Apple Valley

2012 Adopted Operating Budget

TABLE OF CONTENTS

City Administrator Cover Memo .....
Budget and Tax Levy Resolutions 1
Tax Levy History & Taxes Available for General Fund 3
Tax Capacity and Tax Rate Comparison 4
Tax Impacts to Residential Property owners 5
Budget Summary 6
General Fund Revenue Summary 9
General Fund Revenue Detail 10
General Fund Expenditures by Department 16
General Fund Expenditure Summary 20
General Fund Expenditures Subtotals by Department & Expense Category 24
General Fund Expenditures Totals by Expense Category 32

GENERAL FUND PROGRAM DETAILS

GENERAL GOVERNMENT
Mayor and Council 39
Administration 43
City Clerk 47
Human Resources / Front Desk 53
Information Technology 59
General Government Buildings 65

FINANCE
Finance 71
Data Processing 77
Independent Audit 81

LEGAL
Legal Services 85

COMMUNITY DEVELOPMENT
Community Development 89
Code Enforcement 95

POLICE
Police 99
Civil Defense 113
Animal Control 117

FIRE
Fire 121
Fire relief 127

Table of Contents Continued

PUBLIC WORKS
City Engineering 129
Inspections 135
Public Works Administration 141
Central Maintenance Facility 149
Streets 157
Snow & Ice Removal 165
Traffic Signs/Signals/Markers 171

PARK AND RECREATION
Park Recreation Administration 177
Park Maintenance 183
Recreation Programs 193
Redwood Pool 199
Recreation Self-Supported Programs 205
Apple Valley Community Center 211
Aquatic Swim Center 217
Hayes Community and Senior Center 223
Cable TV 229

UNALLOCATED
Insurance 233
Council Contingency 237

OTHER GOVERNMENTAL FUNDS BUDGETED

Equipment Fund 241
Cable TV Joint Powers Reserve Fund 243
Future Capital Projects Fund 249
Road Improvement Fund 253

ENTERPRISE FUNDS

Liquor Fund 255
Golf Fund 271
Ice Arena Fund 281
Water Operations 293
Sewer Operations 305
Storm Drainage Utility-Water Quality 315
Street Light Utility 321
Cemetery Fund 325

EXCERPT FROM COMPREHENSIVE PLAN

Vision for Apple Valley .....

TO: Mayor and City Council Members

FROM: Tom Lawell, City Administrator

SUBJECT: City Budget for 2012

DATE: December 8, 2011

With considerable pleasure I am transmitting to you a copy of the proposed 2012 city budget. The preparation of this document is one of the most important annual tasks undertaken by city staff as the document outlines our financial plan for the coming year, and provides the framework for delivering efficient and effective service to our residents and businesses. The document represents hundreds of hours of work by staff members throughout the organization.

The annual budget setting process benefits from long standing fiscal principles and guidance and direction from the City Council. Maintaining our City's position as a desirable community in which to work, live and play while maintaining our solid economic foundation is our primary goal. We are committed to prudent fiscal management, effective service delivery and providing our citizens with the highest quality of life possible, even in these difficult economic times.

Our time-tested fiscal principles have served us well and continue to guide our work:

1) Focus on the provision of basic City services and fund their provision at adequate levels.
2) Estimate anticipated revenues at realistic levels.
3) Retain adequate reserves to protect against fiscal uncertainty.
4) Anticipate continued community growth and program capital improvements to serve our growing community.

By staying focused on these budgetary goals, we have built a solid reputation among the financial agencies that monitor and rate governmental entities. Over the past dozen years we have steadily improved our fiscal condition and today we enjoy a Aaa bond rating from Moody's Investors Services, the highest bond rating possible.

The 2012 budget aims to build upon our strong quality of life and fiscal track-record by proposing a sound, balanced financial blueprint intended to guide our City through the coming year. The budget is also consistent with the Comprehensive Plan Keys previously adopted by the City Council which are included in the document for reference.

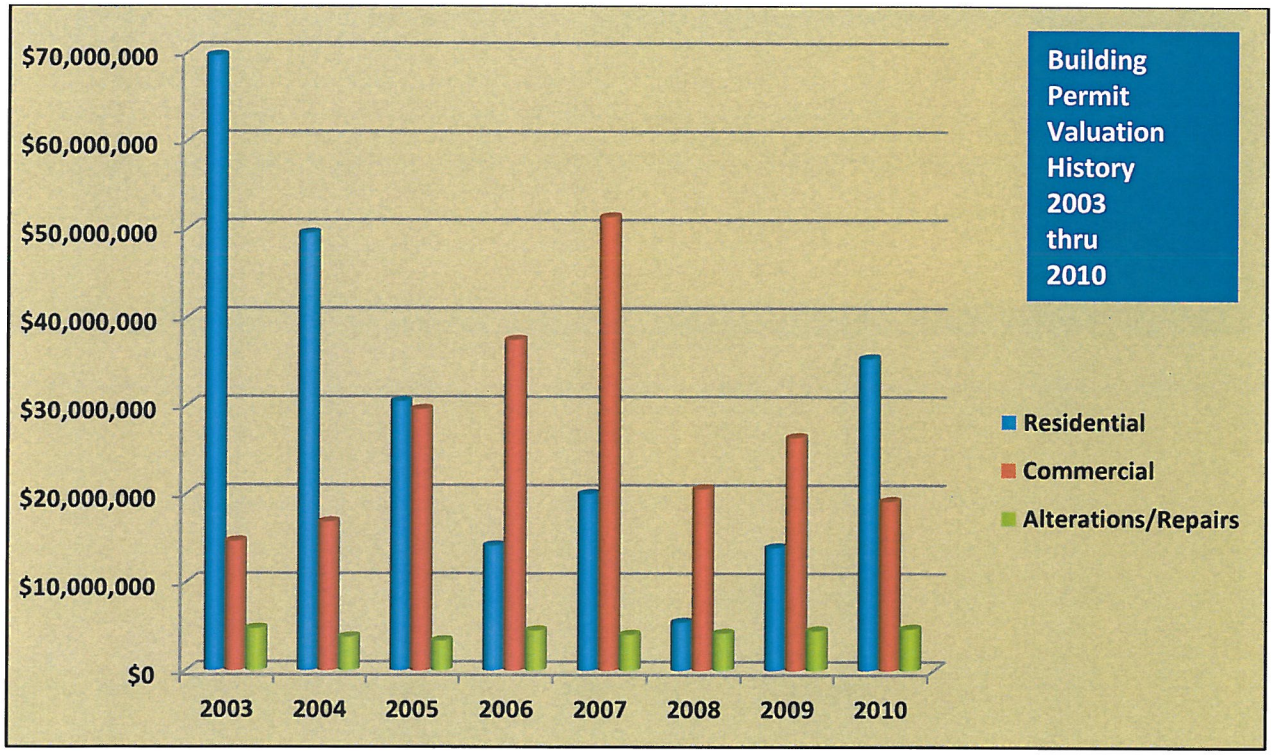
Consistent with years past, this budget message is designed to:

- Summarize important trends being experienced in Apple Valley;
- Describe the current budget environment and important changes in State law;
- Explain how the budget document is organized;
- Describe the revenue and expenditure trends of the General Fund;
- Summarize the City's various other funds and budget highlights for 2012.

COMMUNITY TRENDS

The 2012 budget recognizes that the rate of population growth in Apple Valley has slowed considerably over the last several years. When the last federal census was completed in 2000, our population was estimated to be 45,527. Population data from the recently completed 2010 federal census reports our population as 49,084, which equates to a 7.8 percent increase over the last decade.

Building permit activity in the City varies greatly from year to year. The current economic conditions in the region, state and nation have definitely affected development activity in the City in recent years. The table below shows the permit valuation history in three categories from 2003 through 2010.



In 2010 the City added approximately $35.3 million in residential permit value, $19.2 million in commercial/industrial permit value, and $4.7 million in other permit valuation (i.e., alterations, repairs, additions, siding and roof replacements) for a total of $59,290,047. Within this total we added 49 single family homes, 45 townhouse units, 139 senior apartment units, and 1,078 other permits for residential property improvements. On the commercial side, we saw the addition of two new commercial structures and the issuance of 100 new commercial additions and renovations permits (including fire alarm and sprinkler work).

Building activity for large scale commercial projects is down significantly thus far in 2011, but residential and general permit activity has been steady. Since the beginning of the year through July 2011 we have added 15 single family homes and have issued 557 permits for residential additions, alterations and repairs. In addition, we have seen 28 permits for commercial additions, alterations and repairs.

Added growth in the community also equates to an expansion of our City owned and maintained utility infrastructure. The City Engineer has updated our utility infrastructure statistics as follows:

City Apple Valley Utility Infrastructure
Changes from 2010 thru 2011

Item	Unit	2010	2011
Sanitary Sewer	Miles	193.82	194.14
Force Main	Miles	3.33	3.33
Sanitary Manholes	Each	5,372	5,384
Water Main	Miles	241.12	241.86
Valves	Each	3,712	3,726
Hydrants	Each	2,405	2,410
Storm Sewer	Miles	162.53	163.38
Storm Sewer Manholes	Each	7,857	7,910
Streets	Miles	171.62	172.13
Roundabouts	Each	3	3
Cul-de-sacs	Each	314	314

The overall economic downturn continues to impact property values across the region. For the second consecutive year, property values have been decreasing across nearly all sectors of property classification. Properties in Apple Valley and across Dakota County are assessed by the Dakota County Assessors Office. They report the following valuation trends for Apple Valley comparing 2011 and 2012:

Taxable Market Value Comparison
by Property Classification

	Payable 2011	Payable 2012	Change
Residential	$3,681,590,100	$3,574,478,200	-2.91%
Commercial	$477,169,800	$470,287,700	-1.44%
Industrial	$38,901,200	$38,254,200	-1.66%
Utility	$13,373,300	$13,336,800	-0.27%
Agricultural	$13,233,600	$12,640,400	-4.48%
Cabins	$395,900	$382,600	-3.36%
Apartments	$193,911,000	$204,165,400	+5.29%
Personal Property	$38,793,800	$39,330,500	+1.38%
Total	$4,457,368,700	$4,352,875,800	-2.34%

Dakota County also produces a report that measures the percentage change in market value for residential homestead properties from 2011 to 2012. Apple Valley experienced a 2.94% decrease in the median valued home from 2011 to 2012 resulting in a new median value of $197,800. From 2010 to 2011 the percent decrease was 6.70%, so the downward trend appears to be moderating somewhat.

THE BUDGET PROCESS AND TIMELINE

The timeline for the preparation of the City's 2012 budget is established by the State of Minnesota. Changes to the truth-in-taxation requirements we routinely follow are made each legislative session, but the basic framework stays relative intact. The first deadline in the process is September 15, 2011, the date by which the City must adopt its preliminary property tax levy and preliminary budget. The adoption of the preliminary property tax levy sets the maximum amount permissible. After September 15th, the amount may be decreased, but not increased, when the final certified 2012 levy is adopted in December 2011.

State law requires that we also by September 15th announce the time and place of a future City Council meeting at which the budget and levy will be discussed and public input allowed, prior to final budget and levy determination. By State law this public input meeting must occur after November 24th and must start at or after 6 p.m. The City Council has selected December 8, 2011 as the city's date to conduct our public meeting on the budget. By that same September 15th date, the City must provide the County Auditor with the above information, plus a phone number and address where comments and questions about the City's budget can be directed.

The Council adopted the preliminary levy resolution on September 6, 2011. We forwarded the City's preliminary levy resolution to Dakota County and they prepared parcel specific notices sent out to all Apple Valley property taxpayers. Per State law, the County sent the parcel specific notices out between November 11th and November 23rd. The final property tax levy and certification was adopted on December 8, 2011.

IMPORTANT LEGISLATIVE CHANGES

While the State may have done little to change the truth-in-taxation requirements for 2012, they made extraordinary changes to the overall State-Local fiscal relationship. The State's $5.8 billion budget shortfall overshadowed the 2011 legislative session and led to an extended State shutdown this summer. The budget deal that emerged relied primarily on delaying payments to schools and borrowing operating funds from future tobacco settlement revenues. It also included significant impacts on many Minnesota cities.

Unlike many other States, the vast majority of cities in Minnesota do not receive sales tax revenue from business transactions that occur within their boundaries. Instead, sales tax receipts are collected by the State and are redistributed as the State Legislature deems appropriate. This redistribution has taken various forms through the years (Local Government Aid (LGA), Homestead and Agricultural Credit Aid (HACA), Market Value Homestead Credit (MVHC), and the amounts provided to Apple Valley have varied significantly over time.

In 2007 the City Council made a budgetary decision to treat any future MVHC revenue as "one-time" funding and directed that we not rely on such revenue as part of our normal operating budget. As such, any MVHC received from the State was directed to our Future Capital Projects Fund, not the General Fund. The wisdom of this far-sighted policy has now been proven as we received zero MVHC in 2010 and 2011. As part of the recently concluded state budget deal, the entire MVHC program has now been eliminated. In its place the State has adopted a program called the Market Value Exclusion (MVE) which mirrors the MVHC program to some extent, but represents a radical difference in other respects.

Details on the impact of this change to the property tax system in Minnesota are still coming to light. To understand how the switch to MVE will work, it is first important to remember how the prior MVHC worked:

1. The State required cities to provide a reduction in property taxes to the taxpayer. Cities calculated their property tax levy and then reduced it by the projected MVHC amount.

2. The State then determined how much the reduction would be and who would qualify. The maximum credit was $304 per home. A home with a value of $76,000 received the maximum credit. The credit was reduced by $9 per $10,000 of value in excess of $76,000, so homes that were valued at $413,778 or more did not qualify for any credit.

3. The State then promised to reimburse cities for the amount of property tax relief given under the program.

4. In favorable years, the program worked. The property taxpayer received relief, the State received political credit for providing the tax relief, and cities were fully reimbursed by the State so they didn't lose any revenue.

5. In unfavorable years, the State essentially compelled cities to provide the property tax relief, took the political credit for providing the tax relief, and then withheld the actual payment to cities and did not reimburse them for the amount of the property tax relief granted under the program.

Unfortunately, the latter scenario became the norm. As the State's budget situation worsened during the current budget cycle, a decision was made to eliminate the MVHC program altogether which saved the State approximately $261 million over the biennium. In its place, the MVE program was created. How will the new program work and how will it impact Apple Valley?

1. In place of the current MVHC program, homeowners will receive an exclusion of a portion of the market value of their house from property taxes when determining the properties taxable market value.

2. The exclusion is computed in a manner similar to the current market value homestead credit. However, the impact of the repeal of the existing MVHC program and the new exclusion will vary from community to community, depending on a number of factors, including tax base of the community, the local tax rate, and how the city handled the State's non-payments under the prior program.

3. Cities that previously adjusted their levy to cover the anticipated non-payment of MVHC by the State will have an easier time adjusting to MVE than those who did not adjust their levy. Apple Valley had levied for the anticipated non-payment and therefore will be able to reduce its levy in 2012. The recommended budget includes an overall levy reduction of $674,751.

4. For homes valued at less than $76,000, the new exclusion is equal to 40 percent of the home's market value. For homes valued between $76,000 and $413,800, the exclusion is $30,400 minus 9 percent of the value over $76,000. Homes over $413,800 receive no benefit under MVE.

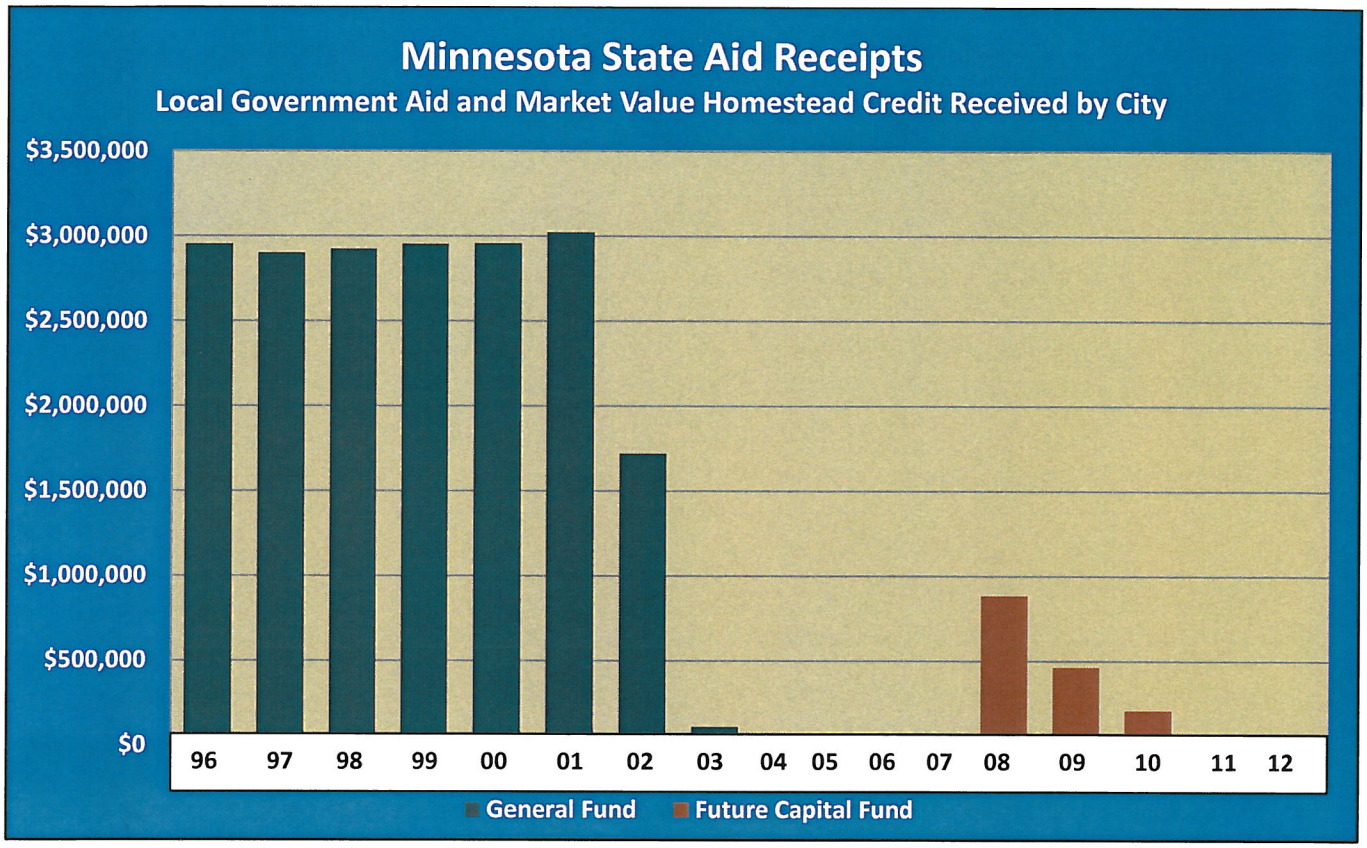
5. As the exclusion is applied, the program will reduce the overall taxable residential values in communities across the State. Staff estimates that this reduction will be approximately $2,800,000, in overall tax capacity values, for purposes of calculating Apple Valley's 2012 property tax. Dakota County will need to calculate the actual figure from information provided by the County Assessor. Unfortunately these figures are not yet available from the County prior to publishing the 2012 budget document.

6. The result of a falling residential property tax base will be a general increase in property tax capacity rates throughout the State. Staff estimates Apple Valley's tax capacity rate will increase from 42.39% to 44.17% based on the conversion to MVE and the recommended budget.

7. On the positive side, the elimination of the MVHC program means that cities are now out of the middle of a State property tax credit program that was very unreliable and complex to explain. Once the 2012 transition is made to MVE, the program will be much more understandable and we will have certainty that the amount we levy is indeed the amount we will receive.

8. On the negative side, the State has essentially decided to keep all sales tax revenue generated within our City for itself. The various programs that at one time returned some of that revenue back to the City (HACA, LGA and MVHC) have now official become extinct for Apple Valley and many other cities in the State. This is an important fact that shows how dramatically the fiscal relationship has changed over a relatively short time

The following chart graphically depicts how state aid to Apple Valley has diminished over time, and how it has affected our ability to help fund the General Fund and the Future Capital Projects Fund.



PROPERTY TAX LEVY DISCUSSION

The budget bill ultimately approved by the Minnesota legislature and signed by the Governor does not include levy limits for 2012. This is likely fortunate given the uncertainty and variation of what cities around the state will need to do to compensate for further cuts to Local Government Aid and the elimination of the Market Value Homestead Credit program.

In Apple Valley, we are fortunate that we can actually decrease our share of the property tax levy in 2012. The recommended budget shows a decrease of $674,751 as compared to 2011. Under the recommendation, the levy would go from $22,700,000 to $22,025,249 for a 2.97 percent decrease.

It is interesting to look further at the various components that go into the overall levy. In terms of debt service, that component of the levy will increase from $1,664,000 to $1,802,000, which is approximately 8.3 percent. The primary reason is the 2007 voter approved Park and Recreation Bond Referendum debt levy which will rise from $735,000 to $847,000 in 2012.

It is also interesting to note that our dedicated levy for the Street Maintenance Program is also proposed to rise from $1,598,000 to $1,675,000 in 2012. This represents an increased investment in our roadway system which, when combined with our street reconstruction special assessment program, allows us to keep pace with our street maintenance program.

Taking all the above into account, the amount of the overall property tax levy that funds the general fund will be increasing only slightly from $17,860,000 to $17,897,800, a .2 percent increase of $37,000.

The various components of the proposed 2012 levy are summarized below.

Levy Component	2011	2012	Difference
General Fund	$ 17,860,000	$ 17,897,000	$37,000
Street Maintenance Program	1,598,000	1,675,000	$77,000
Market Value Homestead Credit	1,120,000	-0-	<$1,120,000>
Property Tax Delinquencies	200,000	400,000	$200,000
Debt Service – Voter Approved	1,664,000	1,802,000	$138,000
Debt Service – all other levy supported	258,000	251,249	<$6,751>
	$ 22,700,000	$ 22,025,249	<$674,751>

As Council will recall, we have historically used the median value home in analyzing the impacts of the coming year's budget. As mentioned above, Apple Valley residential properties experienced an average decrease in median value of 2.94% from 2011 to 2012 resulting in a median value home of $197,800. Under the proposed 2012 budget, this typical median value home will see an increase in the City's share of the property tax bill of approximately 1.0 percent, or about $8.00 per year. Tax impact projections for other homes are shown on page 5.

BUDGET ORGANIZATION

The 2012 City Budget document summarizes the many separate city funds that comprise our system of financial accountability. While each fund is important, the primary fund that affects many of the City's daily operations is the General Fund. The majority of the budget document, and the majority of this budget message, will focus on revenues and expenditures related to the General Fund.

The City also operates many enterprise functions that are accounted for in their own funds, such as Water, Sewer, Storm Water, Golf Course, Sport Arenas, Cemetery, Cable Television Joint Powers and Liquor Operations. Notable changes in these non-General Fund accounts are also included in this budget message.

This year we have further expanded our presentation of the activities and outcomes associated with each budget area. Specifically, you will see a narrative description of the activity, a recap of the major objectives for the year, a number of impact measures or performance indicators, a summary of the staff resources assigned to the area, and a recap of the major anticipated capital expenditures. The addition of this information in last year's budget was well-received and its continuation this year will hopefully prove useful to the Mayor and Council and public at-large in reviewing and understanding the cost of providing services to the community. The 2012 budget includes the addition of information on "Service Categories" in the Public Works and Parks and Recreation Department budgets. These service areas will be the areas staff will be tracking for time spent and expenditures in developing future Priority Based Budgets.

The 2011 budget is presented differently than in past years to provide a direct comparison of the 2011 budget amounts to 2012. The 2011 budget presentation is shown in three columns, the first is the "Council Adopted Budget" as adopted by the City Council on Dec. 9, 2010, and the second column is the "Original Budget as Amended" and is the most comparable presentation to the 2012

budget. The Original Budget as Amended includes two changes, the first was to move the activities (tax levy and expenditures) for the annual pavement management program from the General Fund. In the 2012 budget these activities are included in the Road Improvement Fund, see page 253. The second change was made to redistribute the workers compensation insurance expense to each program budgets. The third column included in 2011 is the "Current Amended Budget" which includes all amendments made to the 2011 budget as approved by the City Council, examples of these amendments would include the budget carryover of appropriations from the 2010 budget into 2011 for uncompleted 2010 projects.

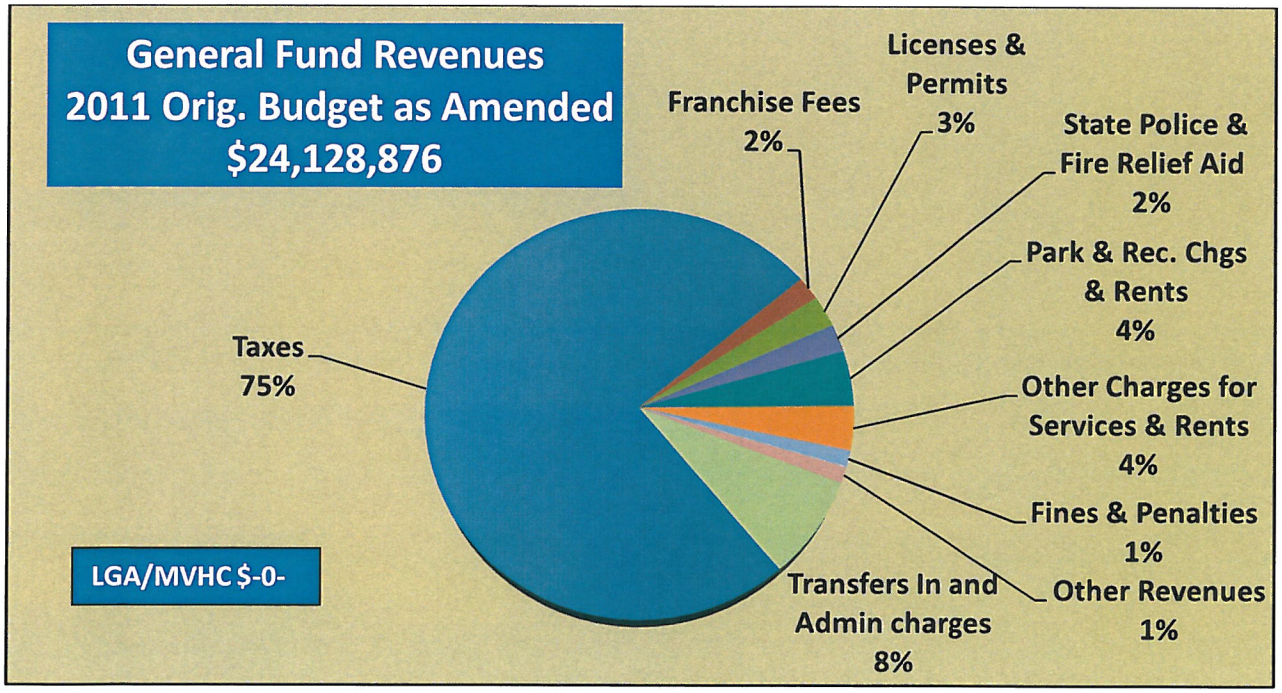
GENERAL FUND OVERVIEW

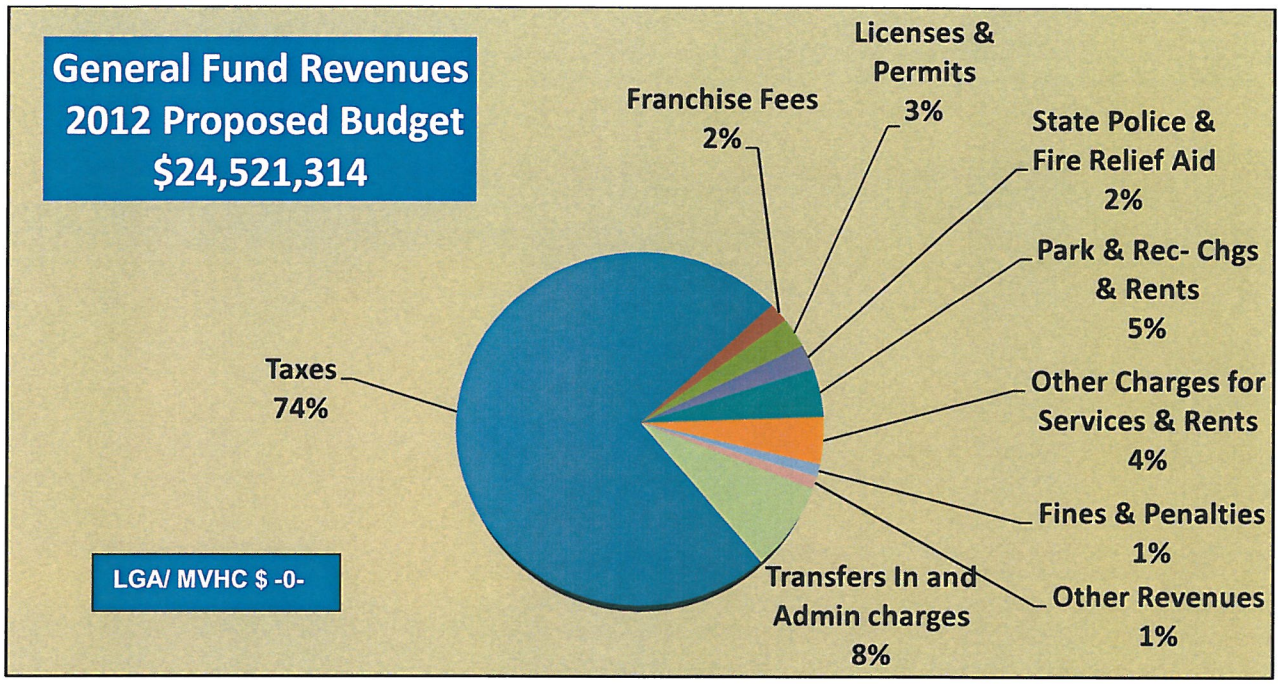
Revenue Estimates

As the largest fund in our accounting system, our ability to accurately estimate the yearly revenues of the General Fund is very important. While revenue from the State of Minnesota has been variable and unreliable from year to year, thankfully other revenue components of the General Fund are fairly constant and predictable.

The General Fund revenue picture is explained in the following pie charts. The first chart shows the various sources of General Fund revenues for 2011. The second chart shows the various sources anticipated in the budget for 2012. We anticipate raising $24,521,314 in General Fund revenue for 2012, which is approximately 1.63 percent more compared to 2011.

The 2012 revenue amount is comprised of a number of revenue sources. Approximately 74% is expected to be raised via the property tax, which is down from 75% in 2011. The remainder of the General Fund revenue is generated by sources such as licenses, lease income, permits, fees, service charges, park operations, transfers and other revenues.





Expenditure Estimates

Within the General Fund, we can categorize our operations into three broad categories: personnel services, commodities/other, and capital outlay. As the name implies, personnel services accounts for the salaries, insurance costs, social security, Medicare, and pension costs of our most important organizational assets, our employees. Commodities/other department expenditures in the General Fund include expenditures for repairs, utility costs, training, postage, supplies, etc. Capital outlay expenditures are for those items deemed to be more durable and having a life span generally in excess of five years. The personnel services and commodities/other expenses generally represent re-occurring expenses from year to year. The capital outlay costs are more infrequent, and can vary significantly from year to year depending upon capital needs.

A summary of the General Fund budgeted expenditures from 2011 to 2012 is as follows:

	2011 Original Budget As Amended	2012 Proposed	Difference
Personnel Services	$16,250,595	$16,604,922	2.18%
Commodities/Other	$7,259,706	$7,224,252	<0.48%>
Capital Outlay	$618,575	$692,140	11.89%
General Fund Total	$24,128,876	$24,521,314	1.63%

As you can see from the table above, the City's General Fund is proposed to slightly increase in 2012 by 1.63%. This budget reflects the economic climate we are in, and yet still provides adequate funding to provide nearly all of the services our citizens have come to expect.

General fund expenses are described in detail beginning on Page 16 of the budget book.

OTHER GOVERNMENTAL FUNDS/ ENTERPRISE FUNDS OVERVIEW

The City maintains a number of other funds which are essential to our operations. Beginning on page 241 of your budget book, these various funds are described in detail. Highlights from these various funds are provided below.

Valleywood Golf Course

Valleywood Golf Course (described beginning on page 271) has enjoyed several years of profitability and seeks to remain so for the fifth consecutive year in 2012. Recently the City Council approved a plan to construct a new clubhouse facility to replace the original structure. Construction of the new facility will be financed through the use of park dedication funds ($1,000,000) and a loan from the City's Future Capital Projects Fund ($2,000,000). Construction will continue throughout the 2012 golf season, with the first year of operation anticipated for 2013.

Sport Arenas

Our two Sport Arenas (described beginning on page 281) continue to provide valuable recreational opportunities, particularly to the youth of our community. We anticipate a levy amount of $120,000 in support of the arenas for 2012.

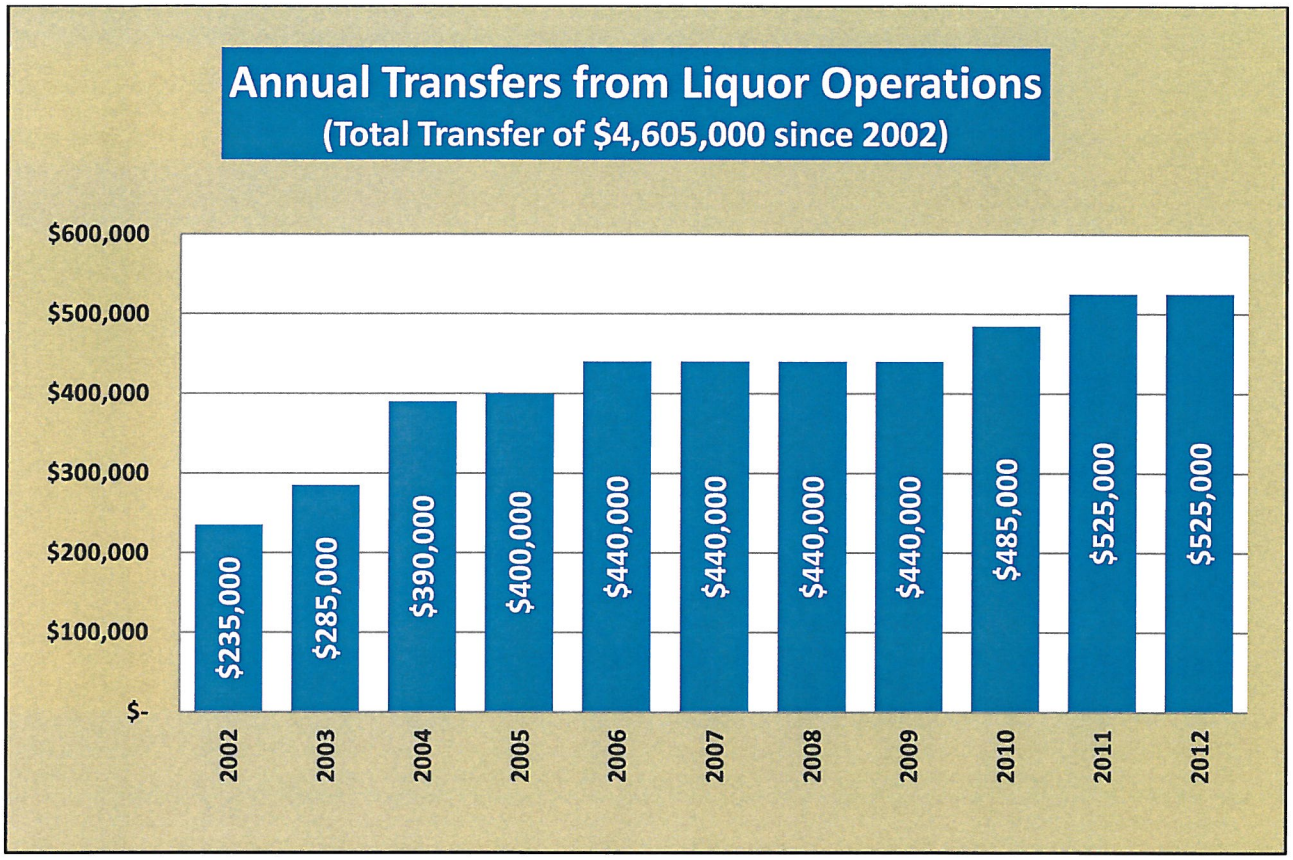
During the ice season both arenas see heavy use. During the remainder of the year the facilities see a variety of different uses, including soccer, tennis, and softball. Due to increasing insurance premiums, we eliminated indoor skateboarding from the Hayes Arena in 2011 (we still provide outdoor skateboarding in Johnny Cake Ridge Park West).

The Sports Arena attached to Apple Valley High School is a prime example of joint cooperation between the City and Independent School District 196. The School District pays half of the operating costs associated with the facility.

Municipal Liquor Operation

The current economic climate has impacted retail sales across many sectors, including our liquor store operations. Nonetheless, our three-store enterprise operation remains healthy and continues to exercise appropriate control over the sale of off-sale liquor within the City. Details regarding the liquor operation budget can be found beginning on page 255.

Our liquor operations also provide a significant transfer to the City's general fund each year. In the past this full transfer has been used to support Park and Recreation activities in the community. For 2012 it is proposed that we transfer $525,000 from the Liquor Fund to the General Fund where the proceeds will be used to support both Park and Recreation ($385,000) and also purchase for the Police Department five replacement squad cars ($140,000). The history of our recent Liquor Fund transfers is as follows:



Road Improvement Fund
Over the past few years we have been slowly evolving our approach to roadway maintenance and rehabilitation in response to our aging infrastructure. The Road Improvement Fund provides for a consolidated source for city street improvements. Street improvements under this activity include new street construction, street resurfacing (overlay), pavement preservation (micro surface seal coating), and traffic signal improvements based on projects identified in the City's Capital Improvement Program. For 2012 we anticipate approximately $9.3 million in projects throughout the City. Details can be found beginning on page 253.

Water Utility Fund
The Water Utility Fund begins on page 293. Major drinking water improvements anticipated during 2012 relate mainly to the planned expansion of the Water Treatment Plant. At Council's direction, a facility expansion feasibility report is currently being prepared and will be brought to the Council for approval later in 2011 or early 2012. The next step would be to begin the engineering design process which would conclude in mid-2012.

Sanitary Sewer Fund
The Sanitary Sewer Fund begins on page 305. The budget anticipates a joint project with the City of Burnsville to replace the Echo Valley Lift Station as the facility receives wastewater from both Apple Valley and Burnsville.

Stormwater

The City continues its work to improve storm water quality in areas lakes and ponds during 2012. Further details can be found beginning on page 315. Federal and State mandates involving the non-degradation of impaired waters continue to guide our efforts and strain our financial resources. The City actively participates in both the Blackdog River Watershed District and the Vermillion River Joint Powers Organization in seeking to improve water quality in the community and beyond.

Within the Blackdog watershed, work on the Whitney Pond Improvement project was begun this past summer. This pond will treat stormwater leaving Apple Valley prior to its discharge into Keller Lake. The budget also provides for flood mitigation work in the Holyoke area south of 140th Street and west of Gardenview Drive and continued work in the Long Lake and Farquar Lake area, including continued collaboration on easement acquisition in the area.

Cemetery

The Cemetery Fund (begins on page 325) provides for the operation costs of running the Lebanon Cemetery facility. During 2011 the Cemetery Advisory Committee completed the process of updating the Lebanon Cemetery Master Plan. The updated plan serves as a guide for the development of the cemetery, expansion of interment options, and the development of future landscape improvements.

Cable Television

Cable Television services that are provided through a joint powers agreement with the cities of Farmington and Rosemount and are detailed beginning on page 243. Cable Television activities specific to Apple Valley are described beginning on page 229. In late 2011 and throughout 2012 the City will undertake the process of negotiating a new cable television franchise agreement with Charter Communications. This negotiation will likely be undertaken as a joint project with Rosemount and Farmington to more efficiently complete the process.

OTHER BUDGET HIGHLIGHTS

In addition to the trends and activities described above, a few other budget highlights are worth noting for 2012.

Equipment Purchases

As noted above, the General Fund includes approximately $692,000 in capital equipment for 2012. Included in that number are various replacement vehicles, facility improvements, energy upgrades, a public works/parks maintenance radio system upgrade mandated by the Federal Communications Commission and a generator air pollution emissions retrofit required by the Federal Environmental Protection Agency.

Additional capital improvements are scheduled for purchase using equipment certificates which allow us to spread the cost of acquisition over multiple years. This amount totals $796,200 and includes two pieces of replacement snow removal equipment, a large replacement mower and a replacement fire engine. Details can be found on page 241.

Our staff continually evaluates the processes, procedures, and equipment used to provide essential services to the community. As a result, changes may occur in recommended equipment purchases in situations where a more efficient way to provide the service is found.

In one such example, the Fire Department was scheduled to purchase a Medium Duty Rescue Truck in 2011, but has now determined that the desired service levels can be provided through other means. Through a combination of launching the duty crew program at Fire Station #2 and the added storage space made available in the new replacement fire engines being purchased by the department, the rescue equipment and response is being accommodated in a way that does not require the purchase of a separate rescue truck. This new approach will save the City $375,000 in 2011. The Fire Chief and department members are commended for finding alternate and less costly ways to deliver service to the community.

Staffing

Given the current economic pressures facing our community, staffing levels will again be constrained for 2012. Where possible, we have left vacant positions unfilled. In other cases, positions were redesigned or modified in ways to save resources while at the same time serving the needs of the community.

For 2012 we are proposing additional changes in the staffing of our Engineering Division. In 2010 we hired a City Engineer and Assistant Engineer position as a cost saving measure. This transition has been very successful and, after further study, we now recommend bringing additional engineering services in-house which will allow us to further reduce our reliance on more expensive consultant services. More specifically, the Public Works Director proposes to hire a Construction Supervisor and a Project Inspector in late 2011/early 2012 and one seasonal intern in 2012. Based on the level of planned capital improvements in 2012 (projected at $9.2 million), this transition will save the City approximately $368,000 in the first year. In future years, the staffing change will continue to generate savings (approximately $160,000 per year) given the annual estimated roadway improvements projects identified in our Pavement Management Program.

A summary of our current staffing situation follows:

POSITION	DEPARTMENT	FUND	STATUS	COMMENTS
Streets Maintenance Worker	Streets	General Fund	Vacant since 2010	Made possible due to addition of labor saving equipment
Parks Maintenance Worker	Parks Maintenance	General Fund	Vacant since 2010	Vacancy absorbed despite adding additional parkland
Police Officer	Police	General Fund	Vacant since 2010	Vacancy due to Retirement
Police Community Service Officer	Police	General Fund	Vacant since 2010	Vacancy due to Resignation
Police Sergeant	Police	General Fund	Vacant since 2010	Vacancy due to Retirement
Police Officer	Police	General Fund	Vacant since 2011	Vacancy due to Promotion
Police Records Technician	Police	General Fund	Vacant since 2011	Vacancy due to Promotion
Deputy Fire	Fire	General	Vacant since 2009	Vacancy due to

Chief/Training Officer		Fund		Promotion
Assistant City Engineer	Public Works Engineering	General Fund	Created in 2010	Cost Saving Measure for General Fund and Other Funds
City Engineer	Public Works Engineering	General Fund	Created in 2010	Cost Saving Measure for General Fund and Other Funds
Engineering Construction Supervisor	Public Works Engineering	General Fund	Fill in late 2011/ early 2012	Cost Saving Measure for General Fund and Other Funds
Engineering Project Inspector/Engineering Technician	Public Works Engineering	General Fund	Fill in late 2011/ early 2012	Cost Saving Measure for General Fund and Other Funds
Engineering Seasonal Intern	Public Works Engineering	General Fund	Hire for 2012 Construction Season	Cost Saving Measure for General Fund and Other Funds
Building Inspector	Inspections	General Fund	Vacant since 2011	Vacancy due to Promotion
Code Enforcement Officer	Code Enforcement	General Fund	Vacant since 2010, supplemented by Building Inspector	Need to Fill Based on Caseload - Possibly Add Part-time Position in 2012
Parks Department Receptionist	Park and Recreation	General Fund	Filled with two Part-time Positions in 2010	Replaced FT Position with two PT Positions

Energy
The City continues to aggressively pursue various energy reduction efforts. Three strategies are employed in this effort—elimination of wasted energy (example; turning off lights in unoccupied spaces), process evaluation for conservation (example; consolidating vehicle trips to eliminate vehicle run time), and efficiency investment (example; replacing old light bulbs with more efficient bulbs). The City completed efficiency investments in numerous city facilities in 2011 using EECBG grant funding. Energy use data continues to be collected and many of the facility budgets show either a decrease in utility expenditures or a stabilization of utility expenditures while the utility rates are increasing. For example, the City Hall electric utility budget is projected to be $9,000 less in 2012 compared to 2011. The 2012 budget includes continuation of efficiency investment including lighting upgrades in the office and hall areas of the community center and replacement of the inefficient and failing glass garage doors with more efficient insulated doors at Fire Station #1.

Relative to motor fuels, we continue to experience frequent price fluctuations. Projecting fuel expenses in mid-2011 for purchases that will be made throughout 2012 is clearly an inexact

science. Fuel costs have been budgeted at $2.87 per gallon for no-lead and $2.89 per gallon for diesel fuel. It is important to remember that the City routinely receives a significantly lower cost per gallon than is available to the general public. Nonetheless, we have built into the contingency line item additional dollars to cover any unexpected fuel price increases during the year (see page 237).

SUMMARY AND CONCLUSIONS

It is my hope that this memo highlights the most important aspects of the 2012 budget. Your input to the process has, and continues to be, greatly appreciated.

I wish to conclude this message by thanking the staff for the many hours of work which went into the preparation of this document. Department heads and their individual personnel who contributed the initial submittals are to be commended on the budget proposals submitted for review. I am particularly appreciative of the work Ron Hedberg, Charles Grawe and Cathy Broughten did to assist in the review, analysis and ultimate compilation of the various submittals into a cohesive whole.

Lastly, I appreciate the support and encouragement provided by the Mayor and City Councilmembers over the last year. Your policy leadership has been invaluable as we have navigated through difficult economic times affecting the state and nation, while keeping a steady focus on the best interests of our community. Keeping a steady hand on the fiscal rudder, we have been able to maintain the balance between the current economic realities and the desire to provide the best government services possible.

It is with great pleasure and purpose that we serve the citizens of Apple Valley.

Respectfully submitted,

Tom Lawell
City Administrator

CITY OF APPLE VALLEY
RESOLUTION NO. 2011-214

RESOLUTION ADOPTING 2012 PROPOSED BUDGETS AND TAX LEVY

WHEREAS, the City Council was provided the proposed budget on August 8, 2011, and on August 11, and November 1, 2011, reviewed the 2012 operating budgets as set forth in Exhibit A of this resolution; and

WHEREAS, the Council desires to adopt the operating budgets for management purposes; and

WHEREAS, the Minnesota Statutes require the certification of the Proposed Budget and tax levy for taxes payable in 2012 by December 29, 2011, to the County Auditor.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Apple Valley that revenue and expenditure budgets for 2012 shall be as noted in Exhibit A of this Resolution and as supported by the detailed document, as revised.

BE IT FURTHER RESOLVED by the City Council that the following proposed sums of money be levied for the current year, collectible in 2012, upon the taxable property in the City of Apple Valley for the following purposes:

	TOTAL
General Purposes	$ 19,972,000
Debt Purposes	2,053,249
Total Tax Levy	$ 22,025,249

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Dakota County, Minnesota.

ADOPTED this 8th day of December, 2011.

Mary Hamann-Roland, Mayor

ATTEST:

Pamela J. Gackstetter, City Clerk

CERTIFICATE

I, Pamela Gackstetter, City Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the City Council of the City of Apple Valley, Dakota County, Minnesota, on the date above indicated.

Pamela J. Gackstetter, City Clerk

Apple Valley

Notes:

This page left intentionally blank

City of Apple Valley
Property Tax levy History

	2008	2009	2010 Final	2011 Final	2012 Preliminary
GENERAL LEVIES					
General Fund	18,535,266	19,839,050	18,127,177	17,860,000	17,897,000
Annual Street Maintenance Program			1,660,000	1,598,000	1,675,000
MVHC Provided to Residents - Anticipated	850,000	540,266	1,050,000	1,120,000	
Delinquency allowance	22,000	22,000	122,000	200,000	400,000
Fire Relief	258,000	254,153	-		
TOTAL GENERAL LEVIES	19,665,266	20,655,469	20,959,177	20,778,000	19,972,000
DEBT LEVIES					
Equipment Certificates:					
Equip cert of 2004 - $160,000	47,000	-	-	-	-
Equip cert of 2005 - $400,000	111,200	112,500	-	-	-
Equip cert of 2006 - $860,000	123,000	123,000	123,000	123,000	-
Eq Cert of 2010 Refunding 2010a					117,000
	281,200	235,500	123,000	123,000	117,000
Gross Revenue Bonds (Tax Capacity Based)					
Arena Revenue Bond of 2004 $1,015,000	125,000	120,000	125,000	120,000	120,000
(refunded Ice Arena Bonds of 1995 -$1,435,000)					
GO IMPROVEMENT BONDS (ASSESSMENTS)					
Eastview Park - 140th Street	9,408	8,896	8,384		
Eastview Park - Storm Sewer	17,738	16,866	15,993	15,000	14,249
	27,146	25,762	24,377	15,000	14,249
General Obligation Bonds (Market Value based)					
GO Refunding Bonds of 2004 $8,040,000 Park	-	-	835,000	860,000	885,000
(refunded 1997 Park Bonds - $8,370,000)					
GO Refunding Bonds of 2004 $615,000 Cemetery	-	-	68,000	69,000	70,000
(Refunded Cemetery Bonds of 1997 - $795,000)					
Park Bonds of 1997 - $8,370,000	830,000	860,000	-		
Cemetery Bonds of 1997 - $795,000	70,000	71,000	-		
Park Bonds of 2011					87,000
Park Bonds of 2007 - $6,400,000	-	335,000	365,000	380,000	390,000
Park Bonds of 2008 - $6,685,000	-	325,000	340,000	355,000	370,000
Total G.O. MV Based	900,000	1,591,000	1,608,000	1,664,000	1,802,000
TOTAL DEBT LEVY	1,333,346	1,972,262	1,880,377	1,922,000	2,053,249
TOTAL LEVY	20,998,612	22,627,731	22,839,554	22,700,000	22,025,249
Increase in Net Levy	4.5%	7.8%	0.936%	-0.611%	-2.972%

City of Apple Valley
Allocation of Total Property Tax levy
and Property Taxes Available for General Fund

	2008	2009	2010	2011	2012
Total Gross Levy:	20,998,612	22,627,731	22,839,554	22,700,000	22,025,249
Less Delinquency allowance	(22,000)	(22,000)	(122,000)	(200,000)	(400,000)
Less MVHC provided to residents	(850,000)	(540,266)	(1,050,000)	(1,120,000)	-
Property Tax Levy Available for Operations	20,126,612	22,065,465	21,667,554	21,380,000	21,625,249
Less Amounts allocated to other funds					
Fire Relief	(258,000)	(254,153)	-	-	-
Annual Street Maintenance Program			(1,660,000)	(1,598,000)	(1,675,000)
Less Amounts for Debt Service					
Equipment Certificates;	(281,200)	(235,500)	(123,000)	(123,000)	(117,000)
Ice Arena Bonds	(125,000)	(120,000)	(125,000)	(120,000)	(120,000)
Special Assessment Bonds	(27,146)	(25,762)	(24,377)	(15,000)	(14,249)
Market Value based Park & Cemetery Bonds	(900,000)	(1,591,000)	(1,608,000)	(1,664,000)	(1,802,000)
Amounts of Levy for General Fund	18,535,266	19,839,050	18,127,177	17,860,000	17,897,000

City of Apple Valley
Tax Capacity &
Tax Extension Rate Calculation

	2008	2009	**2010**	2011	2012 Preliminary w/MVHC Prior to MVE	2012 Final w/ Mkt Value Exclusion
A. REFERENDA Market Value (1000's	5,187,079	5,115,561	4,770,160	4,432,554	4,333,490	4,323,046
				-7.08%	-2.23%	-2.47%
B. VALUES						
1. Value	58,336,229	57,973,594	54,306,053	50,538,618	49,427,585	46,537,502
2. Fiscal Disp Loss	(4,212,114)	(4,549,747)	(4,786,935)	(4,742,967)	(4,416,654)	(4,416,654)
				-0.9%	-6.9%	-7.7%
3. Tax Increment	(3,361,689)	(3,423,367)	(3,269,773)	(3,000,191)	(2,636,907)	(2,636,907)
MV Exclusion					-	
4. RATE VALUE	50,762,426	50,000,480	46,249,345	42,795,460	42,374,024	39,483,941
5. Fiscal Disp Gain	5,901,865	7,016,780	7,532,285	7,262,899	7,262,899	7,262,899
				-3.6%	-3%	-3%
6. Value With FD	56,664,291	57,017,260	53,781,630	50,058,359	49,636,923	46,746,840
				-6.92%	-1.01%	-6.77%
C. TAX DOLLARS						
1. Fiscal Disp Adjustment	2,059,220	2,493,553	2,793,422	2,895,000	2,821,637	2,821,637
2. HACA Aid						
3. City Levy	18,039,392	18,543,178	18,438,132	18,141,000	18,404,612	17,284,612
4. Tax Levies - Gross	20,098,612	21,036,731	21,231,554	21,036,000	21,226,249	20,106,249
D. RATES						
1. Fiscal (C1/B5)	34.891%	35.537%	37.086%	39.860%	38.850%	38.850%
2. City Levy (C3/B4)	35.537%	37.086%	39.86680%	42.39001%	43.43371%	43.77631%
E. MARKET VALUE DOLLAR/RATE						
1. City Dollar Levy	900,000	1,591,000	1,608,000	1,664,000	1,919,000	1,919,000
2. City Rate (E1/A)	0.0174%	0.031101183%	0.033710%	0.037540%	0.04428%	0.04439%

Tax Capacity Levy	20,098,612	21,036,731	21,231,554	21,036,000	21,226,249	20,106,249
MV Levy	900,000	1,591,000	1,608,000	1,664,000	1,919,000	1,919,000
	20,998,612	22,627,731	22,839,554	22,700,000	23,145,249	22,025,249

RECONCILIATION OF TAX DOLLARS GENERATED - Pay 2012

	tax capacity based	MV based	total
Tax Dollars Generated			
Target Tax Cap Ext rate	43.776%	0.044390%	
total Tax Capacity (excluded TCV contributed to FD pool & & TIF Captured	39,483,941	4,323,045,731	
Gross tax Dollars generated	17,284,612	1,919,000	19,203,612
			0
Add Fiscal Disparity distribution rec'd from pool	2,821,637		2,821,637
			0
	20,106,249	1,919,000	22,025,249

TAX IMPACT FOR PROPERTY WITH VALUE DECLINING 2.94% (the median decrease for AV)

Year	2011	2012	2012	City Change
		MVHC	New Market Value Exclusio	11 to '12 w /MVE
Market Value	203,800	197,800	197,800	-2.94%
Market Value - Exclusion	-		(19,438)	
Taxable MV	203,800	197,800	178,362	
Tax Capacity	2038	1978	1784	
Tax Capacity Rates:				
City	42.390%	43.434%	43.776%	
City Ref.	0.038%	0.0443%	0.04439%	
Total	42.428%	43.478%	43.821%	
Property Taxes:				
City	863.91	859.12	780.97	(82.94)
City Ref.	76.51	87.59	87.80	11.30
M V Homestead Cr	(78.81)	(81.06)	-	78.81
Total	861.61	865.65	868.77	$ 7.17
			Operation	-0.48%
			Debt	1.31%
			Total	0.83%

TAX IMPACT FOR PROPERTY WITH VALUE DECLINING 2%

Year	2011	2012	2012	City Change
		MVHC	New Market Value Exclusio	11 to '12 w /MVE
Market Value	201,800	197,800	197,800	-1.98%
Market Value - Exclusion	-		(19,438)	
Taxable MV	201,800	197,800	178,362	
Tax Capacity	2018	1978	1784	
Tax Capacity Rates:				
City	42.390%	43.434%	43.776%	
City Ref.	0.038%	0.0443%	0.0444%	
Total	42.428%	43.478%	43.821%	
Property Taxes:				
City	855.43	859.12	780.97	(74.46)
City Ref.	75.76	87.59	87.80	12.05
M V Homestead Cr	(79.56)	(81.06)		79.56
Total	851.62	865.65	868.77	$ 17.15
			Operation	0.60%
			Debt	1.41%
			Total	2.01%

TAX IMPACT FOR PROPERTY WITH VALUE DECLINING ZERO %

Year	2011	2012	2012	City Change
		MVHC	New Market Value Exclusio	11 to '12 w /MVE
Market Value	203,800	203,800	203,800	0.00%
Market Value - Exclusion	-		(18,898)	
Taxable MV	203,800	203,800	184,902	
Tax Capacity	2038	2038	1849	
Tax Capacity Rates:				
City	42.390%	43.434%	43.776%	
City Ref.	0.038%	0.0443%	0.0444%	
Total	42.428%	43.478%	43.821%	
Property Taxes:				
City	863.91	885.18	809.42	(54.49)
City Ref.	76.51	90.25	90.47	13.96
M V Homestead Cr	(78.81)	(78.81)		78.81
Total	861.61	896.62	899.89	$ 38.28
			Operation	2.82%
			Debt	1.62%
			Total	4.44%

Apple Valley

Notes:

This page left intentionally blank

Apple Valley

ALL FUNDS BUDGET SUMMARY

CITY OF APPLE VALLEY, MINNESOTA
2012 Operating Budget Summary

Revenues:	General Fund	Equipment Cert Fund	Cable TV Joint Powers Fund	Road Improvement Fund	Future Capital Projects	Enterprise Funds	Total Budgeted Funds 2012
Property tax- Current & Delinq Net	$ 18,110,000	$ -	$ -	$ 1,675,000	$ -	$ 120,000	$ 19,905,000
MVHC Aid cut expected	-			-	-		$ -
Franchise & other taxes	524,000	-	71,000	-	-	-	595,000
Special assessments	14,000	-	-	-	-	-	14,000
Licenses	153,550	-	-	-	-	-	153,550
Permits	526,000	-	-	-	-	-	526,000
Intergovernmental	571,389	-	-	700,000	-	254,000	1,525,389
Charges for services	1,687,225	-	86,458	-	-	21,322,500	23,096,183
Fines and penalties	279,450	-	-	-	-	120,000	399,450
Investment earnings	160,000	2,500	2,000	-	195,000	317,500	677,000
Other Revenues	100,000	-	13,150	-	-	31,000	144,150
Rents	459,500	-	-	-	-	-	459,500
Admin Charges to other funds	811,200	-	-	-	-	-	811,200
Subtotal before transfers & debt	23,396,314	2,500	172,608	2,375,000	195,000	22,165,000	48,306,422
Debt Issued	-	796,200	-	-	-	-	796,200
Transfers In	1,125,000	-	12,800	1,780,000	-	60,000	2,977,800
Total revenues	24,521,314	798,700	185,408	4,155,000	195,000	22,225,000	52,080,422
Expenditures:							
Personal Service	16,604,922	-	167,000	-	-	3,428,343	20,200,265
Supplies	1,523,183	-	3,400	-	-	486,190	2,012,773
Contractural Services	2,758,810	-	2,300	306,000	-	1,507,227	4,574,337
Utilities	637,570	-	-	-	-	1,067,815	1,705,385
Repairs & Maintenance	371,058	-	2,828	-	-	952,920	1,326,806
Travel, Training, Dues	491,961	-	7,537	-	-	47,815	547,313
Other Expenditures	1,357,670	-	3,000	-	-	3,027,850	4,388,520
Miscellaneous	-	-	-	-	-	222,655	222,655
Items for Resale	71,200	-	-	-	-	6,807,500	6,878,700
Capital Outlay	692,140	796,200	-	3,849,000	-	1,847,300	7,184,640
Depreciation	-	-	-	-	-	2,291,668	2,291,668
Admin Fees	-	-	-	-	-	670,000	670,000
Debt Service	-	-	-	-	-	805,196	805,196
Subtotal before transfers	24,508,514	796,200	186,065	4,155,000	-	23,162,479	52,808,258
Transfers Out	12,800	-	-	-	-	1,185,000	1,197,800
Total expenditures	24,521,314	796,200	186,065	4,155,000	0	24,347,479	54,006,058
Revenues over (under) expenditures	0	2,500	(657)	0	195,000	(2,122,479)	(1,925,636)

CITY OF APPLE VALLEY, MINNESOTA
2012 Operating Budget Summary - Enterprise Funds

	Enterprise Funds							2012	2011
	Liquor Fund	Valleywood Golf Course Fund	Water & Sewer Fund	Sports Arena Fund	Storm Drainage Fund	Street Light Utility	Cemetery Fund	Total Enterprise Funds	Total Enterprise Funds
Revenues:									
General property tax- Current & Delinq	$ -	$ -	$ -	$ 120,000	$ -	$ -	$ -	$ 120,000	$ 120,000
MVHC Aid cut expected	-	-	-	-	-	-	-	-	-
Franchise & other taxes	-	-	-	-	-	-	-	-	-
Special assessments	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Intergovernmental	-	-	-	254,000	-	-	-	254,000	238,000
Charges for services	8,950,000	1,157,000	8,808,000	411,300	1,443,000	465,000	88,200	21,322,500	20,922,650
Fines and penalties	-	-	120,000	-	-	-	-	120,000	120,000
Investment earnings	35,000	3,500	254,000	-	14,500	-	10,500	317,500	311,300
Other Revenues	-	-	15,000	14,000	-	-	2,000	31,000	56,000
Rents	-	-	-	-	-	-	-	-	-
Admin Charges to other funds	-	-	-	-	-	-	-	-	-
Subtotal before transfers & debt	8,985,000	1,160,500	9,197,000	799,300	1,457,500	465,000	100,700	22,165,000	21,767,950
Debt Issued	-	-	-	-	-	-	-	-	
Transfers In	-	-	60,000	-	-	-	-	60,000	60,000
Total revenues	8,985,000	1,160,500	9,257,000	799,300	1,457,500	465,000	100,700	22,225,000	21,827,950
Expenditures:									
Personal Service	1,002,346	533,427	1,469,515	421,485	-	-	1,570	3,428,343	3,429,777
Supplies	30,500	113,000	276,835	29,800	14,900	15,000	6,155	486,190	486,885
Contractural Services	37,220	19,500	1,243,507	50,700	118,090	6,200	32,010	1,507,227	1,992,422
Utilities	54,850	40,000	423,100	138,000	30,800	379,000	2,065	1,067,815	1,065,760
Repairs & Maintenance	38,495	39,000	587,600	35,500	252,000	-	325	952,920	686,090
Travel, Training, Dues	11,785	7,100	20,450	6,100	1,070	-	1,310	47,815	50,910
Other Expenditures	222,700	51,500	2,728,150	22,200	1,500	1,800	-	3,027,850	3,308,370
Miscellaneous	166,200	16,000	30,000	-	-	-	10,455	222,655	218,905
Items for Resale	6,623,000	159,500	25,000	-	-	-	-	6,807,500	6,624,100
Capital Outlay	122,500	15,000	530,300	45,000	1,130,000	-	4,500	1,847,300	2,423,500
Depreciation	138,968	65,000	1,463,000	133,000	477,000	-	14,700	2,291,668	2,301,320
Admin Fees	-	-	370,000	-	300,000	-	-	670,000	670,000
Debt Service	259,696	-	124,500	122,000	299,000	-	-	805,196	617,590
Subtotal before transfers	8,708,260	1,059,027	9,291,957	1,003,785	2,624,360	402,000	73,090	23,162,479	23,875,629
Transfers Out	525,000	-	600,000	-	60,000	-	-	1,185,000	1,185,000
Total expenditures	9,233,260	1,059,027	9,891,957	1,003,785	2,684,360	402,000	73,090	24,347,479	25,060,629
Revenues over (under) expenditures	(248,260)	101,473	(634,957)	(204,485)	(1,226,860)	63,000	27,610	(2,122,479)	(3,232,679)
Addback:									
Principal Portion Debt Service inc above	140,000	-	120,000	105,000	225,000			590,000	440,000
Capital outlay above - not an expense	122,500	15,000	955,300	45,000	1,130,000	-	4,500	1,847,300	2,423,500
Net Income	14,240	116,473	440,343	(54,485)	128,140	63,000	32,110	314,821	(369,179)

Apple Valley

Notes:

This page left intentionally blank

2012 GENERAL FUND
REVENUE BUDGET SUMMARY

	2009 Adopted Budget	2009 Actual	2010 Adopted Budget	2010 Actual	2011 Council Adopted Budget	2011 Orig. Budget as Amended	2012 Preliminary Budget	2012 Adopted Budget
Tax Revenue	$ 20,039,050	$ 19,692,305	$ 18,327,177	$ 18,293,749	$ 19,671,000	$ 18,073,000	$ 18,110,000	$ 18,110,000
Other Taxes	-	40,692	20,000	36,314	35,000	35,000	74,000	74,000
Franchise Fees	820,000	540,052	450,000	564,663	450,000	450,000	450,000	450,000
Special Assessments	-	6,928	-	15,637	5,000	5,000	14,000	14,000
Licenses	117,000	160,268	147,000	143,840	149,520	149,520	153,550	153,550
Permits	559,601	595,178	459,601	875,007	452,000	452,000	526,000	526,000
Intergovernmental Revenue	639,850	584,093	634,850	575,967	528,831	528,831	571,389	571,389
Charges for Service - Recreation	968,000	858,740	934,000	919,928	931,000	931,000	965,000	965,000
Charges for Service - General Government	17,815	22,126	17,815	45,321	286,925	286,925	546,046	546,046
Charges for Service - Public Safety	185,121	263,861	185,100	223,669	206,700	206,700	176,179	176,179
Rentals Park / Rec Facilities	108,800	93,046	106,000	114,278	119,000	119,000	129,000	129,000
Rentals Other	162,200	278,498	252,700	398,553	340,700	340,700	330,500	330,500
Fines & Penalties	300,000	316,324	315,000	268,374	315,000	315,000	279,450	279,450
Other Revenues	540,000	308,186	347,000	583,853	300,000	300,000	260,000	260,000
Admin charge to other funds	470,000	635,502	800,000	770,000	811,200	811,200	811,200	811,200
Transfer In	1,000,000	1,410,000	1,085,000	1,085,000	1,125,000	1,125,000	1,125,000	1,125,000
	$ 25,927,437	$ 25,805,799	$ 24,081,243	$ 24,914,153	$ 25,726,876	$ 24,128,876	$ 24,521,314	$ 24,521,314
	-	-	-	-	-	-	-	

2012 GENERAL FUND REVENUE
ACCOUNT DETAIL

Company	Business Unit	Object Account	Account Description	2009 Adopted Budget	2009 Actual	2010 Adopted Budget	2010 Actual
01000	1001	4010	TAXES-CURRENT AD VALOREM	19,839,050	19,347,075	18,127,177	17,972,204
01000	1001	4010	TAXES-CURRENT AD VALOREM- Fire Relief	-	-	-	-
01000	1001	4011	TAXES-DELINQUENT AD VALOREM	200,000	331,027	200,000	305,349
01000	1001	4013	MV HOMESTEAD CREDIT REVENUE	-	-	-	-
01000	1001	4014	TAXES-MOBILE HOME	-	14,203	-	16,196
			Tax Revenue	20,039,050	19,692,305	18,327,177	18,293,749
1000	1001		PILOT - AUGUSTANA				
01000	1001		GRAVEL TAX	-	40,692	20,000	36,314
			Other Taxes	-	40,692	20,000	36,314
01000	1001	5335	CABLE FRANCHISE FEE	450,000	540,052	450,000	564,663
01000	1001	5415	FROM WATER/SEWER FUND	370,000	-	-	-
			Franchise Fees	820,000	540,052	450,000	564,663
01000	1001	5030	ASSESSMENT INTEREST NEXT YEAR	-	-	-	-
01000	1001	5045	ASSESSMENT NEW LEVY COLL BY AV	-	6,078	-	5,920
01000	1001	5056	SA COLL BY DAK CTY-DELINQUENT	-	-	-	9,226
01000	1001	5058	SA PEN & INT COLL BY DAK CTY	-	850	-	491
			Special Assessments	-	6,928	-	15,637
01000	1001	4030	LICENSE-TOBACCO	500	12,415	3,000	1,675
01000	1001	4031	LICENSE-TRASH COLLECTION	3,700	6,450	3,700	6,250
01000	1001	4032	LICENSE-DOG (public safety)	8,800	5,788	8,800	5,075
01000	1001	4032	LICENSE-KENNEL	-	120	-	120
01000	1001	4033	LICENSE-SERVICE STATION	8,000	14,340	9,000	11,400
01000	1001	4034	LICENSE-LIQUOR / WINE	87,000	95,820	110,000	94,755
01000	1001	4035	LICENSE-BEER ON & OFF	2,000	13,505	5,500	9,735
01000	1001	4036	LICENSE-TRANSIENT MERCHANT	3,000	6,135	3,000	9,675
01000	1001	4037	LICENSE-VENDING MACHINES	2,000	1,995	2,000	2,190
			LICENSE-MASSAGE THERAPY				
01000	1001	4049	LICENSE-OTHER	2,000	3,700	2,000	2,965
			Licenses	117,000	160,268	147,000	143,840
01000	1001	4060	PERMIT-BUILDING PERMIT	422,601	323,313	322,601	479,110
01000	1001	4061	PERMIT-GRADING	-	5,245	-	4,125
01000	1001	4062	PERMIT-GRAVEL OPERATION	8,000	9,600	8,000	9,600
01000	1001	4063	PERMIT-HEATING	50,000	44,601	50,000	77,931
01000	1001	4065	PERMIT-PLUMBING	55,000	54,809	55,000	82,923
01000	1001	4066	PERMIT-SIGNS & BILLBOARDS	7,000	4,017	7,000	5,352
01000	1001	4067	PERMIT-UTILITY INSTALLATION	15,000	4,835	15,000	12,619
01000	1001	4070	PERMIT-SP INSP/REINSP FEE	-	235	-	280
01000	1001	4071	TEMP CERTIFICATE OF OCCUPANCY	-	-	-	-
01000	1001	4072	STATE SURTAX COLLECTED	-	(58)	-	(2)
01000	1001	4073	PERMIT-BUILDING PLAN REVIEW	-	132,530	-	176,716
01000	1001	4074	PERMIT FEES-ROW	-	1,850	-	2,255
01000	1001	4075	PERMIT-FIRE ALRM/SPRINKLER	-	9,934	-	14,271
01000	1001	4099	PERMIT-OTHER	2,000	1,796	2,000	2,729
01000	1001	4923	COMMCL WTR/SWR PERMIT	-	2,471	-	7,098
			Permits	559,601	595,178	459,601	875,007

2012 GENERAL FUND REVENUE ACCOUNT DETAIL (continued)

Object Account	Account Description	2011 Council Adopted Budget	2011 Orig. Budget as Amended	2011 Estimate	2012 Preliminary Budget	2012 Adopted Budget
4010	TAXES-CURRENT AD VALOREM	19,458,000	17,860,000	17,798,000	17,897,000	17,897,000
4010	TAXES-CURRENT AD VALOREM- Fire Relief	-	-	-	-	-
4011	TAXES-DELINQUENT AD VALOREM	200,000	200,000	200,000	200,000	200,000
4013	MV HOMESTEAD CREDIT REVENUE	-	-	-	-	-
4014	TAXES-MOBILE HOME	13,000	13,000	13,000	13,000	13,000
	Tax Revenue	19,671,000	18,073,000	18,011,000	18,110,000	18,110,000
	PILOT - AUGUSTANA			39,000	39,000	39,000
	GRAVEL TAX	35,000	35,000	35,000	35,000	35,000
	Other Taxes	35,000	35,000	74,000	74,000	74,000
5335	CABLE FRANCHISE FEE	450,000	450,000	450,000	450,000	450,000
5415	FROM WATER/SEWER FUND	-	-	-	-	-
	Franchise Fees	450,000	450,000	450,000	450,000	450,000
5030	ASSESSMENT INTEREST NEXT YEAR	-	-	-	-	-
5045	ASSESSMENT NEW LEVY COLL BY AV	5,000	5,000	5,000	5,000	5,000
5056	SA COLL BY DAK CTY-DELINQUENT	-	-	9,226	9,000	9,000
5058	SA PEN & INT COLL BY DAK CTY	-	-	491	-	-
	Special Assessments	5,000	5,000	14,717	14,000	14,000
4030	LICENSE-TOBACCO	8,000	8,000	-	11,440	11,440
4031	LICENSE-TRASH COLLECTION	4,700	4,700	5,600	5,600	5,600
4032	LICENSE-DOG (public safety)	7,000	7,000		5,000	5,000
4032	LICENSE-KENNEL	120	120	60	-	-
4033	LICENSE-SERVICE STATION	12,000	12,000	12,660	12,660	12,660
4034	LICENSE-LIQUOR / WINE	103,000	103,000	94,480	94,280	94,280
4035	LICENSE-BEER ON & OFF	6,000	6,000	5,840	5,840	5,840
4036	LICENSE-TRANSIENT MERCHANT	4,000	4,000	7,725	8,500	8,500
4037	LICENSE-VENDING MACHINES	2,000	2,000	1,905	1,905	1,905
	LICENSE-MASSAGE THERAPY			5,600	5,600	5,600
4049	LICENSE-OTHER	2,700	2,700	2,725	2,725	2,725
	Licenses	149,520	149,520	136,595	153,550	153,550
4060	PERMIT-BUILDING PERMIT	340,000	340,000	340,000	400,000	400,000
4061	PERMIT-GRADING	-	-	-	-	-
4062	PERMIT-GRAVEL OPERATION	8,000	8,000	8,000	8,000	8,000
4063	PERMIT-HEATING	40,000	40,000	40,000	44,000	44,000
4065	PERMIT-PLUMBING	45,000	45,000	45,000	55,000	55,000
4066	PERMIT-SIGNS & BILLBOARDS	7,000	7,000	7,000	7,000	7,000
4067	PERMIT-UTILITY INSTALLATION	10,000	10,000	10,000	10,000	10,000
4070	PERMIT-SP INSP/REINSP FEE	-	-	-	-	-
4071	TEMP CERTIFICATE OF OCCUPANCY	-	-	-	-	-
4072	STATE SURTAX COLLECTED	-	-	-	-	-
4073	PERMIT-BUILDING PLAN REVIEW	-	-	-	-	-
4074	PERMIT FEES-ROW	-	-	-	-	-
4075	PERMIT-FIRE ALRM/SPRINKLER	-	-	-	-	-
4099	PERMIT-OTHER	2,000	2,000	2,000	2,000	2,000
4923	COMMCL WTR/SWR PERMIT	-	-	-	-	-
	Permits	452,000	452,000	452,000	526,000	526,000

