

CITY OF APPLE VALLEY
LEBANON CEMETERY ADVISORY COMMITTEE
October 21, 2014

Minutes of the regular meeting of the Lebanon Cemetery Advisory Committee of Apple Valley, Dakota County, Minnesota, held October 21, 2014, at 2:00 p.m. at Apple Valley Municipal Center.

PRESENT: Nancy Anderson, Tim Anderson, Tanya Grawe, Jay Hoekstra, Dave Kemp,
Alan Kohls

ABSENT: David Brueshoff

City staff members present were: Public Works Director Todd Blomstrom, Cemetery Supervisor Mike Glewwe, and Cemetery/Public Works Coordinator Cheryl Groves.

1. CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Chair Kohls.

2. APPROVAL OF AGENDA

MOTION: of Kemp, seconded by T. Anderson, approving the agenda for today's meeting as written. Motion passed unanimously.

3. AUDIENCE – 10 MINUTES TOTAL TIME LIMIT FOR ITEMS NOT ON THIS AGENDA

There was no one present to speak.

4. APPROVAL OF MINUTES – July 15, 2014

MOTION: of Grawe, seconded by N. Anderson, approving the minutes of the October 21, 2014, meeting as written. Motion passed unanimously.

5. NEW/CONTINUED BUSINESS

A. Activity Report

MOTION: of N. Anderson, seconded by Hoekstra, accepting the Activity Report for Third Quarter. Motion passed unanimously.

B. Maintenance and Grounds

Mr. Glewwe reported that routine maintenance included leveling and seeding burial sites, fertilizing, general cleanup, and additional watering due to the dry weather. An irrigation controller damaged by lightning will need to be repaired or replaced. Fall work to be done includes shutting off the water hydrant, cutting back plantings, wrapping trees, and the replacement of several trees.

C. Volunteer Thank-You Cards

Committee members signed thank-you cards to be sent to the 2014 volunteers. Their assistance in the care of plants and picking up debris is greatly appreciated.

General Price List Update

MOTION: of Kemp, seconded by T. Anderson, approving the proposed changes to the General Price List and recommending that staff submit the proposed General Price List to the City Council for their approval. Motion passed unanimously.

D. 2015 Meeting Schedule

MOTION: of Hoestra, seconded by Grawwe, to accept the 2015 meeting Schedule as proposed. Motion passed unanimously.

E. Potential Changes to Cemetery Regulations

Ms. Groves presented the proposed change that would allow two cremains to be interred at the same time in an outer cremation container within a Traditional Grave Lot. The number of burials and markers allowed would remain the same, and a right of subsequent burial would apply.

MOTION: of T. Anderson, seconded by N. Anderson, approving the proposed changes to the Cemetery Regulations and recommending that staff submit the proposed Cemetery Regulations to the City Council for their approval. Motion passed unanimously.

F. COMMUNICATIONS / UPDATES

Members reviewed the article in the Fall 2014 City News.

6. OTHER BUSINESS

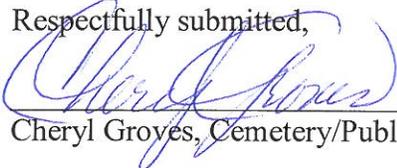
A. Nancy Anderson requested that the Cemetery Tour following the adjournment of the July 2014 Cemetery Advisory Meeting be noted in the minutes. Alan Kohls provided historical information about Lebanon Cemetery while conducting the tour for committee members.

7. ADJOURN

MOTION: of Kemp seconded by T. Anderson, to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 2:40 p.m.

Respectfully submitted,



Cheryl Groves, Cemetery/Public Works Coordinator

Approved by the Cemetery Advisory Committee on

January 20, 2015