maintenance and Grounds

Maintenance mainly consisted of snow and ice removal from roads, the columbaria feature, and the Firefighters memorial; and replacing the flags. With the cold temperatures, frost burners have been needed to thaw the ground before digging graves. Staff is investigating radiant heaters as a more effective thawing method.

D. 2013 Cemetery Report

MOTION: by N. Anderson, seconded by Grawe, to accept the 2013 Cemetery Report and request staff to submit it to City Council. Motion passed unanimously.

E. 2014 Goals

MOTION: by Hoekstra, seconded by Kemp, to approve the 2014 Goals. Motion passed unanimously.

6. COMMUNICATIONS / UPDATES

Members reviewed article on the historical marker from the Winter 2014 City News.

7. OTHER BUSINESS

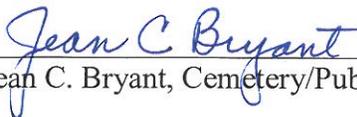
Chair Kohls offered to conduct a tour of the cemetery for the Committee. Members would like to know some of the history of the cemetery and the people buried there. They also discussed the possibility of offering tours for the public.

8. ADJOURN

MOTION: of Brueshoff, seconded by Kemp, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 2:46 p.m.

Respectfully submitted,



Jean C. Bryant, Cemetery/Public Works Coordinator

Approved by the Cemetery Advisory Committee on April 15, 2014