2012 GENERAL FUND REVENUE
ACCOUNT DETAIL

Company	Business Unit	Object Account	Account Description	2009 Adopted Budget	2009 Actual	2010 Adopted Budget	2010 Actual
01000	1001	4110	STATE GRANTS (PERA & Perf Measurement)	-	36,095	89,850	36,095
01000	1001	4120	AID-LOCAL GOVERNMENT	-	-	-	-
01000	1001	4130	AID-FIRE # - see note	215,000	178,831	215,000	182,389
01000	1001	4140	AID-STATE POLICE	424,850	333,620	330,000	330,917
01000	1001	4150	GRANTS-OTHER GOVT UNITS (Post board Aid)		35,547	-	26,566
			Intergovernmental Revenue	639,850	584,093	634,850	575,967
01000	1001	4310	REDWOOD PUBLIC SWIMMING	29,000	20,424	25,000	27,258
01000	1001	4311	REDWOOD SWIMMING LESSONS	22,000	14,855	15,000	16,954
01000	1001	4312	REDWOOD CONCESSIONS	7,000	4,422	6,000	6,545
01000	1001	4330	SWIM CENTER REVENUE	510,000	451,598	500,000	521,769
01000	1001	4331	SWIM CENTER CONCESSION	105,000	86,111	90,000	87,056
			QUARRY POINT CONCESSIONS	-	-	-	2,311
01000	1001	4350	SUMMER PLAYGROUND ACTIVITIES	7,000	6,113	7,000	6,425
01000	1001	4351	PRE SCHOOL PROGRAMS	20,000	16,552	20,000	22,430
01000	1001	4352	TEEN PROGRAMS	1,000	1,218	2,000	-
01000	1001	4353	PUPPET WAGON	6,000	-	-	-
01000	1001	4354	COACHING CERTIFICATION	-	-	-	-
01000	1001	4355	RECREATION USER FEES	68,000	52,669	62,000	41,369
01000	1001	4356	RECREATION LEAGUE ENTRY FEES	175,000	188,180	175,000	160,796
01000	1001	4357	JCRP CONCESSIONS	18,000	8,609	11,000	7,520
01000	1001	4358	VENDING COMMISSIONS	-	3,064	6,000	3,781
01000	1001	4359	REC SENIOR REVENUE-REIMB	-	2,488	-	703
01000	1001	4360	REC-SENIOR PROGRAM REVENUE	-	2,437	15,000	15,011
			Charges for Service - Recreation	968,000	858,740	934,000	919,928
01000	1001	4210	FEES-ELECTION FILING	15	-	15	55
01000	1001	4211	FEES-MAP SALES	800	366	800	472
01000	1001	4212	FEES-ASSESSMENT SEARCHES	-	125	-	120
01000	1001	4213	FEES-BOOK SALES	-	-	-	-
01000	1001	4214	FEES-PLAT	2,000	2,095	2,000	2,128
01000	1001	4215	FEES-SPECIAL USE	1,000	390	1,000	1,060
01000	1001	4216	FEES-REZONING	4,000	3,895	4,000	3,590
01000	1001	4217	FEES-INSPECTIONS NAT RESOURCES	-	12,410	-	8,600
			FEES - ENGINEERING				
01000	1001	4229	FEES-OTHER	10,000	2,845	10,000	29,296
			Charges for Service - General Government	17,815	22,126	17,815	45,321
01000	1001	4250	FEES-ACCIDENT REPORT	4,000	669	4,000	436
01000	1001	4251	FEES-ANIMAL PICKUP	5,000	6,232	5,000	6,631
01000	1001	4259	FEES-OTHER PUBLIC SAFETY	20,000	30,018	20,000	11,523
01000	1001	4259	FEES-DRUG TASK FORCE		14,050		
01000	1001	4259	FEES-DARE,LIASON OFFICER	156,121	156,121	156,100	160,208
01000	1001	4259	FEES-POST BOARD REIMB CONTINUING ED		19,821		
01000	1270	5345	REIMBURSE POLICE SPEC DETAIL	-	36,950	-	44,871
01000	1271	5345	REIMBURSE POLICE SPEC DETAIL	-	-	-	-
			Charges for Service - Public Safety	185,121	263,861	185,100	223,669

2012 GENERAL FUND REVENUE ACCOUNT DETAIL (continued)

Object Account	Account Description	2011 Council Adopted Budget	2011 Orig. Budget as Amended	2011 Estimate	2012 Preliminary Budget	2012 Adopted Budget
4110	STATE GRANTS (PERA & Perf Measurement)				43,000	43,000
4120	AID-LOCAL GOVERNMENT	-	-	-	-	-
4130	AID-FIRE # - see note	178,831	178,831	178,831	182,389	182,389
4140	AID-STATE POLICE	330,000	330,000	330,000	330,000	330,000
4150	GRANTS-OTHER GOVT UNITS (Post board Aid)	20,000	20,000	16,000	16,000	16,000
	Intergovernmental Revenue	528,831	528,831	524,831	571,389	571,389
4310	REDWOOD PUBLIC SWIMMING	20,000	20,000	20,000	20,000	20,000
4311	REDWOOD SWIMMING LESSONS	15,000	15,000	15,000	15,000	15,000
4312	REDWOOD CONCESSIONS	6,000	6,000	6,000	6,000	6,000
4330	SWIM CENTER REVENUE	500,000	500,000	500,000	534,000	534,000
4331	SWIM CENTER CONCESSION	90,000	90,000	90,000	90,000	90,000
	QUARRY POINT CONCESSIONS	4,000	4,000	4,000	4,000	4,000
4350	SUMMER PLAYGROUND ACTIVITIES	7,000	7,000	7,000	7,000	7,000
4351	PRE SCHOOL PROGRAMS	20,000	20,000	20,000	20,000	20,000
4352	TEEN PROGRAMS	2,000	2,000	2,000	2,000	2,000
4353	PUPPET WAGON	-	-	-	-	-
4354	COACHING CERTIFICATION	-	-	-	-	-
4355	RECREATION USER FEES	58,000	58,000	58,000	58,000	58,000
4356	RECREATION LEAGUE ENTRY FEES	175,000	175,000	175,000	175,000	175,000
4357	JCRP CONCESSIONS	11,000	11,000	11,000	11,000	11,000
4358	VENDING COMMISSIONS	6,000	6,000	6,000	6,000	6,000
4359	REC SENIOR REVENUE-REIMB	2,000	2,000	2,000	2,000	2,000
4360	REC-SENIOR PROGRAM REVENUE	15,000	15,000	15,000	15,000	15,000
	Charges for Service - Recreation	931,000	931,000	931,000	965,000	965,000
4210	FEES-ELECTION FILING	-	-	-	-	-
4211	FEES-MAP SALES	800	800	800	800	800
4212	FEES-ASSESSMENT SEARCHES	-	-	-	-	-
4213	FEES-BOOK SALES	-	-	-	-	-
4214	FEES-PLAT	2,000	2,000	2,000	2,000	2,000
4215	FEES-SPECIAL USE	1,000	1,000	1,000	1,000	1,000
4216	FEES-REZONING	4,000	4,000	4,000	4,000	4,000
4217	FEES-INSPECTIONS NAT RESOURCES	-	-	-	-	-
	FEES - ENGINEERING	269,125	269,125	269,125	528,246	528,246
4229	FEES-OTHER	10,000	10,000	10,000	10,000	10,000
	Charges for Service - General Government	286,925	286,925	286,925	546,046	546,046
4250	FEES-ACCIDENT REPORT	1,000	1,000	1,000	1,000	1,000
4251	FEES-ANIMAL PICKUP	5,000	5,000	5,000	6,000	6,000
4259	FEES-OTHER PUBLIC SAFETY	20,000	20,000	20,000	20,000	20,000
4259	FEES-DRUG TASK FORCE	14,000	14,000	14,000	-	-
4259	FEES-DARE,LIASON OFFICER	147,700	147,700	147,700	149,179	149,179
4259	FEES-POST BOARD REIMB CONTINUING ED	19,000	19,000			
5345	REIMBURSE POLICE SPEC DETAIL	-	-	-	-	-
5345	REIMBURSE POLICE SPEC DETAIL	-	-	-	-	-
	Charges for Service - Public Safety	206,700	206,700	187,700	176,179	176,179

2012 GENERAL FUND REVENUE
ACCOUNT DETAIL

Company	Business Unit	Object Account	Account Description	2009 Adopted Budget	2009 Actual	2010 Adopted Budget	2010 Actual
01000	1001	5110	RENTS-REDWOOD	14,000	13,584	14,000	12,367
01000	1001	5112	RENTS-HAYES	-	37	-	-
01000	1001	5115	RENTS-APPLE VALLEY COMM CENTER	45,000	42,704	45,000	39,897
01000	1001	5116	RENTS-HAYES COMM & SENIOR CTR	-	3,860	10,000	26,027
01000	1001	5120	RENTS-SWIM CENTER	-	3,317	10,000	3,564
01000	1001	5125	RENTS-JOHNNY CAKE RIDGE PARK	-	(244)	-	-
01000	1001	5126	RENTS-FIELDS	-	22,464	25,000	24,187
01000	1001	5130	RENTS-TEEN CENTER	-	1,445	2,000	1,497
01000	1001	5199	RENTS-OTHER	49,800	5,879	-	6,739
			Rentals Park / Rec Facilities	108,800	93,046	106,000	114,278
01000	1001	5199	RENTS-OTHER - Allina Fire Hall Lease	-	28,011	30,500	30,558
01000	1001	5210	ANTENNA LEASE	150,000	238,287	210,000	356,833
01000	1001	5199	RENTS-OTHER - Bonestroo City Hall Rent	12,200	12,200	12,200	11,162
01000	1001	5199	RENTS-OTHER	-	-	-	-
			Rentals Other	162,200	278,498	252,700	398,553
01000	1001	4270	COURT FINES	300,000	312,099	315,000	263,924
01000	1001	4275	PENALTIES	-	4,225	-	4,450
			Fines & Penalties	300,000	316,324	315,000	268,374
01000	1001	8100	SALE OF PROPERTY	-	28,777		23,317
01000	1001	5010	INVESTMENT INTEREST	400,000	200,313	197,000	190,854
01000	1001	5310	CONTRIBUTIONS & DONATIONS	-	(1,110)	-	1,045
01000	1001	5340	REFUNDS & REIMBURSEMENTS - General Gov	130,000	60,794	130,000	2,670
01000	1001	5340	REFUNDS & REIMBURSEMENTS - Recreation (JCRP)				41,522
01000	1001	5340	REFUNDS & REIMBURSEMENTS - Public Works				67,643
01000	1001	5340	REFUNDS & REIMBURSEMENTS - Public Safety -DCC				215,766
01000	1001	5399	OTHER MISCELLANEOUS REVENUE	10,000	19,412	20,000	41,036
			Other Revenues	540,000	308,186	347,000	583,853
01000	1001	5420	ADMIN CHG TO SPECIAL ASSESSMENT FUNDS	30,000	235,502	30,000	-
01000	1001	5499	ADMIN CHG TO STORM WATER UTILITY	300,000	300,000	670,000	670,000
01000	1001	5499	ADMIN CHG TO INVESTMENT FUND	100,000	100,000	100,000	100,000
01000	1001	5499	ADMIN CHG TO LIQUOR FUND	40,000	-	-	-
			Admin charge to other funds	470,000	635,502	800,000	770,000
01000	1001	5410	FROM LIQUOR FUND	400,000	440,000	485,000	485,000
01000	1001		transfer from WATER & SEWER FUND	600,000	970,000	600,000	600,000
01000	1001	5425	FROM POLICE RELIEF FUND	-	-	-	-
			Transfer In	1,000,000	1,410,000	1,085,000	1,085,000
			Grand Total - General Fund	25,927,437	25,805,799	24,081,243	24,914,153

2012 GENERAL FUND REVENUE ACCOUNT DETAIL (continued)

Object Account	Account Description	2011 Council Adopted Budget	2011 Orig. Budget as Amended	2011 Estimate	2012 Preliminary Budget	2012 Adopted Budget
5110	RENTS-REDWOOD	14,000	14,000	14,000	14,000	14,000
5112	RENTS-HAYES	-	-	-	-	-
5115	RENTS-APPLE VALLEY COMM CENTER	35,000	35,000	35,000	40,000	40,000
5116	RENTS-HAYES COMM & SENIOR CTR	20,000	20,000	20,000	25,000	25,000
5120	RENTS-SWIM CENTER	5,000	5,000	5,000	5,000	5,000
5125	RENTS-JOHNNY CAKE RIDGE PARK	-	-	-	-	-
5126	RENTS-FIELDS	25,000	25,000	25,000	25,000	25,000
5130	RENTS-TEEN CENTER	2,000	2,000	2,000	2,000	2,000
5199	RENTS-OTHER	18,000	18,000	18,000	18,000	18,000
	Rentals Park / Rec Facilities	119,000	119,000	119,000	129,000	129,000
5199	RENTS-OTHER - Allina Fire Hall Lease	30,500	30,500	30,500	30,500	30,500
5210	ANTENNA LEASE	298,000	298,000	298,000	300,000	300,000
5199	RENTS-OTHER - Bonestroo City Hall Rent	12,200	12,200	12,200		
5199	RENTS-OTHER	-	-	-	-	-
	Rentals Other	340,700	340,700	340,700	330,500	330,500
4270	COURT FINES	315,000	315,000	275,000	275,000	275,000
4275	PENALTIES	-	-	4,450	4,450	4,450
	Fines & Penalties	315,000	315,000	279,450	279,450	279,450
8100	SALE OF PROPERTY	20,000	20,000	20,000	20,000	20,000
5010	INVESTMENT INTEREST	200,000	200,000	200,000	160,000	160,000
5310	CONTRIBUTIONS & DONATIONS	-	-	-	-	-
5340	REFUNDS & REIMBURSEMENTS - General Gov	60,000	60,000	60,000	60,000	60,000
5340	REFUNDS & REIMBURSEMENTS - Recreation (JCRF					
5340	REFUNDS & REIMBURSEMENTS - Public Works					
5340	REFUNDS & REIMBURSEMENTS - Public Safety -DC					
5399	OTHER MISCELLANEOUS REVENUE	20,000	20,000	20,000	20,000	20,000
	Other Revenues	300,000	300,000	300,000	260,000	260,000
5420	ADMIN CHG TO SPECIAL ASSESSMENT FUNDS	41,200	41,200	41,200	41,200	41,200
5499	ADMIN CHG TO STORM WATER UTILITY	670,000	670,000	670,000	670,000	670,000
5499	ADMIN CHG TO INVESTMENT FUND	100,000	100,000	100,000	100,000	100,000
5499	ADMIN CHG TO LIQUOR FUND	-	-	-	-	-
	Admin charge to other funds	811,200	811,200	811,200	811,200	811,200
5410	FROM LIQUOR FUND	525,000	525,000	525,000	525,000	525,000
	transfer from WATER & SEWER FUND	600,000	600,000	600,000	600,000	600,000
5425	FROM POLICE RELIEF FUND	-	-	-	-	-
	Transfer In	1,125,000	1,125,000	1,125,000	1,125,000	1,125,000
	Grand Total - General Fund	25,726,876	24,128,876	24,044,118	24,521,314	24,521,314

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENSES BY DEPARTMENT

Department	2009 Council Adopted	2009 Actual	2010 Council Adopted	2010 Actual	2011 Council Adopted
General Government					
01 - MAYOR & CITY COUNCIL	123,262	108,585	136,225	121,520	136,148
02 - ADMINISTRATION	371,098	370,940	375,377	372,918	379,506
04 - HUMAN RESOURCES	629,860	539,146	544,605	525,948	567,629
05 - INFORMATION TECHNOLOGY	667,039	507,216	662,391	584,638	651,299
16 - GENERAL GOVERNMENT BUILDINGS	430,865	379,832	423,419	409,942	405,256
	2,222,124	1,905,719	2,142,017	2,014,966	2,139,838
City Clerk					
03 - CITY CLERK/ELECTIONS	213,692	189,754	271,324	256,536	212,804
Legal					
14 - LEGAL SERVICES	454,759	466,082	460,059	453,002	458,909
Finance					
08 - FINANCE	582,027	535,214	572,355	545,114	554,107
09 - DATA PROCESSING	165,000	171,989	165,000	173,315	193,000
10 - INDEPENDENT AUDIT	15,000	16,250	14,000	13,849	15,000
	762,027	723,453	751,355	732,278	762,107
Community Development					
15 - COMMUNITY DEVELOPMENT	645,761	553,683	614,630	580,014	610,953
06 - CODE ENFORCEMENT	304,404	203,001	240,666	169,691	231,801
	950,165	756,684	855,296	749,705	842,754
Police					
20 - POLICE	7,883,653	7,577,080	7,753,240	7,548,748	7,615,567
21 - CIVIL DEFENSE	20,720	13,935	14,720	9,863	42,220
22 - ANIMAL CONTROL	141,462	116,001	145,367	95,130	136,573
	8,045,835	7,707,016	7,913,327	7,653,740	7,794,360
Fire					
23 - FIRE	1,326,587	1,100,190	1,298,330	1,175,838	1,373,868
24 - AMBULANCE SUBSIDY	25,556	-	-	404	-
76 - FIRE RELIEF	509,153	432,984	507,161	474,550	479,088
	1,861,296	1,533,174	1,805,491	1,650,792	1,852,956
Public Works					
27 - PW ENGINEERING		9,471		8,528	303,892
28 - INSPECTIONS	509,052	474,595	497,522	451,500	429,989
29 - PUBLIC WORKS	955,888	927,901	858,896	817,193	612,516
30 - CENTRAL MAINTENANCE FACILITY	585,019	531,947	615,086	570,306	647,961
31 - STREETS	3,531,058	1,554,644	1,905,126	1,779,226	3,524,145
32 - SNOW & ICE REMOVAL	360,785	314,924	359,196	401,738	349,571
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	132,700	165,167	131,300	105,439	130,815
37 - PARK/RECREATION ADMINISTRATION	941,937	831,177	885,794	811,099	861,884
	7,016,439	4,809,825	5,252,920	4,945,029	6,860,773

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENSES BY DEPARTMENT

(continued)

Department	2011 Original Budget as Amended	2011 Current Amended	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
General Government					
01 - MAYOR & CITY COUNCIL	136,228	136,228	136,168	136,168	136,168
02 - ADMINISTRATION	380,936	380,936	389,146	388,371	388,371
04 - HUMAN RESOURCES	569,789	599,789	554,471	554,332	554,332
05 - INFORMATION TECHNOLOGY	652,529	726,629	636,327	635,690	635,690
16 - GENERAL GOVERNMENT BUILDINGS	410,716	410,716	377,329	377,007	377,007
	2,150,198	2,254,298	2,093,441	2,091,568	2,091,568
City Clerk					
03 - CITY CLERK/ELECTIONS	213,424	213,424	316,549	316,193	316,193
Legal					
14 - LEGAL SERVICES	458,909	458,909	468,745	468,745	468,745
Finance					
08 - FINANCE	556,317	556,317	559,726	558,657	558,657
09 - DATA PROCESSING	193,000	193,000	199,185	197,685	197,685
10 - INDEPENDENT AUDIT	15,000	15,000	15,500	15,500	15,500
	764,317	764,317	774,411	771,842	771,842
Community Development					
15 - COMMUNITY DEVELOPMENT	613,333	613,333	605,586	604,434	604,434
06 - CODE ENFORCEMENT	232,551	232,551	209,793	209,381	209,381
	845,884	845,884	815,379	813,815	813,815
Police					
20 - POLICE	7,729,657	7,744,657	8,023,381	7,931,122	7,931,122
21 - CIVIL DEFENSE	42,220	47,220	18,038	18,038	18,038
22 - ANIMAL CONTROL	139,293	139,293	133,222	133,222	133,222
	7,911,170	7,931,170	8,174,641	8,082,382	8,082,382
Fire					
23 - FIRE	1,419,668	1,482,083	1,443,535	1,434,438	1,434,438
24 - AMBULANCE SUBSIDY	-	-			
76 - FIRE RELIEF	479,088	479,088	462,918	462,918	462,918
	1,898,756	1,961,171	1,906,453	1,897,356	1,897,356
Public Works					
27 - PW ENGINEERING	304,652	304,652	528,246	528,246	528,246
28 - INSPECTIONS	431,449	431,449	449,975	447,526	447,526
29 - PUBLIC WORKS	617,416	617,416	612,296	613,924	613,924
30 - CENTRAL MAINTENANCE FACILITY	654,521	654,521	723,817	722,957	722,957
31 - STREETS	1,977,785	1,977,785	2,100,047	1,876,463	1,876,463
32 - SNOW & ICE REMOVAL	357,521	357,521	390,963	390,555	390,555
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	130,815	130,815	133,364	133,364	133,364
37 - PARK/RECREATION ADMINISTRATION	865,534	865,534	870,195	868,491	868,491
	5,339,693	5,339,693	5,808,903	5,581,526	5,581,526

Department	2009 Council Adopted	2009 Actual	2010 Council Adopted	2010 Actual	2011 Council Adopted
Park & Recreation					
38 - PARK MAINTENANCE	2,228,661	2,252,773	2,325,494	2,259,751	2,357,764
39 - RECREATION PROGRAMS	204,100	190,099	185,765	194,152	206,886
40 - REDWOOD POOL	119,304	99,704	113,688	76,114	112,976
41 - RECREATION SELF-SUPPORTED PROG	225,700	195,270	230,644	190,698	222,494
42 - AV COMMUNITY CENTER	260,175	210,754	265,636	219,011	259,822
43 - CABLE TV	36,055	19,619	34,872	21,126	34,625
44 - AQUATIC SWIM CENTER	614,800	601,178	621,992	571,016	603,271
45 - HAYES COMMUN & SENIOR CTR	233,068	158,369	303,549	249,964	287,362
	3,921,863	3,727,766	4,081,640	3,781,832	4,085,200
Unallocated					
47 - INSURANCE	540,000	540,889	262,000	261,195	582,000
48 - CONTINGENCY	233,390	2,449,421	210,399	1,996,000	135,175
	773,390	2,990,310	472,399	2,257,195	717,175
	26,221,590	24,809,783	24,005,828	24,495,075	25,726,876

Department	2011 Original Budget as Amended	2011 Current Amended	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
Park & Recreation					
38 - PARK MAINTENANCE	2,386,884	2,386,884	2,406,067	2,225,781	2,225,781
39 - RECREATION PROGRAMS	210,786	210,786	212,931	212,769	212,769
40 - REDWOOD POOL	115,166	115,166	111,350	111,350	111,350
41 - RECREATION SELF-SUPPORTED PROG	224,434	224,434	226,593	226,513	226,513
42 - AV COMMUNITY CENTER	262,532	262,532	338,526	338,526	338,526
43 - CABLE TV	34,625	34,625	34,625	34,625	34,625
44 - AQUATIC SWIM CENTER	613,041	613,041	622,143	628,443	628,443
45 - HAYES COMMUN & SENIOR CTR	290,882	290,882	289,880	287,889	287,889
	4,138,350	4,138,350	4,242,115	4,065,896	4,065,896
Unallocated					
47 - INSURANCE	273,000	273,000	266,200	266,200	266,200
48 - CONTINGENCY	135,175	135,175	190,791	165,791	165,791
	408,175	408,175	456,991	431,991	431,991
	24,128,876	24,315,391	25,057,628	24,521,314	24,521,314

City of Apple Valley
2012 Budget Summary
General Fund

Object Account	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
6110 - SALARY-REGULAR EMPLOYEES	9,998,898	10,163,988	10,110,928	10,006,942	10,030,333
6111 - SALARY PART-TIME	789,601	754,582	736,346	719,331	798,635
6112 - SALARY-SEASONAL TEMP	832,193	726,972	825,423	715,999	836,983
6113 - OVERTIME-REGULAR EMPLOYEES	434,905	490,751	433,330	530,411	429,630
6114 - OVERTIME PART-TIME EMPLOYEES	7,300	6,514	7,300	4,136	7,300
6120 - EMPLOYMENT AGENCIES		9,322		0	
6121 - INSURANCE CASH BENEFIT		58,760		63,070	
6122 - COMP REQUEST	0	-233,829	0	-229,495	0
6123 - SALARY-OTHER	400,836	0	40,915	0	145,846
6124 - OVERTIME-SEASONAL TEMP		2,433		2,689	0
6105 - SALARIES AND WAGES	**12,463,733**	**11,979,492**	**12,154,242**	**11,813,083**	**12,248,727**
6138 - MEDICARE	169,792	161,330	171,333	161,454	174,002
6139 - FICA	420,101	429,546	470,940	434,087	497,055
6140 - HOSPITAL & LIFE INSURANCE	0		0		0
6141 - PENSIONS-PERA	1,266,613	1,041,328	1,362,098	1,051,138	1,092,117
6142 - WORKERS COMPENSATION	200,000	200,000	320,000	284,139	309,000
6143 - UNEMPLOYMENT COMPENSATION	5,000	5,889	5,000	4,195	5,000
6144 - LONG-TERM DISABILITY INSURANCE	36,800	31,818	29,298	28,387	29,394
6145 - MEDICAL INSURANCE	1,547,865	1,201,187	1,780,463	1,355,237	1,895,300
6146 - DENTAL INSURANCE	6,795	116,313	0	115,375	0
6147 - LIFE INSURANCE-BASIC	145	3,119	0	1,721	0
6148 - LIFE INSURANCE-SUPP/DEPEND	5,086	52,880	0	49,082	0
6125 - EMPLOYEE BENEFITS	**3,658,197**	**3,243,409**	**4,139,132**	**3,484,814**	**4,001,868**
6100 - TOTAL PERSONAL SERVICES	**16,121,930**	**15,222,901**	**16,293,374**	**15,297,897**	**16,250,595**
6210 - OFFICE SUPPLIES	59,650	43,807	57,900	45,162	40,650
6211 - SMALL TOOLS & EQUIPMENT	185,816	131,258	126,387	134,667	129,217
6212 - MOTOR FUELS/OILS	375,650	245,133	347,020	314,344	348,525
6213 - FERTILIZER	60,000	45,052	60,000	55,169	60,000
6214 - CHEMICALS	14,350	6,609	16,350	4,088	14,500
6215 - EQUIPMENT-PARTS	203,398	158,446	187,663	178,794	185,050
6216 - VEHICLES-TIRES/BATTERIES	31,250	26,845	32,850	35,761	42,420
6229 - GENERAL SUPPLIES	599,876	603,040	596,698	525,633	598,235
6205 - SUPPLIES	**1,529,990**	**1,260,189**	**1,424,868**	**1,293,620**	**1,418,597**
6231 - LEGAL SERVICES					452,609
6235 - CONSULTANT SERVICES	938,806	822,770	882,463	792,513	291,250
6236 - ELECTION JUDGE PAYMENTS	0	0	49,035	45,567	0
6237 - TELEPHONE/PAGERS	111,857	98,372	109,641	98,872	105,764
6238 - POSTAGE/UPS/FEDEX	55,700	38,682	45,650	30,577	40,675
6239 - PRINTING/PUBLISHING	162,760	98,569	130,300	80,865	106,300
6240 - CLEANING SERVICE/GARBAGE	82,430	55,095	86,730	58,206	76,815
6241 - BUCKTHORN COSTS	8,000	2,253	8,000	2,178	0
6242 - FIRE ALARM PLAN REVIEWS	300	300	750	150	600
6249 - OTHER CONTRACTUAL SERVICES	3,818,579	1,857,154	1,880,112	1,845,309	3,450,600
6230 - CONTRACTUAL SERVICES	**5,178,432**	**2,973,195**	**3,192,681**	**2,954,237**	**4,524,613**
6255 - UTILITIES-ELECTRIC	301,047	290,250	301,477	318,210	302,437
6256 - UTILITIES-NATURAL GAS	320,480	176,691	306,573	135,240	225,028
6257 - UTILITIES-PROPANE/WATER/SEWER	100,416	124,029	103,150	120,223	127,470
6250 - UTILITIES	**721,943**	**590,970**	**711,200**	**573,672**	**654,935**

City of Apple Valley
2012 Budget Summary
General Fund

(continued)

Object Account	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended
6110 - SALARY-REGULAR EMPLOYEES	10,030,333	10,030,333	10,352,572	10,258,395
6111 - SALARY PART-TIME	798,635	798,635	759,631	763,185
6112 - SALARY-SEASONAL TEMP	836,983	836,983	839,383	839,383
6113 - OVERTIME-REGULAR EMPLOYEES	429,630	429,630	439,030	439,030
6114 - OVERTIME PART-TIME EMPLOYEES	7,300	7,300	7,300	7,300
6120 - EMPLOYMENT AGENCIES				
6121 - INSURANCE CASH BENEFIT				
6122 - COMP REQUEST	0	0		
6123 - SALARY-OTHER	145,846	145,846	262,949	243,268
6124 - OVERTIME-SEASONAL TEMP	0	0		
6105 - SALARIES AND WAGES	**12,248,727**	**12,248,727**	**12,660,865**	**12,550,561**
6138 - MEDICARE	174,002	174,002	176,518	175,099
6139 - FICA	497,055	497,055	500,757	497,437
6140 - HOSPITAL & LIFE INSURANCE	0	0	38,536	38,502
6141 - PENSIONS-PERA	1,092,117	1,092,117	1,102,897	1,091,920
6142 - WORKERS COMPENSATION	309,000	309,000	323,825	321,125
6143 - UNEMPLOYMENT COMPENSATION	5,000	5,000	0	0
6144 - LONG-TERM DISABILITY INSURANCE	29,394	29,394	30,379	30,058
6145 - MEDICAL INSURANCE	1,895,300	1,895,300	1,914,260	1,900,220
6146 - DENTAL INSURANCE	0	0		
6147 - LIFE INSURANCE-BASIC	0	0		
6148 - LIFE INSURANCE-SUPP/DEPEND	0	0		
6125 - EMPLOYEE BENEFITS	**4,001,868**	**4,001,868**	**4,087,172**	**4,054,361**
6100 - TOTAL PERSONAL SERVICES	**16,250,595**	**16,250,595**	**16,748,037**	**16,604,922**
6210 - OFFICE SUPPLIES	40,650	40,650	42,325	42,325
6211 - SMALL TOOLS & EQUIPMENT	129,217	152,892	191,554	191,554
6212 - MOTOR FUELS/OILS	348,525	348,525	377,313	377,313
6213 - FERTILIZER	60,000	60,000	55,000	55,000
6214 - CHEMICALS	14,500	14,500	10,180	10,180
6215 - EQUIPMENT-PARTS	185,050	185,050	195,730	195,730
6216 - VEHICLES-TIRES/BATTERIES	42,420	42,420	32,348	32,348
6229 - GENERAL SUPPLIES	598,235	613,235	619,482	618,733
6205 - SUPPLIES	**1,418,597**	**1,457,272**	**1,523,932**	**1,523,183**
6231 - LEGAL SERVICES	452,609	452,609	463,945	463,945
6235 - CONSULTANT SERVICES	291,250	347,350	247,150	242,100
6236 - ELECTION JUDGE PAYMENTS	0	0	56,550	56,550
6237 - TELEPHONE/PAGERS	105,764	105,764	107,220	107,220
6238 - POSTAGE/UPS/FEDEX	40,675	40,675	31,550	31,550
6239 - PRINTING/PUBLISHING	106,300	106,300	98,925	95,425
6240 - CLEANING SERVICE/GARBAGE	76,815	76,815	73,541	73,541
6241 - BUCKTHORN COSTS	0	0		
6242 - FIRE ALARM PLAN REVIEWS	600	600	625	625
6249 - OTHER CONTRACTUAL SERVICES	1,852,600	1,861,600	1,703,304	1,687,854
6230 - CONTRACTUAL SERVICES	**2,926,613**	**2,991,713**	**2,782,810**	**2,758,810**
6255 - UTILITIES-ELECTRIC	302,437	302,437	312,770	312,770
6256 - UTILITIES-NATURAL GAS	225,028	225,028	202,935	197,935
6257 - UTILITIES-PROPANE/WATER/SEWER	127,470	127,470	126,865	126,865
6250 - UTILITIES	**654,935**	**654,935**	**642,570**	**637,570**

City of Apple Valley
2012 Budget Summary
General Fund

Object Account	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
6265 - REPAIRS-EQUIPMENT	168,020	124,513	167,573	147,877	166,683
6266 - REPAIRS-BUILDING	113,100	118,564	121,730	123,031	118,150
6269 - REPAIRS-OTHER	35,525	22,479	30,809	14,920	1,525
6260 - REPAIRS AND MAINTENA	**316,645**	**265,557**	**320,112**	**285,828**	**286,358**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	104,150	63,955	100,425	82,146	107,770
6276 - SCHOOLS/CONFERENCES/EXP OTHER	82,385	46,838	89,440	56,610	78,940
6277 - MILEAGE/AUTO ALLOWANCE	38,240	28,898	36,090	28,878	34,735
6278 - SUBSISTENCE ALLOWANCE	15,450	8,600	14,200	8,750	13,400
6279 - EDUCATION ASSISTANCE	48,500	65,683	53,176	40,207	29,472
6280 - DUES & SUBSCRIPTIONS	134,684	110,000	116,167	103,921	121,223
6281 - UNIFORM/CLOTHING ALLOWANCE	137,650	95,588	117,360	100,860	133,975
6270 - TRAINING/TRAVEL/DUES	**561,059**	**419,562**	**526,858**	**421,371**	**519,515**
6200 - TOTAL OPERATING COSTS	**8,308,069**	**5,509,473**	**6,175,719**	**5,528,729**	**7,404,018**
6310 - RENTAL EXPENSE	192,400	160,890	193,849	173,191	191,925
6311 - INSURANCE-PROPERTY/LIABILITY	335,000	335,000	257,000	257,000	268,000
6319 - REIMBURSEMENT OF REV COLL FOR	255,000	432,984	215,000	474,550	479,088
6320 - REFUNDS & REIMBURSEMENTS	500		500		500
6321 - CASH SHORT		9		85	
6322 - UNCOLLECTIBLE CHECKS/ACCOUNTS	500	0	500	648	500
6333 - GENERAL-CASH DISCOUNTS		-1,270		-1,099	
6349 - LATE FEES/FINANCE CHARGES		0		391	
6399 - OTHER CHARGES	516,046	262,012	478,873	246,832	418,875
6300 - TOTAL OTHER EXPENDITURES	**1,299,446**	**1,189,625**	**1,145,722**	**1,151,598**	**1,358,888**
6425 - VISA/BANK CHARGES	9,500	10,728	10,500	14,519	11,000
6400 - TOTAL EXPENDITURES	**9,500**	**10,728**	**10,500**	**14,519**	**11,000**
6540 - TAXABLE MISC FOR RESALE	56,900	62,681	56,000	62,465	65,000
6545 - NON-TAXABLE MISC FOR RESALE	6,725	6,213	7,500	7,000	6,000
6500 - TOTAL EXPENDITURES	**63,625**	**68,894**	**63,500**	**69,465**	**71,000**
6715 - CAPITAL OUTLAY-BUILDINGS	5,000	2,287	0	0	0
6720 - CAPITAL OUTLAY-FURNITURE & FIX	29,000	27,016	7,000	0	13,450
6725 - CAPITAL OUTLAY-OFFICE EQUIP	137,500	92,911	89,200	55,693	136,625
6730 - CAPITAL OUTLAY-TRANSPORTATION	203,500	179,269	164,466	175,889	343,200
6735 - CAPITAL OUTLAY-OTHER IMPROVEME	5,000	-5,111	20,000	26,075	20,000
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	39,020	50,723	24,700	31,459	105,300
6700 - TOTAL CAPITAL OUTLAY	**419,020**	**347,094**	**305,366**	**289,116**	**618,575**
6001 - EXPENDITURES	**26,221,590**	**22,348,715**	**23,994,181**	**22,351,323**	**25,714,076**
7110 - TRANSFER TO OTHER FUNDS	0	2,461,068	11,647	2,008,241	12,800
7100 - TOTAL TRANSFERS	**0**	**2,461,068**	**11,647**	**2,008,241**	**12,800**
	26,221,590	**24,809,783**	**24,005,828**	**24,359,564**	**25,726,876**

City of Apple Valley
2012 Budget Summary
General Fund

(continued)

Object Account	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended
6265 - REPAIRS-EQUIPMENT	166,683	184,683	185,199	183,699
6266 - REPAIRS-BUILDING	118,150	118,150	128,045	183,834
6269 - REPAIRS-OTHER	1,525	1,525	3,525	3,525
6260 - REPAIRS AND MAINTENA	**286,358**	**304,358**	**316,769**	**371,058**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	107,770	107,770	109,212	109,212
6276 - SCHOOLS/CONFERENCES/EXP OTHER	78,940	78,940	78,600	78,600
6277 - MILEAGE/AUTO ALLOWANCE	34,735	34,735	32,910	32,910
6278 - SUBSISTENCE ALLOWANCE	13,400	13,400	12,200	12,200
6279 - EDUCATION ASSISTANCE	29,472	29,472	13,250	13,250
6280 - DUES & SUBSCRIPTIONS	121,223	121,223	122,425	122,425
6281 - UNIFORM/CLOTHING ALLOWANCE	133,975	150,715	159,614	123,364
6270 - TRAINING/TRAVEL/DUES	**519,515**	**536,255**	**528,211**	**491,961**
6200 - TOTAL OPERATING COSTS	**5,806,018**	**5,944,533**	**5,794,292**	**5,782,582**
6310 - RENTAL EXPENSE	191,925	191,925	171,280	171,280
6311 - INSURANCE-PROPERTY/LIABILITY	268,000	268,000	260,200	260,200
6319 - REIMBURSEMENT OF REV COLL FOR	479,088	479,088	462,918	462,918
6320 - REFUNDS & REIMBURSEMENTS	500	500	500	500
6321 - CASH SHORT				
6322 - UNCOLLECTIBLE CHECKS/ACCOUNTS	500	500	500	500
6333 - GENERAL-CASH DISCOUNTS				
6349 - LATE FEES/FINANCE CHARGES				
6399 - OTHER CHARGES	418,875	418,875	450,272	448,772
6300 - TOTAL OTHER EXPENDITURES	**1,358,888**	**1,358,888**	**1,345,670**	**1,344,170**
6425 - VISA/BANK CHARGES	11,000	11,000	13,500	13,500
6400 - TOTAL EXPENDITURES	**11,000**	**11,000**	**13,500**	**13,500**
6540 - TAXABLE MISC FOR RESALE	65,000	65,000	65,000	65,000
6545 - NON-TAXABLE MISC FOR RESALE	6,000	6,000	6,200	6,200
6500 - TOTAL EXPENDITURES	**71,000**	**71,000**	**71,200**	**71,200**
6715 - CAPITAL OUTLAY-BUILDINGS	0	0	164,429	107,640
6720 - CAPITAL OUTLAY-FURNITURE & FIX	13,450	13,450	139,600	139,600
6725 - CAPITAL OUTLAY-OFFICE EQUIP	136,625	184,625		
6730 - CAPITAL OUTLAY-TRANSPORTATION	343,200	343,200	602,200	304,000
6735 - CAPITAL OUTLAY-OTHER IMPROVEME	20,000	20,000	126,000	126,000
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	105,300	105,300	14,900	14,900
6700 - TOTAL CAPITAL OUTLAY	**618,575**	**666,575**	**1,047,129**	**692,140**
6001 - EXPENDITURES	**24,116,076**	**24,302,591**	**25,019,828**	**24,508,514**
7110 - TRANSFER TO OTHER FUNDS	12,800	12,800	12,800	12,800
7100 - TOTAL TRANSFERS	**12,800**	**12,800**	**12,800**	**12,800**
	24,128,876	**24,315,391**	**25,032,628**	**24,521,314**

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENDITURES DEPARTMENT

Department	Expenditure Category Type	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
GENERAL GOVERNMENT						
01 - MAYOR & CITY COUNCIL	PERSONAL SERVICES	93,757	93,318	106,240	99,539	111,718
01 - MAYOR & CITY COUNCIL	OPERATING COSTS	29,505	15,266	29,985	21,981	24,430
		123,262	108,585	136,225	121,520	136,148
02 - ADMINISTRATION	PERSONAL SERVICES	351,647	351,287	359,041	358,962	363,790
02 - ADMINISTRATION	OPERATING COSTS	19,451	19,653	16,336	13,956	15,716
		371,098	370,940	375,377	372,918	379,506
03 - CITY CLERK/ELECTIONS	PERSONAL SERVICES	132,842	120,980	137,773	136,341	133,608
03 - CITY CLERK/ELECTIONS	OPERATING COSTS	80,850	68,774	133,551	120,195	79,196
03 - CITY CLERK/ELECTIONS	CAPITAL OUTLAY	-	-	-	-	-
		213,692	189,754	271,324	256,536	212,804
04 - HUMAN RESOURCES	PERSONAL SERVICES	510,795	469,216	482,225	476,778	494,899
04 - HUMAN RESOURCES	OPERATING COSTS	117,565	69,930	62,380	49,170	72,730
04 - HUMAN RESOURCES	CAPITAL OUTLAY	1,500	-	-	-	-
		629,860	539,146	544,605	525,948	567,629
05 - INFORMATION TECHNOLOGY	PERSONAL SERVICES	297,319	283,857	299,021	288,030	300,089
05 - INFORMATION TECHNOLOGY	OPERATING COSTS	235,720	130,467	275,170	237,264	215,210
05 - INFORMATION TECHNOLOGY	CAPITAL OUTLAY	134,000	92,893	88,200	59,343	136,000
		667,039	507,216	662,391	584,638	651,299
16 - GENERAL GOVERNMENT BUILDINGS	PERSONAL SERVICES	211,458	203,776	222,309	214,086	222,268
16 - GENERAL GOVERNMENT BUILDINGS	OPERATING COSTS	219,407	176,056	201,110	195,856	182,988
16 - GENERAL GOVERNMENT BUILDINGS	CAPITAL OUTLAY	-	-	-	-	-
		430,865	379,832	423,419	409,942	405,256
TOTAL GENERAL GOVERNMENT		2,435,816	2,095,473	2,413,341	2,271,502	2,352,642
LEGAL						
14 - LEGAL SERVICES	OPERATING COSTS	454,759	466,082	460,059	453,002	458,909
		454,759	466,082	460,059	453,002	458,909
FINANCE						
08 - FINANCE	PERSONAL SERVICES	477,127	464,157	483,285	481,137	494,907
08 - FINANCE	OPERATING COSTS	104,900	71,039	89,070	63,977	59,200
08 - FINANCE	CAPITAL OUTLAY	-	18	-	-	-
		582,027	535,214	572,355	545,114	554,107
09 - DATA PROCESSING	OPERATING COSTS	165,000	171,989	165,000	173,315	193,000
		165,000	171,989	165,000	173,315	193,000
10 - INDEPENDENT AUDIT	OPERATING COSTS	15,000	16,250	14,000	13,849	15,000
		15,000	16,250	14,000	13,849	15,000
TOTAL FINANCE		762,027	723,453	751,355	732,278	762,107
CCOMMUNITY DEVELOPMENT						
15 - COMMUNITY DEVELOPMENT	PERSONAL SERVICES	511,923	492,067	512,560	510,767	527,143
15 - COMMUNITY DEVELOPMENT	OPERATING COSTS	133,838	61,616	102,070	69,247	83,810
		645,761	553,683	614,630	580,014	610,953

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENDITURES DEPARTMENT

(continued)

Department	Expenditure Category Type	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
GENERAL GOVERNMENT						
01 - MAYOR & CITY COUNCIL	PERSONAL SERVICES	111,798	111,798	111,798	111,798	111,798
01 - MAYOR & CITY COUNCIL	OPERATING COSTS	24,430	24,430	24,370	24,370	24,370
		136,228	136,228	136,168	136,168	136,168
02 - ADMINISTRATION	PERSONAL SERVICES	365,220	365,220	373,486	372,711	372,711
02 - ADMINISTRATION	OPERATING COSTS	15,716	15,716	15,660	15,660	15,660
		380,936	380,936	389,146	388,371	388,371
03 - CITY CLERK/ELECTIONS	PERSONAL SERVICES	134,228	134,228	173,290	172,934	172,934
03 - CITY CLERK/ELECTIONS	OPERATING COSTS	79,196	79,196	143,259	143,259	143,259
03 - CITY CLERK/ELECTIONS	CAPITAL OUTLAY	-	-	-	-	-
		213,424	213,424	316,549	316,193	316,193
04 - HUMAN RESOURCES	PERSONAL SERVICES	497,059	497,059	482,726	482,587	482,587
04 - HUMAN RESOURCES	OPERATING COSTS	72,730	102,730	71,745	71,745	71,745
04 - HUMAN RESOURCES	CAPITAL OUTLAY	-	-	-	-	-
		569,789	599,789	554,471	554,332	554,332
05 - INFORMATION TECHNOLOGY	PERSONAL SERVICES	301,319	301,319	306,227	305,590	305,590
05 - INFORMATION TECHNOLOGY	OPERATING COSTS	215,210	241,310	192,500	192,500	192,500
05 - INFORMATION TECHNOLOGY	CAPITAL OUTLAY	136,000	184,000	137,600	137,600	137,600
		652,529	726,629	636,327	635,690	635,690
16 - GENERAL GOVERNMENT BUILDINGS	PERSONAL SERVICES	227,728	227,728	161,491	161,169	161,169
16 - GENERAL GOVERNMENT BUILDINGS	OPERATING COSTS	182,988	182,988	165,838	165,838	165,838
16 - GENERAL GOVERNMENT BUILDINGS	CAPITAL OUTLAY	-	-	50,000	50,000	50,000
		410,716	410,716	377,329	377,007	377,007
TOTAL GENERAL GOVERNMENT		2,363,622	2,467,722	2,409,990	2,407,761	2,407,761
LEGAL						
14 - LEGAL SERVICES	OPERATING COSTS	458,909	458,909	468,745	468,745	468,745
		458,909	458,909	468,745	468,745	468,745
FINANCE						
08 - FINANCE	PERSONAL SERVICES	497,117	497,117	506,711	505,642	505,642
08 - FINANCE	OPERATING COSTS	59,200	59,200	53,015	53,015	53,015
08 - FINANCE	CAPITAL OUTLAY	-	-	-	-	-
		556,317	556,317	559,726	558,657	558,657
09 - DATA PROCESSING	OPERATING COSTS	193,000	193,000	199,185	197,685	197,685
		193,000	193,000	199,185	197,685	197,685
10 - INDEPENDENT AUDIT	OPERATING COSTS	15,000	15,000	15,500	15,500	15,500
		15,000	15,000	15,500	15,500	15,500
TOTAL FINANCE		764,317	764,317	774,411	771,842	771,842
CCOMMUNITY DEVELOPMENT						
15 - COMMUNITY DEVELOPMENT	PERSONAL SERVICES	529,523	529,523	539,201	538,049	538,049
15 - COMMUNITY DEVELOPMENT	OPERATING COSTS	83,810	83,810	66,385	66,385	66,385
		613,333	613,333	605,586	604,434	604,434

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENDITURES DEPARTMENT

Department	Expenditure Category Type	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
06 - CODE ENFORCEMENT	PERSONAL SERVICES	290,456	179,623	225,196	162,693	216,401
06 - CODE ENFORCEMENT	OPERATING COSTS	13,948	23,377	15,470	6,997	15,400
		304,404	203,001	240,666	169,691	231,801
TOTAL COMMUNITY DEVELOPMENT		950,165	756,684	855,296	749,705	842,754
POLICE						
20 - POLICE	PERSONAL SERVICES	6,041,284	5,981,559	6,167,820	5,869,922	6,051,271
20 - POLICE	OPERATING COSTS	1,718,849	1,475,390	1,510,420	1,471,281	1,461,296
20 - POLICE	CAPITAL OUTLAY	123,520	120,131	75,000	72,679	103,000
		7,883,653	7,577,080	7,753,240	7,413,882	7,615,567
21 - CIVIL DEFENSE	PERSONAL SERVICES	7,000		-		-
21 - CIVIL DEFENSE	OPERATING COSTS	13,720	13,935	14,720	9,863	19,720
21 - CIVIL DEFENSE	CAPITAL OUTLAY	-	-	-	-	22,500
		20,720	13,935	14,720	9,863	42,220
22 - ANIMAL CONTROL	PERSONAL SERVICES	120,662	102,356	125,567	81,297	110,023
22 - ANIMAL CONTROL	OPERATING COSTS	20,800	13,644	19,800	13,832	26,550
		141,462	116,001	145,367	95,130	136,573
TOTAL POLICE		8,045,835	7,707,016	7,913,327	7,518,875	7,794,360
FIRE						
23 - FIRE	PERSONAL SERVICES	884,207	776,791	918,365	825,528	860,050
23 - FIRE	OPERATING COSTS	437,380	291,877	379,965	350,310	431,818
23 - FIRE	CAPITAL OUTLAY	5,000	31,522	-	-	82,000
		1,326,587	1,100,190	1,298,330	1,175,838	1,373,868
24 - AMBULANCE SUBSIDY	PERSONAL SERVICES	-	-	-	404	-
24 - AMBULANCE SUBSIDY	OPERATING COSTS	25,556	-	-	-	-
		25,556	-	-	404	-
76 - FIRE RELIEF	PERSONAL SERVICES	254,153	-	292,161	-	-
76 - FIRE RELIEF	OPERATING COSTS	255,000	432,984	215,000	474,550	479,088
		509,153	432,984	507,161	474,550	479,088
TOTAL FIRE		1,861,296	1,533,174	1,805,491	1,650,792	1,852,956
PUBLIC WORKS						
27 - PW ENGINEERING	PERSONAL SERVICES	-	-	-	-	228,732
27 - PW ENGINEERING	OPERATING COSTS	-	9,471	-	8,528	73,035
27 - PW ENGINEERING	CAPITAL OUTLAY	-	-	-	-	2,125
		-	9,471	-	8,528	303,892
28 - INSPECTIONS	PERSONAL SERVICES	472,402	452,282	465,672	426,940	405,004
28 - INSPECTIONS	OPERATING COSTS	36,650	22,313	31,850	24,560	24,660
28 - INSPECTIONS	CAPITAL OUTLAY	-	-	-	-	325
		509,052	474,595	497,522	451,500	429,989

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENDITURES DEPARTMENT

(continued)

Department	Expenditure Category Type	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
06 - CODE ENFORCEMENT	PERSONAL SERVICES	217,151	217,151	193,893	193,481	193,481
06 - CODE ENFORCEMENT	OPERATING COSTS	15,400	15,400	15,900	15,900	15,900
		232,551	232,551	209,793	209,381	209,381
TOTAL COMMUNITY DEVELOPMENT		845,884	845,884	815,379	813,815	813,815
POLICE						
20 - POLICE	PERSONAL SERVICES	6,165,361	6,165,361	6,285,266	6,232,507	6,232,507
20 - POLICE	OPERATING COSTS	1,461,296	1,476,296	1,533,115	1,493,615	1,493,615
20 - POLICE	CAPITAL OUTLAY	103,000	103,000	205,000	205,000	205,000
		7,729,657	7,744,657	8,023,381	7,931,122	7,931,122
21 - CIVIL DEFENSE	PERSONAL SERVICES	-	-	-	-	-
21 - CIVIL DEFENSE	OPERATING COSTS	19,720	24,720	18,038	18,038	18,038
21 - CIVIL DEFENSE	CAPITAL OUTLAY	22,500	22,500	-	-	-
		42,220	47,220	18,038	18,038	18,038
22 - ANIMAL CONTROL	PERSONAL SERVICES	112,743	112,743	108,672	108,672	108,672
22 - ANIMAL CONTROL	OPERATING COSTS	26,550	26,550	24,550	24,550	24,550
		139,293	139,293	133,222	133,222	133,222
TOTAL POLICE		7,911,170	7,931,170	8,174,641	8,082,382	8,082,382
FIRE						
23 - FIRE	PERSONAL SERVICES	905,850	905,850	924,667	922,619	922,619
23 - FIRE	OPERATING COSTS	431,818	494,233	404,439	454,179	454,179
23 - FIRE	CAPITAL OUTLAY	82,000	82,000	114,429	57,640	57,640
		1,419,668	1,482,083	1,443,535	1,434,438	1,434,438
24 - AMBULANCE SUBSIDY	PERSONAL SERVICES	-	-	-	-	-
24 - AMBULANCE SUBSIDY	OPERATING COSTS	-	-	-	-	-
		-	-	-	-	-
76 - FIRE RELIEF	PERSONAL SERVICES	-	-	-	-	-
76 - FIRE RELIEF	OPERATING COSTS	479,088	479,088	462,918	462,918	462,918
		479,088	479,088	462,918	462,918	462,918
TOTAL FIRE		1,898,756	1,961,171	1,906,453	1,897,356	1,897,356
PUBLIC WORKS						
27 - PW ENGINEERING	PERSONAL SERVICES	229,492	229,492	440,339	440,339	440,339
27 - PW ENGINEERING	OPERATING COSTS	73,035	73,035	65,907	65,907	65,907
27 - PW ENGINEERING	CAPITAL OUTLAY	2,125	2,125	22,000	22,000	22,000
		304,652	304,652	528,246	528,246	528,246
28 - INSPECTIONS	PERSONAL SERVICES	406,464	406,464	426,645	424,196	424,196
28 - INSPECTIONS	OPERATING COSTS	24,660	24,660	23,330	23,330	23,330
28 - INSPECTIONS	CAPITAL OUTLAY	325	325	-	-	-
		431,449	431,449	449,975	447,526	447,526

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENDITURES DEPARTMENT

Department	Expenditure Category Type	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
29 - PUBLIC WORKS	PERSONAL SERVICES	494,799	478,358	508,192	599,802	519,166
29 - PUBLIC WORKS	OPERATING COSTS	436,089	430,649	350,704	217,391	92,725
29 - PUBLIC WORKS	CAPITAL OUTLAY	25,000	18,894	-	-	625
		955,888	927,901	858,896	817,193	612,516
30 - CENTRAL MAINTENANCE FACILITY	PERSONAL SERVICES	400,328	384,986	419,491	394,917	418,096
30 - CENTRAL MAINTENANCE FACILITY	OPERATING COSTS	184,691	146,961	185,595	163,319	163,065
30 - CENTRAL MAINTENANCE FACILITY	CAPITAL OUTLAY	-	-	10,000	12,070	66,800
		585,019	531,947	615,086	570,306	647,961
31 - STREETS	PERSONAL SERVICES	1,252,791	1,060,859	1,247,391	1,133,997	1,229,830
31 - STREETS	OPERATING COSTS	2,278,267	493,785	587,735	567,063	2,230,815
31 - STREETS	CAPITAL OUTLAY	-	-	70,000	78,166	63,500
		3,531,058	1,554,644	1,905,126	1,779,226	3,524,145
32 - SNOW & ICE REMOVAL	PERSONAL SERVICES	159,887	139,737	163,828	191,385	156,666
32 - SNOW & ICE REMOVAL	OPERATING COSTS	200,898	175,187	195,368	210,353	192,905
		360,785	314,924	359,196	401,738	349,571
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	PERSONAL SERVICES	-	68,310	-	42,810	-
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	OPERATING COSTS	132,700	96,857	131,300	56,152	130,815
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	CAPITAL OUTLAY	-	-	-	6,477	-
		132,700	165,167	131,300	105,439	130,815
TOTAL PUBLIC WORKS		6,074,502	3,978,648	4,367,126	4,133,930	5,998,889
PARK & RECREATION						
37 - PARK/RECREATION ADMINISTRATION	PERSONAL SERVICES	774,937	683,186	724,044	678,471	711,784
37 - PARK/RECREATION ADMINISTRATION	OPERATING COSTS	167,000	147,992	161,750	132,628	150,100
37 - PARK/RECREATION ADMINISTRATION	CAPITAL OUTLAY	-	-	-	-	-
		941,937	831,177	885,794	811,099	861,884
38 - PARK MAINTENANCE	PERSONAL SERVICES	1,343,284	1,428,209	1,491,694	1,444,175	1,433,014
38 - PARK MAINTENANCE	OPERATING COSTS	807,377	762,832	794,634	764,904	804,050
38 - PARK MAINTENANCE	CAPITAL OUTLAY	78,000	61,733	39,166	50,026	120,700
		2,228,661	2,252,773	2,325,494	2,259,105	2,357,764
39 - RECREATION PROGRAMS	PERSONAL SERVICES	155,100	157,416	137,865	155,581	158,086
39 - RECREATION PROGRAMS	OPERATING COSTS	49,000	32,683	47,900	38,572	48,800
39 - RECREATION PROGRAMS	CAPITAL OUTLAY	-	-	-	-	-
		204,100	190,099	185,765	194,152	206,886
40 - REDWOOD POOL	PERSONAL SERVICES	66,204	64,255	71,088	53,924	69,476
40 - REDWOOD POOL	OPERATING COSTS	47,100	35,449	42,600	22,190	43,500
40 - REDWOOD POOL	CAPITAL OUTLAY	6,000	-	-	-	-
		119,304	99,704	113,688	76,114	112,976
41 - RECREATION SELF-SUPPORTED PROG	PERSONAL SERVICES	71,400	58,632	78,744	64,985	78,194
41 - RECREATION SELF-SUPPORTED PROG	OPERATING COSTS	154,300	136,638	151,900	125,712	144,300
		225,700	195,270	230,644	190,698	222,494

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENDITURES DEPARTMENT

(continued)

Department	Expenditure Category Type	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
29 - PUBLIC WORKS	PERSONAL SERVICES	524,066	524,066	536,236	537,864	537,864
29 - PUBLIC WORKS	OPERATING COSTS	92,725	92,725	76,060	76,060	76,060
29 - PUBLIC WORKS	CAPITAL OUTLAY	625	625	-	-	-
		617,416	617,416	612,296	613,924	613,924
30 - CENTRAL MAINTENANCE FACILITY	PERSONAL SERVICES	424,656	424,656	431,702	430,842	430,842
30 - CENTRAL MAINTENANCE FACILITY	OPERATING COSTS	163,065	163,065	159,515	159,515	159,515
30 - CENTRAL MAINTENANCE FACILITY	CAPITAL OUTLAY	66,800	66,800	132,600	132,600	132,600
		654,521	654,521	723,817	722,957	722,957
31 - STREETS	PERSONAL SERVICES	1,281,470	1,281,470	1,311,554	1,308,970	1,308,970
31 - STREETS	OPERATING COSTS	632,815	632,815	535,493	535,493	535,493
31 - STREETS	CAPITAL OUTLAY	63,500	63,500	253,000	32,000	32,000
		1,977,785	1,977,785	2,100,047	1,876,463	1,876,463
32 - SNOW & ICE REMOVAL	PERSONAL SERVICES	164,616	164,616	166,423	166,015	166,015
32 - SNOW & ICE REMOVAL	OPERATING COSTS	192,905	192,905	224,540	224,540	224,540
		357,521	357,521	390,963	390,555	390,555
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	PERSONAL SERVICES	-	-	-	-	-
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	OPERATING COSTS	130,815	130,815	133,364	133,364	133,364
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	CAPITAL OUTLAY	-	-	-	-	-
		130,815	130,815	133,364	133,364	133,364
TOTAL PUBLIC WORKS		4,474,159	4,474,159	4,938,708	4,713,035	4,713,035
PARK & RECREATION						
37 - PARK/RECREATION ADMINISTRATION	PERSONAL SERVICES	715,434	715,434	725,645	723,941	723,941
37 - PARK/RECREATION ADMINISTRATION	OPERATING COSTS	150,100	150,100	144,550	144,550	144,550
37 - PARK/RECREATION ADMINISTRATION	CAPITAL OUTLAY	-	-	-	-	-
		865,534	865,534	870,195	868,491	868,491
38 - PARK MAINTENANCE	PERSONAL SERVICES	1,462,134	1,462,134	1,486,117	1,409,781	1,409,781
38 - PARK MAINTENANCE	OPERATING COSTS	804,050	804,050	799,450	779,000	779,000
38 - PARK MAINTENANCE	CAPITAL OUTLAY	120,700	120,700	120,500	37,000	37,000
		2,386,884	2,386,884	2,406,067	2,225,781	2,225,781
39 - RECREATION PROGRAMS	PERSONAL SERVICES	161,986	161,986	162,931	162,769	162,769
39 - RECREATION PROGRAMS	OPERATING COSTS	48,800	48,800	50,000	50,000	50,000
39 - RECREATION PROGRAMS	CAPITAL OUTLAY	-	-	-	-	-
		210,786	210,786	212,931	212,769	212,769
40 - REDWOOD POOL	PERSONAL SERVICES	71,666	71,666	70,950	70,950	70,950
40 - REDWOOD POOL	OPERATING COSTS	43,500	43,500	40,400	40,400	40,400
40 - REDWOOD POOL	CAPITAL OUTLAY	-	-	-	-	-
		115,166	115,166	111,350	111,350	111,350
41 - RECREATION SELF-SUPPORTED PROG	PERSONAL SERVICES	80,134	80,134	82,893	82,813	82,813
41 - RECREATION SELF-SUPPORTED PROG	OPERATING COSTS	144,300	144,300	143,700	143,700	143,700
		224,434	224,434	226,593	226,513	226,513

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENDITURES DEPARTMENT

Department	Expenditure Category Type	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
42 - AV COMMUNITY CENTER	PERSONAL SERVICES	108,000	107,506	113,461	94,743	113,247
42 - AV COMMUNITY CENTER	OPERATING COSTS	142,175	108,360	140,175	113,913	134,575
42 - AV COMMUNITY CENTER	CAPITAL OUTLAY	10,000	(5,111)	12,000	10,355	12,000
		260,175	210,754	265,636	219,011	259,822
44 - AQUATIC SWIM CENTER	PERSONAL SERVICES	289,900	320,476	317,092	305,287	309,871
44 - AQUATIC SWIM CENTER	OPERATING COSTS	314,900	280,703	299,900	265,729	293,400
44 - AQUATIC SWIM CENTER	CAPITAL OUTLAY	10,000		5,000		-
		614,800	601,178	621,992	571,016	603,271
45 - HAYES COMMUN & SENIOR CTR	PERSONAL SERVICES	143,268	93,910	218,249	200,725	219,262
45 - HAYES COMMUN & SENIOR CTR	OPERATING COSTS	63,800	37,443	79,300	49,239	59,100
45 - HAYES COMMUN & SENIOR CTR	CAPITAL OUTLAY	26,000	27,016	6,000	-	9,000
		233,068	158,369	303,549	249,964	287,362
CABLE TV						
43 - CABLE TV	PERSONAL SERVICES	-	(100)	-	476	-
43 - CABLE TV	OPERATING COSTS	36,055	8,072	23,225	8,409	21,825
43 - CABLE TV	CAPITAL OUTLAY	-	-	-	-	-
43 - CABLE TV	TRANSFERS OUT	-	11,647	11,647	12,241	12,800
		36,055	19,619	34,872	21,126	34,625
TOTAL PARK & RECREATION		4,863,800	4,558,943	4,967,434	4,592,285	4,947,084
UNALLOCATED						
47 - INSURANCE	PERSONAL SERVICES	205,000	205,889	5,000	4,195	314,000
47 - INSURANCE	OPERATING COSTS	335,000	335,000	257,000	257,000	268,000
		540,000	540,889	262,000	261,195	582,000
48 - CONTINGENCY	OPERATING COSTS	233,390	-	210,399	-	135,175
48 - CONTINGENCY	TRANSFERS OUT	-	2,449,421	-	1,996,000	-
		233,390	2,449,421	210,399	1,996,000	135,175
TOTAL UNALLOCATED		773,390	2,990,310	472,399	2,257,195	717,175
TOTAL ALL DEPARTMENTS		26,221,590	24,809,783	24,005,828	24,359,564	25,726,876

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL EXPENDITURES DEPARTMENT

(continued)

Department	Expenditure Category Type	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
42 - AV COMMUNITY CENTER	PERSONAL SERVICES	115,957	115,957	190,951	190,951	190,951
42 - AV COMMUNITY CENTER	OPERATING COSTS	134,575	134,575	135,575	135,575	135,575
42 - AV COMMUNITY CENTER	CAPITAL OUTLAY	12,000	12,000	12,000	12,000	12,000
		262,532	262,532	338,526	338,526	338,526
44 - AQUATIC SWIM CENTER	PERSONAL SERVICES	319,641	319,641	316,443	316,443	316,443
44 - AQUATIC SWIM CENTER	OPERATING COSTS	293,400	293,400	305,700	305,700	305,700
44 - AQUATIC SWIM CENTER	CAPITAL OUTLAY	-	-	-	6,300	6,300
		613,041	613,041	622,143	628,443	628,443
45 - HAYES COMMUN & SENIOR CTR	PERSONAL SERVICES	222,782	222,782	225,780	225,289	225,289
45 - HAYES COMMUN & SENIOR CTR	OPERATING COSTS	59,100	59,100	64,100	62,600	62,600
45 - HAYES COMMUN & SENIOR CTR	CAPITAL OUTLAY	9,000	9,000	-	-	-
		290,882	290,882	289,880	287,889	287,889
CABLE TV						
43 - CABLE TV	PERSONAL SERVICES	-	-	-	-	-
43 - CABLE TV	OPERATING COSTS	21,825	21,825	21,825	21,825	21,825
43 - CABLE TV	CAPITAL OUTLAY	-	-	-	-	-
43 - CABLE TV	TRANSFERS OUT	12,800	12,800	12,800	12,800	12,800
		34,625	34,625	34,625	34,625	34,625
TOTAL PARK & RECREATION		5,003,884	5,003,884	5,112,310	4,934,387	4,934,387
UNALLOCATED						
47 - INSURANCE	PERSONAL SERVICES	5,000	5,000	6,000	6,000	6,000
47 - INSURANCE	OPERATING COSTS	268,000	268,000	260,200	260,200	260,200
		273,000	273,000	266,200	266,200	266,200
48 - CONTINGENCY	OPERATING COSTS	135,175	135,175	165,791	165,791	165,791
48 - CONTINGENCY	TRANSFERS OUT	-	-	-	-	-
		135,175	135,175	165,791	165,791	165,791
TOTAL UNALLOCATED		408,175	408,175	431,991	431,991	431,991
TOTAL ALL DEPARTMENTS		24,128,876	24,315,391	25,032,628	24,521,314	24,521,314

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL PERSONAL SERVICES BY DEPARTMENT

Department	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
01 - MAYOR & CITY COUNCIL	93,757	93,318	106,240	99,539	111,718
02 - ADMINISTRATION	351,647	351,287	359,041	358,962	363,790
03 - CITY CLERK/ELECTIONS	132,842	120,980	137,773	136,341	133,608
04 - HUMAN RESOURCES	510,795	469,216	482,225	476,778	494,899
05 - INFORMATION TECHNOLOGY	297,319	283,857	299,021	288,030	300,089
06 - CODE ENFORCEMENT	290,456	179,623	225,196	162,693	216,401
08 - FINANCE	477,127	464,157	483,285	481,137	494,907
15 - COMMUNITY DEVELOPMENT	511,923	492,067	512,560	510,767	527,143
16 - GENERAL GOVERNMENT BUILDINGS	211,458	203,776	222,309	214,086	222,268
20 - POLICE	6,041,284	5,981,559	6,167,820	5,869,922	6,051,271
21 - CIVIL DEFENSE	7,000	-	-	-	-
22 - ANIMAL CONTROL	120,662	102,356	125,567	81,297	110,023
23 - FIRE	884,207	776,791	918,365	825,528	860,050
24 - AMBULANCE SUBSIDY	-	-	-	404	-
27 - PW ENGINEERING	-	-	-	-	228,732
28 - INSPECTIONS	472,402	452,282	465,672	426,940	405,004
29 - PUBLIC WORKS	494,799	478,358	508,192	599,802	519,166
30 - CENTRAL MAINTENANCE FACILITY	400,328	384,986	419,491	394,917	418,096
31 - STREETS	1,252,791	1,060,859	1,247,391	1,133,997	1,229,830
32 - SNOW & ICE REMOVAL	159,887	139,737	163,828	191,385	156,666
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	-	68,310	-	42,810	-
37 - PARK/RECREATION ADMINISTRATION	774,937	683,186	724,044	678,471	711,784
38 - PARK MAINTENANCE	1,343,284	1,428,209	1,491,694	1,444,175	1,433,014
39 - RECREATION PROGRAMS	155,100	157,416	137,865	155,581	158,086
40 - REDWOOD POOL	66,204	64,255	71,088	53,924	69,476
41 - RECREATION SELF-SUPPORTED PRO(	71,400	58,632	78,744	64,985	78,194
42 - AV COMMUNITY CENTER	108,000	107,506	113,461	94,743	113,247
43 - CABLE TV	-	(100)	-	476	-
44 - AQUATIC SWIM CENTER	289,900	320,476	317,092	305,287	309,871
45 - HAYES COMMUN & SENIOR CTR	143,268	93,910	218,249	200,725	219,262
47 - INSURANCE	205,000	205,889	5,000	4,195	314,000
76 - FIRE RELIEF	254,153	-	292,161	-	-
TOTAL PERSONAL SERVICES	16,121,930	15,222,901	16,293,374	15,297,897	16,250,595

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY (continued)
TOTAL PERSONAL SERVICES BY DEPART

Department	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
01 - MAYOR & CITY COUNCIL	111,798	111,798	111,798	111,798	111,798
02 - ADMINISTRATION	365,220	365,220	373,486	372,711	372,711
03 - CITY CLERK/ELECTIONS	134,228	134,228	173,290	172,934	172,934
04 - HUMAN RESOURCES	497,059	497,059	482,726	482,587	482,587
05 - INFORMATION TECHNOLOGY	301,319	301,319	306,227	305,590	305,590
06 - CODE ENFORCEMENT	217,151	217,151	193,893	193,481	193,481
08 - FINANCE	497,117	497,117	506,711	505,642	505,642
15 - COMMUNITY DEVELOPMENT	529,523	529,523	539,201	538,049	538,049
16 - GENERAL GOVERNMENT BUILDINGS	227,728	227,728	161,491	161,169	161,169
20 - POLICE	6,165,361	6,165,361	6,285,266	6,232,507	6,232,507
21 - CIVIL DEFENSE	-	-	-	-	-
22 - ANIMAL CONTROL	112,743	112,743	108,672	108,672	108,672
23 - FIRE	905,850	905,850	924,667	922,619	922,619
24 - AMBULANCE SUBSIDY	-	-	-	-	-
27 - PW ENGINEERING	229,492	229,492	440,339	440,339	440,339
28 - INSPECTIONS	406,464	406,464	426,645	424,196	424,196
29 - PUBLIC WORKS	524,066	524,066	536,236	537,864	537,864
30 - CENTRAL MAINTENANCE FACILITY	424,656	424,656	431,702	430,842	430,842
31 - STREETS	1,281,470	1,281,470	1,311,554	1,308,970	1,308,970
32 - SNOW & ICE REMOVAL	164,616	164,616	166,423	166,015	166,015
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	-	-	-	-	-
37 - PARK/RECREATION ADMINISTRATION	715,434	715,434	725,645	723,941	723,941
38 - PARK MAINTENANCE	1,462,134	1,462,134	1,486,117	1,409,781	1,409,781
39 - RECREATION PROGRAMS	161,986	161,986	162,931	162,769	162,769
40 - REDWOOD POOL	71,666	71,666	70,950	70,950	70,950
41 - RECREATION SELF-SUPPORTED PRO	80,134	80,134	82,893	82,813	82,813
42 - AV COMMUNITY CENTER	115,957	115,957	190,951	190,951	190,951
43 - CABLE TV	-	-	-	-	-
44 - AQUATIC SWIM CENTER	319,641	319,641	316,443	316,443	316,443
45 - HAYES COMMUN & SENIOR CTR	222,782	222,782	225,780	225,289	225,289
47 - INSURANCE	5,000	5,000	6,000	6,000	6,000
76 - FIRE RELIEF	-	-	-	-	-
TOTAL PERSONAL SERVICES	16,250,595	16,250,595	16,748,037	16,604,922	16,604,922

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL OPERATING COSTS BY DEPARTMENT

Department	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
01 - MAYOR & CITY COUNCIL	29,505	15,266	29,985	21,981	24,430
02 - ADMINISTRATION	19,451	19,653	16,336	13,956	15,716
03 - CITY CLERK/ELECTIONS	80,850	68,774	133,551	120,195	79,196
04 - HUMAN RESOURCES	117,565	69,930	62,380	49,170	72,730
05 - INFORMATION TECHNOLOGY	235,720	130,467	275,170	237,264	215,210
06 - CODE ENFORCEMENT	13,948	23,377	15,470	6,997	15,400
08 - FINANCE	104,900	71,039	89,070	63,977	59,200
09 - DATA PROCESSING	165,000	171,989	165,000	173,315	193,000
10 - INDEPENDENT AUDIT	15,000	16,250	14,000	13,849	15,000
14 - LEGAL SERVICES	454,759	466,082	460,059	453,002	458,909
15 - COMMUNITY DEVELOPMENT	133,838	61,616	102,070	69,247	83,810
16 - GENERAL GOVERNMENT BUILDINGS	219,407	176,056	201,110	195,856	182,988
20 - POLICE	1,718,849	1,475,390	1,510,420	1,471,281	1,461,296
21 - CIVIL DEFENSE	13,720	13,935	14,720	9,863	19,720
22 - ANIMAL CONTROL	20,800	13,644	19,800	13,832	26,550
23 - FIRE	437,380	291,877	379,965	350,310	431,818
24 - AMBULANCE SUBSIDY	25,556	-	-	-	-
27 - PW ENGINEERING	-	9,471	-	8,528	73,035
28 - INSPECTIONS	36,650	22,313	31,850	24,560	24,660
29 - PUBLIC WORKS	436,089	430,649	350,704	217,391	92,725
30 - CENTRAL MAINTENANCE FACILITY	184,691	146,961	185,595	163,319	163,065
31 - STREETS	2,278,267	493,785	587,735	567,063	2,230,815
32 - SNOW & ICE REMOVAL	200,898	175,187	195,368	210,353	192,905
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	132,700	96,857	131,300	56,152	130,815
37 - PARK/RECREATION ADMINISTRATION	167,000	147,992	161,750	132,628	150,100
38 - PARK MAINTENANCE	807,377	762,832	794,634	764,904	804,050
39 - RECREATION PROGRAMS	49,000	32,683	47,900	38,572	48,800
40 - REDWOOD POOL	47,100	35,449	42,600	22,190	43,500
41 - RECREATION SELF-SUPPORTED PRO(	154,300	136,638	151,900	125,712	144,300
42 - AV COMMUNITY CENTER	142,175	108,360	140,175	113,913	134,575
43 - CABLE TV	36,055	8,072	23,225	8,409	21,825
44 - AQUATIC SWIM CENTER	314,900	280,703	299,900	265,729	293,400
45 - HAYES COMMUN & SENIOR CTR	63,800	37,443	79,300	49,239	59,100
47 - INSURANCE	335,000	335,000	257,000	257,000	268,000
48 - CONTINGENCY	233,390	-	210,399	-	135,175
76 - FIRE RELIEF	255,000	432,984	215,000	474,550	479,088
TOTAL OPERATING COSTS	9,680,640	6,778,720	7,395,441	6,764,310	8,844,906

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY (continued)
TOTAL OPERATING COSTS BY DEPARTME

Department	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
01 - MAYOR & CITY COUNCIL	24,430	24,430	24,370	24,370	24,370
02 - ADMINISTRATION	15,716	15,716	15,660	15,660	15,660
03 - CITY CLERK/ELECTIONS	79,196	79,196	143,259	143,259	143,259
04 - HUMAN RESOURCES	72,730	102,730	71,745	71,745	71,745
05 - INFORMATION TECHNOLOGY	215,210	241,310	192,500	192,500	192,500
06 - CODE ENFORCEMENT	15,400	15,400	15,900	15,900	15,900
08 - FINANCE	59,200	59,200	53,015	53,015	53,015
09 - DATA PROCESSING	193,000	193,000	199,185	197,685	197,685
10 - INDEPENDENT AUDIT	15,000	15,000	15,500	15,500	15,500
14 - LEGAL SERVICES	458,909	458,909	468,745	468,745	468,745
15 - COMMUNITY DEVELOPMENT	83,810	83,810	66,385	66,385	66,385
16 - GENERAL GOVERNMENT BUILDINGS	182,988	182,988	165,838	165,838	165,838
20 - POLICE	1,461,296	1,476,296	1,533,115	1,493,615	1,493,615
21 - CIVIL DEFENSE	19,720	24,720	18,038	18,038	18,038
22 - ANIMAL CONTROL	26,550	26,550	24,550	24,550	24,550
23 - FIRE	431,818	494,233	404,439	454,179	454,179
24 - AMBULANCE SUBSIDY	-	-	-	-	-
27 - PW ENGINEERING	73,035	73,035	65,907	65,907	65,907
28 - INSPECTIONS	24,660	24,660	23,330	23,330	23,330
29 - PUBLIC WORKS	92,725	92,725	76,060	76,060	76,060
30 - CENTRAL MAINTENANCE FACILITY	163,065	163,065	159,515	159,515	159,515
31 - STREETS	632,815	632,815	535,493	535,493	535,493
32 - SNOW & ICE REMOVAL	192,905	192,905	224,540	224,540	224,540
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	130,815	130,815	133,364	133,364	133,364
37 - PARK/RECREATION ADMINISTRATION	150,100	150,100	144,550	144,550	144,550
38 - PARK MAINTENANCE	804,050	804,050	799,450	779,000	779,000
39 - RECREATION PROGRAMS	48,800	48,800	50,000	50,000	50,000
40 - REDWOOD POOL	43,500	43,500	40,400	40,400	40,400
41 - RECREATION SELF-SUPPORTED PRO(	144,300	144,300	143,700	143,700	143,700
42 - AV COMMUNITY CENTER	134,575	134,575	135,575	135,575	135,575
43 - CABLE TV	21,825	21,825	21,825	21,825	21,825
44 - AQUATIC SWIM CENTER	293,400	293,400	305,700	305,700	305,700
45 - HAYES COMMUN & SENIOR CTR	59,100	59,100	64,100	62,600	62,600
47 - INSURANCE	268,000	268,000	260,200	260,200	260,200
48 - CONTINGENCY	135,175	135,175	165,791	165,791	165,791
76 - FIRE RELIEF	479,088	479,088	462,918	462,918	462,918
TOTAL OPERATING COSTS	7,246,906	7,385,421	7,224,662	7,211,452	7,211,452

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL CAPITAL OUTLAY AND TRANSFERS BY DEPARTMENT

Department	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
04 - HUMAN RESOURCES	1,500	-	-	-	-
05 - INFORMATION TECHNOLOGY	134,000	92,893	88,200	59,343	136,000
08 - FINANCE	-	18	-	-	-
16 - GENERAL GOVERNMENT BUILDINGS	-	-	-	-	-
20 - POLICE	123,520	120,131	75,000	72,679	103,000
21 - CIVIL DEFENSE	-	-	-	-	22,500
23 - FIRE	5,000	31,522	-	-	82,000
27 - PW ENGINEERING	-	-	-	-	2,125
28 - INSPECTIONS	-	-	-	-	325
29 - PUBLIC WORKS	25,000	18,894	-	-	625
30 - CENTRAL MAINTENANCE FACILITY	-	-	10,000	12,070	66,800
31 - STREETS	-	-	70,000	78,166	63,500
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	-	-	-	6,477	-
38 - PARK MAINTENANCE	78,000	61,733	39,166	50,026	120,700
40 - REDWOOD POOL	6,000	-	-	-	-
42 - AV COMMUNITY CENTER	10,000	(5,111)	12,000	10,355	12,000
44 - AQUATIC SWIM CENTER	10,000	-	5,000		-
45 - HAYES COMMUN & SENIOR CTR	26,000	27,016	6,000	-	9,000
TOTAL CAPITAL OUTLAY	419,020	347,094	305,366	289,116	618,575

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY
TOTAL TRANSFERS BY DEPARTMENT

Department	2009 Current Budget	2009 Actual	2010 Current Budget	2010 Actual	2011 Council Adopted Budget
43 - CABLE TV	-	11,647	11,647	12,241	12,800
48 - CONTINGENCY	-	2,449,421	-	1,996,000	-
TOTAL TRANSFERS	-	2,461,068	11,647	2,008,241	12,800

CITY OF APPLE VALLEY (continued)
2012 GENERAL FUND SUMMARY
TOTAL CAPITAL OUTLAY AND TRANSFERS E

Department	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
04 - HUMAN RESOURCES	-	-	-	-	-
05 - INFORMATION TECHNOLOGY	136,000	184,000	137,600	137,600	137,600
08 - FINANCE	-	-	-	-	-
16 - GENERAL GOVERNMENT BUILDINGS	-	-	50,000	50,000	50,000
20 - POLICE	103,000	103,000	205,000	205,000	205,000
21 - CIVIL DEFENSE	22,500	22,500	-	-	-
23 - FIRE	82,000	82,000	114,429	57,640	57,640
27 - PW ENGINEERING	2,125	2,125	22,000	22,000	22,000
28 - INSPECTIONS	325	325	-	-	-
29 - PUBLIC WORKS	625	625	-	-	-
30 - CENTRAL MAINTENANCE FACILITY	66,800	66,800	132,600	132,600	132,600
31 - STREETS	63,500	63,500	253,000	32,000	32,000
33 - TRAFFIC SIGNS/SIGNALS/MARKERS	-	-	-	-	-
38 - PARK MAINTENANCE	120,700	120,700	120,500	37,000	37,000
40 - REDWOOD POOL	-	-	-	-	-
42 - AV COMMUNITY CENTER	12,000	12,000	12,000	12,000	12,000
44 - AQUATIC SWIM CENTER	-	-	-	6,300	6,300
45 - HAYES COMMUN & SENIOR CTR	9,000	9,000	-	-	-
TOTAL CAPITAL OUTLAY	618,575	666,575	1,047,129	692,140	692,140

CITY OF APPLE VALLEY
2012 GENERAL FUND SUMMARY (continued)
TOTAL TRANSFERS BY DEPARTMENT

Department	2011 Original Budget as Amended	2011 Current Amended Budget	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
43 - CABLE TV	12,800	12,800	12,800	12,800	12,800
48 - CONTINGENCY	-	-	-	-	-
TOTAL TRANSFERS	12,800	12,800	12,800	12,800	12,800

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	01	1005	Mayor & Council

DESCRIPTION OF ACTIVITY

Mayor and Council reflects the expenses required to operate and maintain the Apple Valley City Council function. The Council is the policy-making body that governs the City and determines the scope of services provided by the City and the price of services to residents and service users. The individual members also represent the City on various joint powers boards and organizations including but not limited to: the League of Minnesota Cities, the National League of Cities, Metro Cities, the Municipal Legislative Commission, Metropolitan Airports Commission Noise Oversight Committee, Minnesota Valley Transit Authority, Dakota Communications Center Board, ALF Ambulance, Metropolitan Council Livable Communities Advisory Committee, Minnesota Mayors Association, and Apple Valley Fire Relief Association.

