

# **PROCEDURE FOR DEMOLITION PERMITS**

1. All buildings must be inspected by a U.S. Environmental Protection Agency (EPA) accredited inspector. ([www.epa.gov](http://www.epa.gov)) A copy of the inspector's report is required with the demolition permit application.
2. Contractor is required to send the **Notification of Intent to Perform a Demolition** to the Minnesota Pollution Control Agency (MPCA) Asbestos Program. This Notification Form must be sent ten working days before the demolition begins. If you have questions, please contact the MPCA at 651-296-6300. ([www.pca.state.mn.us](http://www.pca.state.mn.us))
3. If a well is being removed, a permit is required from Dakota County. (Contact [Jeff.Luehrs@co.dakota.mn.us](mailto:Jeff.Luehrs@co.dakota.mn.us)). The well must be sealed **before** any demolition begins.
4. Application for Demolition Permit form shall be submitted to City of Apple Valley.

Application **must include**:

- a. A copy of EPA inspectors report.
- b. A copy of Notification of Intent to Perform a Demolition.
- c. If a well is removed, submit a copy of the County permit.
- d. A site plan showing buildings to be removed.
- e. Location of sewer and water services to the building(s).

**5. Demolition Permits will not be issued until all documents are submitted and approved by the Building Official and/or Engineering.**

6. Septic system removal requires a separate SSTS permit. **An inspection must be scheduled (with the City) to witness the pumping of effluent and removal of a septic tank.** Contact Building Inspections at 952-953-2588 if you have further questions.



Minnesota Pollution Control Agency

520 Lafayette Road North
St. Paul, MN 55155-4194

Notification of Intent to Perform a Demolition

Asbestos Program

Doc Type: Asbestos & Demolition/Amendments

Type of notification: [ ] Original [ ] Amended [ ] Project cancellation

Notification must be postmarked or received ten (10) working days before demolition begins. See Item 5 for emergency demolitions. Both start and end dates should be amended in writing as necessary to reflect current project dates.

Demolition Contractor

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Building Information

Building name: \_\_\_\_\_

Address/Location: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

County: \_\_\_\_\_

Phone number: \_\_\_\_\_

Age of bldg (yrs): \_\_\_\_\_ Size of bldg (sq ft): \_\_\_\_\_

Number of floors, including basement level(s): \_\_\_\_\_

Present use of bldg: \_\_\_\_\_

Prior use of bldg: \_\_\_\_\_

Building Owner

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Dates of demolition or intentional burning:

Start date: \_\_\_\_\_ End date: \_\_\_\_\_
mm/dd/yy mm/dd/yy

Note: If there is >260 linear feet or >160 square feet of Regulated Asbestos-Containing Material (RACM) in the building to be demolished, it must be removed by a licensed asbestos contractor prior to demolition. The State of MN-Notice of Intent to Perform an Asbestos Abatement Project http://www.pca.state.mn.us/publications/w-sw4-06.doc must be used to notify for the asbestos removal.

Is nonfriable ACM present in the structure to be demolished? [ ] Yes [ ] No

Will nonfriable ACM be present in the structure at the time of demolition? [ ] Yes [ ] No

If Yes to both questions above, complete Items 1-9. If No to either question, complete Items 3-9.

1. If ACM will be left in place for the demolition indicate the amount of Category I and/or Category II nonfriable ACM left in place.

Category I: \_\_\_\_\_ Linear feet
\_\_\_\_\_ Square feet
\_\_\_\_\_ Cubic feet

Category II: \_\_\_\_\_ Linear feet
\_\_\_\_\_ Square feet
\_\_\_\_\_ Cubic feet

Category I nonfriable ACM means asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than one percent asbestos.

Category I nonfriable ACM is not allowed to remain in place for demolition if it is in poor condition.

Category II nonfriable ACM means any material, excluding Category I nonfriable ACM, containing more than one percent Asbestos that, when dry, cannot be crumbled, pulverized, or reduced to a powder by hand pressure.

Category II nonfriable ACM is not allowed to remain in place for demolition if it has a high probability of becoming crumbled, pulverized, or reduced to a powder during demolition, transport, or disposal (e.g., transite, cement, slate roofing).

2. Description and location of ACM remaining in place (including number of floors and rooms):

\_\_\_\_\_  
\_\_\_\_\_

3. Company and/or individual that conducted the building inspection and the procedure used to determine the presence or absence of ACM (including analytic method): (Note: Prior to demolition all structures must be inspected by a licensed asbestos inspector who has been certified through the Minnesota Department of Health.)

