



7100 147th Street West
Apple Valley, MN 55124-9016

Telephone (952) 953-2588
www.cityofapplevalley.org

RETAINING WALL INFORMATION

Permits - A building permit is required for any wall that exceeds four (4) feet in height (from bottom of footing to top of wall) or that supports a surcharge or any Class I, II or IIIA liquids, regardless of height, unless determined otherwise by the City. **A Natural Resources Management Permit (NRMP) may also be required for retaining walls.**

Plans - Two (2) copies of a plan are required to be submitted with the permit application. The plan must show the details of how the wall will be constructed. A site plan showing the location of the wall on the property must also be submitted. The plans shall be prepared and signed by a licensed engineer. Certification that the wall was constructed according to the plans may be required from the engineer who prepared the plans. Plans will be reviewed by the inspection and engineering departments.

Drainage – The construction of a retaining wall cannot change the drainage patterns of any lot or area without approval of the engineering department.

Setbacks – There is no required setback from rear or side property lines for retaining walls. Impacts to drainage will be considered in determining setbacks. Consideration will also be given to reinforcement required behind the wall. In no case can any portion of a retaining wall or its reinforcement encroach over a property line without consent of the adjacent property owner. Retaining walls cannot encroach into any easement of record including drainage and utility easements or right of way without City of Apple Valley Engineering approval.

Excavation – No excavation for a retaining wall may encroach over a property line. Excavation materials must be protected to prevent erosion.

Inspections - Inspections will be required at various times during the construction of the wall. Notify the inspection department when the work begins. Some inspections may be required by the design engineer. Inspection by the City is not a guarantee of the structural integrity of the wall.

Note: wall height is measured from the bottom of the footing to the top of the wall. The footing is the base material specified on the plans.

This information applies to most retaining wall situations. The City reserves the right to evaluate each situation and make changes accordingly.

INFORMATION TO INCLUDE WITH YOUR PERMIT APPLICATION

1. Specify height and length of retaining wall.
2. Submit two (2) copies of plans to be reviewed.
3. Submit certificate of survey showing the location of the proposed retaining wall. The dimensions to the property lines must be shown on the site plan.
4. Complete a NRMP (Natural Resources Management Permit) Application.



City of Apple Valley Residential Building Permit Application

7100 147th Street W, Apple Valley MN 55124

952-953-2588

ALL INFORMATION IS REQUIRED

Site address _____

Property Owner _____ Phone _____

Address (if different from site address) _____

Contractor _____ Phone _____

Email Address _____

Address _____ City _____

State _____ Zip _____ Contact Name _____ Phone _____

State of MN contractor license # _____ License Verification _____

(Office Use Only)

WORK DESCRIPTION: (Specify Square Footage and Specific Work to be Completed)

\$ _____ **Valuation of Work (Labor and Materials)**

A building permit is issued on the condition that all work shall be done in accordance with the Apple Valley City Code. Required inspections must be scheduled and approved for each project.

Applicant is: _____ Property Owner _____ Contractor _____ Other _____

Signature of Applicant _____

Date _____

FOR CITY OF APPLE VALLEY USE ONLY!

Building permit \$ _____ Surcharge \$ _____ Total \$ _____

Date paid _____ Check# _____ Permit # _____

Reviewed By: _____ Separate Permits Required _____ Electrical _____ Plumbing _____ Mechanical _____ Fire Sprinkler _____

Inspections Required

- | | | |
|--|--|--|
| <input type="checkbox"/> Footing | <input type="checkbox"/> Framing/60 minutes | <input type="checkbox"/> Wrap |
| <input type="checkbox"/> Foundation | <input type="checkbox"/> Framing/30 minutes | <input type="checkbox"/> Ice and Water |
| <input type="checkbox"/> Miscellaneous | <input type="checkbox"/> Insulation/Energy | <input type="checkbox"/> Retaining Wall (<input type="checkbox"/> Footing <input type="checkbox"/> Backfill <input type="checkbox"/> Final) |
| <input type="checkbox"/> Poured Wall | <input type="checkbox"/> Fire Rated Assemblies | <input type="checkbox"/> Concrete Slab/Under Floor (example Radon) |
| <input type="checkbox"/> Final | <input type="checkbox"/> Lath | <input type="checkbox"/> Siding (<input type="checkbox"/> Stone <input type="checkbox"/> Stucco <input type="checkbox"/> Brick) |

_____ Sprinkled _____ Non-Sprinkled