MAJOR OBJECTIVES FOR 2012

The councilmembers covered under this company consider policy issues throughout the year and provide direction to staff. The Council meets regularly twice per month with special meetings called as needed.

1. Provide policy directives for various issues pertaining to the governance of the City and its residents.
2. Determine appropriate services and taxation levels for each year's budgets.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Residents represented	49,983	49,376	49,084	tbd	tbd
City Market Value (000's)	$5,187,079	$5,115,561	$4,767,389	$4,432,554	$ 4,333,490
Gen Fund Budget overseen	$25,893,257	$27,847,449	25,742.689	24,186,876	24,521,314
Parcels within the City	17,631	17,633	17,629	17,684	17,688
# Homesteaded parcels	15,649	15,654	15,581	15,667	15,417

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Councilmember	5	5	5	5

Summary Budget Department 01 Mayor & Council						
	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Expenditures:						
Salaries & Wages	43,317	43,451	43,347	43,451	43,780	43,780
Emp. Benefits	50,440	49,867	62,893	56,088	68,018	68,018
Supplies	400	172	300	333	300	300
Contractual Serv.	275	832	275	185	250	250
Training/Travel/Dues	28,830	13,413	29,410	19,301	23,880	23,820
Other Exp.	-	850	-	2,162	-	-
Capital outlay	-	-	-	-	-	-
Total Exp.	123,262	108,585	136,225	121,520	136,228	136,168
Net provision to (use of) general revenues	123,262	108,585	136,225	121,520	136,228	136,168

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
01 - MAYOR & CITY COUNCIL

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	43,451	43,451	43,347	43,347	43,347	19,999	43,347	43,347	43,347
6123 - SALARY-OTHER			433	433	433		433	433	433
6105 - SALARIES AND WAGES	**43,451**	**43,451**	**43,780**	**43,780**	**43,780**	**19,999**	**43,780**	**43,780**	**43,780**
6138 - MEDICARE	477	451	635	635	635	234	635	635	635
6139 - FICA	970	842	2,714	2,714	2,714	503	2,714	2,714	2,714
6141 - PENSIONS-PERA	2,315	2,335	2,189	2,189	2,189	1,083	2,189	2,189	2,189
6142 - WORKERS COMPENSATION		76	0	80	80	38	80	80	80
6145 - MEDICAL INSURANCE	40,245	46,651	62,400	62,400	62,400	20,220	62,400	62,400	62,400
6146 - DENTAL INSURANCE	4,164	4,189				2,094			
6147 - LIFE INSURANCE-BASIC	103	58				25			
6148 - LIFE INSURANCE-SUPP/DEPEND	1,593	1,486				662			
6125 - EMPLOYEE BENEFITS	**49,867**	**56,088**	**67,938**	**68,018**	**68,018**	**24,859**	**68,018**	**68,018**	**68,018**
6100 - TOTAL PERSONAL SERVICES	**93,318**	**99,539**	**111,718**	**111,798**	**111,798**	**44,859**	**111,798**	**111,798**	**111,798**
6210 - OFFICE SUPPLIES	60	68	50	50	50	0	50	50	50
6229 - GENERAL SUPPLIES	112	265	250	250	250	76	250	250	250
6205 - SUPPLIES	**172**	**333**	**300**	**300**	**300**	**76**	**300**	**300**	**300**
6235 - CONSULTANT SERVICES	707	0				0			
6237 - TELEPHONE/PAGERS	0	0	150	150	150	0	150	150	150
6238 - POSTAGE/UPS/FEDEX			0	0	0				
6239 - PRINTING/PUBLISHING	125	185	100	100	100	0	100	100	100
6230 - CONTRACTUAL SERVICES	**832**	**185**	**250**	**250**	**250**	**0**	**250**	**250**	**250**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	2,347	2,152	800	800	800	1,066	2,350	2,350	2,350
6276 - SCHOOLS/CONFERENCES/EXP OTHER	8,774	14,090	18,150	18,150	18,150	4,613	17,950	17,950	17,950
6277 - MILEAGE/AUTO ALLOWANCE	75	55	1,400	1,400	1,400	0	50	50	50
6278 - SUBSISTENCE ALLOWANCE	2,000	3,000	3,450	3,450	3,450	1,150	3,400	3,400	3,400
6280 - DUES & SUBSCRIPTIONS	45	25	80	80	80	20	70	70	70
6281 - UNIFORM/CLOTHING ALLOWANCE	173	-21	0	0	0	0			
6270 - TRAINING/TRAVEL/DUES	**13,413**	**19,301**	**23,880**	**23,880**	**23,880**	**6,849**	**23,820**	**23,820**	**23,820**
6200 - TOTAL OPERATING COSTS	**14,417**	**19,819**	**24,430**	**24,430**	**24,430**	**6,925**	**24,370**	**24,370**	**24,370**
6399 - OTHER CHARGES	849	2,162				32			
6300 - TOTAL OTHER EXPENDITURES	**849**	**2,162**				**32**			
6001 - EXPENDITURES	**108,585**	**121,520**	**136,148**	**136,228**	**136,228**	**51,816**	**136,168**	**136,168**	**136,168**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 01: MAYOR/CITY COUNCIL - 1005

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	43,347	43,347	43,347	43,347	43,347	43,347
6123	Salary - Other	-	433	433	433	433	433
6138	Medicare	647	635	635	635	635	635
6139	FICA	2,768	2,714	2,714	2,714	2,714	2,714
6141	Pension - PERA	2,398	2,189	2,189	2,189	2,189	2,189
6142	Work Comp Ins	80	80	80	80	80	80
6145	Hospital & Life Insurance	57,000	62,400	62,400	62,400	62,400	62,400
	Total	106,240	111,798	111,798	111,798	111,798	111,798
6210	**OFFICE SUPPLIES**						
		50	50	50	50	50	50
	Total	50	50	50	50	50	50
6229	**GENERAL SUPPLIES**						
	Miscellaneous	250	250	250	250	250	250
	Total	250	250	250	250	250	250
6237	**TELEPHONE/PAGERS**						
	Mobile Phone	150	150	150	150	150	150
	Total	150	150	150	150	150	150
6238	**POSTAGE/UPS/FEDEX**						
	Fed EX	25	-		-	-	-
	Total	25	-	-	-	-	-
6239	**PRINTING/PUBLISHING**						
	Miscellaneous (Business Cards)	100	100	100	100	100	100
	Total	100	100	100	100	100	100
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Includes LMC, AMM, and	180	300	600	600	600	600
	other General Conference	650	500	1,700	1,750	1,750	1,750
	and Workshop Expenses						
	Total	830	800	2,300	2,350	2,350	2,350
6276	**SCHOOL/CONF/EXP - OTHER**						
	LMC Annual 3 @ $1,000	3,400	3,000	3,000	3,000	3,000	3,000
	NLC Spring (DC) 3 @ $1,800	8,750	5,400	3,050	5,400	5,400	5,400
	NLC Fall 5 @ $1,750	10,000	8,750	8,750	8,750	8,750	8,750
	Other Conferences	500	500	500	500	500	500
	Mayor's Association 1 @ $500	500	500	270	300	300	300
	Total	23,150	18,150	15,570	17,950	17,950	17,950
6277	**MILEAGE ALLOWANCE**						
	Miscellaneous Mileage	1,400	1,400	50	50	50	50
	Total	1,400	1,400	50	50	50	50
6278	**SUBSISTANCE ALLOWANCE**						
	NLC Spring (DC) 3 @ 500	2,000	1,500	900	1,500	1,500	1,500
	NLC Fall 5 @ $250	1,000	1,000	1,250	1,250	1,250	1,250
	LMC Annual 3 @ $150	750	750	450	450	450	450
	Other Conferences	200	200	200	200	200	200
	Total	3,950	3,450	2,800	3,400	3,400	3,400
6280	**DUES & SUBSCRIPTIONS**						
	Mayor Association Dues	20	20	20	20	20	20
	Misc.	60	60	50	50	50	50
	Total	80	80	70	70	70	70
	Total Net of Personnel	29,985	24,430	21,340	24,370	24,370	24,370
	TOTAL EXPENSES	$ 136,225	$ 136,228	$ 133,138	$ 136,168	$ 136,168	$ 136,168

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	02	1010	Administration

DESCRIPTION OF ACTIVITY

Administration reflects the expenses involved in the general administration of the City and its services. In addition to the activities involved in serving the City Council to carry out its directives and providing the ultimate supervisory authority for all of the individual departments, the Administration Department also has direct management responsibilities for information technologies, cable television, general City communications functions, budget development and management, capital improvement planning, website management, physical facility planning, energy management, facility security coordination, airport noise complaint coordination, and generally all issues that do not fall directly into individual departments.

MAJOR OBJECTIVES FOR 2012

1. Develop balanced 2012 budget within financial parameters set by City Council.
2. Administer Council directives for service levels in response to economic conditions.
3. Develop 2012-2017 Capital Improvements Program.
4. Complete integration of City website design and utilities into department operations and activities to enhance customer experience with website.
5. Begin cable franchise renewal negotiations with Charter Communications.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Full-time employees	185	187	185	184	177
Gen Fund Budget managed	$25,893,257	$27,847,449	25,742,689	24,186,876	24,521,314
Total All Budgeted Funds	$ 45.2 million	$49.0 million	$ 52 million	$ 52 million	$54 million
Moody's Bond Rating	Aa1	Aa1	Aa1	Aaa	Aaa

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
City Administrator	1	1	1	1
Asst. City Administrator	1	1	1	1
Dept. Specialist	1	1	1	1

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
None				

Summary Budget Department 02 Administration						
	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Expenditures:						
Salaries & Wages	272,423	273,600	273,106	273,055	274,860	280,012
Emp. Benefits	79,224	77,687	85,935	85,907	90,360	92,699
Supplies	300	418	300	392	300	200
Contractual Serv.	655	5,748	655	792	975	1,200
Repairs & Maint.	-	-	100	-	-	-
Training/Travel/Dues	18,496	13,487	15,281	12,772	14,441	14,260
Other Exp.	-		-		-	-
Capital outlay	-		-		-	-
Total Exp	371,098	370,940	375,377	372,918	380,936	388,371
Net provision to (use of) general revenues	(371,098)	(370,940)	(375,377)	(372,918)	(380,936)	(388,371)

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
02 - ADMINISTRATION

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	272,880	272,879	272,139	272,139	272,139	126,852	274,845	274,845	274,845
6111 - SALARY PART-TIME			0	0	0				
6113 - OVERTIME-REGULAR EMPLOYEES	0	36	0	0	0	0			
6121 - INSURANCE CASH BENEFIT	720	140				0			
6123 - SALARY-OTHER			2,721	2,721	2,721		5,854	5,167	5,167
6105 - SALARIES AND WAGES	**273,600**	**273,055**	**274,860**	**274,860**	**274,860**	**126,852**	**280,699**	**280,012**	**280,012**
6138 - MEDICARE	3,867	3,796	3,985	3,985	3,985	1,748	4,070	4,060	4,060
6139 - FICA	15,415	15,128	17,041	17,041	17,041	7,475	16,398	16,376	16,376
6141 - PENSIONS-PERA	18,444	19,130	19,927	19,927	19,927	9,197	20,351	20,301	20,301
6142 - WORKERS COMPENSATION		1,358	0	1,430	1,430	680	1,454	1,450	1,450
6144 - LONG-TERM DISABILITY INSURANCE	882	785	797	797	797	327	814	812	812
6145 - MEDICAL INSURANCE	33,094	42,139	47,180	47,180	47,180	20,758	49,700	49,700	49,700
6146 - DENTAL INSURANCE	2,852	2,852				1,304			
6147 - LIFE INSURANCE-BASIC	62	35				16			
6148 - LIFE INSURANCE-SUPP/DEPEND	3,072	684				264			
6125 - EMPLOYEE BENEFITS	**77,687**	**85,907**	**88,930**	**90,360**	**90,360**	**41,769**	**92,787**	**92,699**	**92,699**
6100 - TOTAL PERSONAL SERVICES	**351,287**	**358,962**	**363,790**	**365,220**	**365,220**	**168,621**	**373,486**	**372,711**	**372,711**
6210 - OFFICE SUPPLIES	101	67	200	200	200	2	150	150	150
6211 - SMALL TOOLS & EQUIPMENT	0	321				-321			
6215 - EQUIPMENT-PARTS		4				0			
6229 - GENERAL SUPPLIES	316	0	100	100	100	0	50	50	50
6205 - SUPPLIES	**418**	**392**	**300**	**300**	**300**	**-319**	**200**	**200**	**200**
6235 - CONSULTANT SERVICES	5,100	0	0	0	0	0			
6237 - TELEPHONE/PAGERS	604	776	900	900	900	879	1,200	1,200	1,200
6238 - POSTAGE/UPS/FEDEX			25	25	25				
6239 - PRINTING/PUBLISHING	45	0	50	50	50	0			
6249 - OTHER CONTRACTUAL SERVICES		16	0	0	0	0			
6230 - CONTRACTUAL SERVICES	**5,748**	**792**	**975**	**975**	**975**	**879**	**1,200**	**1,200**	**1,200**
6265 - REPAIRS-EQUIPMENT	0	0	0	0	0	0			
6260 - REPAIRS AND MAINTENA	**0**	**0**	**0**	**0**	**0**	**0**			
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	2,389	1,096	2,200	2,200	2,200	637	1,900	1,900	1,900
6276 - SCHOOLS/CONFERENCES/EXP OTHER	2,193	3,812	4,530	4,530	4,530	1,272	4,680	4,680	4,680
6277 - MILEAGE/AUTO ALLOWANCE	4,682	4,650	4,720	4,720	4,720	2,310	4,720	4,720	4,720
6278 - SUBSISTENCE ALLOWANCE	200	700	600	600	600	50	600	600	600
6280 - DUES & SUBSCRIPTIONS	4,023	2,514	2,391	2,391	2,391	1,893	2,360	2,360	2,360
6281 - UNIFORM/CLOTHING ALLOWANCE	0	0	0	0	0	0			
6270 - TRAINING/TRAVEL/DUES	**13,487**	**12,772**	**14,441**	**14,441**	**14,441**	**6,162**	**14,260**	**14,260**	**14,260**
6200 - TOTAL OPERATING COSTS	**19,653**	**13,956**	**15,716**	**15,716**	**15,716**	**6,721**	**15,660**	**15,660**	**15,660**
6001 - EXPENDITURES	**370,940**	**372,918**	**379,506**	**380,936**	**380,936**	**175,342**	**389,146**	**388,371**	**388,371**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 02: ADMINISTRATION - 1010

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
	Regular Employees	272,131	272,139	272,139	274,845	274,845	274,845
6111	Salaries - Part time						
6112	Salaries - Seasonal Temp						
6113	Overtime - Regular		-	-			
6123	Salaries - Other	-	2,721	2,721	5,854	5,167	5,167
6138	Medicare	3,946	3,985	3,985	4,070	4,060	4,060
6139	FICA	16,188	17,041	17,041	16,398	16,376	16,376
6141	Pension - PERA	19,729	19,927	19,927	20,351	20,301	20,301
6142	Work Comp Ins	1,420	1,430	1,430	1,454	1,450	1,450
6144	Long-term Disability Insurance	789	797	797	814	812	812
6145	Hospital & Life Insurance	42,963	47,180	47,180	49,700	49,700	49,700
	Total	357,166	365,220	365,220	373,486	372,711	372,711
6210	**OFFICE SUPPLIES**						
	Miscellaneous	200	200	200	150	150	150
	Total	200	200	200	150	150	150
6229	**GENERAL SUPPLIES**						
	Various	100	100	100	50	50	50
	Total	100	100	100	50	50	50
6237	**TELEPHONE/PAGERS**						
	Mobile Phones	580	900	1,160	1,200	1,200	1,200
	Total	580	900	1,160	1,200	1,200	1,200
6238	**POSTAGE/UPS/FEDEX**						
		25	25	-	-	-	-
	Total	25	25	-	-	-	-
6239	**PRINTING/PUBLISHING**						
	Various	50	50		-	-	-
	Total	50	50	-	-	-	-
6265	**REPAIRS - EQUIPMENT**						
	Typewriter Maintenance	100	-		-	-	-
	Total	100	-	-	-	-	-
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Workshops/Meetings	1,750	1,750	1,000	1,500	1,500	1,500
	Meetings (Chamber related)	180	450	200	400	400	400
	Total	1,930	2,200	1,200	1,900	1,900	1,900
6276	**SCHOOL/CONF/EXP - OTHER**						
	NLC Spring	1,650	-	-			
	NLC Fall		1,650	1,350	1,350	1,350	1,350
	LMC (1 attendees @ $900)	900	900	400	700	700	700
	ICMA	1,750	1,100	1,750	1,750	1,750	1,750
	MCMA (1 attendee @ $880)	880	880	875	880	880	880
	Total	5,180	4,530	4,375	4,680	4,680	4,680
6277	**MILEAGE ALLOWANCE**						
	Car Allowance ($385 per month)	4,620	4,620	4,620	4,620	4,620	4,620
	Other Mileage	200	100	100	100	100	100
	Total	4,820	4,720	4,720	4,720	4,720	4,720
6278	**SUBSISTANCE ALLOWANCE**						
	NLC Spring	400	-				
	NLC Fall		250	250	250	250	250
	LMC (1 @ $150)	200	150	100	150	150	150
	ICMA	200	200	200	200	200	200
	MCMA						
	Total	800	600	550	600	600	600
6280	**DUES & SUBSCRIPTIONS**						
	MAMA	45	45	45	45	45	45
	MCMA - Administrator	116	116	125	125	125	125
	MCMA - Assistant	90	90	100	100	100	100
	ICMA - Administrator	960	960	984	985	985	985
	ICMA - Assistant	790	790	789	780	780	780
	Notary Dues	165	165	100	100	100	100
	MPAL	25	25	25	25	25	25
	MN Taxpayers Association	160	-				
	Rotary	200	200	200	200	200	200
	CIP License	1,700	-				
	Total	2,551	2,391	2,368	2,360	2,360	2,360
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	City of AV shirts	-	-	-	-	-	-
	Total	-	-	-	-	-	-
	Total Net of Personnel	16,336	15,716	14,673	15,660	15,660	15,660
	TOTAL EXPENSES ABOVE	$ 373,502	$ 380,936	$ 379,893	$ 389,146	$ 388,371	$ 388,371

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	03	1015	City Clerk

DESCRIPTION OF ACTIVITY

Carries out the duties of the City Clerk's office, as prescribed by State Statute, and manages all functions of the office, including: serving as the Clerk to the City Council; preparing official meeting agendas and minutes; publishing legal notices; conducting bid openings; processing contracts and agreements; administering issuance of municipal licenses; filing insurance claims; filing certified documents with the County and other agencies; coordinating the election process; coordinating auctions; supervising the Administrative Specialist; and maintaining official records and files for the City.

MAJOR OBJECTIVES FOR 2012

In addition to the regular duties assigned to the City Clerk's office, the major objective for 2012 will be to prepare for and administer the Primary and General Elections; including securing polling sites, recruiting and training judges, testing equipment; ordering supplies, and coordinating the absentee ballot process.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Agenda Packets & Minutes	26	24	29	24	24
Resolutions	270	206	230	230	230
Ordinances	25	24	32	25	25
Public Hearing Notices	47	34	34	34	34
Legal Ads	54	69	107	60	65
Licenses & Permits	270	263	322	285	320
Insurance Claims	57	65	59	57	57
Agreements/Contracts	54	93	84	45	45
Change Orders	59	68	17	24	20
Bid Openings	46	10	11	10	10
Elections	2	0	2	0	2
Total Voters - Prim./Spec.	2,524	NA	4,524	NA	4,500
Total Voters - Genl.	29,262	NA	21,271	NA	29,000
Election Day Regist. - P/S	128	NA	338	NA	340
Election Day Regist. - G	5,028	NA	2,148	NA	4,000
Absentee Ballots - P/S	96	NA	159	NA	150
Absentee Ballots - G	3,348	NA	1,316	NA	3,200
CUP's/IUP's Filed	11	7	7	5	5
Vacations Filed	0	1	6	2	2
Auctions	4	3	3	2	2
Scanned Documents	10,000	55,544	12,433	12,000	10,000

	Regular Status Personnel Schedule – FTE's					
Position Title	Adopted 2008	Adopted 2009	Adopted 2010	Adopted 2010	Adopted 2011	Proposed 2012
City Clerk	1	1	1	1	1	1
Clerical Assistant		.75	.6	.6	.6	0
Administrative Specialist						.75

Summary Budget
Department 03 - City Clerk

	2009 Adopted	2009 Actual	2010 Budget	2010 Actual	2011 Budget	2012 Proposed
Revenue:						
License:						
TOBACCO	500	12,415	3,000	1,675	8,000	500
TRASH COLLECTION	3,700	6,450	3,700	6,250	4,700	4,700
KENNEL	-	120	-	120	120	120
SERVICE STATION	8,000	14,340	9,000	11,400	12,000	12,000
LIQUOR / WINE	87,000	95,820	110,000	94,755	103,000	103,000
BEER ON & OFF	2,000	13,505	5,500	9,735	6,000	6,000
TRANSIENT MERCH.	3,000	6,135	3,000	9,675	4,000	4,000
VENDING MACHINES	2,000	1,995	2,000	2,109	2,000	2,000
MASSAGE THERAPY	-	-	-	-	-	5,600
LICENSE-OTHER	2,000	3,700	2,000	2,965	2,700	2,700
ELECTION FILING	15	-	15	-	-	-
SALE OF ASSETS/ AUCT.	-	28,777	-	23,317	20,000	20,000
	108,215	183,257	138,215	162,001	162,520	160,620
Expenditures:						
Salaries & Wages	107,359	97,393	109,626	109,069	105,215	130,970
Emp. Benefits	25,483	23,588	28,147	27,272	29,013	41,964
Supplies	900	339	3,400	1,779	900	3,100
Contractual Serv.	12,600	7,444	67,135	58,611	14,750	75,075
Repairs & Maint.	6,250	5,050	5,550	5,050	5,550	5,550
Training/Travel/Dues	61,100	55,908	55,516	53,213	57,996	57,334
Other Exp.	-	32	1,950	1,542	-	2,200
Total Exp	213,692	189,754	271,324	256,536	213,424	316,193
Net addition to (use of) general revenues	(105,477)	(6,497)	(133,109)	(94,535)	(50,904)	(155,573)

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
03 - CITY CLERK/ELECTIONS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	82,081	82,048	80,465	80,465	80,465	39,173	113,250	113,250	113,250
6111 - SALARY PART-TIME	15,202	18,332	21,184	21,184	21,184	3,828			
6112 - SALARY-SEASONAL TEMP	0	2,392	0	0	0	2,306	6,900	6,900	6,900
6113 - OVERTIME-REGULAR EMPLOYEES	109	6,030	2,500	2,500	2,500	230	7,800	7,800	7,800
6114 - OVERTIME PART-TIME EMPLOYEES	0	266				0			
6123 - SALARY-OTHER			1,066	1,066	1,066		3,324	3,020	3,020
6105 - SALARIES AND WAGES	**97,393**	**109,069**	**105,215**	**105,215**	**105,215**	**45,537**	**131,274**	**130,970**	**130,970**
6138 - MEDICARE	1,264	1,414	1,526	1,526	1,526	587	1,903	1,899	1,899
6139 - FICA	5,405	6,048	6,523	6,523	6,523	2,508	8,138	8,118	8,118
6141 - PENSIONS-PERA	6,583	7,478	7,628	7,628	7,628	3,058	9,017	8,994	8,994
6142 - WORKERS COMPENSATION		595	0	620	620	267	780	776	776
6144 - LONG-TERM DISABILITY INSURANCE	264	235	236	236	236	98	338	337	337
6145 - MEDICAL INSURANCE	9,097	10,540	12,480	12,480	12,480	5,063	21,840	21,840	21,840
6146 - DENTAL INSURANCE	951	951	0	0	0	435			
6147 - LIFE INSURANCE-BASIC	21	12				5			
6148 - LIFE INSURANCE-SUPP/DEPEND	3	0				0			
6125 - EMPLOYEE BENEFITS	**23,588**	**27,272**	**28,393**	**29,013**	**29,013**	**12,021**	**42,016**	**41,964**	**41,964**
6100 - TOTAL PERSONAL SERVICES	**120,980**	**136,341**	**133,608**	**134,228**	**134,228**	**57,557**	**173,290**	**172,934**	**172,934**
6210 - OFFICE SUPPLIES	287	874	500	500	500	9	1,600	1,600	1,600
6229 - GENERAL SUPPLIES	52	905	400	400	400	0	1,500	1,500	1,500
6205 - SUPPLIES	**339**	**1,779**	**900**	**900**	**900**	**9**	**3,100**	**3,100**	**3,100**
6236 - ELECTION JUDGE PAYMENTS	0	45,567	0	0	0	0	56,550	56,550	56,550
6239 - PRINTING/PUBLISHING	6,873	9,082	8,950	8,950	8,950	1,605	13,200	13,200	13,200
6249 - OTHER CONTRACTUAL SERVICES	572	3,962	5,800	5,800	5,800	300	5,325	5,325	5,325
6230 - CONTRACTUAL SERVICES	**7,444**	**58,611**	**14,750**	**14,750**	**14,750**	**1,905**	**75,075**	**75,075**	**75,075**
6265 - REPAIRS-EQUIPMENT	5,050	5,050	5,550	5,550	5,550	5,050	5,550	5,550	5,550
6260 - REPAIRS AND MAINTENA	**5,050**	**5,050**	**5,550**	**5,550**	**5,550**	**5,050**	**5,550**	**5,550**	**5,550**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	320	171	900	900	900	75	900	900	900
6276 - SCHOOLS/CONFERENCES/EXP OTHER	525	666	900	900	900	631	900	900	900
6277 - MILEAGE/AUTO ALLOWANCE	9	814	300	300	300	0	1,000	1,000	1,000
6278 - SUBSISTENCE ALLOWANCE	100	100	200	200	200	100	200	200	200
6280 - DUES & SUBSCRIPTIONS	54,955	51,461	55,696	55,696	55,696	26,368	54,334	54,334	54,334
6270 - TRAINING/TRAVEL/DUES	**55,908**	**53,213**	**57,996**	**57,996**	**57,996**	**27,174**	**57,334**	**57,334**	**57,334**
6200 - TOTAL OPERATING COSTS	**68,742**	**118,653**	**79,196**	**79,196**	**79,196**	**34,137**	**141,059**	**141,059**	**141,059**
6310 - RENTAL EXPENSE	0	1,326	0	0	0	0	2,200	2,200	2,200
6399 - OTHER CHARGES	32	216				0			
6300 - TOTAL OTHER EXPENDITURES	**32**	**1,542**	**0**	**0**	**0**	**0**	**2,200**	**2,200**	**2,200**
6725 - CAPITAL OUTLAY-OFFICE EQUIP			0	0	0				
6700 - TOTAL CAPITAL OUTLAY			**0**	**0**	**0**				
6001 - EXPENDITURES	**189,754**	**256,536**	**212,804**	**213,424**	**213,424**	**91,695**	**316,549**	**316,193**	**316,193**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 03: CITY CLERK - 1015

COMPANY 1000: GENERAL FUND

JDE ACCT	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
	Regular Employees	80,465	80,465	96,000	113,250	113,250	113,250
6111	Salary-Parttime	20,057	21,184	3,830	-	-	-
6112	*Salary-Seasonal Temp	2,200	-	2,850	6,900	6,900	6,900
6113	Overtime - Reg	6,200	2,500	2,500	7,800	7,800	7,800
6123	Salaries - Other	704	1,066	1,066	3,324	3,020	3,020
6138	Medicare	1,589	1,526	1,540	1,903	1,899	1,899
6139	FICA	6,796	6,523	6,590	8,138	8,118	8,118
6141	Pension - PERA	7,519	7,628	7,495	9,017	8,994	8,994
6142	Work Comp Ins	610	620	640	780	776	776
6144	Long-term Disability Insurance	233	236	280	338	337	337
6145	Hospital & Life Insurance	11,400	12,480	17,160	21,840	21,840	21,840
	Total	137,773	134,228	139,951	173,290	172,934	172,934
6210	**OFFICE SUPPLIES**						
	Miscellaneous	500	500	500	500	500	500
	*Polling Place/Election Supplies	1,700	-	-	1,100	1,100	1,100
	Total	2,200	500	500	1,600	1,600	1,600
6229	**GENERAL SUPPLIES**						
	Miscellaneous	400	400	400	400	400	400
	*Polling Place Supplies & Signs & Various Election Supplies	800	-	-	800	800	800
	*Scanner, Label Printer, Hub Switch				300	300	300
	Total	1,200	400	400	1,500	1,500	1,500
6236	**ELECTION JUDGE PAYMENTS**						
	*Election: Primary & General						
	*Head Judges 1,500 hours @ $10.50	12,207	-	-	15,750	15,750	15,750
	*Other Judges 4,800 hours @ $8.50	36,828	-	-	40,800	40,800	40,800
	Total	49,035	-	-	56,550	56,550	56,550
6239	**PRINTING/PUBLISHING**						
	Legal Notices	7,000	7,350	7,350	7,350	7,350	7,350
	Dakota County Filing Fees	1,100	1,100	1,100	1,100	1,100	1,100
	*Election Judge Manuals	1,300	-	-	1,300	1,300	1,300
	*General Election Ballots	2,200	-	-	2,200	2,200	2,200
	*Election Postal Verification Cards	700	-	-	750	750	750
	Business Card Stock, Misc.	500	500	500	500	500	500
	Total	12,300	8,950	8,950	13,200	13,200	13,200
6249	**OTHER CONTRACTUAL SERVICES**						
	Update Codification of Ordinances	5,475	5,475	5,000	5,000	5,000	5,000
	Host City Code on Web Site	325	325	325	325	325	325
	Total	5,800	5,800	5,325	5,325	5,325	5,325
6265	**REPAIRS - EQUIPMENT**						
	Office Equipment Repairs	500	500	500	500	500	500
	*Annual Maintenance for						
	Vote Tabulators ($125/tabulator)	2,250	2,250	2,250	2,250	2,250	2,250
	HAVA Equipment ($175/machine)	2,800	2,800	2,800	2,800	2,800	2,800
	Total	5,550	5,550	5,550	5,550	5,550	5,550
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Workshops	300	400	400	400	400	400
	Meetings	300	300	300	300	300	300
	Other	200	200	200	200	200	200
	Total	800	900	900	900	900	900
6276	**SCHOOL/CONF/EXP - OTHER**						
	MCFOA	900	900	900	900	900	900
	IIMC						
	Total	900	900	900	900	900	900

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 03: CITY CLERK - 1015

COMPANY 1000: GENERAL FUND

JDE ACCT	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6277	**MILEAGE ALLOWANCE**						
	Allowance, Clerk	300	300	300	300	300	300
	*Mileage, Election Judges & Employees	700	-	-	700	700	700
	Total	1,000	300	300	1,000	1,000	1,000
6278	**SUBSISTENCE ALLOWANCE**						
	MCFOA, IIMC, LMC	200	200	200	200	200	200
	Total	200	200	200	200	200	200
6280	**DUES & SUBSCRIPTIONS**						
	IIMC	165	165	175	175	175	175
	MCFOA	75	75	75	75	75	75
	LMC Directory	60	65	65	65	65	65
	Other	300	300	300	300	300	300
	NLC Dues	4,004	4,205	4,205	4,205	4,205	4,205
	LMC Dues	25,317	26,418	26,418	26,418	26,418	26,418
	Metro Cities Dues	11,945	12,068	12,346	12,346	12,346	12,346
	Municipal Legislative Commission	10,500	10,500	10,500	10,500	10,500	10,500
	Dakota Co. Historical Society	250	250	250	250	250	250
	AV Trademark		1,650	1,650			
	Total	52,616	55,696	55,984	54,334	54,334	54,334
6310	**RENTAL EXPENSE**						
	*Polling Places	750	-	-	1,000	1,000	1,000
	*Van/Trailer for Set-Up	1,200	-	-	1,200	1,200	1,200
	Total	1,950	-	-	2,200	2,200	2,200
	Total Net of Personnel	133,551	79,196	79,009	143,259	143,259	143,259
	TOTAL EXPENSES	$ 271,324	$ 213,424	$ 218,960	$ 316,549	$ 316,193	$ 316,193

* Election-related expenses

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000 – General Fund	04	1020/1021	Human Resources/Front Desk

DESCRIPTION OF ACTIVITY

The Human Resources Department serves as a strategic partner in support of the City's mission to promote a team philosophy within the organization and develop a quality workplace together.

Our core services and competencies include recruitment and staffing, employee relations, organizational and employee development, safety and health programs, compensation and benefits, payroll, policy and procedure development and administration, and regulatory compliance.

MAJOR OBJECTIVES FOR 2012

- Evaluate effectiveness of implementing on-line benefits enrollment.
- Replace obsolete job evaluation system.

Please Note: Performance Indicators in *italics* will be tracked in 2010.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
# of new and rehires/status changes/transfers/promotions	335	356	329 (NH and RH) 96 all other changes	430	
# of applications processed (FT/PT)	2047	572	797	2000	
# of checks and W-2s generated	9305/684	10764/691	10,552/691	10,000/700	
Savings generated through Section 125 benefits	$30,151	$29,788	$29,542	$30,000	
Benefit enrollments/changes processed	Mid-year = 47	Mid-year = 56 OE for 2010 = 52 med/dental 170 life	Mid-year = 31 OE for 2011 = 38 med, 214 dental 43 life	Mid-year = 36 OE for 2012 = 215 med, 30 dental 40 life	
Front desk: # of calls/visitors		6364* Partial year	28,952	29,500	
Front desk: # of new resident packets		293* Partial year	576	550	
Front desk: # of utility bill payments processed		9789* Partial	37,108		

Front desk: # of public notices posted	year 321* Partial year	992	950	

OUTCOME MEASURES

	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Time to fill	59 days	53 days	45 days	45 days	
Turnover rate (FT)	4.32%	3.74%	2.14%	2.25%	
Turnover rate (PT)		20.59%	6.28%	6.38%	
Turnover rate (PT liquor)			29.41%	30.3%	
Performance scores/Performance review completion	68% completion (8/15/08)	100% completion	100%	100%	
LIFE metrics (i.e., claims experience)	76.5%	65.3%	67.38%	Not avail.	
Safety metrics (i.e., Worker's compensation modifier, days away from work, restricted days, vehicles accidents)	1.01	1.14 Days away from work = 8 days Restricted days = 216 Vehicle accidents = 26	1.03 Days away from work = 341 Restricted days = 553 Vehicle accidents = 28	1.01 Days away from work = 30 Restricted days = 153 Vehicle accidents =	

Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
	Regular Status Personnel Schedule –FTE's			
HUMAN RESOURCES MANAGER		1.0	1.0	1.0
HR REPRESENTATIVE		1.0	1.0	1.0
HR/PAYROLL TECHNICIAN		1.0	1.0	1.0
PAYROLL COORDINATOR		1.0	1.0	1.0
BACK-UP RECEPTIONIST		0.6	0.6	0.25
RECEPTIONIST		1.0	1.0	1.0

Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
	Temporary Status Personnel Schedule			
None				

Summary Budget
Department 04 Human Resources

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Expenditures:						
Salaries & Wages	394,569	367,728	358,289	363,301	364,522	361,062
Emp. Benefits	116,226	101,488	123,936	113,477	132,537	121,525
Supplies	2,500	2,263	1,550	1,948	1,450	1,550
Contractual Serv.	85,850	48,693	37,400	36,961	54,350	51,400
Repairs & Maint.	150	-	-	-	-	-
Training/Travel/Dues	6,665	6,966	5,030	4,699	5,430	5,295
Other Exp.	22,400	12,007	18,400	5,562	11,500	13,500
Capital outlay	1,500	-	-	-		
	629,860	539,145	544,605	525,948	569,789	554,332
Net addition to (use of) general revenues	(629,860)	(539,145)	(544,605)	(525,948)	(569,789)	(554,332)

2012 CAPITAL OUTLAY
n/a

City of Apple Valley
Budget Summary
2012 Budget
04 - HUMAN RESOURCES

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	354,391	359,905	356,913	356,913	356,913	165,328	346,062	346,062	346,062
6112 - SALARY-SEASONAL TEMP	11	0	0	0	0	0			
6113 - OVERTIME-REGULAR EMPLOYEES	5,512	1,556	4,000	4,000	4,000	983	2,000	2,000	2,000
6120 - EMPLOYMENT AGENCIES	9,322	0				0			
6121 - INSURANCE CASH BENEFIT	2,640	4,200				1,740			
6122 - COMP REQUEST	-4,148	-2,360				-983			
6123 - SALARY-OTHER			3,609	3,609	3,609		13,000	13,000	13,000
6105 - SALARIES AND WAGES	**367,728**	**363,301**	**364,522**	**364,522**	**364,522**	**167,068**	**361,062**	**361,062**	**361,062**
6138 - MEDICARE	5,162	5,442	5,284	5,284	5,284	2,482	5,158	5,146	5,146
6139 - FICA	22,071	23,270	22,601	22,601	22,601	10,614	22,059	22,004	22,004
6141 - PENSIONS-PERA	24,587	26,436	26,428	26,428	26,428	12,467	25,793	25,730	25,730
6142 - WORKERS COMPENSATION		2,011	0	2,160	2,160	992	2,108	2,102	2,102
6144 - LONG-TERM DISABILITY INSURANCE	1,177	1,094	1,184	1,184	1,184	448	1,026	1,023	1,023
6145 - MEDICAL INSURANCE	42,882	49,065	74,880	74,880	74,880	23,784	65,520	65,520	65,520
6146 - DENTAL INSURANCE	4,048	4,525	0	0	0	2,038			
6147 - LIFE INSURANCE-BASIC	117	69				31			
6148 - LIFE INSURANCE-SUPP/DEPEND	1,444	1,563				722			
6125 - EMPLOYEE BENEFITS	**101,488**	**113,477**	**130,377**	**132,537**	**132,537**	**53,578**	**121,664**	**121,525**	**121,525**
6100 - TOTAL PERSONAL SERVICES	**469,216**	**476,778**	**494,899**	**497,059**	**497,059**	**220,646**	**482,726**	**482,587**	**482,587**
6210 - OFFICE SUPPLIES	1,086	865	750	750	750	411	800	800	800
6211 - SMALL TOOLS & EQUIPMENT	0	0				26			
6229 - GENERAL SUPPLIES	1,177	1,083	700	700	700	13	750	750	750
6205 - SUPPLIES	**2,263**	**1,948**	**1,450**	**1,450**	**1,450**	**449**	**1,550**	**1,550**	**1,550**
6235 - CONSULTANT SERVICES	40,278	34,871	48,000	48,000	78,000	26,858	42,500	42,500	42,500
6238 - POSTAGE/UPS/FEDEX	15	0	50	50	50	94			
6239 - PRINTING/PUBLISHING	5,414	2,090	2,600	2,600	2,600	1,045	2,500	2,500	2,500
6240 - CLEANING SERVICE/GARBAGE	236	0				0			
6249 - OTHER CONTRACTUAL SERVICES	2,750	0	3,700	3,700	3,700	0	6,400	6,400	6,400
6230 - CONTRACTUAL SERVICES	**48,693**	**36,961**	**54,350**	**54,350**	**84,350**	**27,997**	**51,400**	**51,400**	**51,400**
6265 - REPAIRS-EQUIPMENT	0	0	0	0	0	0			
6260 - REPAIRS AND MAINTENA	**0**	**0**	**0**	**0**	**0**	**0**			
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	4,759	3,092	3,000	3,000	3,000	1,542	3,050	3,050	3,050
6276 - SCHOOLS/CONFERENCES/EXP OTHER	797	482	450	450	450	520	150	150	150
6277 - MILEAGE/AUTO ALLOWANCE	24	310	750	750	750	0	700	700	700
6280 - DUES & SUBSCRIPTIONS	1,386	815	1,230	1,230	1,230	888	1,395	1,395	1,395
6270 - TRAINING/TRAVEL/DUES	**6,966**	**4,699**	**5,430**	**5,430**	**5,430**	**2,950**	**5,295**	**5,295**	**5,295**
6200 - TOTAL OPERATING COSTS	**57,922**	**43,608**	**61,230**	**61,230**	**91,230**	**31,396**	**58,245**	**58,245**	**58,245**
6310 - RENTAL EXPENSE	3,058	1,532	0	0	0	0			
6321 - CASH SHORT		70				0			
6399 - OTHER CHARGES	8,949	3,960	11,500	11,500	11,500	4,094	13,500	13,500	13,500
6300 - TOTAL OTHER EXPENDITURES	**12,007**	**5,562**	**11,500**	**11,500**	**11,500**	**4,094**	**13,500**	**13,500**	**13,500**
6725 - CAPITAL OUTLAY-OFFICE EQUIP	0	0	0	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**			
6001 - EXPENDITURES	**539,146**	**525,948**	**567,629**	**569,789**	**599,789**	**256,137**	**554,471**	**554,332**	**554,332**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 04: HUMAN RESOURCES/FRONT DESK - 1020 & 1021

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	353,961	356,913	340,000	346,062	346,062	346,062
6111	Salary-Parttime						
6112	Salary-Seasonal Temp						
6113	Overtime - Reg	4,000	4,000	1,000	2,000	2,000	2,000
6123	Salaries - Other	328	3,609	3,609	13,000	13,000	13,000
6138	Medicare	5,195	5,284	5,100	5,158	5,146	5,146
6139	FICA	22,214	22,601	22,000	22,059	22,004	22,004
6141	Pension - PERA	25,080	26,428	25,000	25,793	25,730	25,730
6142	Work Comp Ins	2,020	2,160	2,160	2,108	2,102	2,102
6144	Long-term Disability Insurance	1,027	1,184	1,100	1,026	1,023	1,023
6145	Hospital & Life Insurance	68,400	74,880	74,880	65,520	65,520	65,520
	Total	482,225	497,059	474,849	482,726	482,587	482,587
6210	**OFFICE SUPPLIES**						
	Miscellaneous	750	750	750	800	800	800
	Total	750	750	750	800	800	800
6229	**GENERAL SUPPLIES**						
	Miscellaneous	800	700	700	750	750	750
	Total	800	700	700	750	750	750
6235	**CONSULTANT SERVICES**						
	Staff Training and Development	15,000	10,000	10,000	12,000	12,000	12,000
	Flexible Spending Account Admin (mo	5,000					
	HRA Administration (moved to Ins fun	3,000					
	H S A Administration (moved to ins fu	500					
	Short-term Disability case manager	3,000	3,000	3,000	3,000	3,000	3,000
	Fee for Seasonal/Temp ICMA	0					
	Other (Special Legal)	9,000	10,000	10,000	9,500	9,500	9,500
	Other (Special Selection)	0					
	Benefits Consultant	10,000	8,000	8,000	4,000	4,000	4,000
	Job Evaluation Consultant				8,000	8,000	8,000
	Safety Consultant	8,000	5,000	5,000	6,000	6,000	6,000
	Negotiations Consultant	5,000	12,000	12,000			
	Total	58,500	48,000	48,000	42,500	42,500	42,500
6238	**POSTAGE/UPS/FEDEX**						
	Courier	0	50	50			
	Total	0	50	50	0	0	0
6239	**PRINTING/PUBLISHING**						
	City Wide Recruitment (Ads etc.)	8,000	2,600	2,600	2,500	2,500	2,500
	General-recruitment brochures, apps						
	Total	8,000	2,600	2,600	2,500	2,500	2,500
6249	**OTHER CONTRACTUAL SERVICES**						
	NEO Gov Software Maint		3,700	3,700	3,900	3,900	3,900
	Scanning licenses MOVED fr 6249	900					
	On-line benefits enrollment software				2,500	2,500	2,500
		900	3,700	3,700	6,400	6,400	6,400
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Staff Training and Development	0	0	0	0	0	0
	Misc Workshops	2,500	2,500	2,500	2,600	2,600	2,600
	Misc Meetings		500	500	450	450	450
	Total	2,500	3,000	3,000	3,050	3,050	3,050
6276	**SCHOOL/CONF/EXP - OTHER**						
	Regional Conf.	0	0	0	0	0	0
	MPELRA Summer Conf	0	450	450	150	150	150
	Total	0	450	450	150	150	150
6277	**MILEAGE ALLOWANCE**						
	Miscellaneous Mileage	650	750	750	700	700	700
	Total	650	750	750	700	700	700

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 04: HUMAN RESOURCES/FRONT DESK - 1020 & 1021

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6280	**DUES & SUBSCRIPTIONS**						
	N/MPELRA	150	150	150	150	150	150
	IPMA	145	145	145	150	150	150
	APA	50	50	50	50	50	50
	SHRM	160	160	160	170	170	170
	MN Safety Council	375	375	375	375	375	375
	Misc Publications	1,000	350	350	500	500	500
	Total	1,880	1,230	1,230	1,395	1,395	1,395
6310	**LEASE**						
	Fitness Center equipment	2,900					
	Total	2,900	0	0	0	0	0
6399	**OTHER CHARGES**						
	Recognition Program	3,500	3,500	3,500	3,500	3,500	3,500
	Employee Gatherings	7,000	2,000	2,000	2,500	2,500	2,500
	Wellness Program	3,000	3,000	3,000	3,500	3,500	3,500
	Safety Committee	2,000	3,000	3,000	4,000	4,000	4,000
	Total	15,500	11,500	11,500	13,500	13,500	13,500
	Total Net of Personnel	89,480	72,730	72,730	71,745	71,745	71,745
	TOTAL EXPENSES	571,705	569,789	547,579	554,471	554,332	554,332

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	05	1030	Information Technology

DESCRIPTION OF ACTIVITY

The Information Technology division is responsible for enabling and enhancing efficient business processes through the adoption and management of technology-related resources. The division's core services include user application support, workstation provisioning and management, wired and wireless network and infrastructure administration, software lifecycle management, security and risk management, telecommunications administration, print and media management, and backup and recovery services.

MAJOR OBJECTIVES FOR 2012

The employees covered under this company provide the daily care and maintenance to the hardware, software, network infrastructure, and user support. In addition to the routine daily assignments, major goals for 2012 include:

1. Upgrade and replace computer workstations as planned in the annual replacement cycle and lifecycle management plan.
2. Expand City's data and communications network into the Family Aquatic Center for full POS readiness and computer/telecommunications access.
3. Upgrade City's Storage Area Network (SAN) to accommodate increased growth in data usage.
4. Upgrade and replace aging Cisco networking equipment with secure, high-speed switching infrastructure.
5. Assist various departments with line-of-business application implementations and upgrades.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Projected 2010	Projected 2011	Projected 2012
Number of user accounts	247	349	362	333	380
Number of PC's and Laptops supported	230	248	256	260	268
Number of servers	30	35	38	30	30
Number of network nodes (firewalls, switches, APs, WLCs, bridges, etc.)	24	42	45	50	54
Number of sites supported	18	18	18	18	18
Number of printers, copiers, scanners, fax	104	100	100	92	90
Number of VoIP phones & devices	306	320	330	330	330
Number of PC applications supported	110	118	128	130	130
Number of projects worked on	N/A	34	34	28	28
Size of weekly backups (GB)	601	809	1050	1600	2000
Number of Web HelpDesk requests	733	715	700	750	870

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
IT Manager	1	1	1	1
IT Network Specialist	1	1	1	1
IT PC Specialist	1	1	1	1

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Summer Intern	1	1	1	1

Summary Budget
Department 05 Information Technology

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Expenditures:						
Salaries & Wages	233,335	224,406	230,194	222,586	228,256	232,236
Emp. Benefits	63,984	59,451	68,827	65,444	73,063	73,354
Supplies	11,000	15,241	17,000	21,562	10,500	8,000
Contractual Serv.	176,550	82,316	215,400	171,660	161,320	143,660
Repairs & Maint.	1,000	8,068	1,300	11,575	2,000	1,000
Training/Travel/Dues	22,670	12,845	22,670	21,003	23,790	22,640
Other Exp.	24,500	11,997	18,800	11,465	17,600	17,200
Capital outlay	134,000	92,893	88,200	59,343	136,000	137,600
Net addition to (use of) general revenues	667,039	507,217	662,391	584,638	652,529	635,690

2012 CAPITAL OUTLAY :

	2010	2011	2012
Printer Replacements		$ 2,000	$ 4,000
Server / Workstation Hardware upgrades	50,000	50,000	50,000
Server / Workstation Software	3,000	2,000	1,000
Cisco Networking Switch Upgrade/Replacement	-	-	40,000
Cisco Ironport Web Security Appliance		19,000	-
AMAG Card Access Software Upgrade		2,000	-
Cisco Wireless Access Points / Mgmt	4,800	3,000	2,000
Police / Fire Laptop Replacements	48,000	56,000	8,000
UPS Replacement Batteries		2,000	2,600
SSL VPN Connector Module	3,000		
SAN (Storage Area Network)	18,000		15,000
Network Expansion/ Ice Arena	5,000		15,000
IT Server Racks	4,400		
	136,200	134,000	137,600

City of Apple Valley
Budget Summary
2012 Budget
05 - INFORMATION TECHNOLOGY

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	217,378	216,747	216,154	216,154	216,154	100,751	218,294	218,294	218,294
6112 - SALARY-SEASONAL TEMP	6,261	4,527	7,800	7,800	7,800	1,836	7,800	7,800	7,800
6113 - OVERTIME-REGULAR EMPLOYEES	189	661	2,000	2,000	2,000	0	2,000	2,000	2,000
6121 - INSURANCE CASH BENEFIT	720	840				360			
6122 - COMP REQUEST	-142	-189	0	0	0	0			
6123 - SALARY-OTHER			2,302	2,302	2,302		4,692	4,142	4,142
6105 - SALARIES AND WAGES	**224,406**	**222,586**	**228,256**	**228,256**	**228,256**	**102,947**	**232,786**	**232,236**	**232,236**
6138 - MEDICARE	3,118	3,053	3,371	3,371	3,371	1,405			
6139 - FICA	13,334	13,052	14,415	14,415	14,415	6,010	3,375	3,367	3,367
6140 - HOSPITAL & LIFE INSURANCE			0	0	0		14,433	14,399	14,399
6141 - PENSIONS-PERA	14,696	15,226	15,974	15,974	15,974	7,304	16,311	16,272	16,272
6142 - WORKERS COMPENSATION		1,113	0	1,230	1,230	560	1,235	1,231	1,231
6144 - LONG-TERM DISABILITY INSURANCE	708	631	633	633	633	264	647	645	645
6145 - MEDICAL INSURANCE	24,995	28,963	37,440	37,440	37,440	14,045	37,440	37,440	37,440
6146 - DENTAL INSURANCE	2,263	2,875	0	0	0	1,304			
6147 - LIFE INSURANCE-BASIC	62	35				16			
6148 - LIFE INSURANCE-SUPP/DEPEND	275	496				275			
6125 - EMPLOYEE BENEFITS	**59,451**	**65,444**	**71,833**	**73,063**	**73,063**	**31,183**	**73,441**	**73,354**	**73,354**
6100 - TOTAL PERSONAL SERVICES	**283,857**	**288,030**	**300,089**	**301,319**	**301,319**	**134,130**	**306,227**	**305,590**	**305,590**
6210 - OFFICE SUPPLIES	336	1,989	500	500	500	883	1,000	1,000	1,000
6211 - SMALL TOOLS & EQUIPMENT	10,458	14,966	5,000	5,000	5,000	1,859	4,000	4,000	4,000
6215 - EQUIPMENT-PARTS	0	2,481				-77			
6229 - GENERAL SUPPLIES	4,447	2,126	5,000	5,000	5,000	924	3,000	3,000	3,000
6205 - SUPPLIES	**15,241**	**21,562**	**10,500**	**10,500**	**10,500**	**3,590**	**8,000**	**8,000**	**8,000**
6235 - CONSULTANT SERVICES	0	6,500	12,000	12,000	38,100	3,100	2,000	2,000	2,000
6237 - TELEPHONE/PAGERS	28,475	26,939	26,120	26,120	26,120	13,247	26,700	26,700	26,700
6238 - POSTAGE/UPS/FEDEX	885	128	100	100	100	0	100	100	100
6239 - PRINTING/PUBLISHING			0	0	0				
6240 - CLEANING SERVICE/GARBAGE	349	376	1,600	1,600	1,600	106	600	600	600
6249 - OTHER CONTRACTUAL SERVICES	52,607	137,717	121,500	121,500	121,500	27,612	114,260	114,260	114,260
6230 - CONTRACTUAL SERVICES	**82,316**	**171,660**	**161,320**	**161,320**	**187,420**	**44,065**	**143,660**	**143,660**	**143,660**
6265 - REPAIRS-EQUIPMENT	8,068	11,575	2,000	2,000	2,000	2,962	1,000	1,000	1,000
6260 - REPAIRS AND MAINTENA	**8,068**	**11,575**	**2,000**	**2,000**	**2,000**	**2,962**	**1,000**	**1,000**	**1,000**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	1,698	9,064	9,350	9,350	9,350	5,550	8,000	8,000	8,000
6276 - SCHOOLS/CONFERENCES/EXP OTHER	6,860	7,675	10,000	10,000	10,000	5,175	10,200	10,200	10,200
6277 - MILEAGE/AUTO ALLOWANCE	3,552	3,484	3,840	3,840	3,840	1,699	3,840	3,840	3,840
6278 - SUBSISTENCE ALLOWANCE	600	650	600	600	600	200	600	600	600
6280 - DUES & SUBSCRIPTIONS	134	129	0	0	0	0			
6270 - TRAINING/TRAVEL/DUES	**12,845**	**21,003**	**23,790**	**23,790**	**23,790**	**12,624**	**22,640**	**22,640**	**22,640**
6200 - TOTAL OPERATING COSTS	**118,470**	**225,799**	**197,610**	**197,610**	**223,710**	**63,241**	**175,300**	**175,300**	**175,300**
6310 - RENTAL EXPENSE	11,629	11,465	17,600	17,600	17,600	4,393	17,200	17,200	17,200
6333 - GENERAL-CASH DISCOUNTS	0	0				-0			
6399 - OTHER CHARGES	368	0				0			
6300 - TOTAL OTHER EXPENDITURES	**11,997**	**11,465**	**17,600**	**17,600**	**17,600**	**4,393**	**17,200**	**17,200**	**17,200**
6720 - CAPITAL OUTLAY-FURNITURE & FIX							137,600	137,600	137,600
6725 - CAPITAL OUTLAY-OFFICE EQUIP	92,893	55,693	136,000	136,000	184,000	60,855			
6735 - CAPITAL OUTLAY-OTHER IMPROVEME		3,650				0			
6700 - TOTAL CAPITAL OUTLAY	**92,893**	**59,343**	**136,000**	**136,000**	**184,000**	**60,855**	**137,600**	**137,600**	**137,600**
6001 - EXPENDITURES	**507,216**	**584,638**	**651,299**	**652,529**	**726,629**	**262,619**	**636,327**	**635,690**	**635,690**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 05: IT - 1030

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
	Regular Employees	216,154	216,154	216,154	218,294	218,294	218,294
6112	Salary-Seasonal Temp (Intern)	12040	7800	7800	7800	7800	7800
6113	Overtime - Reg	2,000	2,000	2,000	2,000	2,000	2,000
6123	Salaries - Other		2,302	2,302	4,692	4,142	4,142
6138	Medicare	3,338	3,371	3,371	3,375	3,367	3,367
6139	FICA	14,272	14,415	14,415	14,433	14,399	14,399
6141	Pension - PERA	15,271	15,974	15,974	16,311	16,272	16,272
6142	Work Comp Ins	1,120	1,230	1,230	1,235	1,231	1,231
6144	Long-term Disability Insurance	626	633	633	647	645	645
6145	Hospital & Life Insurance	34,200	37,440	37,440	37,440	37,440	37,440
	Total	299,021	301,319	301,319	306,227	305,590	305,590
6210	**OFFICE SUPPLIES**						
	Miscellaneous Supplies	500	500	1,200	1,000	1,000	1,000
	Total	500	500	1,200	1,000	1,000	1,000
6211	**SMALL TOOLS & EQUIP.**						
	Miscellaneous Equip.	3,500	5,000	3,600	4,000	4,000	4,000
	Total	3,500	5,000	3,600	4,000	4,000	4,000
6229	**GENERAL SUPPLIES**						
	Miscellaneous Technology Items	5,000	5,000	3,000	3,000	3,000	3,000
	Total	5,000	5,000	3,000	3,000	3,000	3,000
6235	**CONSULTANT SERVICES**						
	Miscellaneous	0			2,000	2,000	2,000
	Sharepoint Consultant		12,000	10,000	0	0	0
	Website Redevelopment	20,000	0	0	0	0	0
	Total	20,000	12,000	10,000	2,000	2,000	2,000
6237	**TELEPHONE/PAGERS**						
	Cellular Phones	3,300	2,600	2,500	3,100	3,100	3,100
	Sprint Wireless Data	2,600	1,920	1,300	600	600	600
	Frontier - T1 (Valleywood & Ice Arena)	0					
	removed T1 s/b in Enterprise funds						
	Primary Interface (Zayo/Frontier)	24,000	21,600	23,000	23,000	23,000	23,000
	Total	29,900	26,120	26,800	26,700	26,700	26,700
6238	**POSTAGE/UPS/FEDEX**						
	Shipping	100	100	100	100	100	100
	Total	100	100	100	100	100	100
6239	**PRINTING/PUBLISHING**						
	Various	0	0	0	0	0	0
	Total	0	0	0	0	0	0
6240	**CLEANING/GARBAGE SERVICES**						
	Electronics Recycling	1,200	1,600	500	600	600	600
	Total	1,200	1,600	500	600	600	600
6249	**OTHER CONTRACTUAL SERVICES**						
	Cisco Smartnet Maintenance	10,000	10,000	9,000	9,000	9,000	9,000
	Microsoft Software Licensing	45,000	40,000	34,000	35,000	35,000	35,000
	Laserfiche Annual Maintenance	10,000	11,200	11,200	11,200	11,200	11,200
	Email Filter 3yr. Maintenance	0	4,500	4,500	0	0	0
	Web Filter 3yr. Maintenance	2,000	1,100	1,100	0	0	0
	CommVault Annual Maintenance	6,600	6,500	6,800	7,000	7,000	7,000
	LANDesk Annual Maintenance	6,700	5,400	5,400	5,400	5,400	5,400
	Trend Micro Annual Maintenance	5,100	2,000	2,000	2,000	2,000	2,000
	Vmware Annual Maintenance	4,800	3,600	3,000	3,000	3,000	3,000
	HP SAN Annual Maintenance	0	0	0	8,000	8,000	8,000
	Server Software Maint. (WebHelpDesk, S	1,200	900	600	600	600	600
	ESRI Software Maintenance (6 license)		3,200	3,400	3,400	3,400	3,400
	Fiber Optic Locating Services (ISD196 + N	5,100	5,100	7,200	7,300	7,300	7,300
	Wufoo Annual Subscription		300	300	300	300	300
	MailChimp Email Campaign Subscription		600	300	360	360	360
	Matrix Phone System Annual Maintenance	11,300	11,300	10,800	10,800	10,800	10,800
	Matrix Laser Care - Printer Maint. & Toner	6,600	7,800	5,400	5,400	5,400	5,400
	Ricoh - Color Printer Maint. & Toner	3,300	5,000	1,200	2,000	2,000	2,000
	Cabling Installation: Aquatic Center		3,000	3,000	0	0	0
	Web Hosting - CivicPlus	0	0		3,500	3,500	3,500
	Total	117,700	121,500	109,200	114,260	114,260	114,260

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 05: IT - 1030

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6265	**REPAIRS - EQUIPMENT**						
	Ricoh (Color Printers)	300	0				
	Other Not Contracted	1,000	2,000		1,000	1,000	1,000
	Total	1,300	2,000	0	1,000	1,000	1,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	IT Technical Training	5,000	5,000	3,000	5,000	5,000	5,000
	Gov't/IT Workshops	0	350	0	0	0	0
	End User Training (Office 2010, Win7)	3,000	4,000	6,600	3,000	3,000	3,000
	Total	8,000	9,350	9,600	8,000	8,000	8,000
6276	**SCHOOL/CONF/EXP - OTHER**						
	IT Symposium Gartner Conference	4,000	4,000	4,200	4,200	4,200	4,200
	WinConnections Training Conference	3,000	3,000	3,000	3,000	3,000	3,000
	VMworld Training Conference	3,000	3,000	3,000	3,000	3,000	3,000
	Total	10,000	10,000	10,200	10,200	10,200	10,200
6277	**MILEAGE ALLOWANCE**						
	IT Mgr Car Allowance ($275 Per Month)	3,300	3,300	3,300	3,300	3,300	3,300
	IT Tech Mileage Reimbursement	240	240	120	240	240	240
	IT Tech Mileage Reimbursement	240	240	120	240	240	240
	IT Tech/Intern Mileage Reimbursement	240	60	40	60	60	60
	Total	4,020	3,840	3,580	3,840	3,840	3,840
6278	**SUBSISTANCE ALLOWANCE**	600	600	600	600	600	600
	Total	600	600	600	600	600	600
6310	**RENTAL EXPENSE**						
	5 Copy/Fax Machines (Municipal Center)	16,150	14,000	14,000	14,000	14,000	14,000
	1 KonicaMinolta Color Copier/Printer	2,650	3,600	3,200	3,200	3,200	3,200
	Total	18,800	17,600	17,200	17,200	17,200	17,200
6725	**CAPITAL OUTLAY - OFFICE EQUIP**						
	Printer Replacements	0	2,000	1,000	4,000	4,000	4,000
	Server/Workstation Hardware Upgrades	50,000	50,000	54,000	50,000	50,000	50,000
	Server/Workstation Software	3,000	2,000		1,000	1,000	1,000
	Cisco Networking Switch Upgrades/Replacements				40,000	40,000	40,000
	SSL VPN Connector Module	3,000	0	0	0	0	0
	Cisco Ironport Web Security Appliance		19,000	14,000	0	0	0
	Virtual Server Environment	0	0	0	0	0	0
	SAN (Storage Area Network)	18,000	0	0	15,000	15,000	15,000
	AMAG Card Access Software Upgrade		2,000	0	0	0	0
	Network Expansion: Ice Arena ('10) /Aquatic Cente	5,000	0	0	15,000	15,000	15,000
	Cisco Wireless Access Points/Mgmt.	4,800	3,000	3,000	2,000	2,000	2,000
	Toughbook Laptop Replacement	48,000	56,000	90,000	8,000	8,000	8,000
	Office Communications Server	0	0	0	0	0	0
	IT Server Racks	4,400	0	0	0	0	0
	UPS Replacement Batteries		2,000	1,900	2,600	2,600	2,600
	Total	136,200	136,000	163,900	137,600	137,600	137,600
	Total Net Non-Personnel	356,870	351,210	359,480	330,100	330,100	330,100
	TOTAL EXPENSES	655,891	652,529	660,799	636,327	635,690	635,690

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	16	1060	General Government Buildings

DESCRIPTION OF ACTIVITY

General Government Buildings reflects the expenses required to operate and maintain the Apple Valley Municipal Center, which includes both the City Hall portion and the Police Facility portion of the building. The City Hall portion provides Class A office space for Administration, City Council, City Clerk, Human Resources, Finance, Fire, Information Technology, Building Inspections, Community Development, Engineering, and Cable TV functions. It also serves as the main location for the City's public meetings including the City Council and Planning Commission. The Police Facility portion provides office space for the Patrol, Investigations, Records, and Administration functions. It contains secured spaces for the processing, temporary holding, and questioning of criminal suspects.

MAJOR OBJECTIVES FOR 2012

The employees covered under this company provide the daily care and maintenance to the building and grounds. Contractual services are utilized for tasks that can't be performed by the employees.