\_\_\_\_\_  
\_\_\_\_\_

4. Description of planned demolition and the specific method(s) that will be used:

\_\_\_\_\_  
\_\_\_\_\_

5. If the demolition was ordered by a government agency, please identify the agency and attach a copy of the order:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Authority: \_\_\_\_\_

Date of order (mm/dd/yy): \_\_\_\_\_ Start date (mm/dd/yy): \_\_\_\_\_

*Notification for an emergency demolition must be submitted as early as possible before demolition begins, but not later than the following working day. A demolition is considered an emergency **only** when the facility has been deemed structurally unsound and in danger of imminent collapse. If the structurally unsound building is known to contain any regulated ACM or is suspected to contain any regulated ACM, special procedures **must** be followed. If you are unaware of the special procedures, instructions/ regulations can be obtained by contacting the Minnesota Pollution Control Agency (MPCA) at the address or phone number listed below.*

6. Description of procedure to be followed in the event that unexpected RACM is found or Category II nonfriable ACM becomes crumbled, pulverized or reduced to powder:

\_\_\_\_\_  
\_\_\_\_\_

7. Demolition waste transporter(s) information:

Transporter name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Transporter address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

8. Demolition waste disposal information: \*see below for more information

Landfill name: \_\_\_\_\_

Owner/Operator: \_\_\_\_\_

Address/Location: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

9. I certify that the above information is correct and I am a bonafide representative of the demolition contractor or building owner and have authority to enter into agreements for my employer.

Print name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Important Note:**

**Ensure you are in compliance with Minn. R. 7035.0805 prior to the commencement of renovation/demolition.**

This rule requires that the following items be removed two days prior to demolition: mixed municipal solid waste; household hazardous waste; industrial or hazardous waste; waste tires; major appliances; items containing elemental mercury, Poly-Chlorinated BiPhenyls (PCBs), and chlorofluorocarbons (CFCs); oil; lead; electronics; and other prohibited items. See MPCA website at <http://www.pca.state.mn.us/publications/w-sw4-20.pdf> for a Pre-Renovation/Demolition Environmental Checklist Guidance Document to assist with completion of this rule.

\*Demolition waste must be disposed of at a permitted solid waste facility. For other disposal option please contact the regional MPCA solid waste compliance/enforcement staff with any questions.

**Submit to:** Minnesota Pollution Control Agency  
Industrial Division – Asbestos Program  
520 Lafayette Road North  
St. Paul, MN 55155-4194

**Questions call:** 651-296-6300 or 1-800-657-3864

**Fax:** 651-297-1438

**E-mail:** [asbestos.demolition.pca@state.mn.us](mailto:asbestos.demolition.pca@state.mn.us)

## **REQUIREMENTS FOR FILLING IN AN IN-GROUND POOL**

1. Applicant shall complete a Demolition Permit application and provide the City of Apple Valley with a site plan, showing the location of the pool and all buildings on the property.
2. An electrical permit may be required for termination of the power supply. Contact the City of Apple Valley Inspection Department at 952-953-2588 for an application.
3. All metal walls, vinyl liners and any pool equipment shall be removed and properly disposed of.
4. All concrete shall be removed and disposed of offsite. No construction debris shall be buried on the property.
5. Only clean fill may be deposited on the site and properly compacted to control settlement.
6. Vegetation must be established on the site when work is complete, per City of Apple Valley ordinance.
7. A pool demolition may require an NRMP (Natural Resources Permit). Contact Rachel at 952-953-2463 for more information.



**City of Apple Valley Residential Demolition Permit Application**  
**7100 147<sup>th</sup> Street W, Apple Valley MN 55124**  
**952-953-2588**

**ALL INFORMATION IS REQUIRED**

Site Address \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Demolition Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Email Address (Required) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

What is being demolished? \_\_\_\_\_ Valuation \$ \_\_\_\_\_

**For in-ground pool demolitions, obtain certificate of survey showing location of pool. A fee is required for an onsite lot inspection. Demolition debris may NOT be buried.**

**A Natural Resources Management Permit is required if disturbing 20 cubic yards or more of dirt.**

Is there a well on this property? \_\_\_\_ Yes \_\_\_\_ No      Is there a septic system (ISTS)? \_\_\_\_ Yes \_\_\_\_ No

If a well or ISTS is being abandoned, who is performing that work:

Well \_\_\_\_\_ (a county permit is required for this)

Septic system \_\_\_\_\_ (fill out an ISTS application)

List responsible party for disconnection of:

Gas Service \_\_\_\_\_ Electric Service \_\_\_\_\_

City Sewer \_\_\_\_\_ City Water \_\_\_\_\_

Date structure will be demolished \_\_\_\_\_ **Verified County Contact**

City Approvals:      **Inspections** \_\_\_\_\_      **Engineering** \_\_\_\_\_

**A permit is issued on the conditions that all work shall comply with the Apple Valley City Code and the applicant shall be financially responsible for any damage to city utilities and/or right-of-way caused by the work. Applicants are reminded that the Minnesota Pollution Control Agency and other governmental agencies regulate demolition activities and may require additional permits.**

Applicant is:      \_\_\_\_\_ **Property Owner**      \_\_\_\_\_ **Contractor**      \_\_\_\_\_ **Other**

\_\_\_\_\_  
**Signature of Applicant**      **Date**

Permit fee \$ 115.00      Surcharge \$ 1.00      Total \$ 116.00

Date fee paid \_\_\_\_\_      Check # \_\_\_\_\_      Permit # \_\_\_\_\_

**Inspections Required**  
       \_\_\_\_ Open Hole      \_\_\_\_ Final