1. Implement building controls and measures to maximize energy efficiency and reduce energy costs through improvements acquired through EECBG grant funding in 2010.
2. Evaluate maintenance practices and work assignments for improved efficiency and potential cost savings.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Buildings	1	1	1	1	1
Number of Total Sq. Ft.	73,500	73,500	73,500	73,500	73,500
Number of Finished Sq. Ft.	66,239	66,239	66,239	66,239	66,239
Number of Restrooms	12	12	12	12	12
Number of Locker/ Shower	4	4	4	4	4
Number of Snow/ Ice Events	53	37	40	40	40

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Maintenance Worker II	3	3	3	2

Position Title	Temporary Status Personnel Schedule Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
None				

Summary Budget
Department 16 General Government Buildings

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
City Hall Lease-Bonestroo	12,200	12,200	12,200	11,162	12,200	12,200
Vending Commissions						
	12,200	12,200	12,200	11,162	12,200	12,200
Expenditures:						
Salaries & Wages	158,867	154,611	158,878	156,049	160,467	115,668
Emp. Benefits	52,591	49,165	63,431	58,038	67,261	45,501
Supplies	24,989	18,780	22,500	17,261	20,750	21,250
Contractual Serv.	6,988	7,022	8,880	36,410	8,838	9,098
Utilities	144,655	100,951	126,600	96,568	107,000	92,200
Repairs & Maint.	38,050	45,502	37,130	41,332	41,900	39,340
Training/Travel/Dues	1,500	915	1,500	809	1,500	750
Other Exp.	-	(80)	-	272	-	-
Items for resale	3,225	2,966	4,500	3,205	3,000	3,200
Capital outlay	-		-		-	50,000
Total Exp	430,865	379,832	423,419	409,944	410,716	377,007
Net Surplus (deficit)	(418,665)	(367,632)	(411,219)	(398,782)	(398,516)	(364,807)

2012 CAPITAL OUTLAY

Generator EPA Retrofit	$25,000
Van replacement	$25,000

City of Apple Valley
Budget Summary
2012 Budget
16 - GENERAL GOVERNMENT BUILDINGS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	157,939	158,819	153,878	153,878	153,878	68,960	103,626	103,626	103,626
6113 - OVERTIME-REGULAR EMPLOYEES	5,291	3,682	5,000	5,000	5,000	1,163	10,000	10,000	10,000
6121 - INSURANCE CASH BENEFIT	720	840				370			
6122 - COMP REQUEST	-9,339	-7,292				-1,821			
6123 - SALARY-OTHER			1,589	1,589	1,589		2,314	2,042	2,042
6105 - SALARIES AND WAGES	**154,611**	**156,049**	**160,467**	**160,467**	**160,467**	**68,672**	**115,940**	**115,668**	**115,668**
6138 - MEDICARE	2,029	2,144	2,327	2,327	2,327	941	1,609	1,605	1,605
6139 - FICA	8,674	9,166	9,949	9,949	9,949	4,026	6,879	6,862	6,862
6141 - PENSIONS-PERA	10,396	10,880	11,634	11,634	11,634	4,987	8,043	8,023	8,023
6142 - WORKERS COMPENSATION		5,028	0	5,460	5,460	2,366	3,753	3,744	3,744
6144 - LONG-TERM DISABILITY INSURANCE	504	449	451	451	451	187	307	307	307
6145 - MEDICAL INSURANCE	24,087	25,293	37,440	37,440	37,440	12,764	24,960	24,960	24,960
6146 - DENTAL INSURANCE	2,852	2,852				1,264			
6147 - LIFE INSURANCE-BASIC	62	35				15			
6148 - LIFE INSURANCE-SUPP/DEPEND	561	2,190				646			
6125 - EMPLOYEE BENEFITS	**49,165**	**58,037**	**61,801**	**67,261**	**67,261**	**27,196**	**45,551**	**45,501**	**45,501**
6100 - TOTAL PERSONAL SERVICES	**203,776**	**214,086**	**222,268**	**227,728**	**227,728**	**95,868**	**161,491**	**161,169**	**161,169**
6211 - SMALL TOOLS & EQUIPMENT	1,193	704	1,000	1,000	1,000	75	1,000	1,000	1,000
6212 - MOTOR FUELS/OILS	0	2,217	3,000	3,000	3,000	1,707	4,000	4,000	4,000
6215 - EQUIPMENT-PARTS	1,597	361	250	250	250	454	250	250	250
6216 - VEHICLES-TIRES/BATTERIES	313	0				0			
6229 - GENERAL SUPPLIES	15,677	13,978	16,500	16,500	16,500	6,432	16,000	16,000	16,000
6205 - SUPPLIES	**18,780**	**17,261**	**20,750**	**20,750**	**20,750**	**8,668**	**21,250**	**21,250**	**21,250**
6235 - CONSULTANT SERVICES	842	23,361	200	200	200	0	200	200	200
6237 - TELEPHONE/PAGERS	439	2,441	2,388	2,388	2,388	1,203	2,483	2,483	2,483
6239 - PRINTING/PUBLISHING	0	0	0	0	0	0			
6240 - CLEANING SERVICE/GARBAGE	3,457	3,553	6,250	6,250	6,250	1,721	6,415	6,415	6,415
6249 - OTHER CONTRACTUAL SERVICES	2,284	7,055				2,070			
6230 - CONTRACTUAL SERVICES	**7,022**	**36,410**	**8,838**	**8,838**	**8,838**	**4,994**	**9,098**	**9,098**	**9,098**
6255 - UTILITIES-ELECTRIC	69,466	68,629	69,000	69,000	69,000	22,964	60,000	60,000	60,000
6256 - UTILITIES-NATURAL GAS	28,599	26,018	35,000	35,000	35,000	13,218	30,000	30,000	30,000
6257 - UTILITIES-PROPANE/WATER/SEWER	2,886	1,921	3,000	3,000	3,000	375	2,200	2,200	2,200
6250 - UTILITIES	**100,951**	**96,568**	**107,000**	**107,000**	**107,000**	**36,557**	**92,200**	**92,200**	**92,200**
6265 - REPAIRS-EQUIPMENT	2,159	1,085	750	750	750	381	1,000	1,000	1,000
6266 - REPAIRS-BUILDING	43,343	40,247	41,150	41,150	41,150	19,453	38,340	38,340	38,340
6260 - REPAIRS AND MAINTENA	**45,502**	**41,332**	**41,900**	**41,900**	**41,900**	**19,834**	**39,340**	**39,340**	**39,340**
6280 - DUES & SUBSCRIPTIONS	230	180				45			
6281 - UNIFORM/CLOTHING ALLOWANCE	685	629	1,500	1,500	1,500	209	750	750	750
6270 - TRAINING/TRAVEL/DUES	**915**	**809**	**1,500**	**1,500**	**1,500**	**254**	**750**	**750**	**750**
6200 - TOTAL OPERATING COSTS	**173,171**	**192,379**	**179,988**	**179,988**	**179,988**	**70,306**	**162,638**	**162,638**	**162,638**
6310 - RENTAL EXPENSE	-70	193				-187			
6333 - GENERAL-CASH DISCOUNTS	-151	-60				-47			
6399 - OTHER CHARGES	140	140				5			
6300 - TOTAL OTHER EXPENDITURES	**-80**	**272**				**-229**			
6545 - NON-TAXABLE MISC FOR RESALE	2,966	3,205	3,000	3,000	3,000	1,244	3,200	3,200	3,200
6500 - TOTAL EXPENDITURES	**2,966**	**3,205**	**3,000**	**3,000**	**3,000**	**1,244**	**3,200**	**3,200**	**3,200**
6715 - CAPITAL OUTLAY-BUILDINGS	0	0	0	0	0	0	50,000	50,000	50,000
6720 - CAPITAL OUTLAY-FURNITURE & FIX	0	0	0	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**	**0**	**0**	**0**	**0**	**50,000**	**50,000**	**50,000**
6001 - EXPENDITURES	**379,832**	**409,942**	**405,256**	**410,716**	**410,716**	**167,189**	**377,329**	**377,007**	**377,007**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 16: GENERAL GOVT BUILDINGS - 1060

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
	Regular Employees	153,878	153,878	128,232	103,626	103,626	103,626
6113	Overtime - Reg	5,000	5,000	5,000	10,000	10,000	10,000
6123	Salaries - Other	-	1,589	1,324	2,314	2,042	2,042
6138	Medicare	2,304	2,327	1,939	1,609	1,605	1,605
6139	FICA	9,850	9,949	8,291	6,879	6,862	6,862
6141	Pension - PERA	11,121	11,634	9,695	8,043	8,023	8,023
6142	Work Comp Ins	5,510	5,460	4,550	3,753	3,744	3,744
6144	Long-term Disability Insurance	446	451	376	307	307	307
6145	Hospital & Life Insurance	34,200	37,440	31,200	24,960	24,960	24,960
	Total	222,309	227,728	190,607	161,491	161,169	161,169
6211	**SMALL TOOL & EQUIPMENT**						
	Miscellaneous	1,000	1,000		1,000	1,000	1,000
	Total	1,000	1,000	-	1,000	1,000	1,000
6212	**MOTOR FUELS/OILS**						
	City Hall Van (moved from Comm Dev)			500	1,000	1,000	1,000
	Emergency Generator	3,000	3,000		3,000	3,000	3,000
	Total	3,000	3,000	500	4,000	4,000	4,000
6215	**EQUIPMENT - PARTS**						
		250	250		250	250	250
	Total	250	250	-	250	250	250
6229	**GENERAL SUPPLIES**						
	Cleaning supplies, hardware, bulbs, filters, paper products, landscape items, Furniture-misc	18,250	16,500	16,061	16,000	16,000	16,000
	Total	18,250	16,500	16,061	16,000	16,000	16,000
6237	**TELEPHONE/PAGERS**						
	Mobile	400	420	453	453	453	453
	Frontier analog lines	1,600	1,968	2,010	2,030	2,030	2,030
	Total	2,600	2,388	2,463	2,483	2,483	2,483
6235	**CONSULTANT SERVICES**						
	Drug & hearing testig, immunizations	250	200	200	200	200	200
	Total	250	200	200	200	200	200
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Trash Removal	1,830	1,950	1,785	1,785	1,785	1,785
	Rug Service	1,800	1,900	2,230	2,230	2,230	2,230
	Fire Alarm Testing/ Monitoring	2,400	2,400	2,400	2,400	2,400	2,400
	Total	6,030	6,250	6,415	6,415	6,415	6,415
6255	**UTILITIES - ELECTRIC**						
	Municipal Center	69,000	69,000	59,300	60,000	60,000	60,000
	Total	69,000	69,000	59,300	60,000	60,000	60,000
6256	**UTILITIES - NATURAL GAS**						
	Municipal Center	55,600	35,000	27,000	30,000	30,000	30,000
	Total	55,600	35,000	27,000	30,000	30,000	30,000
6257	**UTILITIES - OTHER**						
	Municipal Center	2,000	3,000	2,000	2,200	2,200	2,200
	Total	2,000	3,000	2,000	2,200	2,200	2,200
6265	**REPAIRS - EQUIPMENT**						
	Security, generator, and other repair	750	750	1,000	1,000	1,000	1,000
	Total	750	750	1,000	1,000	1,000	1,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 16: GENERAL GOVT BUILDINGS - 1060

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6266	**REPAIRS - BUILDINGS**						
	HVAC Repairs	10,975	15,000	15,294	15,295	15,295	15,295
	HVAC Routine Maintenance	10,000	10,000	10,000	10,000	10,000	10,000
	Data/ Security/ Fire Suppression	1,780	1,000	750	750	750	750
	Electrical	1,500	1,400	1,425	1,425	1,425	1,425
	Elevator	5,200	5,300	5,750	6,000	6,000	6,000
	General Interior	2,300	2,300	3,870	1,600	1,600	1,600
	General Exterior and Roof	1,575	4,100	1,225	1,225	1,225	1,225
	Other (includes paint touch-ups, etc.)	2,000	1,000	860	1,000	1,000	1,000
	Window Cleaning	1,050	1,050	1,025	1,045	1,045	1,045
	Total	36,380	41,150	40,199	38,340	38,340	38,340
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Uniform Allowance	1,500	1,500	750	750	750	750
	Total	1,500	1,500	750	750	750	750
6545	**NON - TAXABLE MISC 4 RESALE**						
	Pop and Juice	4,500	3,000	2,200	3,200	3,200	3,200
	Total	4,500	3,000	2,200	3,200	3,200	3,200
6715	**CAPITAL OUTLAY - BUILDINGS**						
	Generator EPA retrofit				25,000	25,000	25,000
	Van replacement				25,000	25,000	25,000
	Total	-	-	-	50,000	50,000	50,000
	Total Net of Personnel	201,110	182,988	158,088	215,838	215,838	215,838
	TOTAL EXPENSES	$ 423,419	$ 410,716	$ 348,694	$ 377,329	$ 377,007	$ 377,007

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	08	1035	Finance

DESCRIPTION OF ACTIVITY

Finance is responsible for processing monetary transactions in accordance with Federal, State and local laws and in compliance with Generally Accepted Accounting Standards. Transactions include accounts payable, accounts receivable, investing, special assessments and financial reporting.

The finance function also accounts for the unallocated costs of office supplies within City Hall, postage and the postage machine.

MAJOR OBJECTIVES FOR 2012

- Generate financial policies and procedures and offer guidance to other departments
- Maintain the City's Aaa Bond Rating
- Work on implementing improvements in the Utility Billing area in areas such as improvements to the utility bill format, adding customer on-line account access and on-line payment ability, as well as electronic presentment of the bill.
- Implement electronic Purchase Order system
- Implement the Fixed Assets module available through JD Edwards
- Pursue the opportunities to accept credit cards without increasing the need to add additional processing time
- Complete analysis of outstanding debt
- Monitor TIF Fund status
- Provide the financial support to evaluate funding needs and issue debt instruments as needed
- Pursue participation in the GFOA's Certificate of Achievement program for the Annual Financial report and the Operating Budget

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Accounts payable checks	7633	7085	6901	8100	8100
Purchase Orders Issued	1313	530	390	400	400
Invoices Processed	1068	901	880	1100	1100
Receipts Processed	10247	9168	4787	5000	5000
Investment return	3.45%	2.40%	1.89%	1.90%	2.00%
Moody's Bond Rating	Aa1	Aa1	Aa1	Aaa	Aaa

Position Title	Regular Status Personnel Schedule –FTE's Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Finance Director	1	1	1	1
Assistant Finance Director	1	1	1	1
Accountant I	1	1	1	1
Accounting Technician 2	1	1	1	1
Accounting Technician 1	1	1	1	1

Summary Budget
Department 08 Finance

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Investment Mgmt Fee	100,000	100,000	100,000	100,000	100,000	100,000
Charge to Construction Funds	30,000	235,502	30,000	-	41,200	41,200
Asssment Searches		125	-	120	-	-
	130,000	335,627	130,000	100,120	141,200	141,200
Expenditures:						
Salaries & Wages	372,758	367,501	369,068	374,456	375,475	383,031
Emp. Benefits	104,369	96,656	114,217	106,681	121,642	122,611
Supplies	31,500	23,004	29,500	23,777	11,400	11,900
Contractual Serv.	55,450	35,910	41,500	28,894	35,550	29,250
Repairs & Maint.	400	-	400	175	200	200
Training/Travel/Dues	11,050	4,512	10,000	4,286	6,750	6,005
Other Exp.	6,500	7,631	7,670	6,345	5,300	5,660
Visa / bank charges	-	-	-	499	-	-
Capital outlay	-	-	-	-	-	-
Total Expenses	582,027	535,214	572,355	545,113	556,317	558,657
Net addition to (use of) general revenues	(452,027)	(199,587)	(442,355)	(444,993)	(415,117)	(417,457)

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
08 - FINANCE

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	366,360	369,538	370,092	370,092	370,092	172,779	375,463	375,463	375,463
6111 - SALARY PART-TIME		3,058				0			
6113 - OVERTIME-REGULAR EMPLOYEES	7	2,626	500	500	500	0	500	500	500
6121 - INSURANCE CASH BENEFIT	1,440	2,160				540			
6122 - COMP REQUEST	-306	-2,925				0			
6123 - SALARY-OTHER			4,883	4,883	4,883		8,008	7,068	7,068
6105 - SALARIES AND WAGES	**367,501**	**374,456**	**375,475**	**375,475**	**375,475**	**173,319**	**383,971**	**383,031**	**383,031**
6138 - MEDICARE	5,095	5,241	5,444	5,444	5,444	2,389	5,568	5,554	5,554
6139 - FICA	21,787	22,320	23,279	23,279	23,279	10,216	23,547	23,507	23,507
6141 - PENSIONS-PERA	24,471	26,093	27,222	27,222	27,222	12,527	27,838	27,770	27,770
6142 - WORKERS COMPENSATION		2,076	0	2,210	2,210	1,037	2,275	2,270	2,270
6144 - LONG-TERM DISABILITY INSURANCE	1,137	1,076	1,087	1,087	1,087	452	1,112	1,110	1,110
6145 - MEDICAL INSURANCE	39,013	45,383	62,400	62,400	62,400	25,100	62,400	62,400	62,400
6146 - DENTAL INSURANCE	3,641	3,526	0	0	0	1,095			
6147 - LIFE INSURANCE-BASIC	99	58				26			
6148 - LIFE INSURANCE-SUPP/DEPEND	1,414	909				323			
6125 - EMPLOYEE BENEFITS	**96,656**	**106,681**	**119,432**	**121,642**	**121,642**	**53,165**	**122,740**	**122,611**	**122,611**
6100 - TOTAL PERSONAL SERVICES	**464,157**	**481,137**	**494,907**	**497,117**	**497,117**	**226,484**	**506,711**	**505,642**	**505,642**
6210 - OFFICE SUPPLIES	22,322	22,954	11,000	11,000	11,000	4,810	11,500	11,500	11,500
6211 - SMALL TOOLS & EQUIPMENT	392	0				26			
6215 - EQUIPMENT-PARTS	0	23				0			
6229 - GENERAL SUPPLIES	272	801	400	400	400	0	400	400	400
6205 - SUPPLIES	**22,986**	**23,777**	**11,400**	**11,400**	**11,400**	**4,835**	**11,900**	**11,900**	**11,900**
6238 - POSTAGE/UPS/FEDEX	25,202	20,229	25,450	25,450	25,450	8,727	18,950	18,950	18,950
6239 - PRINTING/PUBLISHING	10,709	8,665	10,100	10,100	10,100	704	10,300	10,300	10,300
6230 - CONTRACTUAL SERVICES	**35,910**	**28,894**	**35,550**	**35,550**	**35,550**	**9,431**	**29,250**	**29,250**	**29,250**
6265 - REPAIRS-EQUIPMENT	0	175	200	200	200	0	200	200	200
6260 - REPAIRS AND MAINTENA	**0**	**175**	**200**	**200**	**200**	**0**	**200**	**200**	**200**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	1,245	811	1,400	1,400	1,400	834	1,200	1,200	1,200
6276 - SCHOOLS/CONFERENCES/EXP OTHER	1,308	2,515	3,100	3,100	3,100	1,224	3,100	3,100	3,100
6277 - MILEAGE/AUTO ALLOWANCE	868	0	650	650	650	0	50	50	50
6279 - EDUCATION ASSISTANCE	0	0	0	0	0	0			
6280 - DUES & SUBSCRIPTIONS	1,090	960	1,600	1,600	1,600	595	1,655	1,655	1,655
6270 - TRAINING/TRAVEL/DUES	**4,512**	**4,286**	**6,750**	**6,750**	**6,750**	**2,653**	**6,005**	**6,005**	**6,005**
6200 - TOTAL OPERATING COSTS	**63,408**	**57,133**	**53,900**	**53,900**	**53,900**	**16,919**	**47,355**	**47,355**	**47,355**
6310 - RENTAL EXPENSE	7,682	5,977	5,300	5,300	5,300	1,677	5,660	5,660	5,660
6333 - GENERAL-CASH DISCOUNTS	-102	-102				-29			
6349 - LATE FEES/FINANCE CHARGES		391				0			
6399 - OTHER CHARGES	52	79				0			
6300 - TOTAL OTHER EXPENDITURES	**7,631**	**6,345**	**5,300**	**5,300**	**5,300**	**1,648**	**5,660**	**5,660**	**5,660**
6425 - VISA/BANK CHARGES	0	499				-35			
6400 - TOTAL EXPENDITURES	**0**	**499**				**-35**			
6725 - CAPITAL OUTLAY-OFFICE EQUIP	18	0				0			
6700 - TOTAL CAPITAL OUTLAY	**18**	**0**				**0**			
6001 - EXPENDITURES	**535,214**	**545,114**	**554,107**	**556,317**	**556,317**	**245,017**	**559,726**	**558,657**	**558,657**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 08: FINANCE - 1035

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2010 Actual	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**							
	Regular Employees	364,867	369,538	370,092	374,951	375,463	375,463	375,463
6111	Salary - Part time	-	3,058					
6113	Overtime - Regular	500	2,626	500	500	500	500	500
6121	Insurance Cash Benefit	-	2,160					
6122	Comp request	-	(2,925)					
6123	Salaries - Other	3,701		4,883		8,008	7,068	7,068
6138	Medicare	5,351	5,241	5,444	5,179	5,568	5,554	5,554
6139	FICA	22,882	22,320	23,279	22,142	23,547	23,507	23,507
6141	Pension - PERA	25,836	26,093	27,222	27,184	27,838	27,770	27,770
6142	Work Comp	2,080	2,076	2,210	2,250	2,275	2,270	2,270
6144	Long-term Disability Insurance	1,068	1,076	1,087	1,087	1,112	1,110	1,110
6145	Hospital & Life Insurance	57,000	49,876	62,400	56,596	62,400	62,400	62,400
	Total	483,285	481,139	497,117	489,889	506,711	505,642	505,642
6210	**OFFICE SUPPLIES**							
	General Office Supplies	22,000	7,336	4,000	4,000	4,000	4,000	4,000
	Copier Paper	7,000	5,450	7,000	7,000	7,500	7,500	7,500
	Toner		10,168					
	Total	29,000	22,954	11,000	11,000	11,500	11,500	11,500
6211	**Small tools**							
			23		26			
	Total	-	23	-	26	-	-	-
6229	**GENERAL SUPPLIES**							
	Miscellaneous	500	801	400	200	400	400	400
	Headsets							
	Total	500	801	400	200	400	400	400
6238	**POSTAGE/UPS/FEDEX**							
	Postal Permits	200	185	200	190	200	200	200
	Postage	29,550	20,000	25,000	18,000	18,500	18,500	18,500
	Misc. Postal Charges	250	44	250	250	250	250	250
	Total	30,000	20,229	25,450	18,440	18,950	18,950	18,950
6239	**PRINTING/PUBLISHING**							
	Envelopes and Letterhead	4,000	3,137	4,000	3,000	3,300	3,300	3,300
	Receipts, Requisitions, P.O.'s, etc.	2,400		1,500	1,000	1,000	1,000	1,000
	Printing ; inserts etc.	600	358	600	400	500	500	500
	Publish Budget, Fin report & T in T N	4,500	5,170	4,000	5,500	5,500	5,500	5,500
	Total	11,500	8,665	10,100	9,900	10,300	10,300	10,300
6265	**REPAIRS - EQUIPMENT**							
	Copier Maintenance	200		-				
	Other Repairs	200	175	200	200	200	200	200
	Total	400	175	200	200	200	200	200
6275	**SCHOOL/CONF/EXP - LOCAL**							
	Municipals	200	360		300	360	360	360
	Mileage to local training		244		200	300	300	300
	Other			200		200	200	200
	State GFOA Confer./ Meetings	3,500	207	1,200	500	340	340	340
	Total	3,700	811	1,400	1,000	1,200	1,200	1,200
6276	**SCHOOL/CONF/EXP - OTHER**							
	LMC	200		200		200	200	200
	GFOA Conf	2,000	1,170	1,500	1,224	1,500	1,500	1,500
	Mn GFOA Conf		1,344	1,400	1,400	1,400	1,400	1,400
	Total	2,200	2,514	3,100	2,624	3,100	3,100	3,100
6277	**MILEAGE ALLOWANCE**							
	Car Allowance / Mileage	1,000	-	550				
	Miscellaneous	700		100	50	50	50	50
	Total	1,700	-	650	50	50	50	50

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 08: FINANCE - 1035

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2010 Actual	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6280	**Dues and Subscriptions**							
	National GFOA	305	305	320	305	320	320	320
	GFOA - CAFR review	500		500		500	500	500
	GFOA Subscription service (GASB F	400	255	275	275	300	300	300
	State GFOA	120	120	120	120	120	120	120
	Books	200		100		100	100	100
	GASB	500		-				
	MnCPA	330	195	200	230	230	230	230
	Misc	45		-				
	Sam's Club		85	85	85	85	85	85
	Total	2,400	960	1,600	1,015	1,655	1,655	1,655
6310	**Rental Expense**							
	Postage Meter Maintenance				360	360	360	360
	Postage Meter Lease	7,670	5,977	5,300	4,000	5,300	5,300	5,300
	Total	7,670	5,977	5,300	4,360	5,660	5,660	5,660
6333	**general Cash Discounts**							
		-	(102)	-	(50)			
	Total	-	(102)	-	(50)	-	-	-
6399	**Other Charges**		79					
		-		-				
	Total	-	79	-	-	-	-	-
6425	**Visa / Bank Charges**				-			
		-	499	-				
	Total	-	499	-	-	-	-	-
6349	**Late Fees/ Finance Charges**		391					
	Total	-	391	-	-	-	-	-
	Total Net of Personnel	89,070	63,976	59,200	48,765	53,015	53,015	53,015
	TOTAL EXPENSES	$ 572,355	$ 545,115	$ 556,317	$ 538,654	$ 559,726	$ 558,657	$ 558,657

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	09	1040	Data Processing

DESCRIPTION OF ACTIVITY

This business unit accounts for the unallocated costs associated with the LOGIS consortium and the JD Edwards finance software in use, portions of the cost are allocated to the enterprise funds based on numbers of system users.

MAJOR OBJECTIVES FOR 2012

- The LOGIS consortium is in the process of implementing Public Safety Module. The implementation of this new software is included at full costs in the 2012 budget.
- Implementation of the fixed assets module in Finance.
- The budget increases for 2012 specifically in three areas; one is an increase for adding the GL Inquiry Report Writer to the HR and Payroll modules, the addition of the ePermits capability, and also the charges for the State WAN are now identified separately and were previously not charged by the state until mid 2010.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of JD Edwards Licenses / users	11	11	11	11	11
Insight GL Inquiry liceses	6	6	6	10	10

Summary Budget
Department 09 Data Processing

	2009 Adopted	2009 Actual	2010 Budget	2010 Actual	2011 Budget	2012 Proposed
Expenditures:						
Contractual Serv.	-	280	-	276	-	325
Other Exp.	165,000	171,709	165,000	173,039	193,000	197,360
Capital outlay	-		-		-	-
Net addition to (use of) general revenues	165,000	171,989	165,000	173,315	193,000	197,685

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
09 - DATA PROCESSING

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6237 - TELEPHONE/PAGERS	280	276				84	325	325	325
6230 - CONTRACTUAL SERVICES	280	276				84	325	325	325
6200 - TOTAL OPERATING COSTS	280	276				84	325	325	325
6399 - OTHER CHARGES	171,709	173,039	193,000	193,000	193,000	99,580	198,860	197,360	197,360
6300 - TOTAL OTHER EXPENDITURES	171,709	173,039	193,000	193,000	193,000	99,580	198,860	197,360	197,360
6001 - EXPENDITURES	171,989	173,315	193,000	193,000	193,000	99,664	199,185	197,685	197,685

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 09: DATA PROCESSING - 1040

COMPANY 1000: GENERAL FUND

ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6237	**TELEPHONE/PAGERS**						
	Phone line to Dakota County for parcel info	-	300	312	325	325	325
	Total	-	300	312	325	325	325
6399	**OTHER CHARGES**						
	LOGIS Charges						
	Financial	33,551	35,205	35,205	39,944	39,944	39,944
	HR / Payroll / ESS	48,459	49,529	49,529	51,679	51,679	51,679
	utility Billing	82,365	72,461	72,461	72,558	72,558	72,558
	Police Mobiles	22,985	23,737	23,737	24,077	24,077	24,077
	Fire Mobiles	917	937	937	949	949	949
	Police records	61,240	62,580	62,580	62,548	62,548	62,548
	Permits & Inspections	21,195	21,034	21,034	20,736	20,736	20,736
	Code Enforcement / ePermits	1,500	1,500	1,500	3,000	1,500	1,500
	State of MN WAN access				3,720	3,720	3,720
	internet	13,329	13,979	13,979	14,063	14,063	14,063
	Additional services by hour	4,559	2,432	2,250	2,282	2,282	2,282
	System Development		22,102	22,102	22,300	22,300	22,300
	Public Safety Project Asmt		17,904	17,904	17,904	17,904	17,904
	Allocated to other funds						
	Water Sewer	(118,000)	(122,000)	(122,000)	(127,000)	(127,000)	(127,000)
	Liquor	(5,000)	(6,600)	(6,600)	(7,200)	(7,200)	(7,200)
	Ice Arena	(2,100)	(2,100)	(2,100)	(2,700)	(2,700)	(2,700)
	Total	165,000	192,700	192,518	198,860	197,360	197,360
	Total Net of Personnel	165,000	193,000	192,830	199,185	197,685	197,685
	TOTAL EXPENSES	$ 165,000	$ 193,000	$ 192,830	$ 199,185	$ 197,685	$ 197,685

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	10	1045	Independent Audit

DESCRIPTION OF ACTIVITY

This business unit accounts for the General Fund's share of the annual audit cost. Portions of the audit costs are also allocated to the enterprise funds. The City currently contracts with the Kern DeWenter Viere Auditing firm out of St. Cloud for the annual audit, 2011 is the third year of a three year engagement.

MAJOR OBJECTIVES FOR 2012

With the anticipated receipt of federal funds for the energy efficiency grant required the city to have a Single Audit completed during 2011, this resulted in additional charges of $2,250. A single audit is a special audit of federal funds that is required once the City expends over $500,000 in federal money.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012

Summary Budget
Department 10 Independant Audit

	2009 Adopted	2009 Actual	2010 Budget	2010 Actual	2011 Budget	2012 Proposed
Expenditures:						
Salaries & Wages	-		-		-	-
Emp. Benefits	-		-		-	-
Supplies	-		-		-	-
Contractual Serv.	15,000	16,250	14,000	13,849	15,000	15,500
Repairs & Maint.	-		-		-	-
Training/Travel/Dues	-		-		-	-
Other Exp.	-		-		-	-
Capital outlay	-		-		-	
Total Exp	15,000	16,250	14,000	13,849	15,000	15,500
Net addition to (use of) general revenues	15,000	16,250	14,000	13,849	15,000	15,500

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
10 - INDEPENDENT AUDIT

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6235 - CONSULTANT SERVICES	16,250	13,849	15,000	15,000	15,000	15,462	15,500	15,500	15,500
6230 - CONTRACTUAL SERVICES	16,250	13,849	15,000	15,000	15,000	15,462	15,500	15,500	15,500
6200 - TOTAL OPERATING COSTS	16,250	13,849	15,000	15,000	15,000	15,462	15,500	15,500	15,500
6001 - EXPENDITURES	16,250	13,849	15,000	15,000	15,000	15,462	15,500	15,500	15,500

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 10: INDEPENDENT AUDIT - 1045

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6235	**CONSULTANT SERVICES**						
	Audit Fee	14,000	15,000	18,000	15,500	15,500	15,500
	Total	14,000	15,000	18,000	15,500	15,500	15,500
	Total Net of Personnel	14,000	15,000	18,000	15,500	15,500	15,500
	TOTAL EXPENSES	$ 14,000	$ 15,000	$ 18,000	$ 15,500	$ 15,500	$ 15,500

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	14	1050 & 1055	Legal Services

DESCRIPTION OF ACTIVITY

Legal covers the City's activities related to civil matters and criminal prosecution. The City utilizes the services of a private law firm for these services. The firm provides a retainer fee for both basic civil work and criminal prosecution. Hourly rates are charged to defend against lawsuits, to prepare special projects where it is appropriate for the project to potentially pay for the legal expense, and to appeal criminal cases. Additional reimbursable expenses are also charged against this account.

MAJOR OBJECTIVES FOR 2012

Provide high quality civil legal counsel and criminal prosecution services.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
No. of criminal offenses	4,272	3,797	3,866		
No. of arrests	2,278	2,137	1,985		
No. agreements/contracts					

Summary Budget
Department 14 Legal Services

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Court Fines	300,000	312,099	315,000	263,924	315,000	315,000
	300,000	312,099	315,000	263,924	315,000	315,000
Expenditures:						
Contractual Serv.	454,759	466,082	460,059	453,002	458,909	468,745
Capital outlay	-	-	-	-	-	
Total Exp	454,759	466,082	460,059	453,002	458,909	468,745
Net provision to (use of) general revenues	(154,759)	(153,983)	(145,059)	(189,078)	(143,909)	(153,745)

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
14 - LEGAL SERVICES

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6231 - LEGAL SERVICES	0	0	0	0	0	11,693	463,945	463,945	463,945
6235 - CONSULTANT SERVICES	460,326	448,088	0	0	0	214,170	0	0	0
6249 - OTHER CONTRACTUAL SERVICES	5,755	4,913	6,300	6,300	6,300	0	4,800	4,800	4,800
6230 - CONTRACTUAL SERVICES	**466,082**	**453,002**	**6,300**	**6,300**	**6,300**	**225,863**	**468,745**	**468,745**	**468,745**
6200 - TOTAL OPERATING COSTS	**466,082**	**453,002**	**6,300**	**6,300**	**6,300**	**225,863**	**468,745**	**468,745**	**468,745**
6001 - EXPENDITURES	**466,082**	**453,002**	**6,300**	**6,300**	**6,300**	**225,863**	**468,745**	**468,745**	**468,745**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 14: LEGAL SERVICES- 1050 / 1055

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6235	**CONSULTANT SERVICES**						
	General Legal Retainer ($12,331 per mo)	144,336	145,779	145,776	147,967	147,967	147,967
	Police Legal Retainer ($23,665 per mo)	279,768	282,565	282,565	283,978	283,978	283,978
	General Legal-Nonretainer	25,450	20,265	31,000	28,000	28,000	28,000
	Police Legal-Nonretainer	3,280	4,000	4,000	4,000	4,000	4,000
	Total	452,834	452,609	463,341	463,945	463,945	463,945
6249	**OTHER CONTRACTUAL SERVICES (reimburseable expenses)**						
	General	2,500	2,300	800	800	800	800
	Police	4,725	4,000	4,000	4,000	4,000	4,000
	Total	7,225	6,300	4,800	4,800	4,800	4,800
	Total Net of Personnel	460,059	458,909	468,141	468,745	468,745	468,745
	TOTAL EXPENSES	$ 460,059	$ 458,909	$ 468,141	$ 468,745	$ 468,745	$ 468,745

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	15	1100	Dev. Planning

DESCRIPTION OF ACTIVITY

The Community Development Department is responsible for short and long term community and project based planning, the planning and zoning review process, code compliance, and economic development. The department promotes, evaluates and monitors commercial development and redevelopment, primarily in the established downtown; industrial development in areas of the City guided by the Comprehensive Plan for job creation; housing development with a range of densities; and the evaluation of new approaches to development: mixed use and/or transit oriented development that creates value in live, work, shop and recreate environments.

MAJOR OBJECTIVES FOR 2012

- Facilitate planning and development in established and emerging industrial, commercial, mixed use, transit oriented and neighborhood areas.
- Facilitate Economic Development Authority (EDA) opportunities to support development; consideration of job development tax increment tools and initiatives for public/private partnerships.
- Foster positive business relationships, outreach, and collaboration.
- Develop and initiate a multi-year response to ideas introduced in 2011 by the AIA to foster Downtown investment.
- Encourage transit oriented development by modifying land use controls studied in 2011 along the Cedar corridor.
- Recommend and implement communication strategies that emphasize community image/identity and identify/attract development opportunity.
- Promote development in Central Village, along the 147th Street "jobs corridor", and the mixed business campus.
- Review and process land use, conditional use, and ordinance modifications and monitor opportunities for new development tools.
- Issue economic development updates weekly.
- Pursue federal, state, and regional resources to support objectives.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Land Use Actions	42	53	61	50	50
Comm/Industrial Permits	94	60	68	60	80
Value of Comm/Industrial	$20.4 mill	$26 mill	$19 mill	$25 mill	$25 mill
Residential Permits	21	32	61	50	50
Value of Residential	$5.5 mill	$14 mill	$20 mill	$25 mill	$25 mill
Closed Sales-Residential	656	787	609	650	650

Position Title	Adopted 2009	Regular Status Personnel Schedule –FTE's Adopted 2010	Adopted 2011	Proposed 2012
Community Development Director	1	1	1	1
City Planner	1	1	1	1
Assistant City Planner	2	2	2	2
Department Assistant	1	1	1	1

Summary Budget
Department 15 Community Development

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
FEES-PLAT	2,000	2,095	2,000	2,128	2,000	2,000
FEES-SPECIAL USE	1,000	390	1,000	1,060	1,000	1,000
FEES-REZONING	4,000	3,895	4,000	3,590	4,000	4,000
	7,000	6,380	7,000	6,778	7,000	7,000
Expenditures:						
Salaries & Wages	403,230	393,194	394,352	402,147	403,466	411,031
Emp. Benefits	108,693	98,873	118,208	108,620	126,057	127,018
Supplies	2,418	1,046	2,350	3,282	2,300	1,900
Contractual Serv.	113,920	47,819	81,920	51,752	66,610	52,110
Repairs & Maint.	350	152	350	133	350	425
Training/Travel/Dues	17,150	12,230	17,450	13,203	14,550	11,950
Other Exp.	-	369	-	876	-	-
Capital outlay	-		-		-	-
Total Exp	645,761	553,683	614,630	580,013	613,333	604,434
Net addition to (use of) general revenues	(638,761)	(547,303)	(607,630)	(573,235)	(606,333)	(597,434)

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
15 - COMMUNITY DEVELOPMENT

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	386,910	395,595	396,471	396,471	396,471	184,820	400,446	400,446	400,446
6111 - SALARY PART-TIME			0	0	0				
6113 - OVERTIME-REGULAR EMPLOYEES	5,500	5,976	3,000	3,000	3,000	839	3,000	3,000	3,000
6121 - INSURANCE CASH BENEFIT	2,880	3,360				1,080			
6122 - COMP REQUEST	-2,096	-2,784				-839			
6123 - SALARY-OTHER			3,995	3,995	3,995		8,593	7,585	7,585
6105 - SALARIES AND WAGES	**393,194**	**402,147**	**403,466**	**403,466**	**403,466**	**185,900**	**412,039**	**411,031**	**411,031**
6138 - MEDICARE	5,574	5,652	5,850	5,850	5,850	2,564	5,975	5,960	5,960
6139 - FICA	23,781	23,871	25,015	25,015	25,015	10,964	25,287	25,240	25,240
6141 - PENSIONS-PERA	26,381	27,953	29,251	29,251	29,251	13,399	29,873	29,800	29,800
6142 - WORKERS COMPENSATION		2,275	0	2,380	2,380	1,109	2,441	2,435	2,435
6144 - LONG-TERM DISABILITY INSURANCE	1,263	1,149	1,161	1,161	1,161	484	1,186	1,183	1,183
6145 - MEDICAL INSURANCE	36,136	42,379	62,400	62,400	62,400	22,242	62,400	62,400	62,400
6146 - DENTAL INSURANCE	3,575	3,575				1,634			
6147 - LIFE INSURANCE-BASIC	103	58				26			
6148 - LIFE INSURANCE-SUPP/DEPEND	2,061	1,711				518			
6125 - EMPLOYEE BENEFITS	**98,873**	**108,620**	**123,677**	**126,057**	**126,057**	**52,940**	**127,162**	**127,018**	**127,018**
6100 - TOTAL PERSONAL SERVICES	**492,067**	**510,767**	**527,143**	**529,523**	**529,523**	**238,841**	**539,201**	**538,049**	**538,049**
6210 - OFFICE SUPPLIES	288	2,325	500	500	500	73	1,500	1,500	1,500
6211 - SMALL TOOLS & EQUIPMENT	0	32				0			
6212 - MOTOR FUELS/OILS	661	623	1,000	1,000	1,000	359	0	0	0
6215 - EQUIPMENT-PARTS	0	15	250	250	250	0	0	0	0
6216 - VEHICLES-TIRES/BATTERIES	0	119	150	150	150	0	0	0	0
6229 - GENERAL SUPPLIES	97	169	400	400	400	857	400	400	400
6205 - SUPPLIES	**1,046**	**3,282**	**2,300**	**2,300**	**2,300**	**1,290**	**1,900**	**1,900**	**1,900**
6235 - CONSULTANT SERVICES	14,065	17,577	30,500	30,500	30,500	150	16,000	16,000	16,000
6238 - POSTAGE/UPS/FEDEX	39	40				0			
6239 - PRINTING/PUBLISHING	2,846	4,661	7,125	7,125	7,125	15	5,125	5,125	5,125
6240 - CLEANING SERVICE/GARBAGE	1,303	0	1,300	1,300	1,300	0	1,300	1,300	1,300
6249 - OTHER CONTRACTUAL SERVICES	29,566	29,475	27,685	27,685	27,685	4,644	29,685	29,685	29,685
6230 - CONTRACTUAL SERVICES	**47,819**	**51,752**	**66,610**	**66,610**	**66,610**	**4,809**	**52,110**	**52,110**	**52,110**
6250 - UTILITIES			**0**	**0**	**0**				
6265 - REPAIRS-EQUIPMENT	152	133	350	350	350	351	425	425	425
6260 - REPAIRS AND MAINTENA	**152**	**133**	**350**	**350**	**350**	**351**	**425**	**425**	**425**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	7,060	2,144	4,900	4,900	4,900	2,030	4,900	4,900	4,900
6276 - SCHOOLS/CONFERENCES/EXP OTHER	0	3,814	3,150	3,150	3,150	0	2,000	2,000	2,000
6277 - MILEAGE/AUTO ALLOWANCE	0	0	300	300	300	0	300	300	300
6278 - SUBSISTENCE ALLOWANCE	0	150	750	750	750	0	750	750	750
6279 - EDUCATION ASSISTANCE	2,000	4,000	2,000	2,000	2,000	0	0	0	0
6280 - DUES & SUBSCRIPTIONS	3,170	3,095	3,450	3,450	3,450	3,329	4,000	4,000	4,000
6270 - TRAINING/TRAVEL/DUES	**12,230**	**13,203**	**14,550**	**14,550**	**14,550**	**5,359**	**11,950**	**11,950**	**11,950**
6200 - TOTAL OPERATING COSTS	**61,247**	**68,371**	**83,810**	**83,810**	**83,810**	**11,808**	**66,385**	**66,385**	**66,385**
6310 - RENTAL EXPENSE	300	350				375			
6399 - OTHER CHARGES	69	526				0			
6300 - TOTAL OTHER EXPENDITURES	**369**	**876**				**375**			
6001 - EXPENDITURES	**553,683**	**580,014**	**610,953**	**613,333**	**613,333**	**251,024**	**605,586**	**604,434**	**604,434**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 15: COMM DEVELOPMENT - 1100

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
	Regular Employees	387,903	396,471	376,647	400,446	400,446	400,446
6111	Salary-Parttime	-	-				
6113	Salaries - Overtime	3,000	3,000	3,000	3,000	3,000	3,000
6123	Salaries - Other	3,449	3,995	3,795	8,593	7,585	7,585
6138	Medicare	5,718	5,850	5,558	5,975	5,960	5,960
6139	FICA	24,450	25,015	23,764	25,287	25,240	25,240
6141	Pension - PERA	27,605	29,251	27,788	29,873	29,800	29,800
6142	Work Comp Ins	2,300	2,380	2,261	2,441	2,435	2,435
6144	Long-term Disability Insurance	1,135	1,161	1,103	1,186	1,183	1,183
6145	Hospital & Life Insurance	57,000	62,400	59,280	62,400	62,400	62,400
	Total	512,560	529,523	503,197	539,201	538,049	538,049
6210	**OFFICE SUPPLIES**						
	Project Folders				1,000	1,000	1,000
	Misc	700	500		500	500	500
	Total	700	500	-	1,500	1,500	1,500
6212	**MOTOR FUELS/OILS**						
	Inspection Vehicle-Moved to Genl Govt	800	1,000		-	-	-
	Total	800	1,000	-	-	-	-
6215	**EQUIPMENT - PARTS**						
	Misc	250	250		-	-	-
	Total	250	250	-	-	-	-
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Miscellaneous	100	150				
	Total	100	150	-			
6229	**GENERAL SUPPLIES**						
	Name Plates, Pins						
	Drafting Supplies	500	400		400	400	400
	Total	500	400	-	400	400	400
6235	**CONSULTANT SERVICES**						
	Special Studies	3,000	3,000		3,000	3,000	3,000
	Econ Dev Central Village/MB Campus	20,000					
	Comp Plan Zoning Update	10,000					
	TOD-Transit Oriented Development	7,000			6,000	6,000	6,000
	Economic Dev. Studies				7,000	7,000	7,000
	Met. Zone/mkt analysis local match (60,000) TOD		15,000				
	Met. Hanson mkt analysis local match (50,000)		12,500				
	Total	40,000	30,500	-	16,000	16,000	16,000
6239	**PRINTING/PUBLISHING**						
	Promotion Printing	7,000	7,000		5,000	5,000	5,000
	Report Printing (Comp Plan),	5,000					
	Business Cards		125		125	125	125
	Total	12,000	7,125	-	5,125	5,125	5,125
6240	**CLEAN SERVICE/GARBAGE REMOVAL**						
	Annual clean-up day	1,300	1,300		1,300	1,300	1,300
	Total	1,300	1,300	-	1,300	1,300	1,300
6249	**OTHER CONTRACTUAL SERVICES**						
	City Promotions - Chamber	5,000	5,000		5,000	5,000	5,000
	Economic Development	5,000	5,000		5,000	5,000	5,000
	GIS Support Contract - Dakota County	17,320	17,685		17,685	17,685	17,685
	Pictometry		-		2,000	2,000	2,000
	ArcView Maintenance Contract - ESRI	1,300	-				
	Total	28,620	27,685	-	29,685	29,685	29,685
6265	**REPAIRS - EQUIPMENT**						
	Color Printer Maintenance	175	175		175	175	175
	Misc Repairs (Lectriever)	175	175		250	250	250
	Total	350	350	-	425	425	425
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Planning Staff State Conf / Seminars	2,800	2,800		2,800	2,800	2,800
	Planning Commission State Conf	800	800		800	800	800
	Rotary Meetings	500	500		500	500	500
	SLUC/EDAM/ULI/Chamber	800	800		800	800	800
	Total	4,900	4,900	-	4,900	4,900	4,900

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 15: COMM DEVELOPMENT - 1100

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6276	**SCHOOL/CONF/EXP - OTHER**						
	LMC - day	200	-				
	APA/ULI Conf	2,000	2,000		2,000	2,000	2,000
	NDC - week, local (two offered 2010)	1,000	1,150				
	Total	3,200	3,150	-	2,000	2,000	2,000
6277	**MILEAGE ALLOWANCE**						
	Mileage Reimbursement	300	300		300	300	300
	Total	300	300	-	300	300	300
6278	**SUBSISTANCE ALLOWANCE**						
		750	750	-	750	750	750
	Total	750	750	-	750	750	750
6279	**EDUCATION ASSISTANCE**						
	Tuition Reimbursement	5,000	2,000	-	-	-	-
	Total	5,000	2,000	-	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	APA Dues	1,850	2,000		2,000	2,000	2,000
	PAS	750	750		750	750	750
	Other (EDAM, ULI, SLUC, BioB, Rotary)	700	700		800	800	800
	Positively MN				450	450	450
	Total	3,300	3,450	-	4,000	4,000	4,000
	Total Net of Personnel	102,070	83,810	-	66,385	66,385	66,385
	TOTAL EXPENSES	**$ 614,630**	$ 613,333	$ 503,197	$ 605,586	$ 604,434	$ 604,434

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	06	1013	Code Enforce.

DESCRIPTION OF ACTIVITY

As Apple Valley grows and ages, the developed commercial and residential property requires monitoring and ordinance compliance to remain properly maintained. Code Enforcement is responsible for general property maintenance concerns, notices of violation to property owners, compliance follow-up, abatement of nuisance conditions, and court assisted compliance when needed. Monitoring of waste hauling, outside parking and vehicle storage, and abatement of general nuisance conditions, such as yard storage, noise complaints and noxious weeds are common activities. Complaints and the need for follow-up actions are increasing in volume and complexity.

The maintenance of the housing stock in 2012 requires vigilance with a concern about deferred maintenance and in some instances hoarding. Vacant, foreclosed, or poorly maintained housing continues to require routine monitoring, and follow-up. The 2012 budget provides resources to proactively promote housing maintenance in neighborhoods, offer training for expanding existing housing maintenance code compliance efforts, and to respond to the increasing volume and complexity of the work load.

MAJOR OBJECTIVES FOR 2012

- Respond to complaints, investigate and pursue compliance.
- With repeat offenders, facilitate compliance with further legal action, if necessary.
- Enforce the housing maintenance code and train code enforcement to investigate and seek compliance.
- Educate residents to secure voluntary compliance in ordinance requirements: watering restrictions, waste hauling, outside parking and storage of vehicles; outside storage of materials and removal of refuse, interior maintenance of buildings.
- Proactively encourage property maintenance and recommend resources to assist in remodeling and repair.

IMPACT MEASURES / PERFORMANCE INDICATORS

	Actual	Actual	Actual	Projected	Projected
Item	2008	2009	2010	2011	2012
Complaints/Investigations	1,323	1,910	2328	2,100	2,400
Water Information Tags	52	68	3	60	60
Garbage Can/Trash	206	135	131	150	150
Grass/Weeds	272	273	330	300	300
Residential Alt/Addition/Repair/Roof/ Siding Permits	1,416	1,064	1,070	1,200	1,200
CDA Home Improvement Loans	14	14	14	14	10

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Code Enforcement Officer	1	1	1	1
Code Enforcement Officer/ Building Inspector	1	1	1	1
Admin Specialist	1	1	1	1

	Temporary Status Personnel Schedule			
Position Title	Adopted 2007	Adopted 2008	Adopted 2009	Adopted 2010
None				

Summary Budget
Department No 06 Code Enforcement

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue						
Fines - Weed mowing						
Expenditures						
Salaries & Wages	236,130	141,972	165,655	124,233	158,076	147,463
Emp. Benefits	54,326	37,652	59,541	38,460	59,075	46,018
Supplies	8,988	2,407	5,220	3,037	6,900	6,900
Contractual Serv.	2,710	20,368	5,400	3,450	3,900	4,900
Repairs & Maint.	500	52	250	47	250	250
Training/Travel/Dues	1,750	550	4,600	464	4,350	3,850
Capital outlay	-		-		-	-
Total Exp	304,404	203,001	240,666	169,691	232,551	209,381
Net addition to (use of) general revenues	(304,404)	(203,001)	(240,666)	(169,691)	(232,551)	(209,381)

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
06 - CODE ENFORCEMENT

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	141,107	122,072	153,179	153,179	153,179	51,996	109,970	109,970	109,970
6111 - SALARY PART-TIME							26,718	26,718	26,718
6113 - OVERTIME-REGULAR EMPLOYEES	2,771	3,742	2,500	2,500	2,500	1,489	2,500	2,500	2,500
6121 - INSURANCE CASH BENEFIT	840	840				360			
6122 - COMP REQUEST	-2,746	-2,420				-954			
6123 - SALARY-OTHER			2,397	2,397	2,397		8,637	8,275	8,275
6105 - SALARIES AND WAGES	**141,971**	**124,233**	**158,076**	**158,076**	**158,076**	**52,891**	**147,825**	**147,463**	**147,463**
6138 - MEDICARE	1,801	1,587	2,292	2,292	2,292	750	2,143	2,138	2,138
6139 - FICA	7,702	6,786	9,801	9,801	9,801	3,208	9,165	9,144	9,144
6141 - PENSIONS-PERA	7,787	7,876	11,461	11,461	11,461	3,809	8,739	8,718	8,718
6142 - WORKERS COMPENSATION		577	0	750	750	264	719	716	716
6144 - LONG-TERM DISABILITY INSURANCE	365	315	451	451	451	133	342	342	342
6145 - MEDICAL INSURANCE	16,698	18,432	34,320	34,320	34,320	9,178	24,960	24,960	24,960
6146 - DENTAL INSURANCE	2,026	1,902				869			
6147 - LIFE INSURANCE-BASIC	44	23				11			
6148 - LIFE INSURANCE-SUPP/DEPEND	1,230	962				440			
6125 - EMPLOYEE BENEFITS	**37,652**	**38,460**	**58,325**	**59,075**	**59,075**	**18,661**	**46,068**	**46,018**	**46,018**
6100 - TOTAL PERSONAL SERVICES	**179,623**	**162,693**	**216,401**	**217,151**	**217,151**	**71,552**	**193,893**	**193,481**	**193,481**
6210 - OFFICE SUPPLIES	201	63	250	250	250	42	250	250	250
6211 - SMALL TOOLS & EQUIPMENT	59	0	200	200	200	165	200	200	200
6212 - MOTOR FUELS/OILS	1,780	2,183	4,900	4,900	4,900	1,223	4,900	4,900	4,900
6215 - EQUIPMENT-PARTS	366	355	750	750	750	75	750	750	750
6216 - VEHICLES-TIRES/BATTERIES		436	500	500	500	0	500	500	500
6229 - GENERAL SUPPLIES	0	0	300	300	300	0	300	300	300
6205 - SUPPLIES	**2,407**	**3,037**	**6,900**	**6,900**	**6,900**	**1,505**	**6,900**	**6,900**	**6,900**
6237 - TELEPHONE/PAGERS	1,434	1,126	2,500	2,500	2,500	523	1,500	1,500	1,500
6238 - POSTAGE/UPS/FEDEX	21	0				0			
6239 - PRINTING/PUBLISHING	240	155	400	400	400	0	400	400	400
6249 - OTHER CONTRACTUAL SERVICES	18,674	2,169	1,000	1,000	1,000	2,326	3,000	3,000	3,000
6230 - CONTRACTUAL SERVICES	**20,368**	**3,450**	**3,900**	**3,900**	**3,900**	**2,849**	**4,900**	**4,900**	**4,900**
6265 - REPAIRS-EQUIPMENT	52	47	250	250	250	28	250	250	250
6260 - REPAIRS AND MAINTENA	**52**	**47**	**250**	**250**	**250**	**28**	**250**	**250**	**250**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	119	307	500	500	500	60	500	500	500
6276 - SCHOOLS/CONFERENCES/EXP OTHER			2,500	2,500	2,500		2,000	2,000	2,000
6277 - MILEAGE/AUTO ALLOWANCE	45	0	0	0	0	0			
6280 - DUES & SUBSCRIPTIONS			350	350	350		350	350	350
6281 - UNIFORM/CLOTHING ALLOWANCE	387	157	1,000	1,000	1,000	102	1,000	1,000	1,000
6270 - TRAINING/TRAVEL/DUES	**550**	**464**	**4,350**	**4,350**	**4,350**	**162**	**3,850**	**3,850**	**3,850**
6200 - TOTAL OPERATING COSTS	**23,377**	**6,997**	**15,400**	**15,400**	**15,400**	**4,544**	**15,900**	**15,900**	**15,900**
6001 - EXPENDITURES	**203,001**	**169,691**	**231,801**	**232,551**	**232,551**	**76,096**	**209,793**	**209,381**	**209,381**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 06: CODE ENFORCEMENT - 1013

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2011 COUNCIL ADOPTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES							
6110	Regular Employees	161,283	153,179	153,179	153,179	109,970	109,970	109,970
6111	Salary - Part-time					26,718	26,718	26,718
6112	Salary - Seasonal Temp							
6113	Overtime - Reg	2,500	2,500	2,500	2,500	2,500	2,500	2,500
6123	Salaries - Other	1,872	2,397	2,397	3,962	8,637	8,275	8,275
6138	Medicare	2,402	2,292	2,292	2,315	2,143	2,138	2,138
6139	FICA	10,270	9,801	9,801	9,898	9,165	9,144	9,144
6141	Pension - PERA	11,596	11,461	11,461	11,574	8,739	8,718	8,718
6142	Work Comp Ins	600	750	750		719	716	716
6144	Long-term Disability Insurance	473	451	451	455	342	342	342
6145	Hospital & Life Insurance	34,200	34,320	34,320	34,320	24,960	24,960	24,960
	Total	225,196	217,151	217,151	218,203	193,893	193,481	193,481
6210	**OFFICE SUPPLIES**							
	Miscellaneous	250	250	250	250	250	250	250
	Total	250	250	250	250	250	250	250
6211	**SMALL TOOLS & EQUIPMENT**							
	Miscellaneous	1,000	200	200	200	200	200	200
	Total	1,000	200	200	200	200	200	200
6212	**MOTOR FUELS/OIL**							
	Fuel, oil, etc. for 1 Vehicle	2,770	2,900	2,900	2,900	2,900	2,900	2,900
	Vehicle 2		2,000	2,000	2,000	2,000	2,000	2,000
	Total	2,770	4,900	4,900	4,900	4,900	4,900	4,900
6215	**EQUIPMENT - PARTS**							
	Parts for 1 vehicle	750	500	500	500	500	500	500
	Vehicle 2		250	250	250	250	250	250
	Total	750	750	750	750	750	750	750
6216	**TIRES/BATTERIES**							
	Tires for 1 vehicle	250	250	250	250	250	250	250
	Vehicle 2		250	250	250	250	250	250
	Total	250	500	500	500	500	500	500
6229	**GENERAL SUPPLIES**							
	Code Enforcement Supplies	200	300	300	300	300	300	300
	Total	200	300	300	300	300	300	300
6237	**TELEPHONE/PAGERS**							
	Mobile Phones - Sprint	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	Mobile Connections - Nextel	1,000	500	500	500	500	500	500
	Mobile Insp # 2		1,000	1,000	1,000	1,000	1,000	1,000
	Total	2,000	2,500	2,500	2,500	1,500	1,500	1,500
6239	**PRINTING/PUBLISHING**							
	Bus.cards/ door tags	400	400	400	400	400	400	400
	promotional brochures	3,000	-	-	-			
	Total	3,400	400	400	400	400	400	400
6249	**OTHER CONTRACTUAL SERVICES**							
	Software Maintenance					2,000	2,000	2,000
	Immediate Abatement		1,000	1,000	1,000	1,000	1,000	1,000
	Total	-	1,000	1,000	1,000	3,000	3,000	3,000
6265	**REPAIRS - EQUIPMENT**							
	Car wash	250	150	150	150	150	150	150
	2nd vehicle		100	100	100	100	100	100
	Total	250	250	250	250	250	250	250
6275	**SCHOOL/CONF/EXP - LOCAL**							
	Workshops/Online Training	500	500	500	500	500	500	500
	Total	500	500	500	500	500	500	500
6276	**SCHOOL/CONF/EXP - OTHER**							
	Housing/Maintenance Code Officer	3,000	2,000	2,000	2,000	2,000	2,000	2,000
	Housing/Maintenance Code Inspec.		500	500	500	500	500	500
	Total	3,000	2,500	2,500	2,500	2,000	2,000	2,000
6280	**DUES & SUBSCRIPTIONS**							
	International Code Council (2)	200	200	200	200	200	200	200
	Property Maintenance Code							
	American Assoc of Code Enforcement	150	150	150	150	150	150	150
	Total	350	350	350	350	350	350	350
6281	**UNIFORM/CLOTHING ALLOWANCE**							
	Uniforms (1 @ $750)	750	500	500	500	500	500	500
	Inspec.		500	500	500	500	500	500
	Total	750	1,000	1,000	1,000	1,000	1,000	1,000
	Total Net of Personnel	15,470	15,400	15,400	15,400	15,900	15,900	15,900
	TOTAL EXPENSES	$ 240,666	$ 232,551	$ 232,551	$ 233,603	$ **209,793**	$ **209,381**	$ **209,381**

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	20	1200	Police

DESCRIPTION OF ACTIVITY

Police Administration:
Plans and coordinates activities of the units within the police department. Responsible for overall direction of the department including preparing budgets and monitoring expenditures; fiscal grant application and reporting; relations with other government departments, businesses and citizens; internal affairs investigations; media relations; training of department personnel; emergency management coordination.

Neighborhood Collaboration Officer Program (NCOP)/Crime Prevention:
The NCOP Unit is responsible for the provision of programs and activities that reduce the risk of residents and businesses of being victims of crime. The NCOP unit is responsible for Neighborhood Watch, Business Watch, Child Passenger Safety Restraint, Night to Unite, Citizen's Academy, Teen Academy and Operation Identification. It also partners with other City departments to address quality of life issues focusing upon multi-family and rental properties. The Retail Crime Officer, part of the NCOP Program, works with local businesses to reduce crime opportunities, educate, share information and investigate reported crimes.

In 2010 993 rental properties have been registered with the City. This compares to a total of 839 in 2009. Ten citations have been issued to owners for failure to register their property since the rental registration ordinance was enacted in November 2007.

During 2010 the Retail Crime Officer conducted 132 investigations compared to 135 in 2009.

School Resource Officer Program:
The Apple Valley Police Department has 3 Officers assigned during the school year as School Resource Officers (SROs). They are assigned to the two high schools, sharing responsibilities in the third, and two middles schools. SROs are responsible for crime prevention, safety education and criminal investigations within the schools. They also provide a variety of other services including assisting the school administration with emergency plans and threat assessments. They serve as a role model to students. In the past, the financial contribution to the City by ISD 196 for this program is approximately equal to these officers' salaries (excluding benefits) during the school year. During the summer months SROs are assigned patrol duties.

During the 2010-2011 School year the three SROs handled the following number of incidents:

AVHS – 131 calls
EVHS – 227 calls
Three middle schools – 114 calls

During the 2009-2010 School year the three SROs handled the following number of incidents:

AVHS – 227 calls
EVHS – 350 calls

Three middle schools – 187 calls

Drug Abuse Resistance (DARE) Program:
The Apple Valley Police Department had partnered with ISD 196 since 1990 to teach the Drug Abuse Resistance Education (DARE) curriculum to 5th grade students within Apple Valley schools. The program ended in September 2010 when ISD eliminated their financial support for the program.

Investigations Unit:
The Investigations Unit is responsible for investigating felony and complex crimes. These crimes include homicide, robbery, sexual assault, child abuse, fraud and elder abuse. Detectives are also responsible for performing pre-employment background investigations; liquor license, massage license and peddler permit background investigations. In addition, they investigate missing person cases and financial crimes that span jurisdictional boundaries.

In 2010 the Apple Valley Police Department Investigation Unit conducted 498 criminal investigations as compared to 510 in 2009. Some of these investigations included:

	2010	2009
Assault	22	22
Burglary	26	36
Child Protection	31	25
Criminal Sex. Conduct	21	31
Damage to Property	2	4
Death	6	14
Financial	52	67
Robbery	17	8
Theft	110	90

Patrol Unit:
This unit is responsible for preventive patrol in the community, response to emergencies such as vehicle crashes and medical emergencies as well as all in-progress crimes. They also respond to calls of a service nature. Officers are responsible for traffic enforcement, accident investigation, safety education and resolving quality of life issues. The Patrol Unit is staffed 24/7.

In 2009 officers of the Apple Valley Police Department handled 41,049 CAD events. In 2010 officers handled 38,336. During the first six months of 2011 the average number of CAD events handled by each officer of the Apple Valley Police Department was 957. This is more than for officers in any other law enforcement agency in the county.

Year: 2010
- 192 Drunk Drivers Arrested
- 1,041 motor vehicle crashes investigated
- 7,468 traffic charges issued

Year: 2009
- 288 Drunk Drivers Arrested

- 1,231 motor vehicle crashes investigated
- 7,997 traffic charges issued

Police Records Unit:
The police records unit is responsible for the maintenance, storage and retrieval of information gathered by police officers. This includes investigative reports, criminal records, offense and accident reports and felony case files. This unit enters and modifies into the nationwide crime computer stolen property, arrests, missing persons and case status dispositions. The unit also transcribes police reports, witness and victim statements and reports crime statistical information to the State Bureau of Criminal Apprehension (BCA). They route criminal investigation cases to the appropriate prosecuting attorney and monitor progress through the court system to the time of disposition. They are also responsible for responding to requests from the public and media for copies of police reports, criminal records, accident reports and statistical information needed by City staff both inside and outside the police department.

Year: 2009 (Most recent available from the BCA)

Police Agency	Est. Pop	Part I	Part II	% Cleared
DCSO	16,841	1,217	5,107	68%
Burnsville	58,974	3,425	3,788	39%
Farmington	19,634	1,319	2,750	47%
Hastings	22,125	2,847	3,684	45%
Mend. Hghts	11,616	2,316	3,687	42%
Rosemount	21,944	1,873	3,687	53%
SSP	19,156	3,560	5,836	37%
WSP	18,756	6,745	5,572	42%
Eagan	63,754	2,561	3,215	48%
IGH	34,007	2,720	3,349	43%
Apple Valley	50,619	2,695	5,091	53%
Lakeville	55,600	1,815	2,473	50%

Part I Crimes are:
- Murder
- Rape
- Aggravated Assault
- Robbery
- Burglary
- Larceny
- Motor Vehicle Theft
- Arson

Part II Crimes are:
- Other Assaults
- Forgery/Counterfeiting
- Fraud

- Prostitution
- Embezzlement
- Stolen Property
- Vandalism
- Weapons Violations
- Sex Offenses
- Narcotics/Drugs
- Gambling
- Offenses Against the Family
- DWI
- Liquor Laws
- Disturbing the Peace/Disorderly Conduct
- Vagrancy
- Curfew/Loitering

In 2010 the Records Unit:

- Processed 8,927 Incident Reports, including transcription
- Responded to 1,938 requests for reports from the public
- Processed 370 permits to purchase handguns
- Processed reports and fingerprint cards for 1,642 arrests

In 2009 the Records Unit:

- Processed 8,756 Incident Reports, including transcription
- Responded to 1,627 requests for reports from the public
- Processed 420 permits to purchase handguns
- Processed reports and fingerprint cards for 1,816 arrests

Law Enforcement Explorer Program:

The department hosts a Boy Scouts of America Law Enforcement Explorer Post. The purpose of the program is to expose young men and women to the career of law enforcement. It allows these teens to observe and to a limited degree, participate in police activities such as traffic direction during the 4th of July Freedom celebration. Two patrol officers serve as advisors and role models to these youth.

Mutual Aid Assistance Group (MAAG):

The MAAG team is a SWAT team that responds to high-risk calls such as barricaded suspects, hostage situations, and warrants involving potentially armed or violent individuals. The team is comprised of law enforcement officers from agencies in Dakota County who are on-call 24 hours a day, equipped with specialized weapons and have received advanced tactical training. The Apple Valley Police Department has five officers assigned to the Dakota County MAAG Team.

In 2010 the MAAG Team responded to 7 callouts. In 2009 the MAAG Team responded to 16 callouts. These callouts were across Dakota County.

Community Service Officers (CSOs)/Animal Control:

Community Service Officers (CSOs) are full-time college students, enrolled in college programs preparing them for a career in law enforcement. These are part-time, non-sworn positions. CSOs are responsible for handling animal control calls, vehicle lockouts, transporting evidence, fingerprinting, and other duties that don't necessarily

require the attention of a licensed peace officer, therefore freeing licensed officers to focus on those duties that do require a licensed officer.

Special Enforcement Team (SET):
The Special Enforcement Team is made up of two officers assigned to an unmarked squad car who are responsible for targeting those areas of the city in which we receive traffic complaints. They are also responsible for monitoring for compliance and reporting requirements of Registered Sex Offenders who reside in the city. They perform alcohol and tobacco sales compliance checks as well as other specialized patrol functions addressing problem areas.

In 2010:

- 80 hours was spent on sex offender compliance checks
- 80 hours was spent in conducting alcohol and tobacco compliance checks
- 1,229 tickets were issued to motorists

In 2009:

- 160 hours was spent on sex offender compliance checks
- 182 hours was spent in conducting alcohol and tobacco compliance checks
- 1,035 tickets were issued to motorists

Police Canine Unit:
The Police Canine unit provides support for the patrol division by enhancing search capabilities, minimizing exposure of patrol officers during high risk searches and apprehensions, and providing enhanced narcotics detection capability.

In 2010 the canine unit participated in the following:

Arrests	1
Apprehension Bite	0
Apprehension No Bite	15
Public Demonstrations	33
Perimeter Assists	13
Searches – Area	20
Searches – Building	31
Searches – Vehicles	481
Tracks	12

Dakota County Drug Task Force:
The Dakota County Drug Task Force is a proactive narcotic enforcement team whose mission is to target mid to high-level drug dealers. Because drug crimes are commonly related to violent crimes, property crimes and identity theft, the Task Force works in concert with local, state and federal authorities to tackle these issues. Our Department has one officer assigned to this task force.

In 2010 the Task Force:

- Investigated 558 drug cases
- Made 601 arrests
- Served 161 search warrants

- Seized $298,688 in property (forfeitures)

In 2009 the Task Force:

- Investigated 515 drug cases
- Made 738 arrests
- Served 185 search warrants
- Seized $337,237 in property (forfeitures)

MAJOR OBJECTIVES FOR 2012

The primary objective for 2012 is to continue to maintain the level of police service that our residents and business owners have come to expect with limited financial resources. We will be doing so with the same number of officers we had in 2011, which is three fewer than in 2008. These services include:

- Maintain adequate preventative patrol of the community and reasonable response times.
- Participation in the Dakota County Drug Task Force with one officer assigned full-time to this unit.
- Participation in the Dakota County Traffic Safety Initiative participating in monthly targeted traffic projects.
- Participation in the Dakota County MAAG Team maintaining our five officer commitment.
- Maintain our commitment to the business community through the Retail Crime Officer Program in which one patrol officer is assigned to be the liaison with businesses in our community and coordinate education and criminal investigations that impact businesses.
- Maintain our commitment to the youth of our community through continued participation in the Police Explorers, Teen Academy and the School Resource Officer Program.
- Maintain our commitment to traffic safety in neighborhoods utilizing patrol, the Special Enforcement Team (SET), speed display trailers and Car 54.
- Investigate criminal cases in a thorough timely manner.
- Promote safety in the community, educating citizens in crime prevention methods through block watch meetings, City newsletters, the City web site and newspaper articles.
- Continue our efforts to maintain quality multi-family and rental housing in the community, coordinating our effort with other city departments, utilizing the Rental Registration Ordinance, education of tenants and landlords and marketing the Crime Free Multi-Housing program.
- Continue our Crime Prevention programs including maintaining, if not increasing, the number of neighborhood watch groups, Night to Unite, Adult Citizens Academy, Teen Citizens Academy, alcohol server training and the retail crime prevention program.
- We will continue to conserve energy in all reasonable ways possible including turning off computers and lights, minimize idling of squad cars, carpooling and doubling up officers in some squad cars when appropriate.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
# Calls for Service	41,587	41,049	38,336	40,000	40,000
Traffic Offenses	9,529	9,353	7,468	7,500	7,500
Responses to Accidents w/ Property Damage	947	947	883	900	900
Detective Investigations	519	510	498	500	500

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
Police Chief	1	1	1	1
Police Captain	2	2	2	2
Patrol Sergeant	7	6	6	6
NCOP Sergeant	1	1	1	1
Detective Sergeant	1	1	1	1
Detective	4	4	4	4
Police Officer	26	25	24	24
Special Enforcement	2	2	2	2
School Resource Officer	3	3	3	3
Drug Task Force Agent	1	1	1	1
DARE Officer	1	1		
Retail Crime Officer	1	1	1	1
Multi Family Officer	1	1	1	1
Records Supervisor	1	1	1	1
Crime Prevention Specialist	1	1	1	1
Department Assistant	1	1	1	1
Records Technician	7	7	6	6
Property Room Clerk	.50	.50	.50	.50
CSO (share w/ Animal Control)	.24	.24	.24	.24

	Seasonal Temporary Status Personnel Schedule Hours			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
Asst. Records Clerk	520 hrs	520 hrs	520 hrs	520 hrs
Unpaid Volunteers				
Senior Citizen volunteer	1	1	0	0
Police Explorers	19	20	20	19
Volunteer				
Volunteer Police Chaplain	3	3	4	4

Summary Budget
Department 20 Police

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
FEES-ACCIDENT REPORT	4,000	669	4,000	436	1,000	1,000
FEES-OTHER PUBLIC SAFETY	20,000	30,018	20,000	11,523	20,000	20,000
FEES-DRUG TASK FORCE	-	14,050	-	-	14,000	-
FEES-DARE,LIASON OFFICER	156,121	156,121	156,100	160,208	147,700	147,700
FEES-POST BOARD REIMB CON	-	19,821	-	-	19,000	19,000
REIMBURSE POLICE SPEC DET	-	36,950	-	36,950		
AID-STATE POLICE	424,800	333,620	330,000	330,917	330,000	330,000
GRANTS OTHER	-	35,547	-	26,566	20,000	16,000
	604,921	626,796	510,100	566,600	551,700	533,700
Expenditures:						
Salaries & Wages	4,745,700	4,732,787	4,638,317	4,481,616	4,587,928	4,644,930
Emp. Benefits	1,295,584	1,248,772	1,529,503	1,388,306	1,577,433	1,587,577
Supplies	301,803	228,578	262,423	190,836	236,560	316,735
Contractual Serv.	1,104,827	990,518	935,313	1,053,105	946,011	895,784
Utilities	2,800	461	2,800	456	2,800	800
Repairs & Maint.	61,520	21,880	61,223	37,114	68,050	61,380
Training/Travel/Dues	178,045	156,948	174,533	129,837	157,060	149,096
Other Exp.	69,854	77,006	74,128	59,933	65,815	69,820
Capital outlay	123,520	120,131	75,000	72,679	103,000	205,000
	7,883,653	7,577,081	7,753,240	7,413,882	7,744,657	7,931,122
Net addition to (use of) general revenues	(7,278,732)	(6,950,285)	(7,243,140)	(6,847,282)	(7,192,957)	(7,397,422)

2012 CAPITAL OUTLAY

5 – Squad Cars	$140,000
2 – Detective Sedans	42,000
1 – Detective Van	23,000
	205,000

City of Apple Valley
Budget Summary
2012 Budget
20 - POLICE

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	4,577,938	4,347,563	4,320,914	4,320,914	4,320,914	1,920,089	4,385,407	4,343,042	4,343,042
6111 - SALARY PART-TIME	20,987	21,231	31,639	31,639	31,639	21,112	36,809	36,809	36,809
6112 - SALARY-SEASONAL TEMP	4,765	3,636	5,380	5,380	5,380	0	5,380	5,380	5,380
6113 - OVERTIME-REGULAR EMPLOYEES	241,488	195,936	180,000	180,000	180,000	115,661	180,000	180,000	180,000
6114 - OVERTIME PART-TIME EMPLOYEES		78				196			
6121 - INSURANCE CASH BENEFIT	27,260	27,620				8,460			
6122 - COMP REQUEST	-139,652	-114,448				-62,337			
6123 - SALARY-OTHER			49,995	49,995	49,995		81,693	79,699	79,699
6105 - SALARIES AND WAGES	**4,732,787**	**4,481,616**	**4,587,928**	**4,587,928**	**4,587,928**	**2,003,181**	**4,689,289**	**4,644,930**	**4,644,930**
6138 - MEDICARE	60,420	59,482	62,993	62,993	62,993	26,553	64,577	63,953	63,953
6139 - FICA	34,691	34,058	62,955	62,955	62,955	15,060	64,302	64,197	64,197
6141 - PENSIONS-PERA	615,823	598,616	613,298	613,298	613,298	274,428	626,736	620,435	620,435
6142 - WORKERS COMPENSATION		110,272	0	114,090	114,090	52,620	115,989	114,747	114,747
6144 - LONG-TERM DISABILITY INSURANCE	13,867	12,203	12,737	12,737	12,737	5,042	13,013	12,885	12,885
6145 - MEDICAL INSURANCE	460,263	512,374	711,360	711,360	711,360	242,927	711,360	711,360	711,360
6146 - DENTAL INSURANCE	42,883	42,347				19,107			
6147 - LIFE INSURANCE-BASIC	1,216	652				290			
6148 - LIFE INSURANCE-SUPP/DEPEND	19,611	18,301				7,709			
6125 - EMPLOYEE BENEFITS	**1,248,772**	**1,388,306**	**1,463,343**	**1,577,433**	**1,577,433**	**643,736**	**1,595,977**	**1,587,577**	**1,587,577**
6100 - TOTAL PERSONAL SERVICES	**5,981,559**	**5,869,922**	**6,051,271**	**6,165,361**	**6,165,361**	**2,646,917**	**6,285,266**	**6,232,507**	**6,232,507**
6210 - OFFICE SUPPLIES	9,639	6,344	12,800	12,800	12,800	1,108	12,300	12,300	12,300
6211 - SMALL TOOLS & EQUIPMENT	52,512	18,858	16,310	16,310	16,310	2,823	87,135	87,135	87,135
6212 - MOTOR FUELS/OILS	92,572	106,186	128,250	128,250	128,250	61,774	138,700	138,700	138,700
6215 - EQUIPMENT-PARTS	20,341	17,469	25,250	25,250	25,250	6,268	22,750	22,750	22,750
6216 - VEHICLES-TIRES/BATTERIES	10,852	15,142	13,000	13,000	13,000	4,391	12,000	12,000	12,000
6229 - GENERAL SUPPLIES	42,662	26,837	40,950	40,950	40,950	19,720	43,850	43,850	43,850
6205 - SUPPLIES	**228,578**	**190,836**	**236,560**	**236,560**	**236,560**	**96,084**	**316,735**	**316,735**	**316,735**
6235 - CONSULTANT SERVICES	10,656	12,822	17,800	17,800	17,800	1,446	14,500	14,500	14,500
6237 - TELEPHONE/PAGERS	31,510	29,291	36,346	36,346	36,346	12,690	34,200	34,200	34,200
6238 - POSTAGE/UPS/FEDEX	287	169	300	300	300	86	300	300	300
6239 - PRINTING/PUBLISHING	3,331	4,793	11,700	11,700	11,700	2,332	11,700	8,200	8,200
6240 - CLEANING SERVICE/GARBAGE	760	880	1,400	1,400	1,400	448	1,400	1,400	1,400
6249 - OTHER CONTRACTUAL SERVICES	943,974	1,005,150	878,465	878,465	878,465	594,252	837,184	837,184	837,184
6230 - CONTRACTUAL SERVICES	**990,518**	**1,053,105**	**946,011**	**946,011**	**946,011**	**611,254**	**899,284**	**895,784**	**895,784**
6255 - UTILITIES-ELECTRIC	461	456	2,800	2,800	2,800	459	800	800	800
6250 - UTILITIES	**461**	**456**	**2,800**	**2,800**	**2,800**	**459**	**800**	**800**	**800**
6265 - REPAIRS-EQUIPMENT	21,880	37,114	53,050	53,050	68,050	20,586	61,380	61,380	61,380
6260 - REPAIRS AND MAINTENA	**21,880**	**37,114**	**53,050**	**53,050**	**68,050**	**20,586**	**61,380**	**61,380**	**61,380**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	14,879	17,846	39,665	39,665	39,665	10,052	39,775	39,775	39,775
6276 - SCHOOLS/CONFERENCES/EXP OTHER	4,995	5,948	6,560	6,560	6,560	3,764	7,560	7,560	7,560
6277 - MILEAGE/AUTO ALLOWANCE						62			
6279 - EDUCATION ASSISTANCE	56,942	29,908	20,922	20,922	20,922	6,395	11,000	11,000	11,000
6280 - DUES & SUBSCRIPTIONS	31,743	30,716	39,713	39,713	39,713	18,006	41,261	41,261	41,261
6281 - UNIFORM/CLOTHING ALLOWANCE	48,389	45,420	50,200	50,200	50,200	45,817	85,500	49,500	49,500
6270 - TRAINING/TRAVEL/DUES	**156,948**	**129,837**	**157,060**	**157,060**	**157,060**	**84,096**	**185,096**	**149,096**	**149,096**
6200 - TOTAL OPERATING COSTS	**1,398,384**	**1,411,348**	**1,395,481**	**1,395,481**	**1,410,481**	**812,479**	**1,463,295**	**1,423,795**	**1,423,795**
6310 - RENTAL EXPENSE	56,560	56,092	55,565	55,565	55,565	40,032	61,220	61,220	61,220
6321 - CASH SHORT	9	-5				7			
6322 - UNCOLLECTIBLE CHECKS/ACCOUNTS		215				0			
6333 - GENERAL-CASH DISCOUNTS	-132	-55				-25			
6399 - OTHER CHARGES	20,570	3,686	10,250	10,250	10,250	1,217	8,600	8,600	8,600
6300 - TOTAL OTHER EXPENDITURES	**77,006**	**59,933**	**65,815**	**65,815**	**65,815**	**41,230**	**69,820**	**69,820**	**69,820**
6500 - TOTAL EXPENDITURES	**0**	**0**				**0**			
6730 - CAPITAL OUTLAY-TRANSPORTATION	113,830	72,679	103,000	103,000	103,000	72,773	205,000	205,000	205,000
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	6,300	0	0	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**120,131**	**72,679**	**103,000**	**103,000**	**103,000**	**72,773**	**205,000**	**205,000**	**205,000**
6001 - EXPENDITURES	**7,577,080**	**7,413,882**	**7,615,567**	**7,729,657**	**7,744,657**	**3,573,399**	**8,023,381**	**7,931,122**	**7,931,122**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 20: POLICE - 1200

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	4,003,781	3,873,131		3,933,512	3,929,541	3,929,541
	Holiday/invest Stipend/Master Pat	410,641	447,783		451,895	413,501	413,501
6111	Salary-Part-time	23,975	31,639		36,809	36,809	36,809
6112	Salary-Seasonal Temp	5,380	5,380		5,380	5,380	5,380
6113	Overtime - Regular	180,000	180,000		180,000	180,000	180,000
6123	Salaries - Other	14,540	49,995		81,693	79,699	79,699
6138	Medicare	62,348	62,993		64,577	63,953	63,953
6139	FICA	46,494	62,955		64,302	64,197	64,197
6141	Pension - PERA	613,177	613,298		626,736	620,435	620,435
6142	Work Comp Ins	122,040	114,090		115,989	114,747	114,747
6144	Long-term Disability Insurance	12,844	12,737		13,013	12,885	12,885
6145	Hospital & Life Insurance	672,600	711,360		711,360	711,360	711,360
	Total	6,167,820	6,165,361	-	6,285,266	6,232,507	6,232,507
6210	**OFFICE SUPPLIES**						
	Paper & Supplies	12,000	11,000		10,500	10,500	10,500
	Ticket Writer Paper		1,800		1,800	1,800	1,800
	Total	12,000	12,800	-	12,300	12,300	12,300
6211	**SMALL TOOL & EQUIPMENT**						
	AED Units				2,200	2,200	2,200
	Citation Printers and Mounts				850	850	850
	Chemical Aerosol Replacement	1,200	1,000		1,000	1,000	1,000
	Clerical Headset Replacements	500	400		250	250	250
	Disposable Blankets	500	-				
	Equipment Counsoles				1,875	1,875	1,875
	Evidence Bar Code Scanner				500	500	500
	Fire Extinguishers/Car Door Openers	550	500		500	500	500
	Forensic Computer Supplies	1,000	1,000		750	750	750
	In Car Video Systems				11,600	11,600	11,600
	Intoxilyzer Mouth Pieces	500	500		500	500	500
	Investigation Supplies	6,500	6,500		6,500	6,500	6,500
	K-9 Equipment	500	500		500	500	500
	Light Bars and Control Heads				4,000	4,000	4,000
	Mirror Beam Lighting Systems				1,750	1,750	1,750
	Mobile Computers				8,200	8,200	8,200
	Mobile Computer Docking Stations				23,000	23,000	23,000
	Patrol Supplies	2,750	2,750		2,750	2,750	2,750
	Portable Breath Testers	1,425	1,425		1,425	1,425	1,425
	Prisoner Transport Seats				2,500	2,500	2,500
	Push Bumpers				1,250	1,250	1,250
	Radar Units				6,000	6,000	6,000
	Siren Speakers				1,250	1,250	1,250
	Tasers	1,735	1,735		1,735	1,735	1,735
	Trunk Equipment Mounting Trays				1,500	1,500	1,500
	Vehicle Partitions				3,000	3,000	3,000
	Weapon Mounting Systems		-		1,750	1,750	1,750
	Total	17,160	16,310	-	87,135	87,135	87,135
6212	**MOTOR FUELS/OILS**						
	Gas	137,500	123,750		136,700	136,700	136,700
	Oil	4,500	4,500		2,000	2,000	2,000
	Total	142,000	128,250	-	138,700	138,700	138,700
6215	**EQUIPMENT - PARTS**						
	Batteries (small)	8,738	8,500		6,000	6,000	6,000
	Gun Parts Replacement	700	500		500	500	500
	Patrol/Inv/Admin Vehicles	16,000	16,000		16,000	16,000	16,000
	Squad License Plates	250	250		250	250	250
	Total	25,688	25,250	-	22,750	22,750	22,750
6216	**EQUIPMENT - TIRES/BATTERIES**						

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 20: POLICE - 1200

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	Patrol/Inv/Admin Vehicles	13,000	13,000		12,000	12,000	12,000
	Total	13,000	13,000	-	12,000	12,000	12,000
6229	**GENERAL SUPPLIES**						
	12 Gauge Less Lethal Ammo	1,100	800		800	800	800
	Ammunition	15,600	15,600		15,600	15,600	15,600
	Canine Supplies	450	450	-	450	450	450
	Cell Phone Batteries/Supplies	350	350		350	350	350
	Coffee / Water / Meeting Supplies	2,750	2,750		2,750	2,750	2,750
	Crime Prevention Meeting Supplies	400	400		400	400	400
	Crime Prevention Promotional Materials	5,700	5,700		5,700	5,700	5,700
	Detention Supplies (Required)	500	500		500	500	500
	First Aid Supplies	1,000	1,000		4,000	4,000	4,000
	Flares	250	250		250	250	250
	Flex Cuffs	100	100		100	100	100
	Hearing Protectors	200	100		100	100	100
	MAAG Supplies	6,600	6,600		6,600	6,600	6,600
	Narcotic I.D. Kits	450	450		450	450	450
	Photo Supplies	500	500		150	150	150
	Shooting Glasses	150	150		150	150	150
	Targets/Gun Cleaning Materials	750	750		1,000	1,000	1,000
	Taser Cartridges/Batteries	4,500	4,500		4,500	4,500	4,500
	Total	41,350	40,950	-	43,850	43,850	43,850
6235	**CONSULTANT SERVICES**						
	Canine Vet Services	700	3,000		3,000	3,000	3,000
	Computer Consulting Services	1,000	1,000		1,000	1,000	1,000
	Mantoux & Hepatitis Test & Inoculations	500	500		500	500	500
	Master Patrol Fitness Testing	15,690	13,300		10,000	10,000	10,000
	Total	17,890	17,800	-	14,500	14,500	14,500
6237	**TELEPHONE/PAGERS**						
	Frontier Phone Lines	400	400		250	250	250
	Nextel/AT&T	21,500	18,000		15,000	15,000	15,000
	Sprint EVDO Wireless Services	15,996	15,996		17,000	17,000	17,000
	Telephone Language Translation Service	1,950	1,950		1,950	1,950	1,950
	Total	39,846	36,346	-	34,200	34,200	34,200
6238	**POSTAGE/UPS/FEDEX**						
	UPS Expense	250	300		300	300	300
	Total	250	300	-	300	300	300
6239	**PRINTING/PUBLISHING**						
	Annual Report	500	500		500	500	500
	Business Cards	700	700		700	700	700
	Crime Prevention Materials	1,000	1,000		1,000	1,000	1,000
	Evidence Labels and Bar Codes	1,000	1,000		1,000	1,000	1,000
	Forms/Stationery/Envelopes	6,500	6,500		6,500	3,000	3,000
	Misc Printing	2,000	2,000		2,000	2,000	2,000
	Total	11,700	11,700	-	11,700	8,200	8,200
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Blanket Cleaning		500		500	500	500
	Shredding Service	800	900		900	900	900
	Total	800	1,400	-	1,400	1,400	1,400

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 20: POLICE - 1200

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6249	**OTHER CONTRACTUAL SERVICES**						
	DCC Debt Service	151,515	150,015		149,615	149,615	149,615
	911 fund balance applied equally over next 5 years t	(66,400)	(66,400)		(66,400)	(66,400)	(66,400)
	DCC Dues	848,394	862,302		821,421	821,421	821,421
	DCC REBATE credit applied 2010 to 2012	(71,922)	(71,922)		(71,922)	(71,922)	(71,922)
	Consolidated Lead Evaluation and Reporting		1020		1020	1020	1020
	Automated Pawn Service	570	-				
	Background Investigation Fees	1,850	1,850		1,850	1,850	1,850
	Evidentiary Impound & Tow Fees	620	1,500		1,500	1,500	1,500
	Film Processing	200	100		100	100	100
	Total	864,627	878,465	-	837,184	837,184	837,184
6255	**UTILITIES - ELECTRIC**						
	Dakota Electric and Excel Energy	2,800	2,800		800	800	800
	Total	2,800	2,800	-	800	800	800
6265	**REPAIRS - EQUIPMENT**						
	***** = Service Contract**						
	*** ImageWare Maintenance	2,913	3,060		3,215	3,215	3,215
	*** Digital Dictation	5,660	4,800		4,800	4,800	4,800
	*** Konica Copiers Maintenance	1,750	1,650		1,650	1,650	1,650
	*** L-3 Digital ICV Server Maintenance		2,790		2,790	2,790	2,790
	*** Motorola Radio Extended Warranty		4,050		4,175	4,175	4,175
	*** Quetel Software Maintenance	1,500	-				
	*** Ricoh Copier Maintenance	450	300		300	300	300
	AED Maintenance/Repairs/Pads	4,500	4,500		4,500	4,500	4,500
	Bike Service	500	500		350	350	350
	Cannon Scanner Maintenance	850	-				
	Car Washes	4,300	4,300		4,000	4,000	4,000
	Dictation Portable Units	1,200	-				
	L-3 Digital ICV Hardware Maintenance				4,000	4,000	4,000
	LOGIS Mobiles Support Maintenance		23,737		24,077	24,077	24,077
	LOGIS Support is included in Data Processing		(23,737)		(24,077)	(24,077)	(24,077)
	LOGIS RMS Support Maintenance	-	62,580		62,548	62,548	62,548
	LOGIS RMS is included in Data Processing		(62,580)		(62,548)	(62,548)	(62,548)
	Misc. Small Equipment Repairs	1,000	1,000		1,000	1,000	1,000
	Radars	1,200	1,200		1,200	1,200	1,200
	Radio Repairs	3,000	1,500		1,000	1,000	1,000
	Squad Car - Not in House	7,500	7,500		7,500	7,500	7,500
	Squad Graphics - Repair	4,800	1,200		2,400	2,400	2,400
	Vehicle Refitting	15,600	14,700		18,500	18,500	18,500
	Total	56,723	53,050	-	61,380	61,380	61,380
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Canine Training School	1,750	1,750		1,750	1,750	1,750
	Chaplains Training	500	500		500	500	500
	Child Safety Seat	200	200		200	200	200
	Crisis Intervention Training	1,500	1,500				
	Explorer Training/Meeting Expense	100	100		100	100	100
	Meal Expense Reimbursement Training/Court	2,600	2,600		2,600	2,600	2,600
	MILO Training - SCALE Facility				2,500	2,500	2,500
	MN Chiefs of Police Spring Institute	1,900	1,900		1,900	1,900	1,900
	Municipals	700	700		700	700	700
	Program Sharing Conference	525	525		525	525	525
	Rotary Meetings	420	500		500	500	500
	Specialty Schools	8,000	8,000		8,000	8,000	8,000
	Staff Development Training	1,500	1,500		1,500	1,500	1,500
	State Mandated Training	19,890	19,890		19,000	19,000	19,000
	Training Tapes		-				
	Total	39,585	39,665	-	39,775	39,775	39,775

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 20: POLICE - 1200

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6276	**SCHOOL/CONF/EXP - OTHER**						
	Can-Am Narcotics Conference		350		350	350	350
	Crime Prevention Training/CPTED	1,000	-		1,000	1,000	1,000
	Juvenile Officers Institute	750	750		750	750	750
	K-9 Drug Certification	180	180		180	180	180
	MAAG - Ripley/Dodge	1,800	1,800		1,800	1,800	1,800
	MOCIC Conference (2)	1,000	-				
	Out state Specialty School	2,500	2,500		2,500	2,500	2,500
	Special Operations Training Assn. Conference	980	980		980	980	980
	Total	7,230	6,560	-	7,560	7,560	7,560
6279	**EDUCATION ASSISTANCE**						
	Tuition Reimbursement.	38,176	20,922		11,000	11,000	11,000
	Total	38,176	20,922	-	11,000	11,000	11,000
6280	**DUES & SUBSCRIPTIONS**						
	Association of Training Officers of MN	175	200		200	200	200
	Crime Prevention Officers Association	180	180		180	180	180
	Criminal Code/Law Books	300	300		300	300	300
	Dakota County Chiefs of Police Association	100	100		100	100	100
	DC 800 MHz Access Fee	29,760	30,550		29,798	29,798	29,798
	Explorer Re-charter	250	250		250	250	250
	International Association of Chiefs of Police		500		400	400	400
	MAAG Dues	3,200	3,300		5,000	5,000	5,000
	Misc. Books & Publications	2,100	2,100		2,000	2,000	2,000
	MN Assn. Property/Evidence Technicians	50	-				
	MN Chief of Police Association	500	425		425	425	425
	MN Law Enforcement Explorers Association	60	60		60	60	60
	MN Multi-Housing Assn. Coalition	132	128		128	128	128
	MOCIC	250	-				
	National FBI Academy Association	150	150		150	150	150
	Police License Renewals ($90 each)	1,530	990		2,070	2,070	2,070
	Rotary Dues	50	200		200	200	200
	Suburban Law Enforcement Association	20	-				
	Tri-County Investigators Association	100	100		100	100	100
	U.S. Police Canine Association	180	180		40	40	40
	Total	39,087	39,713	-	41,261	41,261	41,261
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Awards/Plaques/Commendation Medals	1,000	1,000		1,000	1,000	1,000
	Bike Uniforms	500	500		500	500	500
	Chaplain/Volunteer Program Clothing	500	500		500	500	500
	MAAG	1,000	1,000		1,000	1,000	1,000
	Patches/Badges	1,000	1,000		1,200	1,200	1,200
	Records Personnel Uniforms	2,800	2,800		2,800	2,800	2,800
	Replacement Vests (40)	1,750	2,100		36,000	funded in 2011	funded in 201
	Sworn Officers (48 @ $875)	40,425	40,800		42,000	42,000	42,000
	Uniforms & Badges, Explorer Program	500	500		500	500	500
	Total	49,475	50,200	-	85,500	49,500	49,500
6310	**RENTAL EXPENSE**						
	CJDN Connection Fees-BCA Desktop Query	5,760	5,760		5,760	5,760	5,760
	CJDN Connection Fees-BCA Mobile Query	5,040	5,040		5,040	5,040	5,040
	CJDN Connection Fees-BCA Submission	1,200	1,200		1,200	1,200	1,200
	CJIIN	32,619	32,620		38,000	38,000	38,000
	Konica Minolta Copier Leases	7,750	7,750		8,025	8,025	8,025
	Vehicle Lease (Drug Task Force)	3,240	3,195		3,195	3,195	3,195
	Total	55,609	55,565	-	61,220	61,220	61,220

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 20: POLICE - 1200

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6399	**OTHER CHARGES**						
	Blood Tests	2,000	6,600		4,000	4,000	4,000
	Outdoor Range Maintenance	3,000	3,000		3,000	3,000	3,000
	Police Range Road Repair	12,869					
	Scale Calibration Maintenance	400	400		500	500	500
	Electronic Information Subpoena Fees	250	250		1,100	1,100	1,100
	Total	18,519	10,250	-	8,600	8,600	8,600
6730	**CAPITAL OUTLAY - VEHICLES**						
	(1) Pickup truck 4 wheel drive (CSO)		25,000				
	Sedans (Detectives)				42,000	42,000	42,000
	Squad Cars	75,000	78,000		140,000	140,000	140,000
	Van (Detectives)				23,000	23,000	23,000
	Total	75,000	103,000	-	205,000	205,000	205,000
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	(1) Canon DR-9080C Scanner						
	Total	-	-	-	-	-	-
	Total Net of Personnel	1,568,515	1,564,296	-	1,738,115	1,698,615	1,698,615
	TOTAL EXPENSES	$ 7,736,335	$ 7,729,657	$ -	$ 8,023,381	$ 7,931,122	$ 7,931,122

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	21	1290	Civil Defense

DESCRIPTION OF ACTIVITY

Civil Defense

The City Council designates an Emergency Management Director. The Police Chief serves in this capacity. Duties include maintenance of the nine outdoor warning sirens, insuring that the Emergency Operations Center is properly equipped, updating and coordinating the periodic exercising the City's Emergency Operations Plan. The Police Chief works closely with the Fire Chief and the Dakota County Emergency Operations Director in coordinating Civil Defense activities.

MAJOR OBJECTIVES FOR 2012

Maintain outdoor warning siren coverage. Insure that all siren radio receivers are transitioned to narrow banded receivers (FAA requirement by 2013....all cities and the county are working together toward this goal). Conduct a tabletop disaster exercise with city staff.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Warning Sirens	9	9	9	9	9

Summary Budget
Department 21 Civil Defense

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Expenditures:						
Supplies	7,000	4,783	5,000	810	9,000	3,000
Contractual Serv.	8,570	8,565	8,570	8,465	8,570	10,888
Utilities	650	587	650	589	650	650
Repairs & Maint.	3,000		-		6,000	3,000
Training/Travel/Dues	1,500		500		500	500
Capital outlay	-		-		22,500	-
Total Exp	20,720	13,935	14,720	9,864	47,220	18,038
Net addition to (use of) general revenues	(20,720)	(13,935)	(14,720)	(9,864)	(47,220)	(18,038)

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
21 - CIVIL DEFENSE

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6111 - SALARY PART-TIME			0	0	0				
6105 - SALARIES AND WAGES			**0**	**0**	**0**				
6100 - TOTAL PERSONAL SERVICES			**0**	**0**	**0**				
6211 - SMALL TOOLS & EQUIPMENT	2,393	0	7,000	7,000	9,000	43	3,000	3,000	3,000
6215 - EQUIPMENT-PARTS	583	810				608			
6229 - GENERAL SUPPLIES	1,808	0				0			
6205 - SUPPLIES	**4,783**	**810**	**7,000**	**7,000**	**9,000**	**650**	**3,000**	**3,000**	**3,000**
6238 - POSTAGE/UPS/FEDEX	0	0				11			
6249 - OTHER CONTRACTUAL SERVICES	8,569	8,465	8,570	8,570	8,570	8,465	10,888	10,888	10,888
6230 - CONTRACTUAL SERVICES	**8,569**	**8,465**	**8,570**	**8,570**	**8,570**	**8,476**	**10,888**	**10,888**	**10,888**
6255 - UTILITIES-ELECTRIC	587	589	650	650	650	245	650	650	650
6250 - UTILITIES	**587**	**589**	**650**	**650**	**650**	**245**	**650**	**650**	**650**
6265 - REPAIRS-EQUIPMENT	0	0	3,000	3,000	6,000	0	3,000	3,000	3,000
6260 - REPAIRS AND MAINTENA	**0**	**0**	**3,000**	**3,000**	**6,000**	**0**	**3,000**	**3,000**	**3,000**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL			400	400	400		400	400	400
6276 - SCHOOLS/CONFERENCES/EXP OTHER			0	0	0				
6280 - DUES & SUBSCRIPTIONS	0	0	100	100	100	0	100	100	100
6270 - TRAINING/TRAVEL/DUES	**0**	**0**	**500**	**500**	**500**	**0**	**500**	**500**	**500**
6200 - TOTAL OPERATING COSTS	**13,940**	**9,863**	**19,720**	**19,720**	**24,720**	**9,372**	**18,038**	**18,038**	**18,038**
6333 - GENERAL-CASH DISCOUNTS	-5	0				0			
6300 - TOTAL OTHER EXPENDITURES	**-5**	**0**				**0**			
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER			22,500	22,500	22,500				
6700 - TOTAL CAPITAL OUTLAY			**22,500**	**22,500**	**22,500**				
6001 - EXPENDITURES	**13,935**	**9,863**	**42,220**	**42,220**	**47,220**	**9,372**	**18,038**	**18,038**	**18,038**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 21: CIVIL DEFENSE - 1290

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6211	**SMALL TOOL & EQUIPMENT**						
	Weather Monitors						
	Siren Maint Supplies	2,000	2,000	2,000	2,000	2,000	2,000
	Avian Flu Supplies	5,000	5,000	500	1,000	1,000	1,000
	Total	7,000	7,000	2,500	3,000	3,000	3,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Dakota Cty Domestic Preparedn Committee	8,570	8,570	8,570	10,888	10,888	10,888
	Total	8,570	8,570	8,570	10,888	10,888	10,888
6255	**UTILITIES - ELECTRIC**						
	Dakota Electric - NSP	650	650	650	650	650	650
	Total	650	650	650	650	650	650
6265	**REPAIRS - EQUIPMENT**						
	Routine Maintenance	3,000	3,000	3,000	3,000	3,000	3,000
	Total	3,000	3,000	3,000	3,000	3,000	3,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Civil Defense Meeting						
	Governor's Natural Disaster Cor	-					
	Exercise Expenses	400	400	400	400	400	400
	Total	400	400	400	400	400	400
6276	**SCHOOL/CONF/EXP - OTHER**						
	AMEM Conference	-					
	Total	-	-	-	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	MEMA	-					
	Directors Assoc.	-					
	AMEM	100	100	100	100	100	100
	Total	100	100	100	100	100	100
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Siren Radio Replacement		22,500	22,500	-	-	-
	Total	-	22,500	22,500	-	-	-
	Total Net of Personnel	19,720	42,220	37,720	18,038	18,038	18,038
	TOTAL EXPENSES	$ 19,720	$ 42,220	$ 37,720	$ 18,038	$ 18,038	$ 18,038

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	22	1295	Animal Control

DESCRIPTION OF ACTIVITY

Animal Control

The 4 part-time community service officers are responsible for animal control. They respond to calls of injured and stray animals as well as keeping records of lost dogs. They are also responsible for dog bite quarantine follow up and tracking potentially dangerous dogs. An agreement exists between the City and Palomino Pet Hospital for the boarding of stray dogs. The Records Unit sells dog licenses which are required by ordinance. The licenses are issued for a two year period. In 2008, 894 licenses were sold. In 2010, 547 licenses were sold as compared to 568 in the year 2009.

MAJOR OBJECTIVES FOR 2012

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Animal Licenses Sold	900	565	547	550	550

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Request 2012
CSO	3.5	3.5	3.0	3.0

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
CSO (additional time)		1480	1356 hrs	1381 hrs

Summary Budget Department 22 Animal Control						
	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012
Revenue:						
FEES-Animal Pickup	5,000	6,232	5,000	6,631	5,000	6,000
LICENSE-Dog (pub.safety)	8,800	5,788	8,800	5,075	7,000	5,000
	13,800	12,020	13,800	11,706	12,000	11,000
Expenditures:						
Salaries & Wages	112,088	93,918	112,321	71,944	96,257	93,422
Emp. Benefits	8,574	8,438	13,246	9,354	16,486	15,250
Supplies	6,800	6,209	6,800	6,132	13,550	13,550
Contractual Serv.	10,500	7,205	10,500	7,650	10,500	8,500
Training/Travel/Dues	3,500	230	2,500	-	2,500	2,500
Other Exp.	-		-	50	-	
Capital outlay	-		-		-	
	141,462	116,000	145,367	95,130	139,293	133,222
Net addition to (use of) general revenues	141,462	116,000	145,367	95,130	139,293	133,222

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
22 - ANIMAL CONTROL

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	316	0	0	0	0	0			
6111 - SALARY PART-TIME	88,017	68,679	76,562	76,562	76,562	14,802	71,598	71,598	71,598
6112 - SALARY-SEASONAL TEMP			18,000	18,000	18,000		18,000	18,000	18,000
6114 - OVERTIME PART-TIME EMPLOYEES	5,585	3,265				157			
6123 - SALARY-OTHER			1,695	1,695	1,695		3,824	3,824	3,824
6105 - SALARIES AND WAGES	**93,918**	**71,944**	**96,257**	**96,257**	**96,257**	**14,959**	**93,422**	**93,422**	**93,422**
6138 - MEDICARE	1,357	1,043	1,628	1,628	1,628	217	1,355	1,355	1,355
6139 - FICA	5,803	4,460	6,960	6,960	6,960	927	5,792	5,792	5,792
6141 - PENSIONS-PERA	1,278	1,982	5,178	5,178	5,178	969	5,468	5,468	5,468
6142 - WORKERS COMPENSATION		1,868	0	2,720	2,720	429	2,635	2,635	2,635
6125 - EMPLOYEE BENEFITS	**8,438**	**9,354**	**13,766**	**16,486**	**16,486**	**2,543**	**15,250**	**15,250**	**15,250**
6100 - TOTAL PERSONAL SERVICES	**102,356**	**81,297**	**110,023**	**112,743**	**112,743**	**17,501**	**108,672**	**108,672**	**108,672**
6211 - SMALL TOOLS & EQUIPMENT	36	0	500	500	500	0	500	500	500
6212 - MOTOR FUELS/OILS	6,000	6,000	11,250	11,250	11,250	3,000	11,250	11,250	11,250
6216 - VEHICLES-TIRES/BATTERIES			1,500	1,500	1,500		1,500	1,500	1,500
6229 - GENERAL SUPPLIES	173	132	300	300	300	0	300	300	300
6205 - SUPPLIES	**6,209**	**6,132**	**13,550**	**13,550**	**13,550**	**3,000**	**13,550**	**13,550**	**13,550**
6235 - CONSULTANT SERVICES						453			
6239 - PRINTING/PUBLISHING			500	500	500		500	500	500
6249 - OTHER CONTRACTUAL SERVICES	7,205	7,650	10,000	10,000	10,000	4,039	8,000	8,000	8,000
6230 - CONTRACTUAL SERVICES	**7,205**	**7,650**	**10,500**	**10,500**	**10,500**	**4,492**	**8,500**	**8,500**	**8,500**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	0	0	500	500	500	0	500	500	500
6281 - UNIFORM/CLOTHING ALLOWANCE	230	0	2,000	2,000	2,000	1,372	2,000	2,000	2,000
6270 - TRAINING/TRAVEL/DUES	**230**	**0**	**2,500**	**2,500**	**2,500**	**1,372**	**2,500**	**2,500**	**2,500**
6200 - TOTAL OPERATING COSTS	**13,644**	**13,782**	**26,550**	**26,550**	**26,550**	**8,864**	**24,550**	**24,550**	**24,550**
6399 - OTHER CHARGES		50				0			
6300 - TOTAL OTHER EXPENDITURES		**50**				**0**			
6001 - EXPENDITURES	**116,001**	**95,130**	**136,573**	**139,293**	**139,293**	**26,365**	**133,222**	**133,222**	**133,222**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 22: ANIMAL CONTROL - 1295

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES (FT CSO)**						
6111	Salary - Parttime (PT CSOs)	93,133	76,562	57,400	71,598	71,598	71,598
6112	Salary-Seasonal Temp	18,000	18,000		18,000	18,000	18,000
6114	Part time overtime						
6123	Salary - Other	1,188	1,695	1,270	3,824	3,639	3,639
6138	Medicare	1,630	1,628	1,220	1,355	1,352	1,352
6139	FICA	6,965	6,960	5,220	5,792	5,781	5,781
6141	PERA	1,311	5,178	3,880	5,468	5,455	5,455
6142	Work Comp	3,340	2,720	2,040	2,635	2,630	2,630
6145	Medical Insurance						
	Total	125,567	112,743	71,030	108,672	108,455	108,455
6211	**SMALL TOOL & EQUIPMENT**						
	Cages, Traps, Repellent, Gloves	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6212	**MOTOR FUELS/OILS**						
	Gas	6,000	11,000	11,000	11,000	11,000	11,000
	Oil		250	250	250	250	250
	Total	6,000	11,250	11,250	11,250	11,250	11,250
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Animal Control Trucks		1,500	1,500	1,500	1,500	1,500
	Total	-	1,500	1,500	1,500	1,500	1,500
6229	**GENERAL SUPPLIES**						
	Dog Licenses	150	150	150	150	150	150
	Dog Nooses/Misc Supplies	150	150	150	150	150	150
	Total	300	300	300	300	300	300
6239	**PRINTING/PUBLISHING**						
	Dog License Books						
	Printing	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6249	**OTHER CONTRACTUAL SERVICES**						
	Palomino Pet Hospital	8,000	8,000	8,000	8,000	8,000	8,000
	Wildlife Trapping Service	2,000	2,000	-	-	-	-
	Total	10,000	10,000	8,000	8,000	8,000	8,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Total	500	500	500	500	500	500
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Community Service Officer Uniforms	2,000	2,000	2,000	2,000	2,000	2,000
	Total	2,000	2,000	2,000	2,000	2,000	2,000
	Total Net of Personnel	19,800	26,550				
	TOTAL EXPENSES	145,367	139,293	139,293	133,222	133,222	133,222

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	23	1300	Fire Department

DESCRIPTION OF ACTIVITY

The Fire Department is responsible for providing emergency response to, education, and protection of the citizens, businesses, and visitors of Apple Valley. This is accomplished by training for and providing pre-emergency planning, fire suppression, rescue, emergency medical services, hazardous materials spill response, natural or manmade disaster response, and emergency support when needed during other community crisis.

Our priorities are life safety, property conservation, and environmental protection. These are achieved with our commitment to provide regular training in preparation for, prevention of, and response to, the emergency and non-emergency needs of our citizens and visitors.

Our training programs allow firefighters to receive classroom and practical education that is compliant with the National Fire Protection Association (NFPA), the Federal Emergency Management Agency's (FEMA) National Incident Management System (NIMS), and the Insurance Services Office, Inc. (ISO). By achieving our goal of meeting the nationally recognized standards of these agencies, Apple Valley Fire is able to provide standardized, systematic, and proactive response to emergent and other public safety needs. We also participate in coordinated county-wide trainings which provide optimum use of resources and personnel across inter- and intra-jurisdictional organizations should the need arise.

Our goal of ensuring our residential and business communities meet all City Ordinances and NFPA Life Safety Codes is met through our fire prevention program, as it provides multiple fire and life safety education and training opportunities to the public and business residents of our city. Regularly scheduled inspections of new and existing commercial and multi-family properties provide additional and effective safety as we enforce compliance with the Minnesota State Fire Code.

MAJOR OBJECTIVES FOR 2012

- Continued evaluation of department operations and duty crew program. Establishing measurable response standards.
- Evaluate and revise goals to determine optimal training schedule, delivery, and programs for firefighters.
- Evaluate technology uses, upgrades, and efficiencies where possible. Implementing a new fire records management system and pre-fire planning application.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Fire/Rescue/EMS Calls	1,380	1,307	1,340	1412	
Response Times (minutes)	7.00 avg	7.00 avg	7.00 avg	-	
Fire Inspections	348	742	828	776	
Firefighter Training Hours	6,410	11,900	6843	7000	
Fire Safety Education Programs	55	36	45	46	

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Fire Chief	1	1	1	1
Fire Deputy Chief				
Fire Training Officer				
Fire Marshal	1	1	1	1
Fire Inspector	1	1	1	1
Department Assistant	1	1	1	1

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Paid-on-Call Firefighters	75	75	75	75
Clerical Assistant (PT)	1	1	1	1
Custodian (PT)	1	1	1	1

Summary Budget

Department 23 Fire

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenues:						
Lease Space-Fire Station 1 Allina	-	28,011	30,500	30,558	30,500	30,500
Grants/Other Revenue	6,400	5,000	7,000	5,000	9,400	
	6,400	33,011	37,500	35,558	39,900	30,500
Expenditures:						
Salaries & Wages	763,336	683,514	750,538	680,460	749,932	761,621
Employee Benefits	120,871	93,277	167,827	145,068	155,918	160,998
Supplies & Equipment	154,947	90,124	118,022	126,752	174,302	125,142
Contractual Services	77,922	51,570	68,135	42,869	96,365	68,763
Utilities	55,928	36,396	39,890	31,563	41,685	42,295
Repairs & Maintenance	42,750	48,504	64,900	64,356	57,183	119,938
Training/Travel/Dues	102,333	61,143	85,518	81,424	121,198	95,541
Other Expenses	3,500	4,140	3,500	3,346	3,500	2,500
Capital Outlay	5,000	31,522	-	-	82,000	57,640
Total Expenditures	1,326,587	1,100,190	1,298,330	1,175,838	1,482,083	1,434,438
Net addition (use) of general revenues	(1,320,187)	(1,067,179)	(1,260,830)	(1,140,280)	(1,442,183)	(1,403,938)

2012 CAPITAL OUTLAY:

Fire Engine Replacement (equipment fund certificate)	$ 498,000
Fire Station #1 Garage Door Replacement	$ 57,640

City of Apple Valley
Budget Summary
2012 Budget
23 - FIRE

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	292,170	313,774	316,356	316,356	316,356	147,346	305,176	305,176	305,176
6111 - SALARY PART-TIME	376,693	359,040	419,556	419,556	419,556	193,295	436,625	436,625	436,625
6112 - SALARY-SEASONAL TEMP	5,474	0				0			
6113 - OVERTIME-REGULAR EMPLOYEES	15,721	10,373	1,500	1,500	1,500	3,084	1,500	1,500	1,500
6121 - INSURANCE CASH BENEFIT	0	0				360			
6122 - COMP REQUEST	-6,544	-2,726				-42			
6123 - SALARY-OTHER			12,520	12,520	12,520		20,189	18,320	18,320
6105 - SALARIES AND WAGES	**683,514**	**680,460**	**749,932**	**749,932**	**749,932**	**344,043**	**763,490**	**761,621**	**761,621**
6138 - MEDICARE	9,068	8,726	10,875	10,875	10,875	4,458	11,071	11,043	11,043
6139 - FICA	5,030	4,657	5,933	5,933	5,933	2,342	4,824	4,812	4,812
6141 - PENSIONS-PERA	38,483	39,395	42,505	42,505	42,505	19,119	42,594	42,489	42,489
6142 - WORKERS COMPENSATION		45,798	0	45,800	45,800	50,036	51,852	51,820	51,820
6144 - LONG-TERM DISABILITY INSURANCE	947	867	885	885	885	369	916	914	914
6145 - MEDICAL INSURANCE	35,854	41,766	49,920	49,920	49,920	18,994	49,920	49,920	49,920
6146 - DENTAL INSURANCE	3,803	3,803				1,738			
6147 - LIFE INSURANCE-BASIC	82	46				21			
6148 - LIFE INSURANCE-SUPP/DEPEND	10	10				112			
6125 - EMPLOYEE BENEFITS	**93,277**	**145,068**	**110,118**	**155,918**	**155,918**	**97,189**	**161,177**	**160,998**	**160,998**
6100 - TOTAL PERSONAL SERVICES	**776,791**	**825,528**	**860,050**	**905,850**	**905,850**	**441,232**	**924,667**	**922,619**	**922,619**
6210 - OFFICE SUPPLIES	397	410	700	700	700	90	575	575	575
6211 - SMALL TOOLS & EQUIPMENT	17,879	38,965	39,072	39,072	60,747	9,242	39,494	39,494	39,494
6212 - MOTOR FUELS/OILS	15,942	20,801	24,675	24,675	24,675	12,453	25,442	25,442	25,442
6214 - CHEMICALS	0	0	6,000	6,000	6,000	0	3,780	3,780	3,780
6215 - EQUIPMENT-PARTS	23,138	28,355	20,900	20,900	20,900	8,429	15,030	15,030	15,030
6216 - VEHICLES-TIRES/BATTERIES	1,827	3,154	5,200	5,200	5,200	176	3,328	3,328	3,328
6229 - GENERAL SUPPLIES	30,941	35,068	41,080	41,080	56,080	9,665	38,242	37,493	37,493
6205 - SUPPLIES	**90,124**	**126,752**	**137,627**	**137,627**	**174,302**	**40,055**	**125,891**	**125,142**	**125,142**
6235 - CONSULTANT SERVICES	10,842	8,359	27,100	27,100	27,100	807	23,600	18,550	18,550
6237 - TELEPHONE/PAGERS	8,460	9,157	9,635	9,635	9,635	4,480	9,740	9,740	9,740
6238 - POSTAGE/UPS/FEDEX	65	77	200	200	200	15	150	150	150
6239 - PRINTING/PUBLISHING	9,148	35	1,450	1,450	1,450	483	1,075	1,075	1,075
6240 - CLEANING SERVICE/GARBAGE	1,700	1,990	2,200	2,200	2,200	894	2,281	2,281	2,281
6242 - FIRE ALARM PLAN REVIEWS	300	150	600	600	600	250	625	625	625
6249 - OTHER CONTRACTUAL SERVICES	21,055	23,100	46,180	46,180	55,180	19,532	36,342	36,342	36,342
6230 - CONTRACTUAL SERVICES	**51,570**	**42,869**	**87,365**	**87,365**	**96,365**	**26,462**	**73,813**	**68,763**	**68,763**
6255 - UTILITIES-ELECTRIC	19,706	21,213	18,907	18,907	18,907	8,354	20,790	20,790	20,790
6256 - UTILITIES-NATURAL GAS	12,950	7,959	19,028	19,028	19,028	9,777	17,935	17,935	17,935
6257 - UTILITIES-PROPANE/WATER/SEWER	3,740	2,392	3,750	3,750	3,750	959	3,570	3,570	3,570
6250 - UTILITIES	**36,396**	**31,563**	**41,685**	**41,685**	**41,685**	**19,090**	**42,295**	**42,295**	**42,295**
6265 - REPAIRS-EQUIPMENT	33,913	33,433	37,183	37,183	37,183	11,444	41,444	40,444	40,444
6266 - REPAIRS-BUILDING	14,591	30,924	20,000	20,000	20,000	13,533	22,705	79,494	79,494
6260 - REPAIRS AND MAINTENA	**48,504**	**64,356**	**57,183**	**57,183**	**57,183**	**24,977**	**64,149**	**119,938**	**119,938**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	13,475	30,130	21,300	21,300	21,300	19,521	24,632	24,632	24,632
6276 - SCHOOLS/CONFERENCES/EXP OTHER	19,216	13,650	24,800	24,800	24,800	10,290	23,560	23,560	23,560
6277 - MILEAGE/AUTO ALLOWANCE		30	0	0	0	0			
6278 - SUBSISTENCE ALLOWANCE	5,250	3,900	6,700	6,700	6,700	3,500	5,700	5,700	5,700
6279 - EDUCATION ASSISTANCE	2,477	689	2,000	2,000	2,000	0			
6280 - DUES & SUBSCRIPTIONS	3,704	3,465	5,083	5,083	5,083	3,950	4,685	4,685	4,685
6281 - UNIFORM/CLOTHING ALLOWANCE	17,021	29,561	44,575	44,575	61,315	40,645	37,214	36,964	36,964
6270 - TRAINING/TRAVEL/DUES	**61,143**	**81,424**	**104,458**	**104,458**	**121,198**	**77,907**	**95,791**	**95,541**	**95,541**
6200 - TOTAL OPERATING COSTS	**287,737**	**346,964**	**428,318**	**428,318**	**490,733**	**188,491**	**401,939**	**451,679**	**451,679**
6310 - RENTAL EXPENSE	29	0				0			
6333 - GENERAL-CASH DISCOUNTS	-188	-234				-198			
6399 - OTHER CHARGES	4,299	3,580	3,500	3,500	3,500	3,500	2,500	2,500	2,500
6300 - TOTAL OTHER EXPENDITURES	**4,140**	**3,346**	**3,500**	**3,500**	**3,500**	**3,302**	**2,500**	**2,500**	**2,500**
6715 - CAPITAL OUTLAY-BUILDINGS	2,287	0	0	0	0	0	114,429	57,640	57,640
6730 - CAPITAL OUTLAY-TRANSPORTATION	0	0	82,000	82,000	82,000	0			
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	29,235	0	0	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**31,522**	**0**	**82,000**	**82,000**	**82,000**	**0**	**114,429**	**57,640**	**57,640**
6001 - EXPENDITURES	**1,100,190**	**1,175,838**	**1,373,868**	**1,419,668**	**1,482,083**	**633,024**	**1,443,535**	**1,434,438**	**1,434,438**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 23: FIRE - 1300

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	360,485	316,356		305,176	305,176	305,176
6111	Salary-Part-time	383,695	419,556		436,625	436,625	436,625
6113	Overtime - Regular	1,500	1,500		1,500	1,500	1,500
6123	Salaries - Other	4,858	12,520		20,189	18,320	18,320
6138	Medicare	10,883	10,875		11,071	11,043	11,043
6139	FICA	4,657	5,933		4,824	4,812	4,812
6141	Pension - PERA	47,498	42,505		42,594	42,489	42,489
6142	Work Comp Ins	46,730	45,800		51,852	51,820	51,820
6144	Long-term Disability Insurance	1,059	885		916	914	914
6145	Hospital & Life Insurance	57,000	49,920		49,920	49,920	49,920
	Total	918,365	905,850	-	924,667	922,619	922,619
6210	**OFFICE SUPPLIES**						
	Miscellaneous	800	700		575	575	575
	Total	800	700	-	575	575	575
6211	**SMALL TOOLS & EQUIPMENT**						
	Fire Fighter Tools and Equipment	5,000	5,000		5,190	5,190	5,190
	Technical Rescue Equipment	4,550	4,500		976	976	976
	Vehicle Extrication Equipment	5,082	5,082		2,240	2,240	2,240
	Fire Hose (Attack and Supply)	6,200	6,200		6,877	6,877	6,877
	Investigation Equipment	-	350		345	345	345
	Firefighting Nozzles	3,500	4,875		1,830	1,830	1,830
	Flashlights	500	500		250	250	250
	EMS Equipment Non-Expendable (from 6229)	4,185	5,615		3,755	3,755	3,755
	Fire Extinguishers	1,680	1,680		1,340	1,340	1,340
	High Visibility Traffic Vests	500	250		90	90	90
	Rescue Saw Equipment and Blades	1,100	1,100		550	550	550
	Mops, Brooms, Cleaning Equipment	600	600		220	220	220
	Station Hand Tools and Equipment	2,070	2,070		1,035	1,035	1,035
	TSI PortaCount Pro+ Respirator Fit Tester	11,725					
	SCBA Epic Voice Amplifiers (12 @ $314)	-			3,768	3,768	3,768
	Four Gas/PID Monitors (3 @ $300)	-	900		11,028	11,028	11,028
	Combustible Gas Detector (3 @ $3676)	-	350				
	Total	46,692	39,072	-	39,494	39,494	39,494
6212	**MOTOR FUELS/OILS/ADDITIVES**						
	Unleaded	12,100	13,100		13,139	13,139	13,139
	Diesel	9,700	9,700		10,595	10,595	10,595
	Diesel Road Tax		375		508	508	508
	Oils & Additives	2,000	1,500		1,200	1,200	1,200
	Total	23,800	24,675	-	25,442	25,442	25,442
6214	**CHEMICALS**						
	Plug & Dike	100	200		200	200	200
	Hazmat Absorbents (Absorbent/Pillows/Pads)	2,200	2,200		900	900	900
	SCBA Cleaning & Disinfectant	450	500		230	230	230
	Class A Foam	3,100	3,100		2,450	2,450	2,450
	Total	5,850	6,000	-	3,780	3,780	3,780
6215	**EQUIPMENT - PARTS**						
	Batteries (Rechargeable)	400	500		520	520	520
	Batteries (Non-Rechargeable)	375	400		410	410	410
	SCBA Equipment & Compressors	4,500	4,500		3,100	3,100	3,100
	Firefighting Equipment & Tools	3,000	3,000		1,200	1,200	1,200
	General / Miscellaneous	3,000	3,000		1,500	1,500	1,500
	Apparatus / Vehicle Parts	7,000	7,000		7,000	7,000	7,000
	Four-Gas Monitor Sensor Replacements	1,000	2,500		1,300	1,300	1,300
	Total	19,275	20,900	-	15,030	15,030	15,030
6216	**TIRES & BATTERIES (VEHICLES)**						
	Tires	4,000	4,000		2,678	2,678	2,678
	Batteries	1,200	1,200		650	650	650
	Total	5,200	5,200	-	3,328	3,328	3,328
6229	**GENERAL SUPPLIES**						
	EMS Supplies Expendable	1,200	1,200		1,085	1,085	1,085
	Long Backboard	-	450		467	467	467
	Traffic Control Devices (Fuses, Cones, etc...)	400	400		400	400	400
	Cleaning Supplies and Laundry Soap	1,500	1,800		1,863	1,863	1,863
	Map & Preplan Materials	1,200	1,200		980	980	980
	Infection Control Supplies	2,000	2,000		1,749	1,200	1,200
	Fire Line Barrier Tape	200	250		200	200	200
	Hazmat Decontamination Supplies	1,500	1,500		625	625	625
	Four-Gas Monitor Calibration Gas	400	800		990	990	990
	Liquid Smoke (Training Smoke Machine)	600	600		530	530	530
	Medical Gloves (Latex Free)	2,600	3,000		2,763	2,763	2,763
	Vehicle Soap	1,100	1,500		1,400	1,400	1,400
	N95 Particulate Respirator Masks	4,000	4,000		4,000	4,000	4,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 23: FIRE - 1300

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6229	**GENERAL SUPPLIES (continued)**						
	Mobile Computers for Apparatus (E2, E11, L2)	15,000					
	Station Furnishings 1, 2, & 3	-	1,000				
	Primary Eye Protection	750	750		525	525	525
	Salvage Tarps	750	750		760	760	760
	Fire Codes and NFPA Standards	1,200	1,200		1,225	1,225	1,225
	Training Materials (Books, Curriculum, Videos)	4,000	4,000		4,000	3,800	3,800
	Fire Prevention Materials	12,680	12,680		12,680	12,680	12,680
	Food for Emergency Incidents and Standbys	2,000	2,000		2,000	2,000	2,000
	Total	53,080	41,080	-	38,242	37,493	37,493
6235	**CONSULTANT SERVICES**						
	New hire physicals (5@$350)	-	3,500		-	1,750	1,750
	Annual Physical Exams (70@$220)	22,000	22,000		22,000	15,400	15,400
	Tuberculosis (TB) Testing (70@$20)	1,600	1,600		1,600	1,400	1,400
	Total	23,600	27,100	-	23,600	18,550	18,550
6237	**TELEPHONE/PAGERS**						
	Phone - Station 1	500	500		400	400	400
	Phone - Station 2	500	500		400	400	400
	Phone - Station 3	500	500		400	400	400
	Mobile Phones / Mobile Computer Air Cards	7,865	8,135		8,540	8,540	8,540
	Total	9,365	9,635	-	9,740	9,740	9,740
6238	**POSTAGE/UPS/FEDEX**						
	Miscellaneous	200	200		150	150	150
	Total	200	200	-	150	150	150
6239	**PRINTING/PUBLISHING**						
	Fire Code Enforcement Forms	450	450		450	450	450
	Stationery	1,000	1,000		625	625	625
	Total	1,450	1,450	-	1,075	1,075	1,075
6240	**CLEAN SERVICE/WASTE REMOVAL**						
	Garbage Station 1	1,100	1,100		1,149	1,149	1,149
	Garbage Station 2	550	550		566	566	566
	Garbage Station 3	550	550		566	566	566
	Total	2,200	2,200	-	2,281	2,281	2,281
6242	**FIRE ALARM PLAN REVIEW**						
	Fire Alarm Plan Review Consultant	750	600		625	625	625
	Total	750	600	-	625	625	625
6249	**OTHER CONTRACTUAL SERVICES**						
	Online Interactive Training Services		5,925		5,925	5,925	5,925
	Film and Development	250	150				
	Hazardous Materials Disposal	350	500		466	466	466
	Fire RMS (ImageTrend)	11,530	12,630		3,480	3,480	3,480
	Lawn Care - All 3 Stations	6,500	6,500		6,500	6,500	6,500
	800 MHz Radio Subscriber fees (63@$317)	19,840	20,475		19,971	19,971	19,971
	Fire RMS (Visions)	1,100					
	Total	39,570	46,180	-	36,342	36,342	36,342
6255	**UTILITIES - ELECTRIC**						
	Station 1	9,133	9,453		10,120	10,120	10,120
	Station 2	4,567	4,727		5,335	5,335	5,335
	Station 3	4,567	4,727		5,335	5,335	5,335
	Total	18,267	18,907	-	20,790	20,790	20,790
6256	**UTILITIES - NATURAL GAS**						
	Station 1	10,565	10,882		9,955	9,955	9,955
	Station 2	3,954	4,073		3,990	3,990	3,990
	Station 3	3,954	4,073		3,990	3,990	3,990
	Total	18,473	19,028	-	17,935	17,935	17,935
6257	**UTILITIES - OTHER**						
	Station 1	1,050	1,250		1,270	1,270	1,270
	Station 2	1,050	1,250		1,150	1,150	1,150
	Station 3	1,050	1,250		1,150	1,150	1,150
	Total	3,150	3,750	-	3,570	3,570	3,570
6265	**REPAIRS - EQUIPMENT**						
	Radios	1,200	2,533		600	600	600
	Apparatus/Vehicle Maintenance and Repairs	15,000	15,000		15,233	15,233	15,233
	Hydraulic Rescue Tool Maintenance	1,000	1,000		1,000	1,000	1,000
	SCBA Annual Testing and Maintenance	3,500	3,500		3,500	3,500	3,500
	Boat & Motor Maintenance	350	350		350	350	350
	Annual Apparatus Fire Pump Test (x7)	3,100	3,200		3,200	3,200	3,200
	Annual Ladder and Aerial (x2) Testing	5,400	5,400		5,400	5,400	5,400
	Annual Fire Hose Testing				5,928	5,928	5,928
	Turnout Clothing Repairs	500	500		533	533	533
	Firefighting Equipment Maintenance	3,000	3,000		3,000	2,000	2,000
	EMS Equipment Maintenance	-	200		200	200	200
	General Equipment Maintenance	1,000	1,000		1,000	1,000	1,000
	Fire Extinguisher Maintenance	1,500	1,500		1,500	1,500	1,500

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 23: FIRE - 1300

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	Total	35,550	37,183	-	41,444	40,444	40,444
6266	**REPAIRS - BUILDINGS**						
	HVAC Maintenance & Repair (Fire Stations x 3)	4,750	5,400		5,795	5,795	5,795
	Overhead Garage Doors General Maintenance	2,000	2,000		2,250	2,250	2,250
	General Building Maintenance	9,600	9,600		12,160	12,160	12,160
	Parking Lot Maintenance	10,000					
	FS 1 - Exterior Maintance and Apparatus Bay Paint					56,789	56,789
	ABLE Fire Training Facility Maintenance	3,000	3,000		2,500	2,500	2,500
	Total	29,350	20,000	-	22,705	79,494	79,494
6275	**SCHOOLS/CONF/MEETING EXP - LOCAL**						
	Firefighting Courses and Continuing Education	3,600	3,600		5,299	5,299	5,299
	EMS Training	3,000	3,000		3,000	3,000	3,000
	Department Assistant Continuing Education	1,500	1,500		990	990	990
	Fire Marshall / Inspector Continuing Education	1,000	1,000		1,470	1,470	1,470
	Technical Rescue Training	2,000	2,000		3,225	3,225	3,225
	Hazardous Materials Training	2,000	4,200		3,860	3,860	3,860
	Emergency Response Driving Course	5,000	5,000		5,677	5,677	5,677
	Refreshments / Meals	1,000	1,000		1,111	1,111	1,111
	Total	19,100	21,300	-	24,632	24,632	24,632
6276	**SCHOOLS/CONFERENCES EXP - OTHER**						
	MN State Fire Department Conference	5,100	5,100		3,800	3,800	3,800
	MN State Fire Chiefs Conference	4,500	4,500		4,500	4,500	4,500
	National Fire Instructors Conference (FDIC)	4,200	4,200		4,200	4,200	4,200
	Fire Rescue International Conference (IAFC)	3,200	3,200		3,200	3,200	3,200
	Fire RMS Conference	1,000	1,000		1,200	1,200	1,200
	Regional Fire Schools	6,800	6,800		6,660	6,660	6,660
	Total	24,800	24,800	-	23,560	23,560	23,560
6278	**SUBSISTENCE ALLOWANCE**						
	Subsistence allowance for out-of-metro area trips	6,700	6,700		5,700	5,700	5,700
	Total	6,700	6,700	-	5,700	5,700	5,700
6279	**EDUCATION ASSISTANCE**						
	Tuition Reimbursement	2,000	2,000				
	Total	2,000	2,000	-	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	Dues	2,997	2,997		2,810	2,810	2,810
	Subscriptions	2,086	2,086		1,875	1,875	1,875
	Total	5,083	5,083	-	4,685	4,685	4,685
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Fire Fighting Boots	1,500	1,500		1,450	1,200	1,200
	Fire Fighting Gloves	1,000	1,000		1,000	1,000	1,000
	Fire Fighting Coats	13,000	13,000		11,000	11,000	11,000
	Fire Fighting Pants	13,000	13,000		11,000	11,000	11,000
	Fire Fighting Helmets	3,000	3,000		750	750	750
	Fire Fighting Protective Hoods (Nomex)	450	450		399	399	399
	Volunteer/Paid-on-Call Uniforms(67 @ $105)	7,875	7,875		7,035	7,035	7,035
	T-Shirts, Explorers	450	450		150	150	150
	Awards/Plaques/Commendation Medals	1,000	1,000		1,130	1,130	1,130
	Regular (Full-Time) Uniforms (4 @ $825)	3,300	3,300		3,300	3,300	3,300
	Total	44,575	44,575	-	37,214	36,964	36,964
6399	**OTHER CHARGES**						
	Annual Service Awards Banquet	3,500	3,500		2,500	2,500	2,500
	Total	3,500	3,500	-	2,500	2,500	2,500
6715	**CAPITAL OUTLAY - BUILDINGS**						
	FS 1 - Exterior Maintance and Apparatus Bay Paint				56,789	to bldg maint 6266	bldg maint 6266
	FS 1 - Garage Door Replacement				57,640	57,640	57,640
		-	-	-	114,429	57,640	57,640
6730	**CAPITAL OUTLAY - VEHICLES**						
	Two (2) Assistant Chiefs Vehicle Replacments		82,000				
	One (1) Fire Engine Replacement					equipment fund cert.	equipment fund c
	One (1) Light/Medium Duty Rescue Truck New ($375,000)		equip fund				
	Total	-	82,000	-	-	-	-
	Total Net of Personnel	442,380	513,818	-	518,868	511,819	511,819
	TOTAL EXPENSES	$ 1,360,745	$ 1,419,668	$ -	$ 1,443,535	$ 1,434,438	$ 1,434,438

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	76	1365	Firefighters Relief Association

DESCRIPTION OF ACTIVITY

This business unit accounts for the activity associated with contributions to the Apple Valley Firefighters Relief Association. The Apple Valley Firefighters Relief Association is a separate legal entity that receives and manages monies to provide retirement and other benefits to its members and beneficiaries.

There are two major sources of revenue in the fund; the first is pass thought fire aid received from the State of MN which is to go to the Relief Association, the second is a property tax levy that the City of Apple Valley levies each year to support the Relief Association.

MAJOR OBJECTIVES FOR 2012

For this coming year, the Relief Association actuarial study completed in 2011 shows a minimum required municipal contribution of $261,318. This contribution is in addition to any pass through fire aid received from the State, which for budgeting purposes is estimated at $182,389, the 2010 actual amount. In addition for 2012 the Relief Association is requesting a $1 per month increase in benefit level; this will increase the minimum City contribution to $280,529. This requested amount is $19,728 less the 2011 City contributions and $11,632 less the 2010 City contribution. The last Relief Association benefit increase was January 1, 2009.

Summary Budget						
Department 76 Fire Relief						
	(note 1) 2009 Adopted	*(note 1)* 2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Request
Revenue:						
State Fire Aid - pass through	$ 215,000	$ 178,831	$ 215,000	$ 182,389	$ 178,831 estimate	182,389 estimate
	215,000	178,831	215,000	182,389	178,831	182,389
Expenditures:						
State Fire Aid - pass through	215,000	178,831	215,000	182,389	178,831	182,389
City Contribution to Fire Relief	254,153	254,153	292,161	292,161	300,257	280,529
Total Exp	469,153	432,984	507,161	474,550	479,088	462,918
Net addition to (use of) general revenues	$ (254,153)	$ (254,153)	$ (292,161)	$ (292,161)	$ (300,257)	(280,529)

(Note 1) The City did not include the activity related to the Apple Valley Firefighters Relief Association in the General Fund for budgeting purposes, although for financial statement purposes it was reported along with the General Fund. The amounts shown as budgeted for 2009 were included for comparison only. The 2009 and 2010 budget amounts are based on the anticipated amounts, the State Aid is a pass through, so as the aid amount changes the amount so the amount to the Relief Association will change.

2012 CAPITAL OUTLAY: None

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 76: FIRE RELIEF- 1365

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6319	**Contribution to Fire Relief Association**						
	State Fire Aid Pass Through	215,000	178,831	178,831	182,389	182,389	182,389
	City Contribution to Fire Relief Association	292,161	300,257	300,257	280,529	280,529	280,529
	Total	507,161	479,088	479,088	462,918	462,918	462,918
	Total Net of Personnel	507,161	479,088	479,088	462,918	462,918	462,918
	TOTAL EXPENSES	**507,161**	**479,088**	**479,088**	**462,918**	**462,918**	**462,918**

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	27	1510	**Public Works ENGINEERING**

DESCRIPTION OF ACTIVITY

The Engineering Division of Public Works provides engineering design and plan review services for street and utility infrastructure projects and land development projects. Engineering Division staff also responds to inquiries and questions from the City Council, various City departments, land developers, businesses and residents.

SERVICE CATEGORIES

The Public Works Engineering Division provides a centralized source for the following internal and external services related to engineering functions for the City of Apple Valley.

1. **Engineering Design and Construction Contracting Services**
   - Prepare engineering plans and specifications for public infrastructure projects
   - Conduct public bidding process for projects in accordance with State Statutes
   - Provide contract administration for projects through completion of construction

2. **Construction Inspections and Surveying Services**
   - Provide field surveys to assist in preparation of construction plans
   - Provide construction field survey staking for projects
   - Conduct field inspections and coordination of construction activities

3. **Traffic and Transportation Engineering Services**
   - Determine traffic forecasts for the City street system to assist with design work
   - Study existing street segments and intersections based on various traffic concerns
   - Review proposed development plans for traffic generation and traffic flow

4. **Development and Site Plan Review Services**
   - Review proposed development plans for compliance with City engineering standards
   - Attend meetings with architects, engineers and land developers to discuss infrastructure coordination for land development projects
   - Determine need and availability of public utility services for proposed development
   - Conduct site inspections during construction for compliance with approved plans

5. **Technical Assistance and Right-of-Way Management**
   - Administer City's right-of-way management ordinance and permit process
   - Assist residents, businesses, staff and Council regarding infrastructure issues
   - Address drainage and flood control issues

MAJOR OBJECTIVES FOR 2012

In addition to recurring annual duties, the following primary projects are scheduled for design and construction over the next two years using technical resources within the Public Works Engineering Division business unit.

Project Title	Anticipated Contract Award Timeline	Estimated Project Cost
Cobblestone South Shore 5th Add	201112012	$ 350,000
Flagstaff Avenue Extension (140th to 147th)	2011/2012	$ 1,800,000
Magellan Pipe Line Lowering	Spring 2012	$ 785,000
Greenleaf Neigh Street Reconstruction	Spring 2012	$ 2,200,000
Whitney Drive Street Reconstruction	Spring 2012	$ 795,000
2012 Street Resurfacing	Spring 2012	$ 475,000
2012 Microsurfacing Roadways	Summer 2012	$ 480,000
Pond Dredging (P12 and P170)	Summer 2012	$ 150,000
147th Street Extension, Flagstaff to JCRR	Summer 2012	$ 2,700,000
Holyoke Neighborhood Flood Mitigation	Summer 2012	$ 600,000

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Lane Miles Resonstructed/Resurfaced	8.6	13.1	11.6	10	10.5
Number of Projects Bid (in-house)	0	0	1	10	7
Number of Site Plan Reviews & Inspections	-	-	50	30	35
Number of Right-of-Way Permits Issued	-	-	97	100	100

"-" Indicates that these services were provided through hired consultants

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
City Engineer	0	0	1	1
Assistant City Engineer	0	1	1	1

Summary Budget Business Unit 1510 Engineering	2009 Adopted	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue					
Engineering Fees	-	-	-	269,125	528,246
Expenditures					
Salaries & Wages	-	-	-	176,900	338,960
Emp. Benefits	-	-	-	52,592	101,379
Supplies	-	-	7,441	13,995	12,050
Contractual Serv.	-	-	1,087	53,430	47,397
Repairs & Maint.	-	-	-	125	200
Training/Travel/Dues	-	-	-	5,485	6,260
Capital outlay	-	-	-	2,125	22,000
Total Exp	-	-	8,528	304,652	528,246
Net addition to (use of) general revenues	-	-	(8,528)	(35,527)	-

Note: the engineering services were not included as a separate budget in prior years and the costs associated with general engineering services were included in multiple program budgets in prior years.

2012 Capital Outlay:

Pickup $22,000

City of Apple Valley
Budget Summary
2012 Budget
27 - PW ENGINEERING

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES			173,000	173,000	173,000	60,485	323,371	323,371	323,371
6112 - SALARY-SEASONAL TEMP							6,500	6,500	6,500
6123 - SALARY-OTHER			3,900	3,900	3,900		9,089	9,089	9,089
6105 - SALARIES AND WAGES	**0**	**0**	**176,900**	**176,900**	**176,900**	**60,485**	**338,960**	**338,960**	**338,960**
6138 - MEDICARE	0	0	2,565	2,565	2,565	0	4,915	4,915	4,915
6139 - FICA	0	0	10,968	10,968	10,968	0	20,016	20,016	20,016
6140 - HOSPITAL & LIFE INSURANCE							24,103	24,103	24,103
6141 - PENSIONS-PERA	0	0	12,825	12,825	12,825	0			
6142 - WORKERS COMPENSATION			0	760	760	266	1,461	1,461	1,461
6144 - LONG-TERM DISABILITY INSURANCE			514	514	514		964	964	964
6145 - MEDICAL INSURANCE			24,960	24,960	24,960		49,920	49,920	49,920
6125 - EMPLOYEE BENEFITS	**0**	**0**	**51,832**	**52,592**	**52,592**	**266**	**101,379**	**101,379**	**101,379**
6100 - TOTAL PERSONAL SERVICES	**0**	**0**	**228,732**	**229,492**	**229,492**	**60,751**	**440,339**	**440,339**	**440,339**
6210 - OFFICE SUPPLIES			3,300	3,300	3,300	777	1,800	1,800	1,800
6211 - SMALL TOOLS & EQUIPMENT		7,441	9,100	9,100	9,100	8,550	6,600	6,600	6,600
6212 - MOTOR FUELS/OILS			1,445	1,445	1,445	77	3,200	3,200	3,200
6215 - EQUIPMENT-PARTS						321			
6216 - VEHICLES-TIRES/BATTERIES			150	150	150		450	450	450
6229 - GENERAL SUPPLIES						171			
6205 - SUPPLIES		**7,441**	**13,995**	**13,995**	**13,995**	**9,895**	**12,050**	**12,050**	**12,050**
6235 - CONSULTANT SERVICES	9,471	983	52,600	52,600	52,600	23,173	44,000	44,000	44,000
6237 - TELEPHONE/PAGERS		104	830	830	830	520	1,597	1,597	1,597
6239 - PRINTING/PUBLISHING						727	1,800	1,800	1,800
6230 - CONTRACTUAL SERVICES	**9,471**	**1,087**	**53,430**	**53,430**	**53,430**	**24,420**	**47,397**	**47,397**	**47,397**
6265 - REPAIRS-EQUIPMENT			125	125	125		200	200	200
6260 - REPAIRS AND MAINTENA			**125**	**125**	**125**		**200**	**200**	**200**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL			2,650	2,650	2,650	550	3,400	3,400	3,400
6277 - MILEAGE/AUTO ALLOWANCE			1,275	1,275	1,275		1,300	1,300	1,300
6280 - DUES & SUBSCRIPTIONS			1,560	1,560	1,560	120	1,560	1,560	1,560
6270 - TRAINING/TRAVEL/DUES			**5,485**	**5,485**	**5,485**	**670**	**6,260**	**6,260**	**6,260**
6200 - TOTAL OPERATING COSTS	**9,471**	**8,528**	**73,035**	**73,035**	**73,035**	**34,986**	**65,907**	**65,907**	**65,907**
6720 - CAPITAL OUTLAY-FURNITURE & FIX			2,125	2,125	2,125				
6725 - CAPITAL OUTLAY-OFFICE EQUIP						1,915			
6730 - CAPITAL OUTLAY-TRANSPORTATION							22,000	22,000	22,000
6700 - TOTAL CAPITAL OUTLAY			**2,125**	**2,125**	**2,125**	**1,915**	**22,000**	**22,000**	**22,000**
6001 - EXPENDITURES	**9,471**	**8,528**	**303,892**	**304,652**	**304,652**	**97,652**	**528,246**	**528,246**	**528,246**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 27: PUBLIC WORKS ENGINEERING - 1510

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMENDED	2012 COUNCIL ADOPTED
4229	**REVENUE**						
	Water, Sewer, Storm Utility Design Fees		(36,650)	(36,650)	(36,650)	(36,650)	(36,650)
	Development Project Design Fees		(38,675)	(38,675)	(65,000)	(65,000)	(65,000)
	Annual Street Improvement Project		(110,000)	(110,000)	(202,296)	(202,296)	(202,296)
	TIF Proj - Flagstaff and 147th St		-	-	(224,300)	(224,300)	(224,300)
	Total	-	(185,325)	(185,325)	(528,246)	(528,246)	(528,246)
	SALARIES						
6110	Regular Employees		173,000	173,000	323,371	323,371	323,371
6112	Salary-Seasonal Temp		-		6,500	6,500	6,500
6123	Salaries - Other		3,900	3,900	9,089	9,089	9,089
6138	Medicare		2,565	2,565	4,915	4,915	4,915
6139	FICA		10,968	10,968	20,016	20,016	20,016
6141	Pension - PERA		12,825	12,825	24,103	24,103	24,103
6142	Work Comp Ins		760	760	1,461	1,461	1,461
6144	Long-term Disability Insurance		514	514	964	964	964
6145	Hospital & Life Insurance		24,960	24,960	49,920	49,920	49,920
	Total	-	229,492	229,492	440,339	440,339	440,339
6210	**OFFICE SUPPLIES**						
	General Supplies		1,500	1,600	1,800	1,800	1,800
	Printing Plans and Specs		1,800	1,800			
	Total	-	3,300	3,400	1,800	1,800	1,800
6211	**SMALL TOOL & EQUIPMENT**						
	Computer		2,200	2,200	1,500	1,500	1,500
	AutoCad & Eng Software		6,800	6,800	3,600	3,600	3,600
	General Tools		100	350	1,500	1,500	1,500
	Total	-	9,100	9,350	6,600	6,600	6,600
6212	**MOTOR FUELS/OILS (#104)**						
	Nolead Fuel (350 gal.)		1,375	1,000	3,100	3,100	3,100
	Oils		70	50	100	100	100
	Total	-	1,445	1,050	3,200	3,200	3,200
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Vehicle # 104		150	400	450	450	450
	Total	-	150	400	450	450	450
6235	**CONSULTANT SERVICES**						
	General Consulting Eng Services		24,000	24,000	18,000	18,000	18,000
	Traffic Consulting Eng Services		28,600	26,000	26,000	26,000	26,000
	Bonestroo Retainer		-				
	Total	-	52,600	50,000	44,000	44,000	44,000
6237	**TELEPHONE/PAGERS**						
	Mobile Phones		830	1,040	1,597	1,597	1,597
	Total	-	830	1,040	1,597	1,597	1,597
6239	**PRINTING/PUBLISHING**						
	Printing Plans and Specs				1,800	1,800	1,800
	Total	-	-	-	1,800	1,800	1,800
6265	**REPAIRS - EQUIPMENT**						
	Vehicle # 104		125	125	200	200	200
	Total	-	125	125	200	200	200
6275	**SCHOOL/CONF/EXP - LOCAL**						
	MnDOT / LTAP Training		500	500	1,000	1,000	1,000
	AutoCad Training		950	950	1,200	1,200	1,200
	CEAM and APWA		1,200	1,200	1,200	1,200	1,200
	Total	-	2,650	2,650	3,400	3,400	3,400
6277	**MILEAGE ALLOWANCE**						
	Meeting Travel		950	650	900	900	900
	School/Conf Mileage		325	325	400	400	400
	Total	-	1,275	975	1,300	1,300	1,300
6280	**DUES & SUBSCRIPTIONS**						
	PE License Renewals		260	260	260	260	260
	Code Books & Eng Publications		900	900	900	900	900
	Membership APWA and CEAM		400	400	400	400	400
	Total	-	1,560	1,560	1,560	1,560	1,560
6720	**CAPITAL OUTLAY - OFFICE FURN**						
	Office Set-up		1,800	1,200	-	-	-
	File Cabinet		325	325	-	-	-
	Total	-	2,125	1,525	-	-	-

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 27: PUBLIC WORKS ENGINEERING - 1510

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMENDED	2012 COUNCIL ADOPTED
6730	**CAPITAL OUTLAY - VEHICLES**						
	Purchase Inspection Vehicle	-	-	-	22,000	22,000	22,000
	Total	-	-	-	22,000	22,000	22,000
	Total Net of Personnel	-	75,160	72,075	87,907	87,907	87,907
	TOTAL EXPENSES	$ -	$ 304,652	$ 301,567	$ 528,246	$ 528,246	$ 528,246
	Revenue		$ (185,325)	$ (185,325)	$ (528,246)	$ (528,246)	$ (528,246)
	NET EXPENSES		$ 119,327	$ 116,242	$ -	$ -	$ -

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	28	1400	**BUILDING INSPECTIONS** Public Works

DESCRIPTION OF ACTIVITY

The Building Inspections Division of Public Works is responsible for reviewing proposed building plans and performing field inspections to ensure that residential, commercial and industrial building projects are in compliance with the State Building Code. The City of Apple Valley is responsible for administering and enforcing the 2007 State Building Code, including: the commercial and residential building codes; mechanical codes; electrical codes; plumbing codes; and energy codes. The State of Minnesota administers the elevator codes within the City.

SERVICE CATEGORIES

The Building Inspections Division the Public Works provides for the local application of the state building code as required by Minnesota Statutes 326B.133. The following internal and external services are provided by the Building Inspections Division.

1. **Building Plan Reviews and Building Permit Services**
   - Review proposed building plans for compliance with Minnesota State Building Codes
   - Issue and monitor building permits in accordance with State requirements
   - Collect Met Council SAC fees and building permit fees

2. **Building Permit Inspections Services**
   - Schedule inspections with contractors and property owners
   - Conduct inspections during construction for compliance with approved construction plans and building codes
   - Issue Certificates of Occupancy upon proper completion of building construction work
   - Provide technical assistance to homeowners during home improvement projects

3. **Electrical Permit Services**
   - Review plans for compliance with state electrical codes
   - Issue electrical permits for approved construction projects
   - Schedule site inspections and collect permit fees

4. **State Building Code Enforcement and Property Damage Services**
   - Issue compliance orders or citations for non-compliant construction activities
   - Investigate existing structures that are non-compliant with State Building Codes
   - Coordinate building assessment efforts following natural disasters, catastrophic events and structure fires

MAJOR OBJECTIVES FOR 2012

The construction industry has experienced an overall downturn in new construction beginning in 2007. However, building construction within the City of Apple Valley has weathered the economy slightly better than many other communities. The construction of single family homes has continued at a lower, but steady, pace over the past two years. Remodeling of existing homes and commercial building projects continue to provide a steady workload for inspections staff. Large scale projects such as the Heart of the Zoo, the Seasons of Apple Valley, and the Apple Valley Transit Station are projects that have contributed to an overall increase in total permit valuation and workload for building inspections since 2010. The City eliminated one building inspector position in 2010. Two new projects, the Black Bear exhibit at the Minnesota Zoo and the expansion of Augustana are scheduled to start later in 2011, and will contribute to the total permit valuation and workload for building inspections in 2011. Staff is currently reorganizing workload, the permitting process, data and plan storage as the department moves toward a paperless system for commercial and residential projects in the city.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Building Inspections	4,664	4,155	4,263	4,750	4,360
Building Valuation	$30,292,000	$44,857,000	$57,158,000	$50,292,000	$44,000,000
New Single Family Homes	21	31	49	30	33
Building Permit Revenue	$360,000	$555,000	$663,000	$583,000	$526,000

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Building Official	1	1	1	1
Building Inspector	3	2.5	2	2
Dept Specialists/Clerical	2	2	2	2

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Seasonal/PT Inspection	1	0	0	0

Summary Budget
Department 28, Business Unit 1400 - Inspections

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
PERMIT-Building Permit	422,601	323,313	322,601	479,110	340,000	400,000
PERMIT-Plan Review	-	132,530	-	176,716	-	-
PERMIT-Heating	50,000	44,601	50,000	77,931	40,000	44,000
PERMIT-Plumbing	55,000	54,809	55,000	82,923	45,000	55,000
PERMIT-Utility installation	15,000	4,835	15,000	12,619	10,000	10,000
PERMIT-Special & Reinsp.	-	235	-	280		
PERMIT-Other	2,000	1,796	2,000	2,729	2,000	2,000
	544,601	562,119	444,601	832,308	437,000	511,000
Expenditures:						
Salaries & Wages	359,817	349,239	344,531	334,551	300,849	312,501
Emp. Benefits	112,585	103,043	121,141	92,389	105,615	111,695
Supplies	11,000	6,581	9,000	8,370	8,500	8,935
Contractual Serv.	11,000	5,410	9,350	5,244	4,435	5,235
Repairs & Maint.	1,000	416	1,000	118	875	850
Training/Travel/Dues	11,950	8,340	11,100	9,517	9,400	6,710
Other Exp.	1,700	1,566	1,400	1,311	1,450	1,600
Capital outlay	-	-	-	-	325	
Total Exp	509,052	474,595	497,522	451,500	431,449	447,526
Net addition to (use of) general revenues	35,549	87,524	(52,921)	380,808	5,551	63,474

2012 Capital Outlay:
None

City of Apple Valley
Budget Summary
2012 Budget
28 - INSPECTIONS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	344,870	331,044	292,174	292,174	292,174	158,231	301,213	301,213	301,213
6112 - SALARY-SEASONAL TEMP	0	0	4,000	4,000	4,000	0			
6113 - OVERTIME-REGULAR EMPLOYEES	956	908	0	0	0	816			
6121 - INSURANCE CASH BENEFIT	3,600	3,780				1,440			
6122 - COMP REQUEST	-187	-1,181				-816			
6123 - SALARY-OTHER			4,675	4,675	4,675		12,055	11,288	11,288
6105 - SALARIES AND WAGES	**349,239**	**334,551**	**300,849**	**300,849**	**300,849**	**159,671**	**313,268**	**312,501**	**312,501**
6138 - MEDICARE	5,249	4,492	4,015	4,015	4,015	1,870	4,600	4,589	4,589
6139 - FICA	22,445	19,205	17,167	17,167	17,167	7,994	19,671	19,623	19,623
6141 - PENSIONS-PERA	24,529	20,344	19,782	19,782	19,782	7,851	22,712	22,656	22,656
6142 - WORKERS COMPENSATION		1,563	0	1,460	1,460	686	1,526	1,521	1,521
6144 - LONG-TERM DISABILITY INSURANCE	1,187	839	791	791	791	278	908	906	906
6145 - MEDICAL INSURANCE	40,823	38,391	62,400	62,400	62,400	15,386	63,960	62,400	62,400
6146 - DENTAL INSURANCE	5,115	4,073				1,689			
6147 - LIFE INSURANCE-BASIC	123	56				21			
6148 - LIFE INSURANCE-SUPP/DEPEND	3,571	3,426				1,334			
6125 - EMPLOYEE BENEFITS	**103,043**	**92,389**	**104,155**	**105,615**	**105,615**	**37,109**	**113,377**	**111,695**	**111,695**
6100 - TOTAL PERSONAL SERVICES	**452,282**	**426,940**	**405,004**	**406,464**	**406,464**	**196,779**	**426,645**	**424,196**	**424,196**
6210 - OFFICE SUPPLIES	511	186	400	400	400	27	700	700	700
6211 - SMALL TOOLS & EQUIPMENT	75	325	500	500	500	0	875	875	875
6212 - MOTOR FUELS/OILS	4,516	5,290	5,480	5,480	5,480	2,723	5,740	5,740	5,740
6215 - EQUIPMENT-PARTS	46	257	300	300	300	0	300	300	300
6216 - VEHICLES-TIRES/BATTERIES		1,381	420	420	420	0	420	420	420
6229 - GENERAL SUPPLIES	1,432	930	1,400	1,400	1,400	459	900	900	900
6205 - SUPPLIES	**6,581**	**8,370**	**8,500**	**8,500**	**8,500**	**3,209**	**8,935**	**8,935**	**8,935**
6235 - CONSULTANT SERVICES	1,791	1,949	0	0	0	6,541	800	800	800
6237 - TELEPHONE/PAGERS	3,173	2,917	2,935	2,935	2,935	1,204	2,935	2,935	2,935
6239 - PRINTING/PUBLISHING	447	378	1,500	1,500	1,500	888	1,500	1,500	1,500
6230 - CONTRACTUAL SERVICES	**5,410**	**5,244**	**4,435**	**4,435**	**4,435**	**8,633**	**5,235**	**5,235**	**5,235**
6265 - REPAIRS-EQUIPMENT	416	118	875	875	875	64	850	850	850
6260 - REPAIRS AND MAINTENA	**416**	**118**	**875**	**875**	**875**	**64**	**850**	**850**	**850**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	1,817	2,704	2,100	2,100	2,100	240	2,200	2,200	2,200
6276 - SCHOOLS/CONFERENCES/EXP OTHER	538	776	800	800	800	0	500	500	500
6277 - MILEAGE/AUTO ALLOWANCE	0	10	200	200	200	0	200	200	200
6278 - SUBSISTENCE ALLOWANCE	150	0	150	150	150	0	100	100	100
6279 - EDUCATION ASSISTANCE	4,264	4,665	4,300	4,300	4,300	945	2,000	2,000	2,000
6280 - DUES & SUBSCRIPTIONS	943	1,040	1,000	1,000	1,000	820	1,010	1,010	1,010
6281 - UNIFORM/CLOTHING ALLOWANCE	628	322	850	850	850	196	700	700	700
6270 - TRAINING/TRAVEL/DUES	**8,340**	**9,517**	**9,400**	**9,400**	**9,400**	**2,201**	**6,710**	**6,710**	**6,710**
6200 - TOTAL OPERATING COSTS	**20,747**	**23,249**	**23,210**	**23,210**	**23,210**	**14,107**	**21,730**	**21,730**	**21,730**
6310 - RENTAL EXPENSE	1,565	1,236	1,450	1,450	1,450	375	1,600	1,600	1,600
6321 - CASH SHORT		20				0			
6322 - UNCOLLECTIBLE CHECKS/ACCOUNTS	0	20				0			
6399 - OTHER CHARGES	0	35				136			
6300 - TOTAL OTHER EXPENDITURES	**1,565**	**1,311**	**1,450**	**1,450**	**1,450**	**511**	**1,600**	**1,600**	**1,600**
6720 - CAPITAL OUTLAY-FURNITURE & FIX	0	0	325	325	325	0			
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**	**325**	**325**	**325**	**0**			
6001 - EXPENDITURES	**474,595**	**451,500**	**429,989**	**431,449**	**431,449**	**211,397**	**449,975**	**447,526**	**447,526**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 28: PUBLIC WORKS BUILDING INSPECTIONS - 1400

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	334,755	292,174	292,174	301,213	301,213	301,213
6112	Salary-Seasonal Temp	4,000	4,000	-	-	-	-
6113	Overtime - Reg	-	-	-	-		
6123	Salaries - Other	5,776	4,675	4,675	12,055	11,288	11,288
6138	Medicare	4,995	4,015	4,015	4,600	4,589	4,589
6139	FICA	21,361	17,167	17,167	19,671	19,623	19,623
6141	Pension - PERA	23,837	19,782	19,782	22,712	22,656	22,656
6142	Work Comp Ins	1,560	1,460	1,460	1,526	1,521	1,521
6144	Long-term Disability Insurance	988	791	791	908	906	906
6145	Hospital & Life Insurance	68,400	62,400	62,400	63,960	62,400	62,400
	Total	465,672	406,464	402,464	426,645	424,196	424,196
6210	**OFFICE SUPPLIES**						
	General Supplies	500	400	350	300	300	300
	Shelving and Office Items		325	400	400	400	400
	Total	500	725	750	700	700	700
6211	**SMALL TOOL & EQUIPMENT**						
	General Tools	500	500	500	500	500	500
	Digital Camera for Documentation	-	-	-	275	275	275
	Hard Hats and Safety Vest	-	-		100	100	100
	Total	500	500	500	875	875	875
6212	**MOTOR FUELS/OILS**						
	Vehicle #'s 102, 103, 107						
	Nolead Fuel (1950 gal)	5,500	5,225	5,225	5,590	5,590	5,590
	Oils	300	255	150	150	150	150
	Total	5,800	5,480	5,375	5,740	5,740	5,740
6215	**EQUIPMENT - PARTS**						
	Inspection Equipment	300	300	300	300	300	300
	Total	300	300	300	300	300	300
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Vehicle #'s 107, 102, 103	500	420	420	420	420	420
	Total	500	420	420	420	420	420
6229	**GENERAL SUPPLIES**						
	Inspection Card Covers	500	500	200	200	200	200
	Home and Garden Show Supplies	100	100	-	-	-	-
	Special Inspection Reference Books	800	800	1,000	700	700	700
	Total	1,400	1,400	1,200	900	900	900
6235	**CONSULTANT SERVICES**						
	Engineering - Pool and Lot Reviews	4,500	-	-	-	-	-
	SSTS Plan Reviews and Inspections	-	-	-	800	800	800
	Total	4,500	-	-	800	800	800
6237	**TELEPHONE/PAGERS**						
	Mobile Phones	1,650	1,235	1,235	1,235	1,235	1,235
	Sprint laptops $45/mo.	1,700	1,700	1,700	1,700	1,700	1,700
	Total	3,350	2,935	2,935	2,935	2,935	2,935
6239	**PRINTING/PUBLISHING**						
	Forms/ Convert Microfische Plans	1,500	1,500	1,200	1,500	1,500	1,500
	Total	1,500	1,500	1,200	1,500	1,500	1,500
6265	**REPAIRS - EQUIPMENT**						
	Vehicles	600	475	400	450	450	450
	Office Equip	400	400	400	400	400	400
	Total	1,000	875	800	850	850	850

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 28: PUBLIC WORKS BUILDING INSPECTIONS - 1400

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Monthly Meetings - Dakota County	300	300	300	200	200	200
	Annual ICBO School (Ea. Insp. 2 days)	650	650	650	650	650	650
	ICC 10,000 Lakes Chapter	300	300	400	600	600	600
	IAPMO MN Chapter	100	100	100	100	100	100
	ICC Seminars	300	300	300	300	300	300
	State Dept of Labor and Ind. Seminar	300	300	200	200	200	200
	Municipals	150	150	150	150	150	150
	Total	2,100	2,100	2,100	2,200	2,200	2,200
6276	**SCHOOL/CONF/EXP - OTHER**						
	State Conference In-State Only	800	800	500	500	500	500
	Total	800	800	500	500	500	500
6277	**MILEAGE ALLOWANCE**						
	School/Conf Mileage	200	200	200	200	200	200
	Total	200	200	200	200	200	200
6278	**SUBSISTENCE ALLOWANCE**						
	3 days for summer conference		150	100	100	100	100
	Total	-	150	100	100	100	100
6279	**EDUCATION ASSISTANCE**						
	Building Inspection Classes	1,050	-				
	Tuition Reimbursement	4,950	4,300	2,000	2,000	2,000	2,000
	Total	6,000	4,300	2,000	2,000	2,000	2,000
6280	**DUES & SUBSCRIPTIONS**						
	License Renewals (State, ICC)	100	100	110	110	110	110
	Trade Publication	100	100	100	100	100	100
	Memberships (ICC, MnBO, MnAPMO)	800	800	800	800	800	800
	Total	1,000	1,000	1,010	1,010	1,010	1,010
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Building Inspectors	1,000	850	700	700	700	700
	Total	1,000	850	800	700	700	700
6310	**RENTAL EXPENSE**						
	Copier	1,100	1,100	1,250	1,225	1,225	1,225
	Home and Garden Show Booth Rental	300	350	375	375	375	375
	Total	1,400	1,450	1,625	1,600	1,600	1,600
	Total Net of Personnel	31,850	24,985	21,815	23,330	23,330	23,330
	TOTAL EXPENSES	$ 497,522	$ 431,449	$ 424,279	$ 449,975	$ 447,526	$ 447,526

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	29	1500	**Public Works Administration / Natural Resources**

DESCRIPTION OF ACTIVITY

The Public Works Administration Division coordinates activities for all functions within the Public Works Department, consisting of: Engineering; Building Inspections; Street Maintenance; Snow and Ice Control; Traffic Management; Water, Sanitary Sewer, Storm Drainage, and Street Light Utilities; Natural Resources; and the Lebanon Cemetery. Natural Resources staff within the Administration Division implements policies and ordinances related to forestry management and surface water quality of lakes, ponds and wetlands.

SERVICE CATEGORIES

The Administration Division of the Public Works Department provides budgetary and overall management for the divisions/business units associated with the department. The following internal and external services are provided by the Public Works Administration and Natural Resources Division.

1. **Department Operating Budget Administration Services:**
   - Prepare and assemble annual operating budget for the Public Works Department
   - Monitor budget performance of Public Works Divisions on a monthly basis
   - Review requisitions for purchases by all Public Works Divisions

2. **Department Management Services:**
   - Conduct weekly staff meetings to coordinate work within the department
   - Coordinate Public Works legal issues with City Attorney's Office and LMCIT
   - Develop and deploy Cartegraph software as a primary management platform
   - Coordinate Public Works services with Emergency Management Director in response to severe weather, flooding and other natural disasters

3. **Capital Improvement Program Planning Services:**
   - Prepare annual updates to the Capital Improvement Program for City Infrastructure
   - Establish and adjust project priorities and schedules
   - Provide long-term planning and management of available funds for capital projects
   - Coordinate implementation of the Capital Improvement Program

4. **Forestry Management Services:**
   - Administer diseased tree program for control of oak wilt and dutch elm tree diseases
   - Inspection of suspected diseased trees on public and private property
   - Identify and coordinate removal of hazardous trees
   - Provide technical assistance to residents seeking advice on tree issues

5. **Natural Resources Services:**
   - Staff costs are included within this division. Services for natural resources, not involving forestry, are outlined in the Storm Drainage Utility.

MAJOR OBJECTIVES FOR 2012

In addition to recurring annual duties, the following major objectives are established for 2012 within this business unit.

- Establish stable long-term funding strategies related to the 10-year Capital Improvement Program for city infrastructure, including the development of a uniform special assessment policy for the City.
- Begin implementation phase of the pavement management program developed in 2011, including identified reconstruction projects, resurfacing and pavement preservation work.
- Complete all land development related NRMP and erosion control site inspections using existing in-house staff to lower consulting services costs.
- Effectively manage City responsibilities associated with the construction phase of the Cedar Avenue Transitway project.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Actual 2011	Proposed 2012
Annual Street & Utility Capital Improvements ($ in millions)	3.7	4.3	4.7	5.6	9.7
Disease Tree Removals	863	729	588	500	550
Number of Work Orders*	907	1410	1,703	1,600	1,600
Nat Resource Mgt Permits	39	28	27	40	40

* Number of service requests received at Public Works front desk. Work Order system tracking began in June 2008. Number of requests will vary between years due to factors such as snow fall amount.

PERSONNEL / STAFFING

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Public Works Director	1	1	1	1
Public Works Coordinator	1	1	1	1
Natural Resources Coord.	1	1	1	1
Water Quality Tech	1	1	1	1
Erosion Control Tech	1	1	1	1
Clerical Assistant	0.5	0.5	0.5	0.6

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Tree Inspector	1	1	1	1

Summary Budget
Department 29, Business Unit 1500 Public Works Administration

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Expenditures:						
Salaries & Wages	390,111	382,240	388,462	462,114	397,199	409,298
Emp. Benefits	104,688	96,118	119,730	137,688	126,867	128,566
Supplies	29,901	12,766	17,825	16,680	15,030	13,200
Contractual Serv.	384,707	404,798	311,979	182,395	59,720	48,210
Repairs & Maint.	1,200	2,853	1,200	974	1,200	1,050
Training/Travel/Dues	14,005	8,621	13,750	10,531	10,825	8,750
Other Exp.	6,276	1,611	5,950	6,812	5,950	4,850
Capital outlay	25,000	18,894	-	-	625	-
Total Exp	955,888	927,901	858,896	817,194	617,416	613,924
Net addition to (use of) general revenues	(955,888)	(927,901)	(858,896)	(817,194)	(617,416)	(613,924)

2012 Capital Outlay:

None

City of Apple Valley
Budget Summary
2012 Budget
29 - PUBLIC WORKS

Object Account	2009 Actual	2010 Council Adopted	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	351,068	351,104	429,153	354,224	354,224	354,224	189,537	362,877	362,877	362,877
6111 - SALARY PART-TIME	15,369	16,661	15,794	17,597	17,597	17,597	7,930	17,774	21,328	21,328
6112 - SALARY-SEASONAL TEMP	12,610	9,055	9,590	9,055	9,055	9,055	1,388	9,055	9,055	9,055
6113 - OVERTIME-REGULAR EMPLOYEES	2,648	8,600	6,685	8,600	8,600	8,600	5,576	8,600	8,600	8,600
6121 - INSURANCE CASH BENEFIT	2,160		2,820				1,440			
6122 - COMP REQUEST	-1,671		-1,928				-2,091			
6123 - SALARY-OTHER		3,042		7,723	7,723	7,723		9,791	7,438	7,438
6124 - OVERTIME-SEASONAL TEMP	56		0				0			
6105 - SALARIES AND WAGES	**382,240**	**388,462**	**462,114**	**397,199**	**397,199**	**397,199**	**203,780**	**408,097**	**409,298**	**409,298**
6138 - MEDICARE	5,372	5,633	6,992	5,759	5,759	5,759	4,151	5,896	5,935	5,935
6139 - FICA	22,970	24,084	29,788	24,626	24,626	24,626	17,750	24,949	25,134	25,134
6141 - PENSIONS-PERA	24,790	26,558	33,913	28,134	28,134	28,134	21,202	28,822	29,018	29,018
6142 - WORKERS COMPENSATION		5,430	4,762	0	4,900	4,900	2,409	4,997	5,007	5,007
6144 - LONG-TERM DISABILITY INSURANCE	1,136	1,025	1,312	1,048	1,048	1,048	733	1,075	1,072	1,072
6145 - MEDICAL INSURANCE	38,637	57,000	56,820	62,400	62,400	62,400	36,376	62,400	62,400	62,400
6146 - DENTAL INSURANCE	2,395	0	3,256	0	0	0	2,398			
6147 - LIFE INSURANCE-BASIC	103		71				42			
6148 - LIFE INSURANCE-SUPP/DEPEND	714		773				590			
6125 - EMPLOYEE BENEFITS	**96,118**	**119,730**	**137,688**	**121,967**	**126,867**	**126,867**	**85,651**	**128,139**	**128,566**	**128,566**
6100 - TOTAL PERSONAL SERVICES	**478,358**	**508,192**	**599,802**	**519,166**	**524,066**	**524,066**	**289,430**	**536,236**	**537,864**	**537,864**
6210 - OFFICE SUPPLIES	2,460	3,400	2,605	3,200	3,200	3,200	894	3,300	3,300	3,300
6211 - SMALL TOOLS & EQUIPMENT	2,075	5,325	8,698	4,800	4,800	4,800	287	2,550	2,550	2,550
6212 - MOTOR FUELS/OILS	2,580	3,300	2,669	3,230	3,230	3,230	1,049	3,650	3,650	3,650
6214 - CHEMICALS	512	2,000	646	0	0	0	0	300	300	300
6215 - EQUIPMENT-PARTS	1,250	1,700	190	1,700	1,700	1,700	6	1,700	1,700	1,700
6216 - VEHICLES-TIRES/BATTERIES	259	300	370	300	300	300	0	450	450	450
6229 - GENERAL SUPPLIES	3,630	1,800	1,503	1,800	1,800	1,800	1,269	1,250	1,250	1,250
6205 - SUPPLIES	**12,766**	**17,825**	**16,680**	**15,030**	**15,030**	**15,030**	**3,505**	**13,200**	**13,200**	**13,200**
6235 - CONSULTANT SERVICES	173,393	178,239	121,411	0	0	0	0			
6237 - TELEPHONE/PAGERS	2,242	2,090	2,328	2,170	2,170	2,170	1,081	1,960	1,960	1,960
6238 - POSTAGE/UPS/FEDEX	63	50	128	50	50	50	54	50	50	50
6239 - PRINTING/PUBLISHING	999	5,800	2,279	5,700	5,700	5,700	496	1,200	1,200	1,200
6240 - CLEANING SERVICE/GARBAGE	4		0				0			
6249 - OTHER CONTRACTUAL SERVICES	228,097	125,800	56,248	51,800	51,800	51,800	10,475	45,000	45,000	45,000
6230 - CONTRACTUAL SERVICES	**404,798**	**311,979**	**182,395**	**59,720**	**59,720**	**59,720**	**12,106**	**48,210**	**48,210**	**48,210**
6250 - UTILITIES		**0**		**0**	**0**	**0**				
6265 - REPAIRS-EQUIPMENT	897	1,200	974	1,200	1,200	1,200	346	1,050	1,050	1,050
6269 - REPAIRS-OTHER	1,957		0				0			
6260 - REPAIRS AND MAINTENA	**2,853**	**1,200**	**974**	**1,200**	**1,200**	**1,200**	**346**	**1,050**	**1,050**	**1,050**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	3,174	3,080	5,011	3,905	3,905	3,905	1,552	2,405	2,405	2,405
6276 - SCHOOLS/CONFERENCES/EXP OTHER		2,000		0	0	0				
6277 - MILEAGE/AUTO ALLOWANCE	3,438	4,800	3,411	4,300	4,300	4,300	1,752	3,750	3,750	3,750
6278 - SUBSISTENCE ALLOWANCE		200		200	200	200		100	100	100
6279 - EDUCATION ASSISTANCE		1,000		0	0	0				
6280 - DUES & SUBSCRIPTIONS	1,331	1,470	1,443	1,470	1,470	1,470	1,143	1,545	1,545	1,545
6281 - UNIFORM/CLOTHING ALLOWANCE	679	1,200	666	950	950	950	201	950	950	950
6270 - TRAINING/TRAVEL/DUES	**8,621**	**13,750**	**10,531**	**10,825**	**10,825**	**10,825**	**4,648**	**8,750**	**8,750**	**8,750**
6200 - TOTAL OPERATING COSTS	**429,039**	**344,754**	**210,579**	**86,775**	**86,775**	**86,775**	**20,606**	**71,210**	**71,210**	**71,210**
6310 - RENTAL EXPENSE	2,942	4,450	3,297	4,450	4,450	4,450	1,603	4,850	4,850	4,850
6333 - GENERAL-CASH DISCOUNTS			-1				-1			
6399 - OTHER CHARGES	-1,332	1,500	3,516	1,500	1,500	1,500	867			
6300 - TOTAL OTHER EXPENDITURES	**1,610**	**5,950**	**6,812**	**5,950**	**5,950**	**5,950**	**2,469**	**4,850**	**4,850**	**4,850**
6725 - CAPITAL OUTLAY-OFFICE EQUIP	0		0	625	625	625	0			
6730 - CAPITAL OUTLAY-TRANSPORTATION	18,894	0	0	0	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**18,894**	**0**	**0**	**625**	**625**	**625**	**0**			
6001 - EXPENDITURES	**927,901**	**858,896**	**817,193**	**612,516**	**617,416**	**617,416**	**312,506**	**612,296**	**613,924**	**613,924**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 29: PUBLIC WORKS ADMINISTRATION AND NATURAL RESOURCES - 1500

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
6110	Regular Employees	351,104	354,224	354,224	362,877	362,877	362,877
6111	Salary-Parttime	16,661	17,597	17,597	17,774	21,328	21,328
6112	Salary-Seasonal Temp (1 Tree Insp)	9,055	9,055	9,055	9,055	9,055	9,055
6113	Overtime - Reg	8,600	8,600	8,600	8,600	8,600	8,600
6123	Salaries - Other	3,042	7,723	7,723	9,791	7,438	7,438
6138	Medicare	5,633	5,759	5,759	5,896	5,935	5,935
6139	FICA	24,084	24,626	24,626	24,949	25,134	25,134
6141	Pension - PERA	26,558	28,134	28,134	28,822	29,018	29,018
6142	Work Comp Ins	5,430	4,900	4,900	4,997	5,007	5,007
6144	Long-Term Disability Insurance	1,025	1,048	1,048	1,075	1,072	1,072
6145	Hospital & Life Insurance	57,000	62,400	62,400	62,400	62,400	62,400
	Total	508,192	524,066	524,066	536,236	537,864	537,864
6210	**OFFICE SUPPLIES**						
	General Supplies (PW Admin)	2,500	2,300	2,350	2,400	2,400	2,400
	General Supplies (Natural Resources)	200	200	200	200	200	200
	Printer/Copier Supplies	500	500	500	500	500	500
	Adobe Acrobat 8 Pro. Software	200	200	200	200	200	200
	Total	3,400	3,200	3,250	3,300	3,300	3,300
6211	**SMALL TOOLS & EQUIPMENT**						
	Tools - Tree Inspection	400	400	400	400	400	400
	Buckthorn Pullers (2)	-	-	-	400	400	400
	Tools - Water Quality	1,000	1,000	1,000	Trans to 5505	-	-
	Pavement Management Software	1,850	-	-	-	-	-
	Counter Top Unit for CMF Copy Room	1,400	1,200	1,200	-	-	-
	ArcView License	-	1,300	1,300	1,300	1,300	1,300
	Document Binding Machine	-	475	475	-	-	-
	Storage Cabinet - Files/Equip	675	425	425	450	450	450
	Total	5,325	4,800	4,800	2,550	2,550	2,550
6212	**MOTOR FUELS/OILS/ADDITIVES**						
	Vehicles 601, 603 and 604						
	Nolead Fuel (1220 gal.)	3,300	3,230	3,500	3,550	3,550	3,550
	Oil/Lub			100	100	100	100
	Total	3,300	3,230	3,600	3,650	3,650	3,650
6214	**CHEMICALS**						
	** Barley Straw (Lake Water Quality	2,000	-	-	-	-	-
	Propiconazole (oak wilt)(from 5505)	-	-	300	300	300	300
	Total	2,000	-	300	300	300	300
6215	**EQUIPMENT - PARTS**						
	Vehicles 601, 603 and 604	1,700	1,700	1,700	1,700	1,700	1,700
	Total	1,700	1,700	1,700	1,700	1,700	1,700
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Vehicles 601, 603 and 604	300	300	450	450	450	450
	Total	300	300	450	450	450	450
6229	**GENERAL SUPPLIES**						
	Manuals	250	250	200	200	200	200
	*Paint (Oak Wilt)	250	250	250	250	250	250
	*Personal Protective Equip - Safety	300	300	300	300	300	300
	*Tree Sale	9,000	9,000	9,000	9,000	9,000	9,000
	less offsetting revenue from tree sale	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)
	Large Format Plotter and Misc	500	500	500	500	500	500
	*Rain Barrel Kit Supplies	500	500	50	Trans to 5505	Trans to 5505	Trans to 5505
	File Cabinets & Office Storage	-	625	625	-	-	-
	Total	1,800	2,425	1,925	1,250	1,250	1,250

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 29: PUBLIC WORKS ADMINISTRATION AND NATURAL RESOURCES - 1500

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6235	**CONSULTANT SERVICES**						
	General Engineering (Trans 1510)	66,000	0	-	-	-	-
	Street Maps (trans in-house)	5,500	0	-	-	-	-
	Erosion Control Inspections	15,000	0	-	-	-	-
	Traffic Studies/TSAC	28,600	0	-	-	-	-
	Right-of-Way Management	20,000	0	-	-	-	-
	**Water Quality (Trans 5505)	10,000	0	-	-	-	-
	**Blackdog WMO (Trans 5505)	12,014	0	-	-	-	-
	**NPDES/Non-Degrad Plan (Trans 5505_	20,000	0	-	-	-	-
	**MN Stormwater Coalition (Trans 5505)	1,125	0	-	-	-	-
	Total	178,239	0	-	-	-	-
6237	**TELEPHONE/PAGERS**						
	PW Admin mobile phone (1)	660	660	655	660	660	660
	Natural Resources mobile phones (3)	1,330	1,410	1,165	1,200	1,200	1,200
	Track Phone (Seasonal Tree Insp)	100	100	100	100	100	100
	Total	2,090	2,170	1,920	1,960	1,960	1,960
6238	**POSTAGE/UPS/FEDEX**						
	Postage	50	50	50	50	50	50
	Total	50	50	50	50	50	50
6239	**PRINTING/PUBLISHING**						
	Business Cards, PW Poster, Forms	500	500	500	500	500	500
	Brochures, Forms, Business Cards	500	500	500	500	500	500
	Door Hangers (stenciling, tree inspec)	300	300	200	200	200	200
	Blue Thumb Educational Materials	2,000	2,000	1,800	Trans to 5505	Trans to 5505	Trans to 5505
	Educational Materials	2,500	2,400	1,500	Trans to 5505	Trans to 5505	Trans to 5505
	Total	5,800	5,700	4,500	1,200	1,200	1,200
6249	**OTHER CONTRACTUAL SERVICES**						
	Oak Wilt/DED Cost-Share Program	50,000	50,000	45,000	45,000	45,000	45,000
	Water Quality (Lab/CAMP)	3,000	-	-	-	-	-
	Wetland Health Eval. Program (WHEP)	4,500	-	-	-	-	-
	Keller Lake Weed Cutting	9,500	-	-	-	-	-
	LacLavon Aquatic Weed Management	5,000	-	-	-	-	-
	Erosion Control Seminar for City Staff	600	600	-	-	-	-
	Raingarden Workshop (SWCD assist.)	2,000	-	-	-	-	-
	Fish Removal from TMDL Ponds	25,000	-	-	-	-	-
	Monitoring Equip, Water Sample	25,000	-	-	-	-	-
	800 Mhz Subscrib Fee (Trans to 1530)	1,200	1,200	-	-	-	-
	Total	125,800	51,800	45,000	45,000	45,000	45,000
6265	**REPAIRS - EQUIPMENT**						
	Copier Maintenance	700	700	700	700	700	700
	Fax, Folding Mach., Type.	300	300	150	150	150	150
	*Car Wash Tickets	200	200	100	200	200	200
	Total	1,200	1,200	950	1,050	1,050	1,050
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Seminars/Mtgs (CONDAC, PW Mtgs)	1,000	1,000	1,000	1,000	1,000	1,000
	Shade Tree Short Course	200	200	165	200	200	200
	Rochester Tree Workshop (x2)	180	180	95	180	180	180
	Natural Resources Seminar	200	200	185	200	200	200
	Wetland Training (WCA Req.)	300	300	200	Trans 5505	Trans 5505	Trans 5505
	MECA Conference (x2)	600	600	150	Trans 5505	Trans 5505	Trans 5505
	Water Resources Conference	300	300	300	Trans 5505	Trans 5505	Trans 5505
	Erosion Control Training (ESC inspector)	300	300	250	Trans 5505	Trans 5505	Trans 5505
	APWA Conference	-	450	450	450	450	450
	CEAM Conference	-	375	375	375	375	375
	Total	3,080	3,905	3,170	2,405	2,405	2,405

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 29: PUBLIC WORKS ADMINISTRATION AND NATURAL RESOURCES - 1500

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6276	**SCHOOL/CONF/EXP - OTHER**						
	APWA Conference	2,000	-	-	-	-	-
	Total	2,000	0	-	-	-	-
6277	**MILEAGE ALLOWANCE**						
	Car Allowance	3,300	3,300	3,300	3,300	3,300	3,300
	Mileage	1,500	1,000	450	450	450	450
	Total	4,800	4,300	3,750	3,750	3,750	3,750
6278	**SUBSISTENCE ALLOWANCE**						
	In-state training	200	200	100	100	100	100
	Total	200	200	100	100	100	100
6279	**EDUCATION ASSISTANCE**						
	Tuition Reimbursement - Phase Out	1,000	-	-	-	-	-
	Total	1,000	0	-	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	Prof Dues (APWA, AWWA)	1,075	1,075	1,075	1,075	1,075	1,075
	*Prof Dues (MECA, Soc of Arbor, ADF)	395	395	265	395	395	395
	Arbor Day Foundation, CEPESC			75	75	75	75
	Total	1,470	1,470	1,415	1,545	1,545	1,545
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Clothing Natural Resources	1,200	950	750	950	950	950
	Total	1,200	950	750	950	950	950
6310	**RENTAL EXPENSE**						
	*Home & Garden Expo Booth			375	400	400	400
	Copier Lease	4,450	4,450	4,450	4,450	4,450	4,450
	Total	4,450	4,450	4,825	4,850	4,850	4,850
6399	**OTHER CHARGES**						
	**Water Quality Permits (Trans 5505) (aquatic weeds in Aligmagnet & Farquar)	1,500	1,500	-	-	-	-
	Total	1,500	1,500	-	-	-	-
	Total Net of Personnel	350,704	93,350	82,455	76,060	76,060	76,060
	TOTAL EXPENSES	$ 858,896	$ 617,416	$ 606,521	$ 612,296	$ 613,924	$ 613,924

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	30	1530	**CENTRAL MAINT FLEET & BUILDINGS Public Works**

DESCRIPTION OF ACTIVITY

The Public Works Central Maintenance Division is responsible for maintaining the City's vehicle fleet consisting of over 250 pieces of equipment and vehicles. Routine preventative maintenance and full-service repair work is performed on City-owned vehicles and equipment by staff mechanics. This division also operates and maintains the central fuel dispensing system located at the Central Maintenance Facility.

The Central Maintenance Division maintains the buildings and grounds for the Central Maintenance Facility (Public Works and Parks Maintenance). Personnel within the division perform building maintenance, cleaning, stocking of general supplies and facility repairs as well as operate the heating, ventilation, and air conditioning (HVAC) systems. The Central Maintenance Division also supervises HVAC systems and building maintenance personnel at the Municipal Center (City Hall/Police).

SERVICE CATEGORIES

The Public Works Central maintenance Division provides a centralized source for the following services related to fleet and building functions for the City of Apple Valley.

1. City Fleet Repair and Maintenance Services
   - Provide repair and preventative maintenance services for City owned vehicles and equipment, ranging from major engine repair to routine oil changes
   - Provide initial equipment set-up and supply replacement parts for City fleet
   - Track replacement cycles and consolidate replacement costs for City fleet
   - Coordinate auto body repair work with vendors for damaged City vehicles

2. Buildings and Grounds Custodial Services
   - Provide routine custodial services for the Municipal Center, Police Department and Central Maintenance Facility
   - Administer contract services for cleaning (i.e. window cleaning, carpet cleaning, etc.)
   - Provide lawn care, landscape maintenance and snow plowing for city facilities

3. Building Maintenance and Repair Services
   - Maintain heating, ventilation and air conditioning systems, electrical systems, and pumbing systems for the Municipal Center, Police Department and Central Maintenance Facility
   - Provide contract repair of city building structures, such as repairs to roofs, doors, flooring and other building components
   - Provide planning and budgeting for building improvements at the Municipal Center, Police Department and Central Maintenance Facility

4. City Fuel Supply Services
   - Purchase diesel and unleaded fuel for City fleet, including Police, Fire, Public Works and Parks Department
   - Maintain 20,000 gallon central fuel supply system located at the Central Maintenance Facility
   - Monitor and report fuel consumption to Finance Department of proper coding to City departments

5. Fleet Acquisition and Disposition Services
   - Assist departments with specifications for replacement vehicles
   - Coordinate vehicle purchasing process, typically under the State Cooperative Purchasing Program (State Contract)
   - Provide for disposition of City vehicles and forfeiture vehicles through auctions

MAJOR OBJECTIVES FOR 2012

In addition to recurring annual duties, the primary 2011/2012 goal for this division is to work with all departments to investigate the establishment of a central fleet management system for all City-owned vehicles and major equipment items. Scope includes work to determine fixed replacement cycles, remaining life cycles, and salvage value (auction or trade-in value) of all fleet items. Calculate fixed annual payment amounts for all items. Consider possible development of a Fleet Management Fund and accounting structure for budgeting and financial management of fleet items.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Equip Items in Fleet	260	260	262	262	262
Number of vehicle/equipment Repair Orders	1,452	1,531	1,620	1,700	1,650
Number of Vehicles Replaced	-	12	13	11	14
Gallons of Fuel Supplied	137,474	131,500	136,000	136,000	136,000
Miles Driven	1,079,529	960,699	910,000	900,000	900,000

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Public Works Supervisor	1	1	1	1
Fleet Maintenance Foreman	1	1	1	1
Fleet Maintenance/Mechanic	2	2	2	2
Building Maintenance	1	1	1	1

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Seasonal Maintenance	1	1	1	1

Summary Budget
Department 30, Business Unit 1530 - CMF Fleet Maintenance & Building

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Expenditures:						
Salaries & Wages	306,916	297,060	306,887	295,695	309,956	315,239
Emp. Benefits	93,412	87,926	112,604	99,222	114,700	115,603
Supplies	27,497	23,949	29,850	25,760	30,225	34,350
Contractual Serv.	15,200	11,436	15,000	45,392	13,165	15,715
Utilities	108,550	77,413	107,900	63,569	86,100	76,350
Repairs & Maint.	17,000	19,400	17,000	13,070	17,000	19,500
Training/Travel/Dues	8,015	6,739	8,150	6,739	8,150	7,750
Other Exp.	4,929	4,776	4,695	4,995	5,425	2,850
Misc for resale	3,500	3,248	3,000	3,795	3,000	3,000
Capital outlay	-		10,000	12,070	66,800	132,600
Total Exp	585,019	531,947	615,086	570,307	654,521	722,957
Net addition to (use of) general revenues	(585,019)	(531,947)	(615,086)	(570,307)	(654,521)	(722,957)

2012 Capital Outlay:

Z-Turn Mower (50%)	$ 8,000
Rehab Lunchroom Counters	$15,000
CMF Bldg Exterior Rehab	10,000
CMF South Lot Pavement	8,000
CMF/PD Bldg Insulate	15,000
CMF Flooring Replacement	8,600
Radio System Upgrade (mandate)	68,000
	$132,600

City of Apple Valley
Budget Summary
2012 Budget
30 - CENTRAL MAINTENANCE FACILITY

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	286,871	283,775	286,387	286,387	286,387	133,621	289,245	289,245	289,245
6112 - SALARY-SEASONAL TEMP	13,176	13,033	17,500	17,500	17,500	7,229	17,500	17,500	17,500
6113 - OVERTIME-REGULAR EMPLOYEES	2,054	3,309	3,000	3,000	3,000	859	3,000	3,000	3,000
6121 - INSURANCE CASH BENEFIT	2,160	1,060				370			
6122 - COMP REQUEST	-7,200	-5,482				-1,847			
6123 - SALARY-OTHER			3,069	3,069	3,069		6,225	5,494	5,494
6105 - SALARIES AND WAGES	**297,060**	**295,695**	**309,956**	**309,956**	**309,956**	**140,232**	**315,970**	**315,239**	**315,239**
6138 - MEDICARE	4,266	4,179	4,494	4,494	4,494	1,972	4,582	4,571	4,571
6139 - FICA	18,242	17,871	19,217	19,217	19,217	8,433	19,591	19,543	19,543
6141 - PENSIONS-PERA	19,035	19,738	21,190	21,190	21,190	9,616	21,639	21,586	21,586
6142 - WORKERS COMPENSATION		5,793	0	6,560	6,560	3,014	6,663	6,649	6,649
6144 - LONG-TERM DISABILITY INSURANCE	938	835	839	839	839	349	857	854	854
6145 - MEDICAL INSURANCE	38,912	44,425	62,400	62,400	62,400	22,503	62,400	62,400	62,400
6146 - DENTAL INSURANCE	4,164	4,164	0	0	0	1,903			
6147 - LIFE INSURANCE-BASIC	103	58				26			
6148 - LIFE INSURANCE-SUPP/DEPEND	2,265	2,159				495			
6125 - EMPLOYEE BENEFITS	**87,926**	**99,222**	**108,140**	**114,700**	**114,700**	**48,312**	**115,732**	**115,603**	**115,603**
6100 - TOTAL PERSONAL SERVICES	**384,986**	**394,917**	**418,096**	**424,656**	**424,656**	**188,544**	**431,702**	**430,842**	**430,842**
6210 - OFFICE SUPPLIES	408	116	200	200	200	41	200	200	200
6211 - SMALL TOOLS & EQUIPMENT	5,673	5,539	6,300	6,300	6,300	2,269	7,300	7,300	7,300
6212 - MOTOR FUELS/OILS	3,039	3,956	4,325	4,325	4,325	2,737	4,450	4,450	4,450
6215 - EQUIPMENT-PARTS	4,397	5,484	7,500	7,500	7,500	1,627	7,500	7,500	7,500
6216 - VEHICLES-TIRES/BATTERIES	0	58	200	200	200	0	200	200	200
6229 - GENERAL SUPPLIES	10,432	10,607	11,700	11,700	11,700	6,837	14,700	14,700	14,700
6205 - SUPPLIES	**23,949**	**25,760**	**30,225**	**30,225**	**30,225**	**13,511**	**34,350**	**34,350**	**34,350**
6235 - CONSULTANT SERVICES	913	34,805	500	500	500	411	500	500	500
6237 - TELEPHONE/PAGERS	1,195	1,475	1,300	1,300	1,300	647	1,450	1,450	1,450
6239 - PRINTING/PUBLISHING	0	144	250	250	250	0	250	250	250
6240 - CLEANING SERVICE/GARBAGE	9,327	8,968	10,365	10,365	10,365	4,418	10,845	10,845	10,845
6249 - OTHER CONTRACTUAL SERVICES	0	0	750	750	750	0	2,670	2,670	2,670
6230 - CONTRACTUAL SERVICES	**11,436**	**45,392**	**13,165**	**13,165**	**13,165**	**5,476**	**15,715**	**15,715**	**15,715**
6255 - UTILITIES-ELECTRIC	29,786	28,244	24,600	24,600	24,600	10,172	25,000	25,000	25,000
6256 - UTILITIES-NATURAL GAS	46,387	34,345	60,000	60,000	60,000	39,559	50,000	50,000	50,000
6257 - UTILITIES-PROPANE/WATER/SEWER	1,241	980	1,500	1,500	1,500	674	1,350	1,350	1,350
6250 - UTILITIES	**77,413**	**63,569**	**86,100**	**86,100**	**86,100**	**50,405**	**76,350**	**76,350**	**76,350**
6265 - REPAIRS-EQUIPMENT	1,217	3,635	4,500	4,500	4,500	652	4,500	4,500	4,500
6266 - REPAIRS-BUILDING	18,183	9,435	12,500	12,500	12,500	5,968	15,000	15,000	15,000
6260 - REPAIRS AND MAINTENA	**19,400**	**13,070**	**17,000**	**17,000**	**17,000**	**6,621**	**19,500**	**19,500**	**19,500**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	667	800	1,000	1,000	1,000	495	1,000	1,000	1,000
6277 - MILEAGE/AUTO ALLOWANCE	3,300	3,300	3,300	3,300	3,300	1,650	3,300	3,300	3,300
6280 - DUES & SUBSCRIPTIONS	104	85	0	0	0	0			
6281 - UNIFORM/CLOTHING ALLOWANCE	2,668	2,554	3,850	3,850	3,850	1,265	3,450	3,450	3,450
6270 - TRAINING/TRAVEL/DUES	**6,739**	**6,739**	**8,150**	**8,150**	**8,150**	**3,410**	**7,750**	**7,750**	**7,750**
6200 - TOTAL OPERATING COSTS	**138,937**	**154,529**	**154,640**	**154,640**	**154,640**	**79,422**	**153,665**	**153,665**	**153,665**
6310 - RENTAL EXPENSE	1,666	2,445	2,460	2,460	2,460	2,445			
6333 - GENERAL-CASH DISCOUNTS	-86	-158				-45			
6399 - OTHER CHARGES	3,196	2,708	2,965	2,965	2,965	421	2,850	2,850	2,850
6300 - TOTAL OTHER EXPENDITURES	**4,776**	**4,995**	**5,425**	**5,425**	**5,425**	**2,820**	**2,850**	**2,850**	**2,850**
6545 - NON-TAXABLE MISC FOR RESALE	3,248	3,795	3,000	3,000	3,000	1,671	3,000	3,000	3,000
6500 - TOTAL EXPENDITURES	**3,248**	**3,795**	**3,000**	**3,000**	**3,000**	**1,671**	**3,000**	**3,000**	**3,000**
6730 - CAPITAL OUTLAY-TRANSPORTATION			19,200	19,200	19,200		8,000	8,000	8,000
6735 - CAPITAL OUTLAY-OTHER IMPROVEME		12,070	10,000	10,000	10,000	0	116,000	116,000	116,000
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	0	0	37,600	37,600	37,600	0	8,600	8,600	8,600
6700 - TOTAL CAPITAL OUTLAY	**0**	**12,070**	**66,800**	**66,800**	**66,800**	**0**	**132,600**	**132,600**	**132,600**
6001 - EXPENDITURES	**531,947**	**570,306**	**647,961**	**654,521**	**654,521**	**272,457**	**723,817**	**722,957**	**722,957**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 30: FLEET & BUILDINGS, CMF - 1530
Public Works Department

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	286,387	286,387	286,387	289,245	289,245	289,245
6112	Salary-Seasonal Temp	17,500	17,500	17,500	17,500	17,500	17,500
6113	Overtime - Regular	3,000	3,000	3,000	3,000	3,000	3,000
6123	Salaries - Other	-	3,069	3,069	6,225	5,494	5,494
6138	Medicare	4,450	4,494	4,494	4,582	4,571	4,571
6139	FICA	19,027	19,217	19,217	19,591	19,543	19,543
6141	Pension - PERA	20,257	21,190	21,190	21,639	21,586	21,586
6142	Work Comp Ins	11,040	6,560	6,560	6,663	6,649	6,649
6144	Long-Term Disability Insurance	830	839	839	857	854	854
6145	Hospital & Life Insurance	57,000	62,400	62,400	62,400	62,400	62,400
	Total	419,491	424,656	424,656	431,702	430,842	430,842
6210	**OFFICE SUPPLIES**						
	General Supplies		200	200	200	200	200
	Total	-	200	200	200	200	200
6211	**SMALL TOOL & EQUIPMENT**						
	Small Tools	4,300	4,300	4,000	4,300	4,300	4,300
	Scan Tool Updates - Heavy Equipment	1,100	1,100	1,100	1,100	1,100	1,100
	Scan Tool Updates- Light Equipment	900	900	900	700	700	700
	Central Computer for CMF	-	-	-	1,200	1,200	1,200
	Total	6,300	6,300	6,000	7,300	7,300	7,300
6212	**MOTOR FUELS/OILS**						
	Fuel - vehicles (budget error in 2009)	2,350					
	Nolead Fuel 700 gal.		2,063	1,950	2,000	2,000	2,000
	Diesel Fuel 200 gal.		262	650	600	600	600
	Diesel Fuel Tax		-	150	150	150	150
	Antifreeze, Windshield Fluid	1,600	1,600	1,600	1,600	1,600	1,600
	Oil and Lubricants	400	400	400	100	100	100
	Total	4,350	4,325	4,750	4,450	4,450	4,450
6215	**EQUIPMENT - PARTS**						
	Small Parts	5,000	5,000	5,000	5,000	5,000	5,000
	Building Maintenance Parts	2,500	2,500	2,500	2,500	2,500	2,500
	Total	7,500	7,500	7,500	7,500	7,500	7,500
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Vehicles #702 and #704	-	200	200	200	200	200
	Total	-	200	200	200	200	200
6229	**GENERAL SUPPLIES**						
	Cleaning Supplies, Paper Products	10,500	10,500	10,500	10,500	10,500	10,500
	Oxygen - Acetylene	250	250	250	250	250	250
	Chair Replacement CMF	950	950	950	950	950	950
	2 - 800 Mhz Radios				3,000	3,000	3,000
	Total	11,700	11,700	11,700	14,700	14,700	14,700
6235	**CONSULTANT SERVICES**						
	Safety (Prescription Safety Glasses, Hepatitis, Respirator, Hearing Test)	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6237	**TELEPHONE/PAGERS**						
	Cellular Phones	850	850	975	975	975	975
	CMF Radio Line	450	450	475	475	475	475
	Total	1,300	1,300	1,450	1,450	1,450	1,450
6239	**PRINTING/PUBLISHING**						
	Maintenance Req., Bus. Cards, Misc.	250	250	250	250	250	250
	Total	250	250	250	250	250	250

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 30: FLEET & BUILDINGS, CMF - 1530
Public Works Department

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Trash Removal	6,200	6,200	6,200	6,200	6,200	6,200
	Rug Service	1,900	1,900	1,900	1,900	1,900	1,900
	Fluorescent Light Recycling (DEA)	1,050	500	500	950	950	950
	Recycle Floor Dry (9 x $85)	1,600	765	765	795	795	795
	Tire & Filter Disposal	1,000	500	500	500	500	500
	Hazardous Waste Disposal	500	500	500	500	500	500
	Total	12,250	10,365	10,365	10,845	10,845	10,845
6249	**OTHER CONTRACTUAL SERVICES**						
	800 Mhz Radio Maint Fee 6 @ $317				1,920	1,920	1,920
	Weed Control	700	750	750	750	750	750
	Total	700	750	750	2,670	2,670	2,670
6255	**UTILITIES - ELECTRIC**						
	Electric	26,400	24,600	24,600	25,000	25,000	25,000
	Total	26,400	24,600	24,600	25,000	25,000	25,000
6256	**UTILITIES - NATURAL GAS**						
	Natural Gas	80,000	60,000	50,000	50,000	50,000	50,000
	Total	80,000	60,000	50,000	50,000	50,000	50,000
6257	**UTILITIES - OTHER**						
	Water & Sewer	1,500	1,500	1,400	1,350	1,350	1,350
	Total	1,500	1,500	1,400	1,350	1,350	1,350
6265	**REPAIRS - EQUIPMENT**						
	Shop Equipment, etc.	4,500	4,500	4,200	4,500	4,500	4,500
	Total	4,500	4,500	4,200	4,500	4,500	4,500
6266	**REPAIRS - BUILDINGS**						
	Repairs (H.V.A.C., Roof, Doors, Elec. work	12,500	12,500	12,500	15,000	15,000	15,000
	Total	12,500	12,500	12,500	15,000	15,000	15,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Training & ASE Certification	1,000	1,000	750	1,000	1,000	1,000
	Total	1,000	1,000	750	1,000	1,000	1,000
6277	**MILEAGE/AUTO ALLOWANCE**						
	Car Allowance - Supervisor	3,300	3,300	3,300	3,300	3,300	3,300
	Total	3,300	3,300	3,300	3,300	3,300	3,300
6280	**DUES & SUBSCRIPTIONS**						
	None	-	-	-	-	-	-
	Total	-	-	-	-	-	-
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Uniform/Boots	2,500	2,500	2,100	2,100	2,100	2,100
	Uniform Rental/Rag Cleaning Service	1,350	1,350	1,350	1,350	1,350	1,350
	Total	3,850	3,850	3,450	3,450	3,450	3,450
6310	**RENTAL EXPENSE**						
	Mowing Equip	1,670	2,460	2,460	-	-	-
	Total	1,670	2,460	2,460	-	-	-

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 30: FLEET & BUILDINGS, CMF - 1530
Public Works Department

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6399	**OTHER CHARGES**						
	State Boiler Certificate	75	75	75	75	75	75
	WinFleet	750	750	750	750	750	750
	Misc. Dues/Vehicle Inspection Decals	120	120	75	75	75	75
	Licenses	480	420	341	350	350	350
	(County Hazardous Waste - $215)						
	(State Tax - $256)						
	(MN Haz. Chem. Inventory Fee - $25)						
	All-Data On-Line Service Manuals	1,600	1,600	1,600	1,600	1,600	1,600
	Total	3,025	2,965	2,841	2,850	2,850	2,850
6545	**NON-TAXABLE MISC FOR RESALE**						
	Vending - CMF Pop, Juice, Water	3,000	3,000	2,800	3,000	3,000	3,000
	Total	3,000	3,000	2,800	3,000	3,000	3,000
6730	**CAPITAL OUTLAY - VEHICLE**						
	JD Z-Turn Mower 50%				8,000	8,000	8,000
	Small Truck (Parts Runner/Motor Pool)		19,200	21,000			
	Total	-	19,200	21,000	8,000	8,000	8,000
6735	**CAPITAL OUTLAY - OTHER IMP**						
	Press. Washer Repairs		10,000	5,000			
	CMF Stucco Repair			10,000			
	Rehab Lunchroom counters/appliance				15,000	15,000	15,000
	CMF Building Exterior Rehab/Paint				10,000	10,000	10,000
	CMF South Lot Pavement Maintenance				8,000	8,000	8,000
	CMF/PD Vehicle Bldg Insulate				15,000	15,000	15,000
	Radio Upgrade Public Works & Parks				68,000	68,000	68,000
	Federal Mandate 74 radios (est. $68,000)						
	Total	-	10,000	15,000	116,000	116,000	116,000
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Shop Roof Replacment		29,000	39,000			
	CMF Hallway Tile Replacment		8,600	-	8,600	8,600	8,600
	Total	-	37,600	39,000	8,600	8,600	8,600
	Total Net of Personnel	185,595	229,865	226,966	292,115	292,115	292,115
	TOTAL EXPENSES	$ 605,086	$ 654,521	$ 651,622	$ 723,817	$ 722,957	$ 722,957

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	31	1600 &1665	**STREETS DIVISION** Public Works

DESCRIPTION OF ACTIVITY

The Public Works Streets Division is responsible for maintaining the local streets system consisting of approximately 400 lane miles of roadway. Duties include repairing street pavement sections; repair and maintenance of storm drainage catch basins and storm water management ponds; and maintenance of sidewalks and on-street pathways throughout the community. This division is also responsible for tree trimming and forestry maintenance work for trees located within the public street right-of-way.

SERVICE CATEGORIES

The Public Works Street Division provides a centralized source for the following internal and external services related to street maintenance functions for the City of Apple Valley.

1. **Street Maintenance and Preservation Services**
   - Repair structural and surface failure of street pavement (patching, pothole repair, etc.)
   - Remove and replace sections of damaged curb and valley gutters
   - Conduct crack sealing and micro surfacing to preserve street pavements
   - Conduct street sweeping on public streets, removing approximately 500 tons of material per year

2. **Sidewalk and Trail System Maintenance Services**
   - Inspect one-third of all sidewalk sections each year to identify repair needs
   - Remove and replace concrete sidewalk sections as determined during inspections
   - Conduct concrete leveling work to repair uneven concrete joints (trip hazards)
   - Repair and maintain segments of trail system located in the right-of-way (excludes segments of public trails located in city parks)

3. **Boulevard Tree Maintenance Services**
   - Trim boulevard trees to maintain minimum vertical clearance for roadways
   - Remove dead or diseased trees located within the public right-of-way
   - Remove debris from streets following severe storm events

4. **Drainage System Maintenance Services:**
   - Inspect and repair storm sewer catch basins along roadways
   - Inspect and clear pond outlets to prevent blockages and associated flooding
   - Repair inlet and outlet pipe connections to storm water ponds
   - Remove accumulated sediment deltas from ponds
   - Contractual work associated with storm drainage system maintenance is funded by the Storm Drainage Utility, see Business Unit 5505

5. **Turf Mowing Services**
   - Mow approximately 76 miles of boulevards along collector streets with adjacent trail systems
   - Mow and remove excess vegetation adjacent to storm water ponds
   - Provide additional turf mowing along County right-of-ways to maintain community appearance

MAJOR OBJECTIVES FOR 2011

In addition to recurring annual duties, the following major objectives are established for 2011 within this business unit.

- Conduct field evaluation and rating of one-third of the City street system to assist in further development of the pavement management system.
- Shift emphasis of street improvement projects from simplified overlay process to a combination of preservation (microsurfacing/crack sealing) and street reconstruction work.
- Conduct an inventory of existing storm water ponds throughout the city to identify and prioritize maintenance needs, including dredging and removal of sand deltas.
- Maintain street sweeping service levels to address State and Federal mandates for water quality improvements.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Lane Miles of Street Maintained	404	405	407	408	408
Number of Blvd Trees Maintained	1,256	1,600	1,450	1,500	1,700
Street Sweeping Tonnage	403	548	523	540	540
Miles of Trails on ROW Maintained	51	51	52	52	52
Miles of Sidewalk Maintained	128	129	130	130	130
Cubic yards of Leaves Collected	500	412	300	430	430

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Public Works Superintendent	1	1	1	1
Streets Foreman	2	2	2	2
Technical Specialist	2	2	2	2
Maintenance I/II	11	11	10	10

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Seasonal Street Maint.	4	4	4	4

Summary Budget
Department 31 Street Maintenance

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Expenditures:						
Salaries & Wages	961,384	803,692	897,114	819,085	909,264	933,461
Emp. Benefits	291,407	257,168	350,277	314,912	372,206	375,509
Supplies	221,797	189,033	213,685	219,166	221,015	226,842
Contractual Serv.	1,996,510	267,277	315,760	302,650	362,315	270,105
Utilities	1,360	1,195	1,360	1,268	1,200	1,275
Repairs & Maint.	30,600	17,346	30,600	22,936	23,200	23,200
Training/Travel/Dues	15,200	10,521	14,200	9,153	12,700	11,400
Other Exp.	12,800	8,412	12,130	11,890	12,385	2,671
Capital outlay	-	-	70,000	78,166	63,500	32,000
Total Exp	3,531,058	1,554,644	1,905,126	1,779,226	1,977,785	1,876,463
Net addition to (use of) general revenues	(3,531,058)	(1,554,644)	(1,905,126)	(1,779,226)	(1,977,785)	(1,876,463)

2012 CAPITAL OUTLAY

Replace Loader (Unit 350) with Versatile Blower	$ -0-	$150,000 moved to Eq. Cert
Replace Loadall (Unit 363)	-0-	$71,000 moved to Eq. Cert
Purchase two Z Turn Mowers (currently leased)	32,000	
	$ 32,000	

City of Apple Valley
Budget Summary
2012 Budget
31 - STREETS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	760,853	762,989	800,114	800,114	800,114	375,599	815,503	815,503	815,503
6112 - SALARY-SEASONAL TEMP	36,545	45,418	61,000	61,000	61,000	22,345	61,000	61,000	61,000
6113 - OVERTIME-REGULAR EMPLOYEES	34,112	51,113	36,000	36,000	36,000	14,511	37,100	37,100	37,100
6121 - INSURANCE CASH BENEFIT	6,060	6,720				2,030			
6122 - COMP REQUEST	-33,878	-47,156				-20,354			
6123 - SALARY-OTHER			12,150	12,150	12,150		21,996	19,858	19,858
6105 - SALARIES AND WAGES	**803,692**	**819,085**	**909,264**	**909,264**	**909,264**	**394,130**	**935,599**	**933,461**	**933,461**
6138 - MEDICARE	12,074	11,988	13,184	13,184	13,184	5,653	13,551	13,520	13,520
6139 - FICA	51,628	51,260	56,374	56,374	56,374	24,173	57,939	57,806	57,806
6141 - PENSIONS-PERA	55,711	56,679	61,455	61,455	61,455	27,038	63,329	63,174	63,174
6142 - WORKERS COMPENSATION		43,961	0	51,640	51,640	22,177	51,509	51,389	51,389
6144 - LONG-TERM DISABILITY INSURANCE	2,679	2,332	2,353	2,353	2,353	980	2,427	2,420	2,420
6145 - MEDICAL INSURANCE	115,431	130,585	187,200	187,200	187,200	63,405	187,200	187,200	187,200
6146 - DENTAL INSURANCE	11,690	10,650				4,347			
6147 - LIFE INSURANCE-BASIC	313	173				77			
6148 - LIFE INSURANCE-SUPP/DEPEND	7,641	7,284				3,178			
6125 - EMPLOYEE BENEFITS	**257,168**	**314,912**	**320,566**	**372,206**	**372,206**	**151,028**	**375,955**	**375,509**	**375,509**
6100 - TOTAL PERSONAL SERVICES	**1,060,859**	**1,133,997**	**1,229,830**	**1,281,470**	**1,281,470**	**545,158**	**1,311,554**	**1,308,970**	**1,308,970**
6210 - OFFICE SUPPLIES	10	56				0			
6211 - SMALL TOOLS & EQUIPMENT	14,745	11,979	10,935	10,935	10,935	4,120	13,175	13,175	13,175
6212 - MOTOR FUELS/OILS	67,049	94,507	90,680	90,680	90,680	64,358	97,767	97,767	97,767
6214 - CHEMICALS	907	534				0			
6215 - EQUIPMENT-PARTS	47,439	64,782	60,700	60,700	60,700	37,471	61,700	61,700	61,700
6216 - VEHICLES-TIRES/BATTERIES	8,592	10,186	16,000	16,000	16,000	17,432	8,500	8,500	8,500
6229 - GENERAL SUPPLIES	50,290	37,122	42,700	42,700	42,700	29,079	45,700	45,700	45,700
6205 - SUPPLIES	**189,033**	**219,166**	**221,015**	**221,015**	**221,015**	**152,462**	**226,842**	**226,842**	**226,842**
6235 - CONSULTANT SERVICES	5,589	669	1,050	1,050	1,050	786	1,050	1,050	1,050
6237 - TELEPHONE/PAGERS	1,223	1,522	1,290	1,290	1,290	718	1,480	1,480	1,480
6238 - POSTAGE/UPS/FEDEX	69	0				10			
6239 - PRINTING/PUBLISHING	519	1,031	575	575	575	0	575	575	575
6240 - CLEANING SERVICE/GARBAGE	17,598	18,853	25,000	25,000	25,000	964	24,000	24,000	24,000
6241 - BUCKTHORN COSTS	2,253	2,178	0	0	0	0			
6249 - OTHER CONTRACTUAL SERVICES	240,026	278,398	1,932,400	334,400	334,400	11,881	243,000	243,000	243,000
6230 - CONTRACTUAL SERVICES	**267,277**	**302,650**	**1,960,315**	**362,315**	**362,315**	**14,359**	**270,105**	**270,105**	**270,105**
6255 - UTILITIES-ELECTRIC	477	525	480	480	480	234	530	530	530
6257 - UTILITIES-PROPANE/WATER/SEWER	718	743	720	720	720	0	745	745	745
6250 - UTILITIES	**1,195**	**1,268**	**1,200**	**1,200**	**1,200**	**234**	**1,275**	**1,275**	**1,275**
6265 - REPAIRS-EQUIPMENT	17,238	22,342	23,200	23,200	23,200	7,079	23,200	23,200	23,200
6269 - REPAIRS-OTHER	108	594	0	0	0	-87			
6260 - REPAIRS AND MAINTENA	**17,346**	**22,936**	**23,200**	**23,200**	**23,200**	**6,992**	**23,200**	**23,200**	**23,200**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	37	319	2,000	2,000	2,000	187	1,500	1,500	1,500
6277 - MILEAGE/AUTO ALLOWANCE	3,300	3,300	3,300	3,300	3,300	1,529	3,300	3,300	3,300
6279 - EDUCATION ASSISTANCE			0	0	0				
6280 - DUES & SUBSCRIPTIONS	340	340	400	400	400	315	400	400	400
6281 - UNIFORM/CLOTHING ALLOWANCE	6,845	5,194	7,000	7,000	7,000	2,226	6,200	6,200	6,200
6270 - TRAINING/TRAVEL/DUES	**10,521**	**9,153**	**12,700**	**12,700**	**12,700**	**4,257**	**11,400**	**11,400**	**11,400**
6200 - TOTAL OPERATING COSTS	**485,373**	**555,173**	**2,218,430**	**620,430**	**620,430**	**178,305**	**532,822**	**532,822**	**532,822**
6310 - RENTAL EXPENSE	6,332	9,779	10,100	10,100	10,100	9,779	300	300	300
6333 - GENERAL-CASH DISCOUNTS	-44	-74				-39			
6399 - OTHER CHARGES	2,124	2,184	2,285	2,285	2,285	2,428	2,371	2,371	2,371
6300 - TOTAL OTHER EXPENDITURES	**8,412**	**11,890**	**12,385**	**12,385**	**12,385**	**12,168**	**2,671**	**2,671**	**2,671**
6730 - CAPITAL OUTLAY-TRANSPORTATION	0	78,166	40,000	40,000	40,000	0	253,000	32,000	32,000
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	0	0	23,500	23,500	23,500	8,283			
6700 - TOTAL CAPITAL OUTLAY	**0**	**78,166**	**63,500**	**63,500**	**63,500**	**8,283**	**253,000**	**32,000**	**32,000**
6001 - EXPENDITURES	**1,554,644**	**1,779,226**	**3,524,145**	**1,977,785**	**1,977,785**	**743,913**	**2,100,047**	**1,876,463**	**1,876,463**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 31: STREET MAINTENANCE - 1600
Public Works Department

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
6110	Regular Employees	800,114	800,114	800,114	815,503	815,503	815,503
6111	Salary-Parttime						
6112	Salary-Seasonal Temp	61,000	61,000	61,000	61,000	61,000	61,000
6113	Overtime - Reg	36,000	36,000	36,000	37,100	37,100	37,100
6123	Salaries - Other	-	12,150	12,150	21,996	19,858	19,858
6138	Medicare	13,008	13,184	13,184	13,551	13,520	13,520
6139	FICA	55,621	56,374	56,374	57,939	57,806	57,806
6141	Pension - PERA	58,528	61,455	61,455	63,329	63,174	63,174
6142	Work Comp	49,800	51,640	51,640	51,509	51,389	51,389
6144	Long-Term Disability Insurance	2,320	2,353	2,353	2,427	2,420	2,420
6145	Hospital & Life Insurance	171,000	187,200	187,200	187,200	187,200	187,200
	Total	1,247,391	1,281,470	1,281,470	1,311,554	1,308,970	1,308,970
6211	**SMALL TOOL & EQUIPMENT**						
	Misc. Tools, Toolbox	4,000	4,000	4,000	4,000	4,000	4,000
	Weed Whips (1 x $325)	325	325	325	325	325	325
	Jackhammer Replace	-			1,000	1,000	1,000
	Arrow Board Replace				3,200	3,200	3,200
	Tommy Lift Replace	-			2,650	2,650	2,650
	Mobile Radios & Chrg Units (1@$1200)	1,200	-				
	Drill Press Replacement	2,600	-				
	Belt Grinder	1,300	-				
	Generator 5500	2,500	-				
	Tarp Kits (2@$780)	1,560	-				
	Chain Saw Replace		400	400	-	-	-
	Fairmont Pole Saw Replace		1,800	1,800	-	-	-
	Hammer Drill Replace		390	390	-	-	-
	Cutoff Saw Replace		820	820	-	-	-
	Chain Saw MS 660 Replace				950	950	950
	Hand Grinder Replace				200	200	200
	Chain Saw MS 460 Replace				850	850	850
	Sidewalk Plainer Replace		3,200	3,200	-	-	-
	Total	13,485	10,935	10,935	13,175	13,175	13,175
6212	**MOTOR FUELS/OILS**						
	Gas and Diesel Fuel	85,000					
	Nolead Fuel 6,546 gal.		18,700	18,700	18,787	18,787	18,787
	Diesel Fuel 25,000 gal.		62,880	65,000	72,250	72,250	72,250
	Diesel Road Tax		1,600	1,700	1,930	1,930	1,930
	Oil	7,500	7,500	7,500	4,800	4,800	4,800
	Total	92,500	90,680	92,900	97,767	97,767	97,767
6215	**EQUIPMENT - PARTS**						
	Sweeper Brooms	8,000	8,000	8,000	8,000	8,000	8,000
	Mowers/Tractors	2,600	2,600	2,600	2,600	2,600	2,600
	Trucks/Other Vehicles	36,000	35,000	36,000	36,000	36,000	36,000
	Sweepers	14,000	13,500	13,500	13,500	13,500	13,500
	Stump Grinder Teeth	1,600	1,600	1,600	1,600	1,600	1,600
	Total	62,200	60,700	61,700	61,700	61,700	61,700
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Batteries	2,000	2,000	2,000	2,000	2,000	2,000
	Tires - Vehicles	4,000	4,000	4,000	4,000	4,000	4,000
	Tires - Off Road Tires	2,500	-	-	2,500	2,500	2,500
	Tires - Replace for Loader #352		10,000	10,000	-	-	-
	Total	8,500	16,000	16,000	8,500	8,500	8,500
6229	**GENERAL SUPPLIES**						
	3/8" Granit Chips for Pothole Patching	-	2,500	2,500	2,500	2,500	2,500
	Bituminous Hot Mix	4,000	3,800	3,800	3,800	3,800	3,800
	Bituminous Cold Mix	500	1,000	1,000	1,000	1,000	1,000
	1" Crushed Limestone	1,500	1,800	1,800	1,800	1,800	1,800
	1-1/2" Crushed Rock	1,000	1,500	1,500	1,500	1,500	1,500
	Sod/ Black Dirt (Sidewalk Repairs)	6,000	6,000	6,000	6,000	6,000	6,000
	Trees for Sidewalk Repair & Ash Replc.	4,000	4,000	4,000	7,000	7,000	7,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 31: STREET MAINTENANCE - 1600
Public Works Department

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	Hardware & Supplies	3,500	3,500	3,500	3,500	3,500	3,500
	Hydroseed Mulch	2,000	2,000	2,000	2,000	2,000	2,000
	Ring Route Sealer	6,500	7,800	7,800	7,800	7,800	7,800
	Asphalt Emulsifier	6,000	6,000	6,000	6,000	6,000	6,000
	Safety Equipment	2,000	2,000	2,000	2,000	2,000	2,000
	Grass Seed	-	800	800	800	800	800
	Total	37,000	42,700	42,700	45,700	45,700	45,700
6235	**CONSULTANT SERVICES**						
	Safety (Safety Glasses, hepatitis, respirator, hearing & drug testing)	1,050	1,050	1,000	1,050	1,050	1,050
	Engineering Services	1,200	0				
	Total	2,250	1,050	1,000	1,050	1,050	1,050
6237	**TELEPHONE/PAGERS**						
	Mobile Phones (3@$41/month)	1,260	1,290	1,476	1,480	1,480	1,480
	Total	1,260	1,290	1,476	1,480	1,480	1,480
6239	**PRINTING/PUBLISHING**						
	Work Orders, Advertising, Misc	50	50	50	50	50	50
	Temp No Parking Signs (4th of July)	450	325	325	325	325	325
	DOT Safety Inspection Books	250	200	200	200	200	200
	Total	750	575	575	575	575	575
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Landfill Dumping Fee (SET,rolioff dump, road kill, stump grindings - disposal)	10,000	10,000	10,000	10,000	10,000	10,000
	Leaves - disposal	2,000	2,000	2,000	2,000	2,000	2,000
	Landfill Dumping Fee (street sweepings)	13,500	13,000	11,000	12,000	12,000	12,000
	Total	25,500	25,000	23,000	24,000	24,000	24,000
6241	**BUCKTHORN**						
	Buckthorn Dumping Fee	8,000	0	-	-	-	-
	Total	8,000	0	-	-	-	-
6249	**OTHER CONTRACTUAL SERVICES**						
	Annual Street Improvement Project	1,700,000	1,598,000	Trans to Road Imp Fund			
	Curb,Gutter,Sidewalk Replace/Mud Jack	45,000	26,400	22,000	25,000	25,000	25,000
	STS Crews	13,000	13,000	13,000	13,000	13,000	13,000
	Pedestrian Ramps	6,000	-	-	-	-	-
	Ring Route Painting	45,000	70,000	58,500	65,000	65,000	65,000
	RR Colored Concrete Sealing	7,000	8,000	5,850	8,000	8,000	8,000
	RR Misc. (Masonry, Trees, Sidewalks)	10,000	10,000	10,000	10,000	10,000	10,000
	Repair & Resurface Pathways	47,000	47,000	47,000	47,000	47,000	47,000
	Crack Sealing	50,000	50,000	43,000	75,000	75,000	75,000
	Ring Route Colored Concrete Repairs	15,000	10,000	-	-	-	-
	Seal Coating for Street Maintenance	-	100,000	Trans to Road Imp Fund			
	Total	1,938,000	1,932,400	199,350	243,000	243,000	243,000
6255	**UTILITIES - ELECTRIC**						
	Galaxie Sprinklers	180	240	260	265	265	265
	Gallavant Sprinklers	180	240	260	265	265	265
	Total	360	480	520	530	530	530
6257	**UTILITIES -WATER/SEWER**						
	Gallavant/Galaxie Sprinklers	1,000	720	742	745	745	745
	Total	1,000	720	742	745	745	745
6265	**REPAIRS - EQUIPMENT**						
	Heavy Equipment	20,000	18,000	18,000	18,000	18,000	18,000
	2-Way Radios, Pagers	700	700	700	700	700	700
	Paint 1 frame/box	6,000	3,000	3,000	3,000	3,000	3,000
	3 Bucket Truck Annual Inspections	900	1,500	1,500	1,500	1,500	1,500
	Total	27,600	23,200	23,200	23,200	23,200	23,200
6269	**REPAIRS - OTHER**						
	Ring Route Lights w/ Receptacles *Transfer to Street Light Utility*	3,000	-	-	-	-	-
	Total	3,000	-	-	-	-	-
6275	**SCHOOLS/CONF/EXP - LOCAL**						
	MN APWA / T2 / Snow Plow Seminar	2,500	2,000	1,000	1,000	1,000	1,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 31: STREET MAINTENANCE - 1600
Public Works Department

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	Supervisor Training	-	500	500	500	500	500
	Total	2,500	2,000	1,500	1,500	1,500	1,500
6277	**MILEAGE/AUTO ALLOWANCE**						
	Car Allowance	3,300	3,300	3,300	3,300	3,300	3,300
	Total	3,300	3,300	3,300	3,300	3,300	3,300
6279	**EDUCATION ASSISTANCE**						
	Supervisor Training	500	-	-	-	-	-
	Total	500	-	-	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	Superintendent Assoc. & Subscription	400	400	400	400	400	400
	Total	400	400	400	400	400	400
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Uniforms & Boots (14 x $500)	7,500	7,000	6,200	6,200	6,200	6,200
	Total	7,500	7,000	6,200	6,200	6,200	6,200
6310	**RENTAL EXPENSE**						
	4x4 Rear Discharge Mowers (2 x $4,900)	9,400	9,800	9,800	-	-	-
	Concrete Trailer	500	300	300	300	300	300
	Total	9,900	10,100	10,100	300	300	300
6399	**OTHER CHARGES**						
	Weather Monitor (Upgraded 2003)	2,130	2,185	2,271	2,271	2,271	2,271
	Street Waste Hauling License	100	100	100	100	100	100
	Total	2,230	2,285	2,371	2,371	2,371	2,371
6730	**CAPITAL OUTLAY - VEHICLES**						
	Loader #350 w/ Versatile Blower Replace				150,000	to equip cert	to equip cert
	520 Loadall #363 w/ Plow Replace				71,000	to equip cert	to equip cert
	Z Turn Mower (2 at $16,000 ea.)				32,000	32,000	32,000
	Replace 3/4 Ton Pickup 360 Plow	30,000					
	Replace Single Axle 301 Plow, $174,000	EQUIP FUND					
	Replace Single Axle 305 Plow, $174,000	EQUIP FUND					
	Replace One Ton Dump	40,000					
	Tandem Wood Chipper	EQUIP FUND					
	Replace Tractor Backhoe #303 ($110,000)		EQUIP FUND				
	Replace Sweeper #331 ($200,000)		EQUIP FUND				
	Replace One Ton Dump Truck #362		40,000	40,000			
	Total	70,000	40,000	40,000	253,000	32,000	32,000
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Pavement Router for Trail Repairs	-	11,500	11,500	-	-	-
	Pressure Washer		12,000	12,000			
	Total	-	23,500	23,500	-	-	-
	Total Net of Personnel	2,317,735	2,294,315	561,469	788,493	567,493	567,493
	TOTAL EXPENSES	$ 3,565,126	$ 3,575,785	$ 1,842,939	$ 2,100,047	$ 1,876,463	$ 1,876,463

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	32	1660	**SNOW AND ICE REMOVAL** Public Works

DESCRIPTION OF ACTIVITY

This subsection of the Public Works Streets Division provides for snow plowing and ice control along the public street system. The budget includes funds for overtime expenses when plowing is conducted after hours or weekends. Road salt and ice control materials are also funded through this business unit. The City purchases road salt materials through the cooperative purchasing program administered by the State of Minnesota.

SERVICE CATEGORIES

The Public Works Street Maintenance Division provides the following winter road maintenance services for the City of Apple Valley.

1. **Snow Plowing Services**
   - Conduct snow plowing response to winter storms for 400 lane miles of the City public street system in the most efficient process possible with available resources
   - Provide trained operators to simultaneously deploy equipment within 14 plow districts within the City for all winter storm events
   - Maintain plowing vehicle fleet consisting of 2 tandem axel trucks, 10 single axel plow trucks, four large loaders, two midsized loaders, and 15 pick-up trucks with plows.

2. **Snow Removal and Hauling Services**
   - Remove excess snow accumulations at intersections to maintain safe sightlines for vehicle traffic
   - Remove excess snow storage from City facilities and along collector roadways to the extent feasible with available resources
   - Maintain snow loading equipment and use contract truck hauling to transport excess snow material

3. **Ice Control Services**
   - Maintain adequate road salt inventories to provide deicing of public roadways
   - Conduct advanced deicing strategies, including ground speed sensing of salt spreaders, pre-wetting brine injection on all salt trucks, and on-site mixing of specialized brine solutions for road salt wetting liquids

MAJOR OBJECTIVES FOR 2012

In addition to recurring annual duties, the Public Works Department has established a major objective to implement an anti-icing program in 2012. An anti-icing program involves pretreatment of streets prior to major snow and ice storm events to proactively inhibit the bonding of ice onto the surface of streets. Anti-icing activities result in an overall reduction in the total salt usage, which translates into cost savings for the City and reduced impacts to the environment. Initial deployment of anti-icing was previously scheduled for the 2011 winter season, but was delayed due to record snow falls during the last winter season.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Lane Miles Maintained	404	405	407	408	408
Number of Snow/Ice Events per Year	50	48	30	42	40
Tons of Salt Material Used	3,200	2,350	1,950	3,000	2,500

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
None – Overtime Only	N/A	N/A	N/A	N/A

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
None				

Summary Budget
Department 32 Snow & Ice Removal

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Expenditures:						
Salaries & Wages	140,575	122,341	135,000	163,118	136,350	137,538
Emp. Benefits	19,312	17,395	28,828	28,268	28,266	28,477
Supplies	169,498	169,310	175,268	195,145	174,605	207,140
Contractual Serv.	30,000	4,278	18,700	13,459	16,700	15,800
Training/Travel/Dues	1,400	1,600	1,400	1,749	1,600	1,600
Total Exp	360,785	314,924	359,196	401,739	357,521	390,555
Net addition to (use of) general revenues	(360,785)	(314,924)	(359,196)	(401,739)	(357,521)	(390,555)

Capital Outlay:
Anti-Ice Application System $15,000

City of Apple Valley
Budget Summary
2012 Budget
32 - SNOW & ICE REMOVAL

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	0	0				-606			
6113 - OVERTIME-REGULAR EMPLOYEES	122,751	163,189	135,000	135,000	135,000	91,938	135,000	135,000	135,000
6122 - COMP REQUEST	-410	-71				-1,327			
6123 - SALARY-OTHER			1,350	1,350	1,350		2,876	2,538	2,538
6105 - SALARIES AND WAGES	**122,341**	**163,118**	**136,350**	**136,350**	**136,350**	**90,005**	**137,876**	**137,538**	**137,538**
6138 - MEDICARE	1,709	2,281	1,977	1,977	1,977	1,261	1,999	1,994	1,994
6139 - FICA	7,307	9,754	8,454	8,454	8,454	5,392	8,548	8,527	8,527
6141 - PENSIONS-PERA	8,380	11,465	9,885	9,885	9,885	6,570	9,996	9,972	9,972
6142 - WORKERS COMPENSATION		4,767	0	7,950	7,950	2,506	8,004	7,984	7,984
6125 - EMPLOYEE BENEFITS	**17,395**	**28,268**	**20,316**	**28,266**	**28,266**	**15,729**	**28,547**	**28,477**	**28,477**
6100 - TOTAL PERSONAL SERVICES	**139,737**	**191,385**	**156,666**	**164,616**	**164,616**	**105,733**	**166,423**	**166,015**	**166,015**
6215 - EQUIPMENT-PARTS	18,407	13,202	9,500	9,500	9,500	4,206	28,000	28,000	28,000
6229 - GENERAL SUPPLIES	150,902	181,943	165,105	165,105	165,105	128,694	179,140	179,140	179,140
6205 - SUPPLIES	**169,309**	**195,145**	**174,605**	**174,605**	**174,605**	**132,899**	**207,140**	**207,140**	**207,140**
6237 - TELEPHONE/PAGERS	292	204	0	0	0	51			
6238 - POSTAGE/UPS/FEDEX	0	0				10			
6249 - OTHER CONTRACTUAL SERVICES	3,987	13,255	16,700	16,700	16,700	7,749	15,800	15,800	15,800
6230 - CONTRACTUAL SERVICES	**4,278**	**13,459**	**16,700**	**16,700**	**16,700**	**7,810**	**15,800**	**15,800**	**15,800**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	1,600	1,600	1,600	1,600	1,600	0	1,600	1,600	1,600
6277 - MILEAGE/AUTO ALLOWANCE	0	149				204			
6270 - TRAINING/TRAVEL/DUES	**1,600**	**1,749**	**1,600**	**1,600**	**1,600**	**204**	**1,600**	**1,600**	**1,600**
6200 - TOTAL OPERATING COSTS	**175,187**	**210,353**	**192,905**	**192,905**	**192,905**	**140,913**	**224,540**	**224,540**	**224,540**
6001 - EXPENDITURES	**314,924**	**401,738**	**349,571**	**357,521**	**357,521**	**246,647**	**390,963**	**390,555**	**390,555**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 32: SNOW & ICE REMOVAL - 1660 & 1665
Public Works Department

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
6110	Regular Employees						
6111	Salary-Parttime						
6112	Salary-Seasonal Temp						
6113	Overtime - Regular	135,000	135,000		135,000	135,000	135,000
6114	Overtime - Temp						
6123	Salaries - Other		1,350		2,876	2,538	2,538
6138	Medicare	1,958	1,977		1,999	1,994	1,994
6139	FICA	9,370	8,454		8,548	8,527	8,527
6141	Pension - PERA	9,450	9,885		9,996	9,972	9,972
6142	Work Comp Ins	8,050	7,950		8,004	7,984	7,984
6144	Long-Term Disability Insurance						
6145	Hospital & Life Insurance						
	Total	163,828	164,616	-	166,423	166,015	166,015
6215	**EQUIPMENT - PARTS**						
	Tire Chains (2 @ $2,000)				4,000	4,000	4,000
	Plow Cutting Edges	8,000	8,000	8,000	8,000	8,000	8,000
	Backup Alarms/Light Bars	1,000	1,000	1,000	1,000	1,000	1,000
	Tailgate Brine Tanks (1 @ $2,000)	2,000	-				
	Anti-Icing Distributor		500	500	15,000	15,000	15,000
	Total	11,000	9,500	9,500	28,000	28,000	28,000
6229	**GENERAL SUPPLIES**						
	Salt for Ice Control (1,700 ton x $57.79)	99,558	96,450	96,450	98,243	98,243	98,243
	Clear Lane (900 ton x $74.82)	64,710	66,480	66,480	67,338	67,338	67,338
	Anti-Icing Additives	-	2,175	2,175	2,175	2,175	2,175
	Sales Tax (Salt)	-	-	-	11,384	11,384	11,384
	Total	164,268	165,105	165,105	179,140	179,140	179,140
6249	**OTHER CONTRACTUAL SERVICES**						
	Contract Snow Removal Equip	1,200	1,200	-	1,000	1,000	1,000
	Plow Damage Sod Repairs	10,000	8,500	7,749	7,800	7,800	7,800
	Trucking	7,500	7,000	7,382	7,000	7,000	7,000
	Total	18,700	16,700	15,131	15,800	15,800	15,800
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Snow Removal School-DCTC	1,400	1,600	1,600	1,600	1,600	1,600
	Total	1,400	1,600	1,600	1,600	1,600	1,600
	Total Net of Personnel	195,368	192,905	191,336	224,540	224,540	224,540
	TOTAL EXPENSES	$ 359,196	$ 357,521	$ 191,336	$ 390,963	$ 390,555	$ 390,555

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	33	1680	**TRAFFIC SIGNS, SIGNALS, MARKERS** Public Works

DESCRIPTION OF ACTIVITY

This subsection of the Public Works Street Maintenance Division provides for the maintenance of all signs, pavement markings and traffic signals located within the City street right-of-way.

SERVICE CATEGORIES

Maintenance for the City's traffic signs along public roadways, traffic control signal systems and pavement markings include the following services provided by Public Works Department staff using city-owned equipment, contractual services from private companies and inter-agency resources through joint powers agreements.

1. **Traffic Sign Maintenance Services**
   - Supply and maintain approximately 4,800 traffic control and street name signs throughout the City using public works staff and equipment
   - Inventory and monitor sign conditions using sign management software
   - Perform routine sign replacement to maintain Federal and State retroreflectivity standards for traffic signs in accordance with adopted City policy
   - Replace damaged signs and knock-downs

2. **Traffic Signal System Maintenance Services**
   - Provide maintenance for 12 city-owned traffic control signal systems through a Joint Powers Agreement with Dakota County, including signal programing, relamping, and minor electrical repairs
   - Contract for major electrical and equipment repair work for city-owned traffic control signal systems through a standing service contract with a private contractor
   - Respond to signal damage incidents and address questions regarding the operation of city-owned traffic control signal systems

3. **Pavement Marking Maintenance Services**
   - Inventory and monitor the condition of pavement markings on public streets in accordance with pending Federal and State standards
   - Provide for the repainting of all pavement markings on a routine basis to maintain compliance with standards

MAJOR OBJECTIVES FOR 2012

In addition to recurring annual duties, the Public Works Department continues to develop the street sign management program to achieve compliance with new Federal mandates for sign retro-reflectivity requirements. Retro-reflectivity is a term that refers to the amount of light reflected from vehicle headlights back toward the vehicle and the driver's eyes, making the signs appear brighter and easier to see at night.

Under a new Federal rule which went into effect in January 2008, agencies have until January 2012 to establish and implement a sign assessment or management method that will maintain minimum levels of sign retro-reflectivity. The compliance date for meeting the minimum retro-reflectivity requirements for regulatory, warning, and ground-mounted guide signs is January 2015.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Total Number of Street Signs	4,751	4,800	4,825	4,850	4,875
Number of Signs Replaced	271	385	400	460	475
Feet of Markings Repainted	231,965	93,000	171,500	250,000	300,000

STAFFING

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
None – See Street Division	0	0	0	0

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
None	0	0	0	0

Summary Budget
Department 33 - Traffic Signs and Signals

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Adopted
Expenditures:						
Salaries & Wages	-	68,083	-	40,761	-	-
Emp. Benefits	-	228	-	2,049	-	-
Supplies	43,700	45,290	46,800	28,517	46,815	50,964
Contractual Serv.	87,000	53,881	82,500	26,864	82,100	81,800
Repairs & Maint.	1,400	(2,314)	1,400	779	1,300	-
Other Exp.	600	-	600	(7)	600	600
Capital outlay	-	-	-	6,477	-	-
Total Exp	132,700	165,168	131,300	105,440	130,815	133,364
Net addition to (use of) general revenues	(132,700)	(165,168)	(131,300)	(105,440)	(130,815)	(133,364)

Capital Outlay :
none

City of Apple Valley
Budget Summary
2012 Budget
33 - TRAFFIC SIGNS/SIGNALS/MARKERS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	65,745	39,679				13,404			
6112 - SALARY-SEASONAL TEMP	1,608	845				88			
6113 - OVERTIME-REGULAR EMPLOYEES	730	256				0			
6122 - COMP REQUEST		-18				0			
6105 - SALARIES AND WAGES	**68,083**	**40,761**				**13,492**			
6138 - MEDICARE	34	15				1			
6139 - FICA	144	66				5			
6141 - PENSIONS-PERA	50	17				0			
6142 - WORKERS COMPENSATION		1,951				800			
6125 - EMPLOYEE BENEFITS	**228**	**2,049**				**807**			
6100 - TOTAL PERSONAL SERVICES	**68,310**	**42,810**				**14,299**			
6211 - SMALL TOOLS & EQUIPMENT	29	77	825	825	825	0	1,250	1,250	1,250
6212 - MOTOR FUELS/OILS			2,890	2,890	2,890		3,014	3,014	3,014
6215 - EQUIPMENT-PARTS	443	337	3,000	3,000	3,000	0	3,000	3,000	3,000
6229 - GENERAL SUPPLIES	44,817	28,103	40,100	40,100	40,100	14,588	43,700	43,700	43,700
6205 - SUPPLIES	**45,290**	**28,517**	**46,815**	**46,815**	**46,815**	**14,588**	**50,964**	**50,964**	**50,964**
6235 - CONSULTANT SERVICES	0	0	0	0	0	0			
6238 - POSTAGE/UPS/FEDEX	52	99				0			
6239 - PRINTING/PUBLISHING	0	0				204			
6249 - OTHER CONTRACTUAL SERVICES	53,828	26,764	82,100	82,100	82,100	4,730	81,800	81,800	81,800
6230 - CONTRACTUAL SERVICES	**53,881**	**26,864**	**82,100**	**82,100**	**82,100**	**4,935**	**81,800**	**81,800**	**81,800**
6265 - REPAIRS-EQUIPMENT	752	923	1,300	1,300	1,300	0			
6269 - REPAIRS-OTHER	-3,054	-144				-627			
6260 - REPAIRS AND MAINTENA	**-2,302**	**779**	**1,300**	**1,300**	**1,300**	**-627**			
6200 - TOTAL OPERATING COSTS	**96,868**	**56,160**	**130,215**	**130,215**	**130,215**	**18,896**	**132,764**	**132,764**	**132,764**
6310 - RENTAL EXPENSE	0	0	600	600	600	0	600	600	600
6333 - GENERAL-CASH DISCOUNTS	-12	-7				0			
6300 - TOTAL OTHER EXPENDITURES	**-12**	**-7**	**600**	**600**	**600**	**0**	**600**	**600**	**600**
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER		6,477				0			
6700 - TOTAL CAPITAL OUTLAY		**6,477**				**0**			
6001 - EXPENDITURES	**165,167**	**105,439**	**130,815**	**130,815**	**130,815**	**33,195**	**133,364**	**133,364**	**133,364**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 33: TRAFFIC SIGNS/SIGNALS/MARKERS - 1680
Public Works Department

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6211	**SMALL TOOLS**						
	Linelazer Striper - Replace	5,800	-	-	-	-	-
	Replace Power Tool on Sign Truck	-	325	325	-	-	-
	General Tools for Sign Install - Replace	-	500	500	250	250	250
	Post Pounder Replace				1,000	1,000	1,000
	Total	5,800	825	825	1,250	1,250	1,250
6212	**MOTOR FUELS/OILS**						
	Nolead Fuel 1050 gal.	-	2,890	2,890	3,014	3,014	3,014
	Total		2,890	2,890	3,014	3,014	3,014
6215	**EQUIPMENT PARTS**						
	Signal Parts, Circuit Bds, Loop Detectors	3,000	3,000	3,000	3,000	3,000	3,000
	Total	3,000	3,000	3,000	3,000	3,000	3,000
6229	**GENERAL SUPPLIES**						
	Crosswalk Striping Paint	1,200	1,200	1,200	1,200	1,200	1,200
	Street Name Plate Replacement	1,500	3,000	3,000	3,000	3,000	3,000
	Post - Traffic Signs	3,000	3,000	3,000	3,000	3,000	3,000
	Bracket & Misc Hardware	1,500	1,500	1,500	1,500	1,500	1,500
	Traffic Control Signs	15,000	15,600	15,000	15,000	15,000	15,000
	Replace Traffic Counters	3,600	3,600	3,600	10,000	10,000	10,000
	(22 over 3 yrs @ 1,250 ea)						
	Replace Counter Batteries (4 x $300)	1,200	1,200	1,200	-	-	-
	Counter Cover (5 x $200)	1,000	1,000	1,000	-	-	-
	Overlay Signs, Brackets, Posts Replace	10,000	10,000	10,000	10,000	10,000	10,000
	Total	38,000	40,100	39,500	43,700	43,700	43,700
6235	**CONSULTANT SERVICES**						
	Traffic Engeering/Signage	1,000	-	-	-	-	-
	Moved to Engineering Division						
	Total	1,000	-	-	-	-	-
6249	**OTHER CONTRACTUAL SERVICES**						
	Street Striping - JPA	12,000	13,000	13,000	13,000	13,000	13,000
	Street Striping - Contract	20,000	19,000	18,000	18,000	18,000	18,000
	Signal Maint - Dakota Co Agreement	15,000	15,600	16,000	16,800	16,800	16,800
	Semaphore Painting (2 per year)	16,000	16,000	16,000	16,000	16,000	16,000
	Traffic Signal Rehab & Repairs	18,500	18,500	18,000	18,000	18,000	18,000
	Total	81,500	82,100	81,000	81,800	81,800	81,800
6265	**REPAIRS - EQUIPMENT**						
	Traffic Counters (4 x $350)	1,400	1,300	1,300	-	-	-
	Total	1,400	1,300	1,300	-	-	-
6310	**RENTAL EXPENSE**						
	Coring Drill Rental	600	600	600	600	600	600
	Total	600	600	600	600	600	600
6730	**CAPITAL OUTLAY - VEHICLES**						
	Sign Truck with Boom Lift	EQUIP CERT					
	Total	-	-	-	-	-	-
	TOTAL EXPENSES	$ 131,300	$ 130,815	$ 129,115	$ 133,364	$ 133,364	$ 133,364

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	37	1700	Park Admin

DESCRIPTION OF ACTIVITY

Expenses related to most full-time Parks & Recreation staff members, along with expenses that are accounted as administrative.

MAJOR OBJECTIVES FOR 2012

Maintain the same level of administrative members and services as previous years.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Projected 2011	Projected 2012
Manage $14.43 million dollars of park bond projects	Neighborhood park upgrades and trail improvements	Neighborhood park upgrades and trail improvements
Support Community Celebrations	• Freedom Days • Mid-Winter Fest • A Day to Remember • Music in the Park	• Freedom Days • Mid-Winter Fest • Celebration of Spring • Music in the Park
Support Parks and Recreation Advisory Committee	five public meetings	five public meetings
Manage all Parks and Recreation activities to provide outstanding service, facilities, and programs to our residents	• 50 Parks • 108 Athletic Fields • 65 Miles of Trails • 330,000 Aquatic Center, Teen Center and JCR Park Users • 6,000 hour of use at Community Center • 2,750 hours of ice time used at indoor arenas • 34,000 rounds of golf played at Valleywood Golf Course	• 50 Parks • 108 Athletic Fields • 65 Miles of Trails • 330,000 Aquatic Center, Teen Center and JCR Park Users • 6,000 hour of use at Community Center • 2,750 hours of ice time used at indoor arenas • 34,000 rounds of golf played at Valleywood Golf Course

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Parks and Recreation Director	1	1	1	1
Recreation Superintendent	1	1	1	1
Recreation Supervisor II	3.33	3.33	3.25	3.25
Department Assistant	1	1	1	1
Department Specialist	1	1	1	1
Custodian	.75	.75	.75	.75

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Seasonal		1560 hrs	1560 hrs	1560hrs

Summary Budget
Department 37 - Park and Recreation Administration

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Expenditures:						
Salaries & Wages	612,741	554,188	552,431	537,128	550,410	558,687
Emp. Benefits	162,196	128,997	171,613	141,343	165,024	165,254
Supplies	5,800	3,084	5,300	3,536	4,700	4,700
Contractual Serv.	89,500	74,145	82,000	62,877	72,000	65,000
Repairs & Maint.	2,000	4,928	2,250	1,079	3,000	2,500
Training/Travel/Dues	22,000	18,652	23,750	19,926	20,950	23,150
Other Exp.	43,200	41,231	43,950	38,864	44,450	42,700
Misc	4,500	5,951	4,500	6,347	5,000	6,500
Capital outlay	-		-		-	-
Total Exp	941,937	831,176	885,794	811,100	865,534	868,491
Net addition (use) of general revenues	(941,937)	(831,176)	(885,794)	(811,100)	(865,534)	(868,491)

2012 CAPITAL OUTLAY

none

City of Apple Valley
Budget Summary
2012 Budget
37 - PARK/RECREATION ADMINISTRATION

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	506,800	479,087	472,649	472,649	472,649	220,458	473,567	473,567	473,567
6111 - SALARY PART-TIME	42,134	51,436	55,728	55,728	55,728	25,160	58,412	58,412	58,412
6112 - SALARY-SEASONAL TEMP			15,028	15,028	15,028		15,028	15,028	15,028
6113 - OVERTIME-REGULAR EMPLOYEES	2,627	3,983	1,030	1,030	1,030	755	1,030	1,030	1,030
6114 - OVERTIME PART-TIME EMPLOYEES	47	0				0			
6121 - INSURANCE CASH BENEFIT	2,580	2,630				900			
6122 - COMP REQUEST	0	-7				0			
6123 - SALARY-OTHER			5,975	5,975	5,975		12,156	10,650	10,650
6105 - SALARIES AND WAGES	**554,188**	**537,128**	**550,410**	**550,410**	**550,410**	**247,272**	**560,193**	**558,687**	**558,687**
6138 - MEDICARE	7,248	7,362	7,981	7,981	7,981	3,422	8,123	8,101	8,101
6139 - FICA	30,355	30,826	34,125	34,125	34,125	14,633	34,473	34,397	34,397
6141 - PENSIONS-PERA	33,977	35,735	38,804	38,804	38,804	17,177	39,501	39,415	39,415
6142 - WORKERS COMPENSATION		3,695	0	3,650	3,650	1,833	3,592	3,582	3,582
6144 - LONG-TERM DISABILITY INSURANCE	1,478	1,315	1,384	1,384	1,384	550	1,403	1,399	1,399
6145 - MEDICAL INSURANCE	45,624	52,672	79,080	79,080	79,080	25,814	78,360	78,360	78,360
6146 - DENTAL INSURANCE	5,750	5,631	0	0	0	1,652			
6147 - LIFE INSURANCE-BASIC	124	69	0	0	0	32			
6148 - LIFE INSURANCE-SUPP/DEPEND	4,442	4,037	0	0	0	2,291			
6125 - EMPLOYEE BENEFITS	**128,997**	**141,343**	**161,374**	**165,024**	**165,024**	**67,403**	**165,452**	**165,254**	**165,254**
6100 - TOTAL PERSONAL SERVICES	**683,186**	**678,471**	**711,784**	**715,434**	**715,434**	**314,675**	**725,645**	**723,941**	**723,941**
6210 - OFFICE SUPPLIES	2,876	2,932	2,250	2,250	2,250	75	2,250	2,250	2,250
6211 - SMALL TOOLS & EQUIPMENT	64	20				0			
6215 - EQUIPMENT-PARTS	30	31	200	200	200	80	200	200	200
6229 - GENERAL SUPPLIES	114	553	2,250	2,250	2,250	18	2,250	2,250	2,250
6205 - SUPPLIES	**3,084**	**3,536**	**4,700**	**4,700**	**4,700**	**173**	**4,700**	**4,700**	**4,700**
6235 - CONSULTANT SERVICES	5,467	3,500	3,000	3,000	3,000	1,000	3,000	3,000	3,000
6237 - TELEPHONE/PAGERS	1,005	2,331	1,000	1,000	1,000	1,587	2,500	2,500	2,500
6238 - POSTAGE/UPS/FEDEX	11,961	9,685	14,500	14,500	14,500	3,167	12,000	12,000	12,000
6239 - PRINTING/PUBLISHING	55,713	44,434	50,000	50,000	50,000	22,248	44,000	44,000	44,000
6249 - OTHER CONTRACTUAL SERVICES	0	2,926	3,500	3,500	3,500	0	3,500	3,500	3,500
6230 - CONTRACTUAL SERVICES	**74,145**	**62,877**	**72,000**	**72,000**	**72,000**	**28,003**	**65,000**	**65,000**	**65,000**
6265 - REPAIRS-EQUIPMENT	4,928	1,079	3,000	3,000	3,000	424	2,500	2,500	2,500
6260 - REPAIRS AND MAINTENA	**4,928**	**1,079**	**3,000**	**3,000**	**3,000**	**424**	**2,500**	**2,500**	**2,500**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	3,738	3,495	3,000	3,000	3,000	639	3,000	3,000	3,000
6276 - SCHOOLS/CONFERENCES/EXP OTHER	1,632	3,182	4,000	4,000	4,000	0	6,000	6,000	6,000
6277 - MILEAGE/AUTO ALLOWANCE	8,411	8,015	8,200	8,200	8,200	3,397	8,200	8,200	8,200
6278 - SUBSISTENCE ALLOWANCE	300	250	750	750	750	0	750	750	750
6279 - EDUCATION ASSISTANCE	0	945	250	250	250	0	250	250	250
6280 - DUES & SUBSCRIPTIONS	3,933	4,039	3,900	3,900	3,900	3,203	4,100	4,100	4,100
6281 - UNIFORM/CLOTHING ALLOWANCE	638	0	850	850	850	771	850	850	850
6270 - TRAINING/TRAVEL/DUES	**18,652**	**19,926**	**20,950**	**20,950**	**20,950**	**8,010**	**23,150**	**23,150**	**23,150**
6200 - TOTAL OPERATING COSTS	**100,809**	**87,417**	**100,650**	**100,650**	**100,650**	**36,610**	**95,350**	**95,350**	**95,350**
6310 - RENTAL EXPENSE	5,087	5,096	8,000	8,000	8,000	2,123	6,250	6,250	6,250
6333 - GENERAL-CASH DISCOUNTS	-53	-71				-49			
6399 - OTHER CHARGES	36,197	33,839	36,450	36,450	36,450	35,338	36,450	36,450	36,450
6300 - TOTAL OTHER EXPENDITURES	**41,231**	**38,864**	**44,450**	**44,450**	**44,450**	**37,412**	**42,700**	**42,700**	**42,700**
6425 - VISA/BANK CHARGES	5,951	6,347	5,000	5,000	5,000	3,371	6,500	6,500	6,500
6400 - TOTAL EXPENDITURES	**5,951**	**6,347**	**5,000**	**5,000**	**5,000**	**3,371**	**6,500**	**6,500**	**6,500**
6001 - EXPENDITURES	**831,177**	**811,099**	**861,884**	**865,534**	**865,534**	**392,068**	**870,195**	**868,491**	**868,491**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 37: PARK RECREATION ADMIN - 1700

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	510,928	472,649	472,649	473,567	473,567	473,567
6111	Salary-Parttime	24,508	55,728	55,728	58,412	58,412	58,412
6112	Salary-Seasonal Temp	15,028	15,028	15,028	15,028	15,028	15,028
6113	Overtime - Reg	1,030	1,030	1,030	1,030	1,030	1,030
6123	Salaries - Other	937	5,975	5,975	12,156	10,650	10,650
6138	Medicare	8,010	7,981	7,981	8,123	8,101	8,101
6139	FICA	34,251	34,125	34,125	34,473	34,397	34,397
6141	Pension - PERA	37,618	38,804	38,804	39,501	39,415	39,415
6142	Work Comp Ins	6,650	3,650	3,650	3,592	3,582	3,582
6144	Long-term Disability Insurance	1,484	1,384	1,384	1,403	1,399	1,399
6145	Hospital & Life Insurance	83,600	79,080	79,080	78,360	78,360	78,360
	Total	724,044	715,434	715,434	725,645	723,941	723,941
6210	**OFFICE SUPPLIES**	2,500	2,250	2,250	2,250	2,250	2,250
	Total	2,500	2,250	2,250	2,250	2,250	2,250
6215	**EQUIPMENT - PARTS**	300	200	200	200	200	200
	Total	300	200	200	200	200	200
6229	**GENERAL SUPPLIES**						
	Youth Athletic Association	750	750	750	750	750	750
	Administration	750	750	750	750	750	750
	Desk & Chairs	1,000	750	750	750	750	750
	Total	2,500	2,250	2,250	2,250	2,250	2,250
6235	**CONSULTANT SERVICES**						
	Technical Asst. Park Development	5,000	3,000	3,000	3,000	3,000	3,000
	Total	5,000	3,000	3,000	3,000	3,000	3,000
6237	**TELEPHONE/PAGERS**						
	Miscellaneous	1,000	1,000	2,500	2,500	2,500	2,500
	Total	1,000	1,000	2,500	2,500	2,500	2,500
6238	**POSTAGE/UPS/FEDEX**						
	Mail Brochures	15,000	14,500	12,000	12,000	12,000	12,000
	Total	15,000	14,500	12,000	12,000	12,000	12,000
6239	**PRINTING/PUBLISHING**						
	Regular/Annual Publications	55,000	50,000	42,000	44,000	44,000	44,000
	Total	55,000	50,000	42,000	44,000	44,000	44,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Coaching Certification	1,000	1,000	1,000	1,000	1,000	1,000
	Facility Access						
	Arts, Cultural Program	1,000	1,000	1,000	1,000	1,000	1,000
	Disabled Program - Interpreters, Aids	1,500	1,500	1,500	1,500	1,500	1,500
	Registration Software - Upgrades	2,500					
	Total	6,000	3,500	3,500	3,500	3,500	3,500
6265	**REPAIRS - EQUIPMENT**	2,250	3,000	3,000	2,500	2,500	2,500
	Total	2,250	3,000	3,000	2,500	2,500	2,500
6275	**SCHOOL/CONF/EXP - LOCAL**	3,500	3,000	3,000	3,000	3,000	3,000
	Total	3,500	3,000	3,000	3,000	3,000	3,000
6276	**SCHOOL/CONF/EXP - OTHER**						
	Park & Rec Conf. - RJ	2,000	2,000	2,000	2,000	2,000	2,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 37: PARK RECREATION ADMIN - 1700

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	Park & Rec Mgmt. School - RJ	2,000	2,000	2,000	2,000	2,000	2,000
	Park & Rec Mgmt. School - SB	2,000			2,000	2,000	2,000
	Total	6,000	4,000	4,000	6,000	6,000	6,000
6277	**MILEAGE ALLOWANCE**						
	Car Allowance	3,300	3,300	3,300	3,300	3,300	3,300
	Staff mileage	4,900	4,900	4,900	4,900	4,900	4,900
	Total	8,200	8,200	8,200	8,200	8,200	8,200
6278	**SUBSISTANCE ALLOWANCE**	1,000	750	750	750	750	750
	Total	1,000	750	750	750	750	750
6279	**EDUCATION ASSISTANCE**	500	250	250	250	250	250
	Total	500	250	250	250	250	250
6280	**DUES & SUBSCRIPTIONS**						
	MRPA, NRPA	3,700	3,900	4,100	4,100	4,100	4,100
	Total	3,700	3,900	4,100	4,100	4,100	4,100
6281	**UNIFORMS/CLOTHING ALLOWANCE**	850	850	850	850	850	850
	Total	850	850	850	850	850	850
6310	**RENTAL EXPENSE**						
	Copier	7,500	8,000	6,250	6,250	6,250	6,250
	Total	7,500	8,000	6,250	6,250	6,250	6,250
6399	**OTHER CHARGES**						
	Volunteer Program	250	250	250	250	250	250
	4th of July Fireworks	20,000	20,000	20,000	20,000	20,000	20,000
	4th of July Parade	15,000	15,000	15,000	15,000	15,000	15,000
	4th of July Tent Rental	1,200	1,200	1,200	1,200	1,200	1,200
	Total	36,450	36,450	36,450	36,450	36,450	36,450
6425	**BANK CHARGE FEES**						
	VISA/Bank charges	4,500	5,000	6,500	6,500	6,500	6,500
	Total	4,500	5,000	6,500	6,500	6,500	6,500
	Total Net of Personnel	161,750	150,100	141,050	144,550	144,550	144,550
	TOTAL EXPENSES	$ 885,794	$ 865,534	$ 856,484	$ 870,195	$ 868,491	$ 868,491

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	38	1710	Park Maintenance Management

DESCRIPTION OF ACTIVITY

The maintenance, repair and beautification of 675+ acres spread over 51 parks. Business unit includes 250 acres of weekly mowing, 100 athletic fields, 55 playground structures, 2 aquatic facilities, park shelters and buildings, hockey rinks, courts, planting beds, fountains, walking trails and numerous other facilities and qualities.

OJECTIVES FOR 2012

- Continue process of replacing wooden timber playground borders with plastic edging. Comprehensive Plan Key 6 - Play and Preserve and Key 7 - Healthy and Active
- Tending to more than 675 acres of parkland and facilities on a daily basis. Our primary goal is to meet the user's needs and expectations by providing a clean, safe, properly prepared and well maintained parks, trails, and facilities. Comprehensive Plan Key 6 - Play and Preserve and Key 7 - Healthy and Active
- Re-establish Galaxie Park after storm water project. Comprehensive Plan Key 6 - Play and Preserve and Key 7 - Healthy and Active
- Increase aggressiveness of turf maintenance on Quarry Point and Johnny Cake Ridge Park West athletic fields.

SERVICE CATEGORIES

1. **Park Maintenance Management (1710)**

   The size and complexity of facilities within our system require a person who spends 100% of work time dedicated to maintenance and care of these parks and facilities.

   Park Maintenance must blend and work with Recreation programs created by City staff. This can only be accomplished with good communication between Park Maintenance and Recreation.

   Comprehensive Plan Key 6 - Play and Preserve and Key 7 - Healthy and Active

2. **Athletic Field Maintenance (1715)**

   Thousands of residents both adults and children play on our athletic fields each and every day. They deserve well prepared and safe facilities.

   It is an essential function of Park Maintenance to groom, paint, and provides good turf management to meet this purpose as stated above.

   With changes that occur with field size from season to season, and with tournament coverage, and preparation issues with rain, this does not appear to be a lucrative private business.

3. **Park Grounds Maintenance (1720)**

Well maintained parks and green spaces highlight the quality of living in our community.

The Park Maintenance Division mows up to 300 acres weekly, removes garbage and litter, plants and maintains trees in the park urban forest, and routinely maintains flower and shrub beds with the system.

As we have grown, we have developed working relationships with private vendors for mowing, diseased tree removal, weed spraying, irrigation, and turf maintenance practices such as aeration and overseeding.

4. **Ice Rink / Ice Sheet Maintenance (1725)**

Winter outdoor sports are a necessity for a high quality of life for all Minnesotans. By providing quality outdoor skating for our residents, we help meet that need.

We in Park Maintenance have the equipment and knowledge to provide this program in the most efficient system possible.

In providing the quality of ice that we can, the private sector would need to purchase and/or construct implements to increase productivity and quality.

5. **Park Shelter / Park Building Maintenance (1730)**

We currently have 24 park buildings and picnic shelters that require routine maintenance. They must be presented in a clean, well-maintained condition for users.

This is a natural activity for Park Maintenance to clean, repair, and remove trash from these locations on a daily basis.

Schedules can change fast so the routine prep may lag if this process would be privatized. We contract mechanical maintenance with private contractors.

6. **Play Equipment Maintenance (1735)**

Playgrounds (playscapes) have been an essential component of public parks and schools for over 100 years. Government agencies provide 90% of these facilities.

The Park Maintenance Division has two nationally certified playground inspectors. We also have the equipment and supplies for the routine removal of graffiti.

Inspections and follow-up work potentially could be privatized to certified inspectors. Things do break frequently and we are very expedient in making the requested repair.

7. **Sidewalk, Pathway, Parking Lot Maintenance (1740)**

This is an activity which includes the plowing and surface maintenance of sidewalks, pathways, and park parking lots.

Many people use the walkways in the winter for recreational walking; therefore, it is within the mission of Park Maintenance to provide this service. Parking lots must be plowed to allow use of other facilities.

Sometimes a route must be cleared four or five times during a snow event due to drifting, Street Department widening of the street, etc. Familiarity and constant attention to detail may not be profitable for the private sector.

8. Court and Game Area Maintenance (1745)

Tennis, basketball, volleyball, and disc golf are wholesome pursuits with the Apple Valley park system.

We attempt to provide a multitude of activities for residents to recreate. Providing these types of facilities are key to a well-rounded park and recreation system.

The routine inspection, cleaning, changing of nets is standard practice within the division and we have good control of outcome. Resurfacing of courts is always contractual.

9. Swimming Pool Maintenance (1750)

We have two well-used swimming facilities within the City of Apple Valley. They enhance a comprehensive recreation program.

Although daily chemical monitoring and pool cleaning have been privatized, the pre and post season set-ups and teardowns are conducted in-house. Daily mechanical checks and bathhouse janitorial are handled in-house.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Estimated 2010	Projected 2011	Projected 2012
Total Parkland Acres		643	675	675	675
Athletic Field Maintenance					
Athletic Fields		100	105	105	105
Park Grounds Maintenance					
Managed Turf		250	282 acres/wk	282 acres/wk	300 acres/wk
Planting Beds Maintained					39
Irrigation Systems		7	7	7	7
Ice Rink Maintenance					
Outdoor Sheets of Ice		25	25	25	25
Outdoor Hockey Rinks					11
Park Shelter/Bldg Maint.					
Park Shelters/Buildings		20	23	24	24
Playground Structure Maint.					
Playgrounds		49	49	50	50
Sidewalk,Pathway, Lot Maint.					
Internal Park Paths		15 Miles	15 Miles	15 Miles	15 Miles
Pathway and Sidewalk Plowing		72 Miles	72 Miles	72 Miles	72 Miles
Parking Lots Maintained					31
Swimming Facilities		2	2	2	2
Court & Game Area Maint					
Tennis Courts					20
Basketball Courts					20
Volleyball Courts					17
Disc Golf Course					1
Outdoor Skate Park					1
Archery Range					1
Swimming Pool Maint.					
Redwood Pool					1
Family Aquatic Center					1
# Certified Pool Operators					

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Recommended 2012
Park Maintenance Superintendent	1	1	1	1
Park Foreman	3	3	3	3
Tech Specialist	4	4	4	5
Park Maintenance I / II		9	8	6

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Recommended 2012
Seasonal Employees		32 Seasonal Employees	32 Seasonal Employees	32 Seasonal Employees

Summary Budget
Department 38 - Park Maintenance

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Expenditures:						
Salaries & Wages	1,069,823	1,111,186	1,117,494	1,111,186	1,082,306	1,048,910
Emp. Benefits	273,461	317,023	348,120	317,023	350,708	360,871
Supplies	313,877	273,466	305,300	273,466	306,900	305,800
Contractual Serv.	161,000	157,074	155,150	157,074	155,150	139,700
Utilities	191,000	202,184	191,000	202,184	211,000	221,000
Repairs & Maint.	59,000	59,287	55,284	59,287	37,000	35,000
Training/Travel/Dues	11,300	9,905	10,500	9,905	11,600	10,500
Other Exp.	71,200	60,914	77,400	60,914	82,400	67,000
Capital outlay	78,000	61,733	39,166	61,733	120,700	37,000
Total Exp	2,228,661	2,252,772	2,299,414	2,252,772	2,357,764	2,225,781
Net addition (use) of general revenues	(2,228,661)	(2,252,772)	(2,299,414)	(2,252,772)	(2,357,764)	(2,225,781)

2012 CAPITAL OUTLAY

Replace #211 2002 Toro 580-D Mower	$ -0-	$77,200 moved to equip cert
Replace #242 2002 4x4 One Ton	37,000	
	37,000	

2011 CAPITAL OUTLAY

'98 JD tractor (# 204)	$ 42,000
'01 F-350 Dump & Plow (# 229)	37,000
'00 F-150 Pickup (# 241)	20,000
	99,000
'05 Kawasaki Mule #258	11,500
'01 Aerovator # 290	8,000
Back-up Pump Kelly Fountains	2,200
	21,700
	$ 120,700

City of Apple Valley
Budget Summary
2012 Budget
38 - PARK MAINTENANCE

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	914,075	885,225	855,102	855,102	855,102	404,374	858,216	806,404	806,404
6112 - SALARY-SEASONAL TEMP	170,353	183,649	171,500	171,500	171,500	58,739	181,500	181,500	181,500
6113 - OVERTIME-REGULAR EMPLOYEES	47,357	67,178	45,000	45,000	45,000	21,577	45,000	45,000	45,000
6121 - INSURANCE CASH BENEFIT	4,200	4,380				2,130			
6122 - COMP REQUEST	-24,956	-38,507				-9,091			
6123 - SALARY-OTHER			10,704	10,704	10,704		19,239	16,006	16,006
6124 - OVERTIME-SEASONAL TEMP	157	0				0			
6105 - SALARIES AND WAGES	**1,111,186**	**1,101,924**	**1,082,306**	**1,082,306**	**1,082,306**	**477,729**	**1,103,955**	**1,048,910**	**1,048,910**
6138 - MEDICARE	15,269	15,056	15,676	15,676	15,676	6,564	15,862	15,209	15,209
6139 - FICA	65,289	64,376	67,029	67,029	67,029	28,068	67,825	65,032	65,032
6141 - PENSIONS-PERA	65,542	66,021	65,822	65,822	65,822	30,906	66,878	62,887	62,887
6142 - WORKERS COMPENSATION		25,887	0	29,120	29,120	12,211	29,375	28,160	28,160
6144 - LONG-TERM DISABILITY INSURANCE	3,070	2,611	2,501	2,501	2,501	1,091	2,542	2,383	2,383
6145 - MEDICAL INSURANCE	151,757	153,385	199,680	199,680	199,680	73,275	199,680	187,200	187,200
6146 - DENTAL INSURANCE	13,405	12,890				5,993			
6147 - LIFE INSURANCE-BASIC	360	191				86			
6148 - LIFE INSURANCE-SUPP/DEPEND	2,331	1,835				1,089			
6125 - EMPLOYEE BENEFITS	**317,023**	**342,251**	**350,708**	**379,828**	**379,828**	**159,283**	**382,162**	**360,871**	**360,871**
6100 - TOTAL PERSONAL SERVICES	**1,428,209**	**1,444,175**	**1,433,014**	**1,462,134**	**1,462,134**	**637,012**	**1,486,117**	**1,409,781**	**1,409,781**
6210 - OFFICE SUPPLIES	64	59	0	0	0	199	100	100	100
6211 - SMALL TOOLS & EQUIPMENT	10,869	15,173	12,000	12,000	12,000	9,782	10,000	10,000	10,000
6212 - MOTOR FUELS/OILS	50,992	69,912	67,400	67,400	67,400	38,168	75,200	75,200	75,200
6213 - FERTILIZER	45,052	55,169	60,000	60,000	60,000	28,209	55,000	55,000	55,000
6214 - CHEMICALS	4,802	2,524	7,000	7,000	7,000	2,437	5,000	5,000	5,000
6215 - EQUIPMENT-PARTS	39,543	42,103	50,000	50,000	50,000	26,699	50,000	50,000	50,000
6216 - VEHICLES-TIRES/BATTERIES	5,002	4,916	5,000	5,000	5,000	1,277	5,000	5,000	5,000
6229 - GENERAL SUPPLIES	117,142	94,448	105,500	105,500	105,500	42,383	105,500	105,500	105,500
6205 - SUPPLIES	**273,466**	**284,305**	**306,900**	**306,900**	**306,900**	**149,154**	**305,800**	**305,800**	**305,800**
6235 - CONSULTANT SERVICES	1,323	1,059	0	0	0	974			
6237 - TELEPHONE/PAGERS	12,973	11,473	12,000	12,000	12,000	5,090	12,000	12,000	12,000
6238 - POSTAGE/UPS/FEDEX	13	21				0			
6240 - CLEANING SERVICE/GARBAGE	15,490	16,766	17,000	17,000	17,000	3,684	17,000	17,000	17,000
6249 - OTHER CONTRACTUAL SERVICES	127,276	120,254	126,150	126,150	126,150	32,200	126,150	110,700	110,700
6230 - CONTRACTUAL SERVICES	**157,074**	**149,573**	**155,150**	**155,150**	**155,150**	**41,948**	**155,150**	**139,700**	**139,700**
6255 - UTILITIES-ELECTRIC	83,466	98,723	85,000	85,000	85,000	34,962	100,000	100,000	100,000
6256 - UTILITIES-NATURAL GAS	15,693	9,882	21,000	21,000	21,000	7,099	21,000	16,000	16,000
6257 - UTILITIES-PROPANE/WATER/SEWER	103,025	103,953	105,000	105,000	105,000	1,748	105,000	105,000	105,000
6250 - UTILITIES	**202,184**	**212,558**	**211,000**	**211,000**	**211,000**	**43,809**	**226,000**	**221,000**	**221,000**
6265 - REPAIRS-EQUIPMENT	22,387	22,048	20,000	20,000	20,000	7,782	20,000	20,000	20,000
6266 - REPAIRS-BUILDING	15,916	9,266	17,000	17,000	17,000	4,164	15,000	15,000	15,000
6269 - REPAIRS-OTHER	20,984	4,600	0	0	0	594			
6260 - REPAIRS AND MAINTENA	**59,287**	**35,915**	**37,000**	**37,000**	**37,000**	**12,541**	**35,000**	**35,000**	**35,000**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	831	1,100	2,000	2,000	2,000	436	1,500	1,500	1,500
6276 - SCHOOLS/CONFERENCES/EXP OTHER	0	0	0	0	0	0			
6277 - MILEAGE/AUTO ALLOWANCE	4	0	0	0	0	0			
6278 - SUBSISTENCE ALLOWANCE	0	0	0	0	0	0			
6280 - DUES & SUBSCRIPTIONS	524	475	600	600	600	390			
6281 - UNIFORM/CLOTHING ALLOWANCE	8,546	8,095	9,000	9,000	9,000	4,889	9,000	9,000	9,000
6270 - TRAINING/TRAVEL/DUES	**9,905**	**9,670**	**11,600**	**11,600**	**11,600**	**5,714**	**10,500**	**10,500**	**10,500**
6200 - TOTAL OPERATING COSTS	**701,918**	**692,020**	**721,650**	**721,650**	**721,650**	**253,166**	**732,450**	**712,000**	**712,000**
6310 - RENTAL EXPENSE	61,650	73,626	82,400	82,400	82,400	50,380	67,000	67,000	67,000
6333 - GENERAL-CASH DISCOUNTS	-287	-236				-28			
6399 - OTHER CHARGES	-449	-506				-205			
6300 - TOTAL OTHER EXPENDITURES	**60,914**	**72,884**	**82,400**	**82,400**	**82,400**	**50,147**	**67,000**	**67,000**	**67,000**
6730 - CAPITAL OUTLAY-TRANSPORTATION	46,545	25,044	99,000	99,000	99,000	100,216	114,200	37,000	37,000
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	15,188	24,982	21,700	21,700	21,700	20,535	6,300	0	0
6700 - TOTAL CAPITAL OUTLAY	**61,733**	**50,026**	**120,700**	**120,700**	**120,700**	**120,751**	**120,500**	**37,000**	**37,000**
6001 - EXPENDITURES	**2,252,773**	**2,259,105**	**2,357,764**	**2,386,884**	**2,386,884**	**1,061,076**	**2,406,067**	**2,225,781**	**2,225,781**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 38: PARK MAINTENANCE - 1710

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
	Regular Employees	900,994	855,102	829,449	858,216	806,404	806,404
6111	Salary-Parttime						
6112	Salary-Seasonal Temp	171,500	171,500	166,355	181,500	181,500	181,500
6113	Overtime - Reg	45,000	45,000	45,000	45,000	45,000	45,000
6114	Overtime - Temp						
6123	Salaries - Other	-	10,704	10,383	19,239	16,006	16,006
6138	Medicare	16,204	15,676	15,206	15,862	15,209	15,209
6139	FICA	69,284	67,029	65,018	67,825	65,032	65,032
6141	Pension - PERA	66,219	65,822	63,847	66,878	62,887	62,887
6142	Work Comp Ins	26,080	29,120	28,246	29,375	28,160	28,160
6144	Long-term Disability Insurance	2,613	2,501	2,426	2,542	2,383	2,383
6145	Medical Insurance	193,800	199,680	193,690	199,680	187,200	187,200
	Total	1,491,694	1,462,134	1,419,620	1,486,117	1,409,781	1,409,781
6210	**OFFICE SUPPLIES**						
	General	100		100	100	100	100
	Total	100	-	100	100	100	100
6211	**SMALL TOOL & EQUIPMENT**						
	Tools & Misc Equip	10,000	12,000	12,000	10,000	10,000	10,000
	Outfit Quarry Point Park Shop	5,000					
	Total	15,000	12,000	12,000	10,000	10,000	10,000
6212	**MOTOR FUELS/OILS**				75,200	75,200	75,200
	Unleaded Gasoline 10,500 gal @ $2.75	28,875	28,900	28,900			
	Diesel Fuel 14000 ga @ 2.75		38,500	38,500			
	Diesel Fuel 12,300 gal @ $2.75	33,825					
	Total	62,700	67,400	67,400	75,200	75,200	75,200
6213	**FERTILIZER**	60,000	60,000	55,000	55,000	55,000	55,000
	Total	60,000	60,000	55,000	55,000	55,000	55,000
6214	**CHEMICALS**	7,000	7,000	5,000	5,000	5,000	5,000
	Total	7,000	7,000	5,000	5,000	5,000	5,000
6215	**EQUIPMENT - PARTS**						
	Vehicle and Equipment Parts	39,000	39,000	39,000	39,000	39,000	39,000
	Play Equipment Parts	6,000	6,000	6,000	6,000	6,000	6,000
	Irrigation Parts	5,000	5,000	5,000	5,000	5,000	5,000
	Total	50,000	50,000	50,000	50,000	50,000	50,000
6216	**EQUIPMENT - TIRES/BATTERIES**	5,000	5,000	5,000	5,000	5,000	5,000
	Total	5,000	5,000	5,000	5,000	5,000	5,000
6229	**GENERAL SUPPLIES - ATHLETIC FIELDS/COURTS**						
	Athletic field paint	15,000	15,000	15,000	15,000	15,000	15,000
	Athletic field chalk	2,500	2,500	2,500	2,500	2,500	2,500
	Diamond Dry, Turface, Etc.	2,500	2,500	2,500	2,500	2,500	2,500
	Bases, plates, rubbers	3,000	3,000	3,000	3,000	3,000	3,000
	Aglime	10,000	10,000	10,000	10,000	10,000	10,000
	Mound clay	1,000	1,000	1,000	1,000	1,000	1,000
	Fence Repair Material	1,500	1,500	1,500	1,500	1,500	1,500
	Volleyball, Soccer, Tennis Nets	2,000	2,000	2,000	2,000	2,000	2,000
	Archery Bales	1,000	1,000	1,000	1,000	1,000	1,000
	Total	38,500	38,500	38,500	38,500	38,500	38,500
	GENERAL SUPPLIES - LANDSCAPE						
	Grass seed/seed mat	10,000	10,000	10,000	10,000	10,000	10,000
	Topsoil/compost	4,000	4,000	4,000	4,000	4,000	4,000
	Sod	3,000	3,000	3,000	3,000	3,000	3,000
	Landscape Block/Timbers	6,000	6,000	6,000	6,000	6,000	6,000
	Trees/shrubs, etc.	10,000	10,000	10,000	10,000	10,000	10,000
	Total	33,000	33,000	33,000	33,000	33,000	33,000
	GENERAL SUPPLIES - PAINT						

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 38: PARK MAINTENANCE - 1710

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	Paint, Stain, Varnish	4,000	4,000	4,000	4,000	4,000	4,000
	Rollers, Brushes, Drop Cloths	4,000	4,000	4,000	4,000	4,000	4,000
	Total	8,000	8,000	8,000	8,000	8,000	8,000
	GENERAL SUPPLIES - BUILDINGS						
	Lumber and Metal for Repair of Rinks, Buildings, Benches, Tables, etc.	10,000	10,000	10,000	10,000	10,000	10,000
	Total	10,000	10,000	10,000	10,000	10,000	10,000
	GENERAL SUPPLIES - CLEANING						
	Soap, Disinfectants, Brooms, Toilet Scrubbers, Mop Heads, Restroom Paper Products	8,000	8,000	8,000	8,000	8,000	8,000
	Total	8,000	8,000	8,000	8,000	8,000	8,000
	GENERAL SUPPLIES - SHOP						
	Fasteners, Light Bulbs, Zip Ties, Garbage Bags, Rags, Tape, Sandpaper, Small Repair Parts, Hardware	8,000	8,000	8,000	8,000	8,000	8,000
	Total	8,000	8,000	8,000	8,000	8,000	8,000
6235	**CONSULTANT SERVICES**						
	Irrigation system assessment						
	Total	-	-	-	-	-	-
6237	**TELEPHONE/PAGERS**						
	Park buildings	11,000	12,000	12,000	12,000	12,000	12,000
	Total	11,000	12,000	12,000	12,000	12,000	12,000
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Buildings - Trash	24,450	17,000	17,000	17,000	17,000	17,000
	Total	24,450	17,000	17,000	17,000	17,000	17,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Sentence to Service Contract Cost	12,000	12,000	12,000	12,000	12,000	12,000
	Contract Weed Spraying	19,000	19,000	19,000	19,000	19,000	19,000
	Contract Mowing of smaller parks	43,000	49,450	49,450	49,450	34,000	34,000
	Diseased Tree Removal	13,000	13,000	13,000	13,000	13,000	13,000
	Tree Trust	3,000	3,000	3,000	3,000	3,000	3,000
	Irrigation, Maintenance Service for Cobblestone Lake Park	25,000	25,000	25,000	25,000	25,000	25,000
	Septic Pumping - Quarry Point Park & - Huntington Park	4,700	4,700	4,700	4,700	4,700	4,700
	Total	119,700	126,150	126,150	126,150	110,700	110,700
6255	**UTILITIES - ELECTRIC**						
	Building, Athletic Field, Parking Lot, Fountain and Walkway Lights	80,000	85,000	100,000	100,000	100,000	100,000
	Total	80,000	85,000	100,000	100,000	100,000	100,000
6256	**UTILITIES - NATURAL GAS**	27,500	21,000	15,000	21,000	16,000	16,000
	Total	27,500	21,000	15,000	21,000	16,000	16,000
6257	**UTILITIES - OTHER**						
	Water, Sewer and Propane Add'l Service Cobblestone, Quarry Pt	83,500	105,000	105,000	105,000	105,000	105,000
	Total	83,500	105,000	105,000	105,000	105,000	105,000
6265	**REPAIRS - EQUIPMENT**	14,000	20,000	20,000	20,000	20,000	20,000
	Total	14,000	20,000	20,000	20,000	20,000	20,000
6266	**REPAIRS - BUILDINGS**						
	Heating/Cooling, Electrical and other Contractual Repairs	15,000	17,000	15,000	15,000	15,000	15,000
	Total	15,000	17,000	15,000	15,000	15,000	15,000
6269	**REPAIRS - OTHER**						
	Tennis court resurfacing - Pennock Park	15,000					
	Asphalt Overlay - Nordic Park Trail	3,344					
	Asphalt Overlay - Delaney Park Trail	7,940					

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 38: PARK MAINTENANCE - 1710

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	Total	26,284	-	-	-	-	-
6275	**SCHOOL/CONF/EXP - LOCAL**	1,500	2,000	1,500	1,500	1,500	1,500
	Total	1,500	2,000	1,500	1,500	1,500	1,500
6277	**MILEAGE/AUTO ALLOWANCE**						
	Car Allow - Maint Supt.						
	Total	-	-	-	-	-	-
6278	**SUBSISTANCE ALLOWANCE**						
	Total	-	-	-	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	MPSA, MRPA, STMA, MNLA		600	600			
	Total	-	600	600	-	-	-
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Uniform/Boots/Safety Equip	9,000	9,000	9,000	9,000	9,000	9,000
	Total	9,000	9,000	9,000	9,000	9,000	9,000
6310	**RENTAL EXPENSE**						
	Misc. and Portable Commodes	22,000	22,000	22,000	22,000	22,000	22,000
	4 month rental 9030 versatile tractor and blower (pathway plowing)	15,400	15,400	13,000			
	Add'l Z-Turn Mower		5,000	5,000	5,000	5,000	5,000
	Mower Leasing	40,000	40,000	40,000	40,000	40,000	40,000
	Total	77,400	82,400	80,000	67,000	67,000	67,000
6730	**CAPITAL OUTLAY - VEHICLES**						
	Replace #211 2002 Toro 580-D Mower				77,200	to equip cert	to equip cert
	Replace #242 2002 4x4 OneTon				37,000	37,000	37,000
	Replace #204 1998 JD Tractor (12 yr)		42,000	40,000			
	Replace #229 2001 F-350 Dump & Plow (10 yr)		37,000	35,000			
	Replace #241 2000 F-150 Pickup (10 yr)		20,000	18,000			
	Replace #226 1999 Dodge 3/4 Ton Picku	19,466					
	Total	19,466	99,000	93,000	114,200	37,000	37,000
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Replace #258 2005 Kawasaki Mule		11,500				
	Replace #290 2001 Aerovator		8,000				
	Back-Up Pump for Kelley Fountains		2,200				
	Rear Hydraulic Work Cart-Quarry Point	18,500					
	Truck Mounted Fuel Tanks	1,200					
	Back-Up Pump for Lazy River				6,300	moved to Aquatic	moved to Aqua
	Total	19,700	21,700	-	6,300	-	-
	Total Net of Personnel	833,800	924,750	894,250	919,950	816,000	816,000
	TOTAL EXPENSES	$ 2,325,494	$ 2,386,884	$ 2,313,870	$ 2,406,067	$ 2,225,781	$ 2,225,781

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	39	1845	Recreation

DESCRIPTION OF ACTIVITY

The recreation department includes a number of general recreation programs, such as Playground, Puppet Theatre, Outdoor Skating/Warminghouses, Teen Center, Preschool, Youth, Teen, Adult and Family Recreation Programs, etc.

Provide fun, learning situations where parents and children learn and experience together. Some programs focus on adults and/or children as individuals, while other classes provide the opportunity to build close family/parent/ child relationships while providing social interactions with folks with similar interests and goals.

Our Recreation Programs provide a variety of opportunities for all ages and sports, crafts, athletics and entertainment. Each year programs results are examined to determine which programs should be continued or discontinued and those that should be added.

The recreation Department provides a service that contributes to the social, physical, educational, mental, emotional, cultural and general well-being of the community and its people. By providing these services the department strives to provide adequate physical facilities and program opportunities, which encourage people of the community to become more self-sustaining in their leisure.

Comprehensive Key 6 – Play and Preserve, Key 7 – Healthy and Active & Key 10 – Learning

OBJECTIVES FOR 2012

Offer a variety of programs for various demographics.

PERFORMANCE MEASURES/EFFECTIVENESS/EFFICIENCY:

After Action Reports with attendance, revenue and expenditure figures are completed for each program offered, each season. Recommendations for this program are made and the program is dropped if it is determined to be less successful, improved upon as needed or continued if very successful, well attended and self-sustaining.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Playground Program Participants	3,627	3,489	3,132	3,500	3,500
Outdoor Skating Attendance	15,174	14,366	15,890	15,500	15,500
Teen Center Attendance	11,345	10,100	10,500	10,750	10,750
Freedom Days Fun Run Participants (2 & 5 Milers)	473	421	313	450	450
Freedom Days Fun Run Participants (1/2 Milers)	65	58	47	50	50
Puppet Wagon Attendance	4,953	4,554	5,865	5,900	5,900
Aroma Art Attendance	1,536	1,489	1,822	2,000	2,000
Kickball League teams	30	27	36	36	36
Wiffleball League teams	7	7	5	6	6
Volleyball League Teams	316	329	331	350	350
Open Volleyball Participants	6,471	6,145	5,462	5,750	5,750
Day Camp Participants	40	44	50	60	60

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Program Coordinator	1	1	1	1
Teen Center Supervisor	.75	.75	.75	.75
Custodian		.25	.25	.25

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Warminghouse Attendant	30	30	30	30
Lead Puppet Performer	4	4	4	4
Babysitting Instructor	1	1	1	1
Rec Program Assistant	4	4	4	4
Playground Leader	10	10	10	10

Summary Budget
Department 39 - Recreation Programs

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Quarry Pt Concessions	-	-	-	2,311	4,000	4,000
JCRP Concessions	18,000	8,609	11,000	7,520	11,000	11,000
Summer Playground Activities	7,000	6,113	7,000	6,425	7,000	7,000
Pre School Prgrams	20,000	16,552	20,000	22,430	20,000	20,000
Teen Programs	1,000	1,218	2,000	-	2,000	2,000
Puppet Wagon	6,000	-	-	-	-	-
Vending Commissions	-	3,064	6,000	3,781	6,000	6,000
Rentals - Fields	25,000	22,464	25,000	24,187	25,000	25,000
Rentals - Hayes	-	37	-	37	-	-
Rentals - JCRP	-	(244)	-	(244)	-	-
Rentals - Teen Center	-	1,445	2,000	1,497	2,000	2,000
Rentals - Other	49,800	5,879	-	6,739	18,000	18,000
	126,800	65,137	73,000	74,683	95,000	95,000
Expenditures:						
Salaries & Wages	142,000	141,161	122,594	136,216	143,131	143,743
Emp. Benefits	13,100	16,255	15,271	19,364	18,855	19,026
Supplies	21,500	8,059	21,000	16,960	20,400	19,400
Contractual Serv.	15,500	12,652	15,000	13,493	13,800	14,300
Repairs & Maint.	600	4,925	300	3,501	200	4,200
Training/Travel/Dues	2,400	1,502	2,600	896	2,400	2,100
Other Exp.	8,000	4,542	8,000	410	8,000	6,000
VISA/MC Charges	-	-	-	27	-	-
Items for resale	1,000	1,002	1,000	3,285	4,000	4,000
Capital outlay	-		-		-	-
Total Exp	204,100	190,098	185,765	194,152	210,786	212,769
Net addition to (use of) general revenues	(77,300)	(124,961)	(112,765)	(119,469)	(115,786)	(117,769)

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
39 - RECREATION PROGRAMS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	0	204	0	0	0	0	55,280	55,280	55,280
6111 - SALARY PART-TIME	72,478	64,061	54,050	54,050	54,050	27,183	0	0	0
6112 - SALARY-SEASONAL TEMP	68,494	71,938	87,000	87,000	87,000	28,938	87,000	87,000	87,000
6114 - OVERTIME PART-TIME EMPLOYEES	131	0				44			
6123 - SALARY-OTHER			2,081	2,081	2,081		1,602	1,463	1,463
6124 - OVERTIME-SEASONAL TEMP	59	13				155			
6105 - SALARIES AND WAGES	**141,161**	**136,216**	**143,131**	**143,131**	**143,131**	**56,320**	**143,882**	**143,743**	**143,743**
6138 - MEDICARE	2,053	1,975	2,075	2,075	2,075	817	2,086	2,084	2,084
6139 - FICA	8,780	8,445	8,874	8,874	8,874	3,492	8,921	8,912	8,912
6141 - PENSIONS-PERA	5,422	5,585	4,006	4,006	4,006	2,350	4,124	4,114	4,114
6142 - WORKERS COMPENSATION		3,358	0	3,900	3,900	1,581	3,918	3,916	3,916
6125 - EMPLOYEE BENEFITS	**16,255**	**19,364**	**14,955**	**18,855**	**18,855**	**8,239**	**19,049**	**19,026**	**19,026**
6100 - TOTAL PERSONAL SERVICES	**157,416**	**155,581**	**158,086**	**161,986**	**161,986**	**64,559**	**162,931**	**162,769**	**162,769**
6210 - OFFICE SUPPLIES	109	0	200	200	200	0	200	200	200
6211 - SMALL TOOLS & EQUIPMENT	532	2,858	2,000	2,000	2,000	428	2,000	2,000	2,000
6215 - EQUIPMENT-PARTS	80	105	200	200	200	216	200	200	200
6229 - GENERAL SUPPLIES	7,338	13,997	18,000	18,000	18,000	3,856	17,000	17,000	17,000
6205 - SUPPLIES	**8,059**	**16,960**	**20,400**	**20,400**	**20,400**	**4,500**	**19,400**	**19,400**	**19,400**
6239 - PRINTING/PUBLISHING	434	679	600	600	600	719	600	600	600
6240 - CLEANING SERVICE/GARBAGE	641	0	700	700	700	0	700	700	700
6249 - OTHER CONTRACTUAL SERVICES	11,576	12,814	12,500	12,500	12,500	3,428	13,000	13,000	13,000
6230 - CONTRACTUAL SERVICES	**12,652**	**13,493**	**13,800**	**13,800**	**13,800**	**4,147**	**14,300**	**14,300**	**14,300**
6265 - REPAIRS-EQUIPMENT	40	158	200	200	200	1,242	200	200	200
6266 - REPAIRS-BUILDING	4,886	3,343				1,730	4,000	4,000	4,000
6260 - REPAIRS AND MAINTENA	**4,925**	**3,501**	**200**	**200**	**200**	**2,972**	**4,200**	**4,200**	**4,200**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	75	120	400	400	400	216	300	300	300
6277 - MILEAGE/AUTO ALLOWANCE	674	776	800	800	800	43	800	800	800
6280 - DUES & SUBSCRIPTIONS	15	0				0			
6281 - UNIFORM/CLOTHING ALLOWANCE	738	0	1,200	1,200	1,200	969	1,000	1,000	1,000
6270 - TRAINING/TRAVEL/DUES	**1,502**	**896**	**2,400**	**2,400**	**2,400**	**1,229**	**2,100**	**2,100**	**2,100**
6200 - TOTAL OPERATING COSTS	**27,138**	**34,850**	**36,800**	**36,800**	**36,800**	**12,848**	**40,000**	**40,000**	**40,000**
6310 - RENTAL EXPENSE	999	-1,740	1,000	1,000	1,000	0	1,000	1,000	1,000
6333 - GENERAL-CASH DISCOUNTS	-4	-6				0			
6399 - OTHER CHARGES	3,547	2,156	7,000	7,000	7,000	1,409	5,000	5,000	5,000
6300 - TOTAL OTHER EXPENDITURES	**4,542**	**410**	**8,000**	**8,000**	**8,000**	**1,409**	**6,000**	**6,000**	**6,000**
6425 - VISA/BANK CHARGES		27				9			
6400 - TOTAL EXPENDITURES		**27**				**9**			
6540 - TAXABLE MISC FOR RESALE	1,002	3,285	4,000	4,000	4,000	893	4,000	4,000	4,000
6500 - TOTAL EXPENDITURES	**1,002**	**3,285**	**4,000**	**4,000**	**4,000**	**893**	**4,000**	**4,000**	**4,000**
6001 - EXPENDITURES	**190,099**	**194,152**	**206,886**	**210,786**	**210,786**	**79,717**	**212,931**	**212,769**	**212,769**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 39: RECREATION PROGRAMS - 1800

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMENI	2012 COUNCIL ADOPTED
6110	Regular Employees						
6111	Salary-Parttime	35,285	54,050	54,050	55,280	55,280	55,280
6112	Salary-Seasonal Temp	87,000	87,000	87,000	87,000	87,000	87,000
6123	Salary-Other	309	2,081	2,081	1,602	1,463	1,463
6138	Medicare	1,778	2,075	2,075	2,086	2,084	2,084
6139	FICA	7,601	8,874	8,874	8,921	8,912	8,912
6141	Pension - PERA	2,492	4,006	4,006	4,124	4,114	4,114
6142	Work Comp	3,400	3,900	3,900	3,918	3,916	3,916
	Total	137,865	161,986	161,986	162,931	162,769	162,769
6210	**OFFICE SUPPLIES**						
		200	200	200	200	200	200
	Total	200	200	200	200	200	200
6211	**SMALL TOOLS & EQUIPMENT**						
		5,000	2,000	2,000	2,000	2,000	2,000
	Total	5,000	2,000	2,000	2,000	2,000	2,000
6215	**EQUIPMENT/PARTS**						
		200	200	200	200	200	200
	Total	200	200	200	200	200	200
6229	**GENERAL SUPPLIES**						
	Quarry Point Park		3,000	3,000	2,000	2,000	2,000
	Programs - Puppet Wagon	1,000	900	900	900	900	900
	Programs - ADA Interpreter/Aid	300	200	200	200	200	200
	Programs - Teens	5,000	5,000	5,000	5,000	5,000	5,000
	Programs - Cultural	4,200	4,100	4,100	4,100	4,100	4,100
	Programs - Summer Playground	4,000	3,900	3,900	3,900	3,900	3,900
	Programs - Winter Skating	600	500	500	500	500	500
	Programs - Preschool Gym	500	400	400	400	400	400
	Total	15,600	18,000	18,000	17,000	17,000	17,000
6239	**PRINTING/PUBLISHING**						
	Flyers and Posters	1,000	600	600	600	600	600
	Total	1,000	600	600	600	600	600
6240	**GARBAGE/CLEANING SERVICES**						
			700	700	700	700	700
	Total	-	700	700	700	700	700
6249	**OTHER CONTRACTUAL SERVICES**						
	ADA Interpreter/Aide	6,600	4,000	4,000	4,000	4,000	4,000
	Programs - Fun Run	1,800	1,800	1,800	1,800	1,800	1,800
	Programs - Playground	700	700	700	700	700	700
	Programs - Playground Bus	3,400	3,700	3,700	3,700	3,700	3,700
	Programs - Teens Bus						
	Programs - Other	1,500	2,300	2,300	2,800	2,800	2,800
	Total	14,000	12,500	12,500	13,000	13,000	13,000
6265	**REPAIRS - EQUIPMENT**						
	Puppet Wagon	300	200	200	200	200	200
6266	REPAIRS - BUILDING				4,000	4,000	4,000
	Total	300	200	200	4,200	4,200	4,200
6275	**SCHOOL/CONF/EXP - LOCAL**						
	MRPA Summer Lead Workshop	300	300	300	200	200	200
	Puppetry School	50	50	50	50	50	50
	Teen Programs	50	50	50	50	50	50
	Total	400	400	400	300	300	300
6277	**MILEAGE ALLOWANCE**						
	Summer Playground Staff	800	800	800	800	800	800
	Total	800	800	800	800	800	800
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Staff Shirts - Summer Playground/Puppetee	600	500	500	500	500	500
	Staff Shirts - Teens	300	300	300	300	300	300
	Program Staff Apparel	500	400	400	200	200	200
	Total	1,400	1,200	1,200	1,000	1,000	1,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 39: RECREATION PROGRAMS - 1800

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6310	**RENTAL EXPENSE**						
	Portable Toilets	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6399	**OTHER CHARGES**						
	Outing Fees - ADA Interpreter/Aid	750	750	750	500	500	500
	Outing Fees - Teens	1,500	1,500	1,500	1,000	1,000	1,000
	Outing Fees - Summer Playground	3,200	3,200	3,200	2,500	2,500	2,500
	Other	1,550	1,550	1,550	1,000	1,000	1,000
	Total	7,000	7,000	7,000	5,000	5,000	5,000
6540	**TAXABLE FOR RESALE**						
	Quarry Point Park		3,000	3,000	3,000	3,000	3,000
	Teen Programs	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	4,000	4,000	4,000	4,000	4,000
	Total Net of Personnel	47,900	48,800	48,800	50,000	50,000	50,000
	TOTAL EXPENSES	$ 185,765	$ 210,786	$ 210,786	$ 212,931	$ 212,769	$ 212,769

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	40	1930	Redwood Pool

DESCRIPTION OF ACTIVITY

Redwood Pool is an outdoor pool utilized for swim lessons, public open swim, and exclusive pool rentals. A typical operational season is approximately 80 days.

MAJOR OBJECTIVES FOR 2012

Continue to offer the various swimming and rental opportunities at this pool.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Projected 2010	Projected 2011	Projected 2012
Open Swim Attendance	5,718	4,876	9,000	7,000	7,000
Swim Lesson Registrations	293	326	274	300	300
Exclusive Use Rentals	50	46	41	50	50

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Pool Manager	3	2	2	2
WSI	12	11	11	11
Head Guard	2	2	2	2
Lifeguard	9	9	9	9
Concession Attendant	3	2	2	2
Maintenance/Janitorial	2	2	2	2
Actual $	$57,089	$66,204		

Summary Budget Department 40 - Redwood Pool						
	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Public Swimming	29,000	20,424	25,000	27,258	20,000	20,000
Swim Lessons	22,000	14,855	15,000	16,954	15,000	15,000
Concessions	7,000	4,422	6,000	6,545	6,000	6,000
Rentals	14,000	13,584	14,000	12,367	14,000	14,000
	72,000	53,285	60,000	63,124	55,000	55,000
Expenditures:						
Salaries & Wages	63,904	59,680	63,900	48,348	64,539	63,900
Emp. Benefits	2,300	4,575	7,188	5,576	7,127	7,050
Supplies	9,800	5,744	6,900	1,830	7,400	6,700
Contractual Serv.	20,100	16,979	21,200	11,723	21,600	20,100
Repairs & Maint.	8,000	6,005	5,000	1,848	5,000	5,000
Training/Travel/Dues	3,900	2,787	3,700	3,041	3,700	4,200
Other Exp.	300	(29)	800	85	800	400
VISA / MC Charges	-	-	-	5	-	-
Items for Resale	5,000	3,963	5,000	3,658	5,000	4,000
Capital outlay	6,000		-	-	-	-
Total Exp	119,304	99,704	113,688	76,114	115,166	111,350
Net addition to (use of) general revenues	(47,304)	(46,419)	(53,688)	(12,990)	(60,166)	(56,350)

2012 CAPITAL OUTLAY

none

City of Apple Valley
Budget Summary
2012 Budget
40 - REDWOOD POOL

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6111 - SALARY PART-TIME	56	85				0			
6112 - SALARY-SEASONAL TEMP	59,590	48,199	62,600	62,600	62,600	3,896	62,600	62,600	62,600
6114 - OVERTIME PART-TIME EMPLOYEES			1,300	1,300	1,300		1,300	1,300	1,300
6123 - SALARY-OTHER			639	639	639				
6124 - OVERTIME-SEASONAL TEMP	34	65				0			
6105 - SALARIES AND WAGES	**59,680**	**48,348**	**64,539**	**64,539**	**64,539**	**3,896**	**63,900**	**63,900**	**63,900**
6138 - MEDICARE	867	701	936	936	936	57	927	927	927
6139 - FICA	3,708	2,996	4,001	4,001	4,001	242	3,962	3,962	3,962
6141 - PENSIONS-PERA	0	552	0	0	0	84			
6142 - WORKERS COMPENSATION		1,327	0	2,190	2,190	132	2,161	2,161	2,161
6125 - EMPLOYEE BENEFITS	**4,575**	**5,576**	**4,937**	**7,127**	**7,127**	**514**	**7,050**	**7,050**	**7,050**
6100 - TOTAL PERSONAL SERVICES	**64,255**	**53,924**	**69,476**	**71,666**	**71,666**	**4,409**	**70,950**	**70,950**	**70,950**
6210 - OFFICE SUPPLIES	30	7				0			
6211 - SMALL TOOLS & EQUIPMENT	504	315	1,500	1,500	1,500	0	1,000	1,000	1,000
6214 - CHEMICALS	0	0	300	300	300	0	100	100	100
6215 - EQUIPMENT-PARTS	0	14	600	600	600	0	600	600	600
6229 - GENERAL SUPPLIES	5,209	1,495	5,000	5,000	5,000	1,798	5,000	5,000	5,000
6205 - SUPPLIES	**5,744**	**1,830**	**7,400**	**7,400**	**7,400**	**1,798**	**6,700**	**6,700**	**6,700**
6235 - CONSULTANT SERVICES			500	500	500		500	500	500
6239 - PRINTING/PUBLISHING	307	66	600	600	600	269	600	600	600
6240 - CLEANING SERVICE/GARBAGE	0	111	2,500	2,500	2,500	0	1,000	1,000	1,000
6249 - OTHER CONTRACTUAL SERVICES	16,673	11,546	18,000	18,000	18,000	0	18,000	18,000	18,000
6230 - CONTRACTUAL SERVICES	**16,979**	**11,723**	**21,600**	**21,600**	**21,600**	**269**	**20,100**	**20,100**	**20,100**
6265 - REPAIRS-EQUIPMENT	3,156	1,598	2,000	2,000	2,000	595	2,000	2,000	2,000
6266 - REPAIRS-BUILDING	1,799	0	3,000	3,000	3,000	884	3,000	3,000	3,000
6269 - REPAIRS-OTHER	1,050	250				0			
6260 - REPAIRS AND MAINTENA	**6,005**	**1,848**	**5,000**	**5,000**	**5,000**	**1,479**	**5,000**	**5,000**	**5,000**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	863	39	1,000	1,000	1,000	0	1,000	1,000	1,000
6277 - MILEAGE/AUTO ALLOWANCE	0	0	100	100	100	0	100	100	100
6280 - DUES & SUBSCRIPTIONS	1,076	1,356	1,000	1,000	1,000	0	1,500	1,500	1,500
6281 - UNIFORM/CLOTHING ALLOWANCE	848	1,646	1,600	1,600	1,600	354	1,600	1,600	1,600
6270 - TRAINING/TRAVEL/DUES	**2,787**	**3,041**	**3,700**	**3,700**	**3,700**	**354**	**4,200**	**4,200**	**4,200**
6200 - TOTAL OPERATING COSTS	**31,515**	**18,441**	**37,700**	**37,700**	**37,700**	**3,900**	**36,000**	**36,000**	**36,000**
6310 - RENTAL EXPENSE	0	86	300	300	300	94	300	300	300
6333 - GENERAL-CASH DISCOUNTS	-29	-1				-2			
6399 - OTHER CHARGES	0	1	500	500	500	0	100	100	100
6300 - TOTAL OTHER EXPENDITURES	**-29**	**85**	**800**	**800**	**800**	**91**	**400**	**400**	**400**
6425 - VISA/BANK CHARGES		5				26			
6400 - TOTAL EXPENDITURES		**5**				**26**			
6540 - TAXABLE MISC FOR RESALE	3,963	3,658	5,000	5,000	5,000	453	4,000	4,000	4,000
6500 - TOTAL EXPENDITURES	**3,963**	**3,658**	**5,000**	**5,000**	**5,000**	**453**	**4,000**	**4,000**	**4,000**
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER			0	0	0				
6700 - TOTAL CAPITAL OUTLAY			**0**	**0**	**0**				
6001 - EXPENDITURES	**99,704**	**76,114**	**112,976**	**115,166**	**115,166**	**8,879**	**111,350**	**111,350**	**111,350**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 40: REDWOOD POOL - 1930

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees						
6111	Salary-Parttime						
6112	Salary-Seasonal Temp	62,600	62,600	62,600	62,600	62,600	62,600
6114	Overtime - Temp	1,300	1,300	1,300	1,300	1,300	1,300
6123	Salary-Other	-	639	639	-	-	-
6138	Medicare	926	936	936	927	927	927
6139	FICA	3,962	4,001	4,001	3,962	3,962	3,962
6141	Pension - PERA	-					
6142	Work Comp Ins	2,300	2,190	2,190	2,161	2,161	2,161
6145	Hospital & Life Insurance						
	Total	71,088	71,666	71,666	70,950	70,950	70,950
6211	**SMALL TOOL & EQUIPMENT**						
	Snack Bar Equip.	1,000	1,500	1,500	1,000	1,000	1,000
	Total	1,000	1,500	1,500	1,000	1,000	1,000
6214	**CHEMICALS**						
	Misc Chemicals	300	300	300	100	100	100
	Total	300	300	300	100	100	100
6215	**EQUIPMENT - PARTS**	600	600	600	600	600	600
	Total	600	600	600	600	600	600
6229	**GENERAL SUPPLIES**						
	Lifeguard Equipment	5,000	5,000	5,000	5,000	5,000	5,000
	Total	5,000	5,000	5,000	5,000	5,000	5,000
6235	**CONSULTANT SERVICES**						
	Staff Vaccinations (Blood Borne)	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6239	**PRINTING/PUBLISHING**						
	Pool Passes, Flyers	700	600	600	600	600	600
	Total	700	600	600	600	600	600
6240	**CLEANING/GARBAGE SERVICE**	3,000	2,500	2,500	1,000	1,000	1,000
	Total	3,000	2,500	2,500	1,000	1,000	1,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Water Management Program	17,000	18,000	18,000	18,000	18,000	18,000
	Total	17,000	18,000	18,000	18,000	18,000	18,000
6265	**REPAIRS - EQUIPMENT**						
	Pumps, Filters, Wiring and Lights	2,000	2,000	2,000	2,000	2,000	2,000
	Total	2,000	2,000	2,000	2,000	2,000	2,000
6266	**REPAIRS - BUILDING**						
	General Items	3,000	3,000	3,000	3,000	3,000	3,000
	Total	3,000	3,000	3,000	3,000	3,000	3,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	First Aid Training, Lifeguard Cert.	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6277	**MILEAGE ALLOWANCE**						
	Mileage - Pool staff	100	100	100	100	100	100
	Total	100	100	100	100	100	100

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 40: REDWOOD POOL - 1930

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6280	**DUES & SUBSCRIPTIONS**						
	Misc and Red Cross Fees	1,000	1,000	1,000	1,500	1,500	1,500
	Total	1,000	1,000	1,000	1,500	1,500	1,500
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Swim Suits & Attendant/Lifeguard Shirts	1,600	1,600	1,600	1,600	1,600	1,600
	Redwood Bldg Attendants						
	Total	1,600	1,600	1,600	1,600	1,600	1,600
6310	**RENTAL EXPENSE**						
	As Needed	300	300	300	300	300	300
	Total	300	300	300	300	300	300
6399	**OTHER CHARGES**						
		500	500	500	100	100	100
	Total	500	500	500	100	100	100
6540	**TAXABLE MISC FOR RESALE**						
	Concession Operation Product	5,000	5,000	5,000	4,000	4,000	4,000
	Total	5,000	5,000	5,000	4,000	4,000	4,000
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Pump Room Updates						
	Total	-	-	-	-	-	-
	Total Net of Personnel	42,600	43,500	43,500	40,400	40,400	40,400
	TOTAL EXPENSES	$ 113,688	$ 115,166	$ 115,166	$ 111,350	$ 111,350	$ 111,350

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	41	1845	Self-Supported Programs

DESCRIPTION OF ACTIVITY

Recreation programs that have greater revenue than expenses. Examples include Adult Athletics, Camps, and Pre-School Programs.

MAJOR OBJECTIVES FOR 2012

Offer additional adult athletic leagues in current trend areas.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Adult Athletic League Teams	591	614	600	625	625
Open Volleyball Participants	6,471	6,145	5462	5750	5750

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Projected 2012
Building Supervisor	.25	.25	.25	.25

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Projected 2012
Field Supervisor	2	2	2	2
Volleyball Attendant	4	4	4	4
Preschool Instructor	5	5	5	5
Concession Attendant	4	4	4	4
Basketball Supervisor	3	3	3	3

Summary Budget Department 41 - Recreation Programs Self Supporting						
	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Rec User Fees	68,000	52,669	62,000	41,369	58,000	58,000
Rec League Entry fees	175,000	188,180	175,000	160,796	175,000	175,000
	243,000	240,849	237,000	202,165	233,000	233,000
Expenditures:						
Salaries & Wages	66,500	52,964	70,923	56,751	71,973	73,170
Emp. Benefits	4,900	5,668	7,821	8,234	8,161	9,643
Supplies	46,500	39,748	46,500	31,107	42,500	42,000
Contractual Serv.	85,500	75,293	85,500	72,259	81,500	80,500
Repairs & Maint.	-	172	-	203	-	-
Training/Travel/Dues	300	-	300	93	200	200
Other Exp.	16,100	13,004	14,600	16,456	14,100	15,000
Items for resale	5,900	8,421	5,000	5,505	6,000	6,000
Capital outlay	-		-		-	-
Total Exp	225,700	195,270	230,644	190,608	224,434	226,513
Net addition to (use of) general revenues	17,300	45,579	6,356	11,557	8,566	6,487

2012 CAPITAL OUTLAY

None

City of Apple Valley
Budget Summary
2012 Budget
41 - RECREATION SELF-SUPPORTED PROG

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	42	202				0	27,650	27,650	27,650
6111 - SALARY PART-TIME	7,707	1,634	9,760	9,760	9,760	4,364	0	0	0
6112 - SALARY-SEASONAL TEMP	44,288	51,767	59,000	59,000	59,000	20,003	42,000	42,000	42,000
6113 - OVERTIME-REGULAR EMPLOYEES	927	3,027				1,694			
6114 - OVERTIME PART-TIME EMPLOYEES			2,500	2,500	2,500		2,500	2,500	2,500
6123 - SALARY-OTHER			713	713	713		1,090	1,020	1,020
6124 - OVERTIME-SEASONAL TEMP	0	121				0			
6105 - SALARIES AND WAGES	**52,964**	**56,751**	**71,973**	**71,973**	**71,973**	**26,061**	**73,240**	**73,170**	**73,170**
6138 - MEDICARE	768	817	1,044	1,044	1,044	376	1,062	1,061	1,061
6139 - FICA	3,283	3,491	4,462	4,462	4,462	1,606	4,541	4,537	4,537
6141 - PENSIONS-PERA	1,617	2,595	715	715	715	1,390	2,084	2,080	2,080
6142 - WORKERS COMPENSATION		1,331	0	1,940	1,940	714	1,966	1,965	1,965
6125 - EMPLOYEE BENEFITS	**5,668**	**8,234**	**6,221**	**8,161**	**8,161**	**4,085**	**9,653**	**9,643**	**9,643**
6100 - TOTAL PERSONAL SERVICES	**58,632**	**64,985**	**78,194**	**80,134**	**80,134**	**30,146**	**82,893**	**82,813**	**82,813**
6210 - OFFICE SUPPLIES	10	0				0			
6211 - SMALL TOOLS & EQUIPMENT	45	203	1,500	1,500	1,500	0	1,000	1,000	1,000
6215 - EQUIPMENT-PARTS	271	0				119			
6229 - GENERAL SUPPLIES	39,422	30,904	41,000	41,000	41,000	20,777	41,000	41,000	41,000
6205 - SUPPLIES	**39,748**	**31,107**	**42,500**	**42,500**	**42,500**	**20,895**	**42,000**	**42,000**	**42,000**
6235 - CONSULTANT SERVICES	59,137	56,903	62,000	62,000	62,000	16,508	62,000	62,000	62,000
6239 - PRINTING/PUBLISHING	-14	0	1,500	1,500	1,500	50	500	500	500
6240 - CLEANING SERVICE/GARBAGE						-430			
6249 - OTHER CONTRACTUAL SERVICES	16,170	15,356	18,000	18,000	18,000	12,045	18,000	18,000	18,000
6230 - CONTRACTUAL SERVICES	**75,293**	**72,259**	**81,500**	**81,500**	**81,500**	**28,173**	**80,500**	**80,500**	**80,500**
6265 - REPAIRS-EQUIPMENT	0	203				352			
6260 - REPAIRS AND MAINTENA	**0**	**203**				**352**			
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	100	0				0			
6277 - MILEAGE/AUTO ALLOWANCE	0	114				60			
6281 - UNIFORM/CLOTHING ALLOWANCE	72	-21	200	200	200	61	200	200	200
6270 - TRAINING/TRAVEL/DUES	**172**	**93**	**200**	**200**	**200**	**121**	**200**	**200**	**200**
6200 - TOTAL OPERATING COSTS	**115,212**	**103,661**	**124,200**	**124,200**	**124,200**	**49,541**	**122,700**	**122,700**	**122,700**
6310 - RENTAL EXPENSE	1,461	1,289	1,600	1,600	1,600	1,500	2,000	2,000	2,000
6333 - GENERAL-CASH DISCOUNTS	-11	-3				0			
6399 - OTHER CHARGES	11,554	15,260	12,500	12,500	12,500	8,092	13,000	13,000	13,000
6300 - TOTAL OTHER EXPENDITURES	**13,004**	**16,546**	**14,100**	**14,100**	**14,100**	**9,592**	**15,000**	**15,000**	**15,000**
6540 - TAXABLE MISC FOR RESALE	8,421	5,505	6,000	6,000	6,000	5,308	6,000	6,000	6,000
6500 - TOTAL EXPENDITURES	**8,421**	**5,505**	**6,000**	**6,000**	**6,000**	**5,308**	**6,000**	**6,000**	**6,000**
6001 - EXPENDITURES	**195,270**	**190,698**	**222,494**	**224,434**	**224,434**	**94,587**	**226,593**	**226,513**	**226,513**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 41: RECREATION SELF-SUPPORTED PROGRAMS - 1845

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
6111	Salary-Parttime	9,335	9,760	9,760	27,650	27,650	27,650
6112	Salary-Seasonal Temp	59,000	59,000	59,000	42,000	42,000	42,000
6114	Overtime - Temp	2,500	2,500	2,500	2,500	2,500	2,500
6123	Salary-Other	88	713	713	1,090	1,020	1,020
6138	Medicare	1,028	1,044	1,044	1,062	1,061	1,061
6139	FICA	4,398	4,462	4,462	4,541	4,537	4,537
6141	Pension - PERA	835	715	715	2,084	2,080	2,080
6142	Work Comp Ins	1,560	1,940	1,940	1,966	1,965	1,965
	Total	78,744	80,134	80,134	82,893	82,813	82,813
6211	**SMALL TOOL & EQUIPMENT**						
	JCRP Concession Equip	1,500	1,500	1,500	1,000	1,000	1,000
	Total	1,500	1,500	1,500	1,000	1,000	1,000
6229	**GENERAL SUPPLIES**						
	Softball Programs	23,000	22,000	22,000	22,000	22,000	22,000
	Volleyball Programs	7,000	5,000	5,000	5,000	5,000	5,000
	Day Camp Programs	2,000	2,000	2,000	2,000	2,000	2,000
	Basketball Programs	1,000	1,000	1,000	1,000	1,000	1,000
	Preschool Programs	5,000	4,000	4,000	4,000	4,000	4,000
	Misc Programs	6,000	6,000	6,000	6,000	6,000	6,000
	Kickball Programs	1,000	1,000	1,000	1,000	1,000	1,000
	Total	45,000	41,000	41,000	41,000	41,000	41,000
6235	**CONSULTANT SERVICES**						
	Miscellaneous Instructor	2,000	1,500	1,500	1,500	1,500	1,500
	Umpires - Softball	56,000	55,500	55,500	55,500	55,500	55,500
	Officials - Volleyball	2,500	2,000	2,000	2,000	2,000	2,000
	Officials - Basketball	3,500	3,000	3,000	3,000	3,000	3,000
	Total	64,000	62,000	62,000	62,000	62,000	62,000
6239	**PRINTING/PUBLISHING**						
	Schedules, Rules - Softball	800	800	800	100	100	100
	Schedules, Rules - Volleyball	300	300	300	100	100	100
	Flyers, etc. - Misc Lesson	400	400	400	300	300	300
	Total	1,500	1,500	1,500	500	500	500
6249	**OTHER CONTRACTUAL SERVICES**						
	Tot & Family Programs	20,000	18,000	18,000	18,000	18,000	18,000
	Total	20,000	18,000	18,000	18,000	18,000	18,000
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Staff Shirts - Softball	100	100	100	100	100	100
	Staff Shirts - Program Staff	200	100	100	100	100	100
	Total	300	200	200	200	200	200
6310	**RENTAL EXPENSE**						
	Overnight Campsite - Day Camp	800	800	800	800	800	800
	General Recreation	800	800	800	1,200	1,200	1,200
	Total	1,600	1,600	1,600	2,000	2,000	2,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 41: RECREATION SELF-SUPPORTED PROGRAMS - 1845

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6399	**OTHER CHARGES**						
	Team Reg - Softball	5,000	5,000	5,000	5,000	5,000	5,000
	Team Tournament - Softball	4,000	4,000	4,000	4,000	4,000	4,000
	Team Reg - Volleyball	200	200	200	200	200	200
	Team Tournament - Volleyball	300	300	300	300	300	300
	Team Reg - Basketball	200	200	200	200	200	200
	Team Tournament - Basketball	300	300	300	300	300	300
	New Activities	1,000	1,000	1,000	1,500	1,500	1,500
	Fees Adult Trips	500	300	300	300	300	300
	Fees Youth Trips	1,500	1,200	1,200	1,200	1,200	1,200
	Total	13,000	12,500	12,500	13,000	13,000	13,000
6540	**CONCESSIONS FOR RESALE**						
	JCRP Concession Operation	5,000	6,000	6,000	6,000	6,000	6,000
	Total	5,000	6,000	6,000	6,000	6,000	6,000
	Total Net of Personnel	151,900	144,300	144,300	143,700	143,700	143,700
	TOTAL EXPENSES	$ 230,644	$ 224,434	$ 224,434	$ 226,593	$ 226,513	$ 226,513

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	42	1900	AVCC

DESCRIPTION OF ACTIVITY

Expenses associated with the Apple Valley Community Center operations.

MAJOR OBJECTIVES FOR 2012

Utilize the meeting room and gymnasium space in an efficient manner for residents and rental groups.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Projected 2010	Projected 2011	Projected 2012
Rental Revenue	45,430	42,704	35,000	35,000	35,000

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
PW Maintenance I				1

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Building Supervisor	7	7	7	7
Building Supervisor	4,040 hrs (7 ee's)	4,040 hrs (7 ee's)	4,040 hrs (7 ee's)	4,040 hrs (7 ee's)
Building Attendant	7	8	8	8
Building Attendant	3,500 hrs (7 ee's)	4,000 hrs (8 ee's)	4,000 hrs (8 ee's)	4,000 hrs (8 ee's)

Summary Budget Department 42 - AV Community Center						
	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Rentals	-	3,860	10,000	26,027	20,000	25,000
Expenditures:						
Salaries & Wages	99,000	96,068	99,079	82,679	100,959	153,969
Emp. Benefits	9,000	11,438	14,382	12,064	14,998	36,982
Supplies	32,000	23,834	29,000	19,241	28,000	28,000
Contractual Serv.	9,500	5,489	7,300	7,259	7,300	8,300
Utilities	67,000	61,635	75,500	56,657	72,000	70,000
Repairs & Maint.	31,525	16,319	26,525	29,820	25,525	27,525
Training/Travel/Dues	1,400	1,114	1,300	848	1,200	1,200
Other Exp.	750	(32)	550	88	550	550
Capital outlay	10,000	(5,111)	12,000	10,355	12,000	12,000
Total Exp	260,175	210,754	265,636	219,011	262,532	338,526
Net addition (use) of general revenues	(260,175)	(206,894)	(255,636)	(192,984)	(242,532)	(313,526)

2012 CAPITAL OUTLAY

Energy Upgrades	$10,000
Conference Room Table & Chairs	2,000
	12,000

2011 CAPITAL OUTLAY

Wi Fi	$ 9,000
AV equipment	1,000
Office furniture	2,000
	12,000

City of Apple Valley
Budget Summary
2012 Budget
42 - AV COMMUNITY CENTER

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	2,242	4,299	0	0	0	705	51,813	51,813	51,813
6111 - SALARY PART-TIME	84,214	71,445	62,198	62,198	62,198	35,069	62,198	62,198	62,198
6112 - SALARY-SEASONAL TEMP	8,862	6,430	37,620	37,620	37,620	2,042	37,620	37,620	37,620
6114 - OVERTIME PART-TIME EMPLOYEES	751	505				0			
6123 - SALARY-OTHER			1,141	1,141	1,141		2,338	2,338	2,338
6105 - SALARIES AND WAGES	**96,068**	**82,679**	**100,959**	**100,959**	**100,959**	**37,815**	**153,969**	**153,969**	**153,969**
6138 - MEDICARE	1,387	1,173	1,464	1,464	1,464	558	2,233	2,233	2,233
6139 - FICA	5,929	5,016	6,259	6,259	6,259	2,385	9,546	9,546	9,546
6141 - PENSIONS-PERA	4,122	3,754	4,565	4,565	4,565	1,852	8,435	8,435	8,435
6142 - WORKERS COMPENSATION		2,122	0	2,710	2,710	1,051	4,135	4,135	4,135
6144 - LONG-TERM DISABILITY INSURANCE							153	153	153
6145 - MEDICAL INSURANCE							12,480	12,480	12,480
6125 - EMPLOYEE BENEFITS	**11,438**	**12,064**	**12,288**	**14,998**	**14,998**	**5,846**	**36,982**	**36,982**	**36,982**
6100 - TOTAL PERSONAL SERVICES	**107,506**	**94,743**	**113,247**	**115,957**	**115,957**	**43,661**	**190,951**	**190,951**	**190,951**
6210 - OFFICE SUPPLIES	1,958	2,432	2,600	2,600	2,600	656	3,000	3,000	3,000
6211 - SMALL TOOLS & EQUIPMENT	2,594	3,106	3,600	3,600	3,600	448	3,400	3,400	3,400
6215 - EQUIPMENT-PARTS	510	38	800	800	800	73	600	600	600
6229 - GENERAL SUPPLIES	18,772	13,665	21,000	21,000	21,000	5,702	21,000	21,000	21,000
6205 - SUPPLIES	**23,834**	**19,241**	**28,000**	**28,000**	**28,000**	**6,879**	**28,000**	**28,000**	**28,000**
6237 - TELEPHONE/PAGERS	601	804	1,000	1,000	1,000	448	1,000	1,000	1,000
6239 - PRINTING/PUBLISHING			300	300	300		300	300	300
6240 - CLEANING SERVICE/GARBAGE	3,097	4,283	4,000	4,000	4,000	3,035	4,500	4,500	4,500
6249 - OTHER CONTRACTUAL SERVICES	1,791	2,171	2,000	2,000	2,000	1,047	2,500	2,500	2,500
6230 - CONTRACTUAL SERVICES	**5,489**	**7,259**	**7,300**	**7,300**	**7,300**	**4,529**	**8,300**	**8,300**	**8,300**
6255 - UTILITIES-ELECTRIC	40,559	42,206	44,000	44,000	44,000	17,732	44,000	44,000	44,000
6256 - UTILITIES-NATURAL GAS	20,247	13,777	27,000	27,000	27,000	13,929	25,000	25,000	25,000
6257 - UTILITIES-PROPANE/WATER/SEWER	829	674	1,000	1,000	1,000	358	1,000	1,000	1,000
6250 - UTILITIES	**61,635**	**56,657**	**72,000**	**72,000**	**72,000**	**32,018**	**70,000**	**70,000**	**70,000**
6265 - REPAIRS-EQUIPMENT	870	1,541	4,000	4,000	4,000	410	4,000	4,000	4,000
6266 - REPAIRS-BUILDING	15,449	28,280	21,000	21,000	21,000	3,721	23,000	23,000	23,000
6269 - REPAIRS-OTHER			525	525	525		525	525	525
6260 - REPAIRS AND MAINTENA	**16,319**	**29,820**	**25,525**	**25,525**	**25,525**	**4,132**	**27,525**	**27,525**	**27,525**
6277 - MILEAGE/AUTO ALLOWANCE	65	0	200	200	200	0	200	200	200
6281 - UNIFORM/CLOTHING ALLOWANCE	1,050	848	1,000	1,000	1,000	714	1,000	1,000	1,000
6270 - TRAINING/TRAVEL/DUES	**1,114**	**848**	**1,200**	**1,200**	**1,200**	**714**	**1,200**	**1,200**	**1,200**
6200 - TOTAL OPERATING COSTS	**108,392**	**113,825**	**134,025**	**134,025**	**134,025**	**48,273**	**135,025**	**135,025**	**135,025**
6310 - RENTAL EXPENSE		49	400	400	400	50	400	400	400
6322 - UNCOLLECTIBLE CHECKS/ACCOUNTS	0	54				0			
6333 - GENERAL-CASH DISCOUNTS	-69	-46				-9			
6399 - OTHER CHARGES	37	30	150	150	150	0	150	150	150
6300 - TOTAL OTHER EXPENDITURES	**-32**	**88**	**550**	**550**	**550**	**41**	**550**	**550**	**550**
6720 - CAPITAL OUTLAY-FURNITURE & FIX			2,000	2,000	2,000		2,000	2,000	2,000
6735 - CAPITAL OUTLAY-OTHER IMPROVEME	-5,111	10,355	10,000	10,000	10,000	10,464	10,000	10,000	10,000
6700 - TOTAL CAPITAL OUTLAY	**-5,111**	**10,355**	**12,000**	**12,000**	**12,000**	**10,464**	**12,000**	**12,000**	**12,000**
6001 - EXPENDITURES	**210,754**	**219,011**	**259,822**	**262,532**	**262,532**	**102,439**	**338,526**	**338,526**	**338,526**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 42: AVCC - 1900

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Salaries Full Time			25,907	51,813	51,813	51,813
6111	Salary-Parttime	61,336	62,198	62,198	62,198	62,198	62,198
6112	Salary-Seasonal Temporary	37,620	37,620	37,620	37,620	37,620	37,620
6123	Salary-Other	123	1,141	1,356	2,338	2,338	2,338
6138	Medicare	1,437	1,464	1,614	2,233	2,233	2,233
6139	FICA	6,143	6,259	6,899	9,546	9,546	9,546
6141	Pension - PERA	4,302	4,565	5,315	8,435	8,435	8,435
6142	Work Comp Ins	2,500	2,710	2,985	4,135	4,135	4,135
6144	Long-term Disability Insurance			75	153	153	153
6145	Hospital & Life Insurance			6,240	12,480	12,480	12,480
	Total	113,461	115,957	150,209	190,951	190,951	190,951
6210	**OFFICE SUPPLIES**	3,000	2,600	2,600	3,000	3,000	3,000
	Total	3,000	2,600	2,600	3,000	3,000	3,000
6211	**SMALL TOOL & EQUIPMENT**	4,000	3,600	3,600	3,400	3,400	3,400
	Total	4,000	3,600	3,600	3,400	3,400	3,400
6215	**SMALL EQUIPMENT PARTS**	1,000	800	800	600	600	600
	Total	1,000	800	800	600	600	600
6229	**GENERAL SUPPLIES**						
	Program Materials						
	Cleaning Chemicals/Paper Products	21,000	21,000	21,000	21,000	21,000	21,000
	Total	21,000	21,000	21,000	21,000	21,000	21,000
6237	**TELEPHONE/PAGERS**						
	Phones	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6239	**PRINTING/PUBLISHING**						
	AV Community Center Brochures	300	300	300	300	300	300
	Total	300	300	300	300	300	300
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Garbage Removal/Clean Floors	4,000	4,000	4,000	4,500	4,500	4,500
	Total	4,000	4,000	4,000	4,500	4,500	4,500
6249	**OTHER CONTRACTUAL SERVICES**						
	Other	2,000	2,000	2,000	2,500	2,500	2,500
	Total	2,000	2,000	2,000	2,500	2,500	2,500
6255	**UTILITIES - ELECTRIC**	44,000	44,000	44,000	44,000	44,000	44,000
	Total	44,000	44,000	44,000	44,000	44,000	44,000
6256	**UTILITIES - NATURAL GAS**	30,000	27,000	27,000	25,000	25,000	25,000
	Total	30,000	27,000	27,000	25,000	25,000	25,000
6257	**UTILITIES - OTHER**						
	Water/Sewer/Propane	1,500	1,000	1,000	1,000	1,000	1,000
	Total	1,500	1,000	1,000	1,000	1,000	1,000
6265	**REPAIRS - EQUIPMENT**						
	Miscellaneous	4,000	4,000	4,000	4,000	4,000	4,000
	Total	4,000	4,000	4,000	4,000	4,000	4,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 42: AVCC - 1900

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6266	**REPAIRS - BUILDING**	22,000	21,000	21,000	23,000	23,000	23,000
	Total	22,000	21,000	21,000	23,000	23,000	23,000
6269	**REPAIRS - OTHER**	525	525	525	525	525	525
	Total	-	-	-	525	525	525
6277	**MILEAGE ALLOWANCE**						
	Part-Time Staff	400	200	200	200	200	200
	Total	400	200	200	200	200	200
6281	**UNIFORM/CLOTHING ALLOWANCE**	900	1,000	1,000	1,000	1,000	1,000
	Total	900	1,000	1,000	1,000	1,000	1,000
6310	**RENTAL EXPENSE**	400	400	400	400	400	400
	Total	400	400	400	400	400	400
6399	**OTHER CHARGES**						
	Misc	150	150	150	150	150	150
	Total	150	150	150	150	150	150
6735	**CAPITAL OUTLAY - OTHER IMPROVEMENTS**						
	WiFi		9,000	9,000			
	AV Equip		1,000	1,000			
	Energy Upgrades				10,000	10,000	10,000
	Video Surveillance System	10,000					
	Total	10,000	10,000	10,000	10,000	10,000	10,000
6720	**CAPITAL OUTLAY - OFFICE FURN**						
	Conference Room Table and Chairs						
	Office Chairs	2,000	2,000	2,000	2,000	2,000	2,000
	Total	2,000	2,000	2,000	2,000	2,000	2,000
	Total Net of Personnel	151,650	146,050	146,050	147,575	147,575	147,575
	TOTAL EXPENSES	$ 265,111	$ 262,007	$ 296,259	$ 338,526	$ 338,526	$ 338,526

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	44	1940	Apple Valley Family Aquatic Center

DESCRIPTION OF ACTIVITY

Apple Valley Family Aquatic Center is a large outdoor water park. It features two tube slides, two body slides, two drop slides, a lazy river, and zero depth entry in the pool area.

MAJOR OBJECTIVES FOR 2012

Create a target market list of possible groups/companies who may wish to rent the facility for an exclusive usage.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Open Swim Attendance	46,480	64,513	65,982	55,000	60,000
Resident Punch Card Sales	2,771	1,426	2,858	4,000	4,000
Non-Resident Punch Card Sales	200	129	418	500	500
Group Reservations	74	72	75	75	75

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Pool Manager	3	2	2	2
Concession Supervisor	2	1	1	1
Head Guard	12	13	13	13
Office Supervisor	1	1	1	1
Lifeguard	80	80	80	80
Attendant	25	26	26	26

Summary Budget
Department 44- Aquatic Swim Center

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Swim Center Revenues	510,000	451,598	500,000	521,769	500,000	534,000
Swim Center Concessions	105,000	86,111	90,000	87,056	90,000	90,000
Swim Center Rentals	-	3,317	10,000	3,564	5,000	5,000
	615,000	541,026	600,000	612,389	595,000	629,000
Expenditures:						
Salaries & Wages	285,000	297,710	285,000	276,535	287,850	285,000
Emp. Benefits	4,900	22,766	32,092	28,753	31,791	31,443
Supplies	36,600	48,267	30,100	25,210	35,600	34,400
Contractual Serv.	89,500	64,127	81,000	73,748	74,500	75,500
Utilities	114,000	97,978	119,000	87,699	106,000	107,000
Repairs & Maint.	9,000	5,977	7,000	12,649	7,000	16,000
Training/Travel/Dues	14,000	10,334	11,000	7,893	13,500	14,000
Other Exp.	1,800	31	1,800	1,419	1,800	1,800
Credit Card Fees	5,000	4,695	5,000	7,092	5,000	6,000
Items for Resale	45,000	49,294	45,000	50,017	50,000	51,000
Capital outlay	10,000	-	5,000	-	-	6,300
Total Exp	614,800	601,179	621,992	571,015	613,041	628,443
Net addition to (use of) general revenues	200	(60,153)	(21,992)	41,374	(18,041)	557

2012 CAPITAL OUTLAY

Backup Pump for Lazy River $6,300

City of Apple Valley
Budget Summary
2012 Budget
44 - AQUATIC SWIM CENTER

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	121	0	0	0	0	0			
6111 - SALARY PART-TIME	524	39				385			
6112 - SALARY-SEASONAL TEMP	294,938	274,005	281,500	281,500	281,500	31,096	281,500	281,500	281,500
6113 - OVERTIME-REGULAR EMPLOYEES	0	0				0			
6114 - OVERTIME PART-TIME EMPLOYEES			3,500	3,500	3,500		3,500	3,500	3,500
6123 - SALARY-OTHER			2,850	2,850	2,850				
6124 - OVERTIME-SEASONAL TEMP	2,127	2,490				0			
6105 - SALARIES AND WAGES	**297,710**	**276,535**	**287,850**	**287,850**	**287,850**	**31,481**	**285,000**	**285,000**	**285,000**
6138 - MEDICARE	4,315	4,010	4,174	4,174	4,174	456	4,133	4,133	4,133
6139 - FICA	18,451	17,145	17,847	17,847	17,847	1,952	17,670	17,670	17,670
6141 - PENSIONS-PERA	0	5	0	0	0	184			
6142 - WORKERS COMPENSATION		7,593	0	9,770	9,770	1,077	9,640	9,640	9,640
6125 - EMPLOYEE BENEFITS	**22,766**	**28,753**	**22,021**	**31,791**	**31,791**	**3,669**	**31,443**	**31,443**	**31,443**
6100 - TOTAL PERSONAL SERVICES	**320,476**	**305,287**	**309,871**	**319,641**	**319,641**	**35,151**	**316,443**	**316,443**	**316,443**
6210 - OFFICE SUPPLIES	47	259	400	400	400	0	400	400	400
6211 - SMALL TOOLS & EQUIPMENT	6,297	2,169	6,000	6,000	6,000	229	5,000	5,000	5,000
6214 - CHEMICALS	387	384	1,200	1,200	1,200	481	1,000	1,000	1,000
6215 - EQUIPMENT-PARTS	7	1,949	2,000	2,000	2,000	0	2,000	2,000	2,000
6229 - GENERAL SUPPLIES	41,528	20,448	26,000	26,000	26,000	6,568	26,000	26,000	26,000
6205 - SUPPLIES	**48,267**	**25,210**	**35,600**	**35,600**	**35,600**	**7,278**	**34,400**	**34,400**	**34,400**
6235 - CONSULTANT SERVICES	0	0	500	500	500	0	500	500	500
6237 - TELEPHONE/PAGERS	4,467	5,708	5,000	5,000	5,000	2,696	6,000	6,000	6,000
6238 - POSTAGE/UPS/FEDEX	10	0				0			
6239 - PRINTING/PUBLISHING	810	1,212	1,500	1,500	1,500	890	1,500	1,500	1,500
6240 - CLEANING SERVICE/GARBAGE	1,132	2,425	2,500	2,500	2,500	0	2,500	2,500	2,500
6249 - OTHER CONTRACTUAL SERVICES	57,708	64,403	65,000	65,000	65,000	5,143	65,000	65,000	65,000
6230 - CONTRACTUAL SERVICES	**64,127**	**73,748**	**74,500**	**74,500**	**74,500**	**8,729**	**75,500**	**75,500**	**75,500**
6255 - UTILITIES-ELECTRIC	37,681	39,328	40,000	40,000	40,000	1,831	41,000	41,000	41,000
6256 - UTILITIES-NATURAL GAS	50,144	40,081	55,000	55,000	55,000	4,894	55,000	55,000	55,000
6257 - UTILITIES-PROPANE/WATER/SEWER	10,154	8,291	11,000	11,000	11,000	0	11,000	11,000	11,000
6250 - UTILITIES	**97,978**	**87,699**	**106,000**	**106,000**	**106,000**	**6,725**	**107,000**	**107,000**	**107,000**
6265 - REPAIRS-EQUIPMENT	143	2,538	3,000	3,000	3,000	0	10,000	10,000	10,000
6266 - REPAIRS-BUILDING	4,399	741	3,000	3,000	3,000	1,328	3,000	3,000	3,000
6269 - REPAIRS-OTHER	1,435	9,370	1,000	1,000	1,000	0	3,000	3,000	3,000
6260 - REPAIRS AND MAINTENA	**5,977**	**12,649**	**7,000**	**7,000**	**7,000**	**1,328**	**16,000**	**16,000**	**16,000**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	2,686	0	3,000	3,000	3,000	956	3,000	3,000	3,000
6277 - MILEAGE/AUTO ALLOWANCE	437	313	1,000	1,000	1,000	0	1,000	1,000	1,000
6280 - DUES & SUBSCRIPTIONS	1,240	1,768	1,500	1,500	1,500	270	2,000	2,000	2,000
6281 - UNIFORM/CLOTHING ALLOWANCE	5,971	5,812	8,000	8,000	8,000	2,678	8,000	8,000	8,000
6270 - TRAINING/TRAVEL/DUES	**10,334**	**7,893**	**13,500**	**13,500**	**13,500**	**3,904**	**14,000**	**14,000**	**14,000**
6200 - TOTAL OPERATING COSTS	**226,683**	**207,200**	**236,600**	**236,600**	**236,600**	**27,963**	**246,900**	**246,900**	**246,900**
6310 - RENTAL EXPENSE	0	1,051	700	700	700	0	700	700	700
6320 - REFUNDS & REIMBURSEMENTS			500	500	500		500	500	500
6322 - UNCOLLECTIBLE CHECKS/ACCOUNTS	0	359	500	500	500	0	500	500	500
6333 - GENERAL-CASH DISCOUNTS	-70	-30				-6			
6399 - OTHER CHARGES	101	40	100	100	100	11	100	100	100
6300 - TOTAL OTHER EXPENDITURES	**31**	**1,419**	**1,800**	**1,800**	**1,800**	**5**	**1,800**	**1,800**	**1,800**
6425 - VISA/BANK CHARGES	4,695	7,092	5,000	5,000	5,000	924	6,000	6,000	6,000
6400 - TOTAL EXPENDITURES	**4,695**	**7,092**	**5,000**	**5,000**	**5,000**	**924**	**6,000**	**6,000**	**6,000**
6540 - TAXABLE MISC FOR RESALE	49,294	50,017	50,000	50,000	50,000	3,563	51,000	51,000	51,000
6500 - TOTAL EXPENDITURES	**49,294**	**50,017**	**50,000**	**50,000**	**50,000**	**3,563**	**51,000**	**51,000**	**51,000**
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER			0	0	0		0	6,300	6,300
6700 - TOTAL CAPITAL OUTLAY			**0**	**0**	**0**		**0**	**6,300**	**6,300**
6001 - EXPENDITURES	**601,178**	**571,016**	**603,271**	**613,041**	**613,041**	**67,606**	**622,143**	**628,443**	**628,443**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 44: AQUATIC CENTER - 1940

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6111	Salary-Parttime						
6112	Salary-Seasonal Temp	281,500	281,500	281500	281,500	281500	281,500
6114	Overtime - Temp	3,500	3,500	3,500	3,500	3,500	3,500
6123	Salary-Other	-	2,850	2,850	-	-	-
6138	Medicare	4,132	4,174	4,174	4,133	4,133	4,133
6139	FICA	17,670	17,847	17,847	17,670	17,670	17,670
6141	Pension - PERA	-					
6142	Work Comp Ins	10,290	9,770	9,770	9,640	9,640	9,640
6145	Hospital & Life Insurance						
	Total	317,092	319,641	319,641	316,443	316,443	316,443
6210	**OFFICE SUPPLIES**	400	400	400	400	400	400
	Total	400	400	400	400	400	400
6211	**SMALL TOOL & EQUIPMENT**	6,000	6,000	6,000	5,000	5,000	5,000
	Total	6,000	6,000	6,000	5,000	5,000	5,000
6214	**CHEMICALS**						
	Cleaning Fluid, Chlorine, etc.	1,200	1,200	1,200	1,000	1,000	1,000
	Total	1,200	1,200	1,200	1,000	1,000	1,000
6215	**EQUIPMENT - PARTS**	2,500	2,000	2,000	2,000	2,000	2,000
	Total	2,500	2,000	2,000	2,000	2,000	2,000
6229	**GENERAL SUPPLIES**						
	Lifeguard Equipment	20,000	22,000	22,000	22,000	22,000	22,000
	Chairs & tubes	5,000	4,000	4,000	4,000	4,000	4,000
	Total	25,000	26,000	26,000	26,000	26,000	26,000
6235	**CONSULTANT SERVICES**						
	Staff Vaccinations (Blood Borne)	1,000	500	500	500	500	500
	Total	1,000	500	500	500	500	500
6237	**TELEPHONE/PAGERS**	4,000	5,000	5,000	6,000	6,000	6,000
	Total	4,000	5,000	5,000	6,000	6,000	6,000
6239	**PRINTING/PUBLISHING**						
	Passes, Flyers	2,000	1,500	1,500	1,500	1,500	1,500
	Total	2,000	1,500	1,500	1,500	1,500	1,500
6240	**GARBAGE SERVICE**	4,000	2,500	2,500	2,500	2,500	2,500
	Total	4,000	2,500	2,500	2,500	2,500	2,500
6249	**CONTRACTUAL SERVICE**						
	Water Mgmt Program	70,000	65,000	65,000	65,000	65,000	65,000
	Floor Resurfacing						
	Total	70,000	65,000	65,000	65,000	65,000	65,000
6255	**UTILITIES - ELECTRIC**	35,000	40,000	40,000	41,000	41,000	41,000
	Total	35,000	40,000	40,000	41,000	41,000	41,000
6256	**UTILITIES - NATURAL GAS**	75,000	55,000	55,000	55,000	55,000	55,000
	Total	75,000	55,000	55,000	55,000	55,000	55,000
6257	**UTILITIES - PROPANE & WATER**	9,000	11,000	11,000	11,000	11,000	11,000
	Total	9,000	11,000	11,000	11,000	11,000	11,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 44: AQUATIC CENTER - 1940

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6265	**REPAIRS - EQUIPMENT**						
	Pumps, Filters, Wiring and Lights	3,000	3,000	3,000	10,000	10,000	10,000
	Total	3,000	3,000	3,000	10,000	10,000	10,000
6266	**REPAIRS - BUILDINGS**						
	Miscellaneous	3,000	3,000	3,000	3,000	3,000	3,000
	Total	3,000	3,000	3,000	3,000	3,000	3,000
6269	**REPAIRS - OTHER**						
	Miscellaneous	1,000	1,000	1,000	3,000	3,000	3,000
	Total	1,000	1,000	1,000	3,000	3,000	3,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	First Aid Training, Lifeguard Cert.	1,000	3,000	3,000	3,000	3,000	3,000
	Total	1,000	3,000	3,000	3,000	3,000	3,000
6277	**MILEAGE ALLOWANCE**						
	Mileage - Pool staff	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6280	**DUES & SUBSCRIPTIONS**						
	American Red Cross	1,000	1,500	1,500	2,000	2,000	2,000
	Total	1,000	1,500	1,500	2,000	2,000	2,000
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Swim Suits/Staff Apparel	8,000	8,000	8,000	8,000	8,000	8,000
	Total	8,000	8,000	8,000	8,000	8,000	8,000
6310	**RENTAL EXPENSE**						
	As Needed						
	Pool rentals for preseason trainings	700	700	700	700	700	700
	Total	700	700	700	700	700	700
6320	**REFUNDS & REIMBURSEMENTS**	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6322	**Uncollectible Checks**	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6399	**OTHER CHARGES**	100	100	100	100	100	100
	Total	100	100	100	100	100	100
6425	**VISA/Bank Charges**	5,000	5,000	5,000	6,000	6,000	6,000
	Total	5,000	5,000	5,000	6,000	6,000	6,000
6540	**TAXABLE MISC FOR RESALE**						
	Pop and Concessions	45,000	50,000	50,000	51,000	51,000	51,000
	Total	45,000	50,000	50,000	51,000	51,000	51,000
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Back-Up Pump for Lazy River					6,300	6,300
	Innertubes and Deck Chairs	-	-				
	misc replacement of tubes and chairs in supplies						
	Total	-	-	-	-	6,300	6,300
	Total Net of Personnel	304,900	293,400	293,400	305,700	312,000	312,000
	TOTAL EXPENSES	$ 621,992	$ 613,041	$ 613,041	$ 622,143	$ 628,443	$ 628,443

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	45	1920	Hayes Community and Senior Center

PURPOSE/BENEFITS: *Is this an activity that should be performed?*

Expenses related to the operation of the Hayes Community and Senior Center, which opened in 2009. The Hayes Community and Senior Center provides modern amenities and areas for meetings and special events with seating for up to 220 in the 21,000 square foot facility.

Appropriately Assigned: *If so, should this unit be performing this activity? Does the activity fit the Parks and Recreation Department's mission?*

Yes

MAJOR OBJECTIVES FOR 2011

Market the facility to possible rental groups for increased revenue. Also, utilize the facility to serve the recreational interests of our senior population.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Estimated 2009	Estimated 2010	Projected 2011	Projected 2012
Senior Center Member		816	700	809	809
Large Event Rentals		5	50	80	80
Meeting Room Rentals		10	35	60	60

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Recreation Supervisor II		1	1	1
Building Supervisor		2	2	2
Maintenance II		1	1	1

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Building Supervisor		2580 hrs	2580 hrs	2580 hrs

Summary Budget
Department 45 - Hayes Community and Senior Center

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2011 Proposed
Revenue:						
AV C & Sr. Center rent	-	3,860	10,000	3,860	20,000	20,000
Rec Senior Programs	-	2,438	15,000	2,438	15,000	15,000
Rec Senior Rev -Reiml	-	2,488	-	2,488	2,000	2,000
	-	8,786	25,000	8,786	37,000	37,000
Expenditures:						
Salaries & Wages	115,850	69,906	167,136	154,932	168,807	170,959
Emp. Benefits	27,418	24,005	51,113	45,793	53,975	54,330
Supplies	13,000	17,274	13,000	11,836	12,500	14,300
Contractual Serv.	8,200	7,636	15,200	12,509	15,500	15,200
Utilities	36,000	12,169	46,500	22,745	26,500	26,000
Repairs & Maint.	1,000	184	1,000	1,242	1,000	4,500
Training/Travel/Dues	600	127	600	202	600	600
Other Exp.	5,000	(28)	2,000	156	2,000	1,000
Credit Card Fees	-	81	1,000	549	1,000	1,000
Capital outlay	26,000	27,016	6,000	-	9,000	-
Total Exp	233,068	158,370	303,549	249,964	290,882	287,889
Net addition to (use of) general revenues		(149,584)	(278,549)	(241,178)	(253,882)	(250,889)

2012 Capital Outlay
none

Department Priority: 1

Comprehensive Plan: Key 6 – Play and Preserve, Key 7 – Healthy and Active, Key 8 – Accessible.

City of Apple Valley
Budget Summary
2012 Budget
45 - HAYES COMMUN & SENIOR CTR

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	38,480	108,490	116,775	116,775	116,775	55,095	117,951	117,951	117,951
6111 - SALARY PART-TIME	31,201	44,498	50,361	50,361	50,361	23,250	49,497	49,497	49,497
6112 - SALARY-SEASONAL TEMP		94				16			
6113 - OVERTIME-REGULAR EMPLOYEES		148				0			
6114 - OVERTIME PART-TIME EMPLOYEES		22				0			
6121 - INSURANCE CASH BENEFIT	780	1,680				370			
6122 - COMP REQUEST	-555	0				0			
6123 - SALARY-OTHER			1,671	1,671	1,671		3,931	3,511	3,511
6105 - SALARIES AND WAGES	**69,906**	**154,932**	**168,807**	**168,807**	**168,807**	**78,730**	**171,379**	**170,959**	**170,959**
6138 - MEDICARE	1,486	2,382	2,448	2,448	2,448	1,141	2,485	2,479	2,479
6139 - FICA	6,353	10,187	10,466	10,466	10,466	4,877	10,625	10,599	10,599
6141 - PENSIONS-PERA	6,911	11,337	12,239	12,239	12,239	5,633	12,425	12,394	12,394
6142 - WORKERS COMPENSATION		2,981	0	3,520	3,520	1,664	3,557	3,549	3,549
6144 - LONG-TERM DISABILITY INSURANCE	218	341	342	342	342	142	349	349	349
6145 - MEDICAL INSURANCE	7,639	15,973	24,960	24,960	24,960	8,003	24,960	24,960	24,960
6146 - DENTAL INSURANCE	735	1,312				600			
6147 - LIFE INSURANCE-BASIC	24	23				11			
6148 - LIFE INSURANCE-SUPP/DEPEND	640	1,257				754			
6125 - EMPLOYEE BENEFITS	**24,005**	**45,793**	**50,455**	**53,975**	**53,975**	**22,824**	**54,401**	**54,330**	**54,330**
6100 - TOTAL PERSONAL SERVICES	**93,910**	**200,725**	**219,262**	**222,782**	**222,782**	**101,554**	**225,780**	**225,289**	**225,289**
6210 - OFFICE SUPPLIES	364	86	500	500	500	93	300	300	300
6211 - SMALL TOOLS & EQUIPMENT	2,807	2,919	1,000	1,000	1,000	670	2,000	2,000	2,000
6215 - EQUIPMENT-PARTS		280	1,000	1,000	1,000	28	1,000	1,000	1,000
6229 - GENERAL SUPPLIES	14,103	8,552	10,000	10,000	10,000	6,743	11,000	11,000	11,000
6205 - SUPPLIES	**17,274**	**11,836**	**12,500**	**12,500**	**12,500**	**7,534**	**14,300**	**14,300**	**14,300**
6235 - CONSULTANT SERVICES		32				0			
6237 - TELEPHONE/PAGERS	0	0	200	200	200	0			
6239 - PRINTING/PUBLISHING	625	974	800	800	800	585	1,200	1,200	1,200
6240 - CLEANING SERVICE/GARBAGE			2,000	2,000	2,000		1,000	1,000	1,000
6249 - OTHER CONTRACTUAL SERVICES	7,011	11,503	12,500	12,500	12,500	3,942	13,000	13,000	13,000
6230 - CONTRACTUAL SERVICES	**7,636**	**12,509**	**15,500**	**15,500**	**15,500**	**4,527**	**15,200**	**15,200**	**15,200**
6255 - UTILITIES-ELECTRIC	8,062	18,299	17,000	17,000	17,000	7,064	20,000	20,000	20,000
6256 - UTILITIES-NATURAL GAS	2,671	3,178	8,000	8,000	8,000	3,459	4,000	4,000	4,000
6257 - UTILITIES-PROPANE/WATER/SEWER	1,436	1,269	1,500	1,500	1,500	179	2,000	2,000	2,000
6250 - UTILITIES	**12,169**	**22,745**	**26,500**	**26,500**	**26,500**	**10,703**	**26,000**	**26,000**	**26,000**
6265 - REPAIRS-EQUIPMENT	184	197	500	500	500	98	2,000	1,500	1,500
6266 - REPAIRS-BUILDING	0	795	500	500	500	573	4,000	3,000	3,000
6269 - REPAIRS-OTHER		250	0	0	0	0			
6260 - REPAIRS AND MAINTENA	**184**	**1,242**	**1,000**	**1,000**	**1,000**	**671**	**6,000**	**4,500**	**4,500**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	75	145	200	200	200	61	200	200	200
6277 - MILEAGE/AUTO ALLOWANCE	15	42	100	100	100	96	100	100	100
6280 - DUES & SUBSCRIPTIONS	15	15	100	100	100	15	100	100	100
6281 - UNIFORM/CLOTHING ALLOWANCE	22	0	200	200	200	98	200	200	200
6270 - TRAINING/TRAVEL/DUES	**127**	**202**	**600**	**600**	**600**	**270**	**600**	**600**	**600**
6200 - TOTAL OPERATING COSTS	**37,390**	**48,535**	**56,100**	**56,100**	**56,100**	**23,705**	**62,100**	**60,600**	**60,600**
6310 - RENTAL EXPENSE	0	41	0	0	0	0			
6333 - GENERAL-CASH DISCOUNTS	-28	-15				-14			
6399 - OTHER CHARGES	0	129	2,000	2,000	2,000	1,204	1,000	1,000	1,000
6300 - TOTAL OTHER EXPENDITURES	**-28**	**156**	**2,000**	**2,000**	**2,000**	**1,190**	**1,000**	**1,000**	**1,000**
6425 - VISA/BANK CHARGES	81	549	1,000	1,000	1,000	411	1,000	1,000	1,000
6400 - TOTAL EXPENDITURES	**81**	**549**	**1,000**	**1,000**	**1,000**	**411**	**1,000**	**1,000**	**1,000**
6720 - CAPITAL OUTLAY-FURNITURE & FIX	27,016	0	9,000	9,000	9,000	2,807			
6725 - CAPITAL OUTLAY-OFFICE EQUIP			0	0	0				
6700 - TOTAL CAPITAL OUTLAY	**27,016**	**0**	**9,000**	**9,000**	**9,000**	**2,807**			
6001 - EXPENDITURES	**158,369**	**249,964**	**287,362**	**290,882**	**290,882**	**129,667**	**289,880**	**287,889**	**287,889**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 45: HAYES COMMUNITY AND SENIOR CENTER - 1920

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**	116,775	116,775	116,775	117,951	117,951	117,951
6111	Salary-Parttime	50,361	50,361	50,361	49,497	49,497	49,497
6123	Salary-Other		1,671	1,671	3,931	3,511	3,511
6138	Medicare	2,423	2,448	2,448	2,485	2,479	2,479
6139	FICA	10,362	10,466	10,466	10,625	10,599	10,599
6141	Pension - PERA	11,700	12,239	12,239	12,425	12,394	12,394
6142	Work Comp Ins			3,520	3,557	3,549	3,549
6144	Long-term Disability Insurance	338	342	342	349	349	349
6145	Hospital & Life Insurance	22,800	24,960	24,960	24,960	24,960	24,960
	Total	214,759	219,262	222,782	225,780	225,289	225,289
6210	**OFFICE SUPPLIES**						
		1,000	500	500	300	300	300
	Total	1,000	500	500	300	300	300
6211	**SMALL TOOL & EQUIPMENT**						
		1,000	1,000	1,000	2,000	2,000	2,000
	Total	1,000	1,000	1,000	2,000	2,000	2,000
6215	**SMALL EQUIPMENT PARTS**						
		1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6229	**GENERAL SUPPLIES**						
	Program Materials	5,000	5,000	5,000	5,500	5,500	5,500
	Cleaning Chemicals/Paper Products	5,000	5,000	5,000	5,500	5,500	5,500
	Total	10,000	10,000	10,000	11,000	11,000	11,000
6237	**TELEPHONE/PAGERS**						
	Phones	200	200	200	-	-	-
	Total	200	200	200	-	-	-
6239	**PRINTING/PUBLISHING**						
		500	800	800	1,200	1,200	1,200
	Total	500	800	800	1,200	1,200	1,200
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Garbage Removal/Clean Floors						
	Floor/Carpet Cleaning	2,000	2,000	2,000	1,000	1,000	1,000
	Total	2,000	2,000	2,000	1,000	1,000	1,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Outing Fees	12,000	11,080	11,080	9,200	9,200	9,200
	Heating/Cooling Prevent. Maintenance				2,600	2,600	2,600
	Elevator Inspection		920	920	900	900	900
	Alarm Monitoring	500	500	500	300	300	300
	Total	12,500	12,500	12,500	13,000	13,000	13,000
6255	**UTILITIES - ELECTRIC**						
		25,000	17,000	17,000	20,000	20,000	20,000
	Total	25,000	17,000	17,000	20,000	20,000	20,000
6256	**UTILITIES - NATURAL GAS**						
		20,000	8,000	8,000	4,000	4,000	4,000
	Total	20,000	8,000	8,000	4,000	4,000	4,000
6257	**UTILITIES - OTHER**						
	Water/Sewer/Propane	1,500	1,500	1,500	2,000	2,000	2,000
	Total	1,500	1,500	1,500	2,000	2,000	2,000
6265	**REPAIRS - EQUIPMENT**						
	Miscellaneous	500	500	500	2,000	1,500	1,500
	Total	500	500	500	2,000	1,500	1,500
6266	**REPAIRS - BUILDING**						
		500	500	500	4,000	3,000	3,000
	Total	500	500	500	4,000	3,000	3,000
6275	**SCHOOLS/CONFERENCES**						
		200	200	200	200	200	200
	Total	200	200	200	200	200	200

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 45: HAYES COMMUNITY AND SENIOR CENTER - 1920

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6277	**MILEAGE ALLOWANCE**						
	Part-Time Staff	100	100	100	100	100	100
	Total	100	100	100	100	100	100
6280	**DUES & SUBSCRIPTIONS**						
	MASS	100	100	100	100	100	100
	Total	100	100	100	100	100	100
6281	**UNIFORM/CLOTHING ALLOWANCE**						
		200	200	200	200	200	200
	Total	200	200	200	200	200	200
6399	**OTHER CHARGES**						
	Misc	2,000	2,000	2,000	1,000	1,000	1,000
	Total	2,000	2,000	2,000	1,000	1,000	1,000
6425	**VISA/BANK CHARGES**						
		1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6720	**CAPITAL OUTLAY - OFFICE FURN**						
	Dance Floor		9,000	9,000			
	Commercial Floor Cleaner	5,000					
	Total	5,000	9,000	9,000	-	-	-
6725	**CAPITAL OUTLAY - OFFICE EQUIP**						
	Computer	1,000					
	Total	1,000	-	-	-	-	-
	Total Net of Personnel	85,300	68,100	68,100	64,100	62,600	62,600
	TOTAL EXPENSES	$ 300,059	$ 287,362	$ 290,882	$ 289,880	$ 287,889	$ 287,889

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	43	1970	Cable TV

DESCRIPTION OF ACTIVITY

Cable TV represents the expenses that related to cable television non-meeting programming and all webcasting that pertains to or benefits primarily exclusively Apple Valley. The majority of the operating expenses relating to cable television are covered jointly by the Cities of Apple Valley, Farmington, and Rosemount. The Cable TV budget covers supplies and equipment used exclusively by Apple Valley for its meeting coverage, cable-related legal expenses, webcasting fees, production costs for two regularly produced programs, and a transfer to the joint powers Commission to fulfill the City's financial obligation for the Commission budget.

MAJOR OBJECTIVES FOR 2012

1. Produce 6 episodes of Valley Beat (Police educational program)
2. Produce 6 episodes of Hook & Ladder (Fire educational program)
3. Webcast all produced programming to supplement cable television

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Valley Beat episodes	6	6	6	6	
Hook & Ladder episodes	6	6	6	6	
Council meetings	25	24	25	25	
Planning Commission meetings	20	18	22	22	
Parks Advisory meetings	0	3	5	5	

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
None				

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
None				

Summary Budget Department 43 Cable TV						
	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Franchise Fee	450,000	540,052	450,000	564,663	450,000	450,000
	450,000	540,052	450,000	564,663	450,000	450,000
Expenditures:						
Salaries & Wages	-	(100)	-	476	-	-
Emp. Benefits	-	-	-	-	-	-
Supplies	975	441	975	616	875	875
Contractual Serv.	23,083	6,621	21,900	5,775	20,500	20,500
Repairs & Maint.	350	1,010	350	1,913	450	450
Training/Travel/Dues	-	-	-	105	-	-
Other Exp. / Transfer c	11,647	12,818	11,647	12,241	12,800	12,800
Capital outlay	-		-		-	-
	36,055	20,790	34,872	21,126	34,625	34,625
Net addition to (use of) general revenues	413,945	519,262	415,128	543,537	415,375	415,375

2012 CAPITAL OUTLAY

none

City of Apple Valley
Budget Summary
2012 Budget
43 - CABLE TV

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	-100	0				0			
6112 - SALARY-SEASONAL TEMP	0	476				240			
6105 - SALARIES AND WAGES	**-100**	**476**				**240**			
6100 - TOTAL PERSONAL SERVICES	**-100**	**476**				**240**			
6210 - OFFICE SUPPLIES	243	466	350	350	350	121	350	350	350
6211 - SMALL TOOLS & EQUIPMENT	27	0	75	75	75	0	75	75	75
6215 - EQUIPMENT-PARTS	0	150	150	150	150	0	150	150	150
6229 - GENERAL SUPPLIES	171	0	300	300	300	0	300	300	300
6205 - SUPPLIES	**441**	**616**	**875**	**875**	**875**	**121**	**875**	**875**	**875**
6235 - CONSULTANT SERVICES	6,621	5,775	20,500	20,500	20,500	143	20,500	20,500	20,500
6230 - CONTRACTUAL SERVICES	**6,621**	**5,775**	**20,500**	**20,500**	**20,500**	**143**	**20,500**	**20,500**	**20,500**
6265 - REPAIRS-EQUIPMENT	1,010	1,913	450	450	450	0	450	450	450
6260 - REPAIRS AND MAINTENA	**1,010**	**1,913**	**450**	**450**	**450**	**0**	**450**	**450**	**450**
6277 - MILEAGE/AUTO ALLOWANCE	0	105				0			
6270 - TRAINING/TRAVEL/DUES	**0**	**105**				**0**			
6200 - TOTAL OPERATING COSTS	**8,072**	**8,409**	**21,825**	**21,825**	**21,825**	**264**	**21,825**	**21,825**	**21,825**
6399 - OTHER CHARGES	0	0	0	0	0	0			
6300 - TOTAL OTHER EXPENDITURES	**0**	**0**	**0**	**0**	**0**	**0**			
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**				**0**			
6001 - EXPENDITURES	**7,972**	**8,885**	**21,825**	**21,825**	**21,825**	**504**	**21,825**	**21,825**	**21,825**
7110 - TRANSFER TO OTHER FUNDS	11,647	12,241	12,800	12,800	12,800	0	12,800	12,800	12,800
7100 - TOTAL TRANSFERS	**11,647**	**12,241**	**12,800**	**12,800**	**12,800**	**0**	**12,800**	**12,800**	**12,800**
	19,619	**21,126**	**34,625**	**34,625**	**34,625**	**504**	**34,625**	**34,625**	**34,625**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 43: CABLE TV - 1970

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2010 YEAR END PROJECTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6210	**OFFICE SUPPLIES**							
	Misc.	350	350	350	350	350	350	350
	Total	350	350	350	350	350	350	350
6211	**SMALL TOOLS & EQUIPMENT**							
	Misc.	75	75	75	75	75	75	75
	Total	75	75	75	75	75	75	75
6215	**EQUIPMENT - PARTS**							
	Misc.	150	150	150	150	150	150	150
	Total	150	150	150	150	150	150	150
6229	**GENERAL SUPPLIES**							
	Dubbing tapes, cables, etc.	400	300	300	300	300	300	300
	Total	400	300	300	300	300	300	300
6235	**CONSULTANT SERVICES**							
	Legal Fees (Not Reimbursable)	750	750	750	-	5,800	5,800	5,800
	Police Beat Programming	6,575	6,575	6,575	6,575	6,575	6,575	6,575
	Hook & Ladder Programming	6,575	6,575	6,575	6,575	6,575	6,575	6,575
	Park and Rec Comm Meetings	1,000	1,000	1,000	1,000	1,000	1,000	1,000
	Other Programming	2,000	-	-				
	Webcasting Fee ($395 per month)	5,000	5,600	5,600	-	-	-	-
	Award apps/ peer reviews							
	Total	21,900	20,500	20,500	14,150	19,950	19,950	19,950
6265	**REPAIRS - EQUIPMENT**							
		350	500	450	500	1,000	1,000	1,000
	Total	350	500	450	500	1,000	1,000	1,000
7110	**TRANSFER TO CABLE TV FUND**							
		11,647	12,800	12,800	12,800	12,800	12,800	12,800
	Total	11,647	12,800	12,800	12,800	12,800	12,800	12,800
	TOTAL EXPENSES	34,872	34,675	34,625	28,325	34,625	34,625	34,625

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	47	1950	Unallocated Insurance

DESCRIPTION OF ACTIVITY

This Business Unit accounts for the unallocated property and workers compensation insurance charges for the General Fund

MAJOR OBJECTIVES FOR 2011

Work with staff to lower Worker Compensation Experience Modifier

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2007	Estimated 2008	Projected 2009	Actual 2010	Projected 2011	Projected 2012
Worker Comp Exp. modifier	1.01	1.01	1.14	1.03	.91	

	Regular Status Personnel Schedule –FTE's				
Position Title	Adopted 2008	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
none					

Summary Budget
Department 47 Unallocated Insurance

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Expenditures:						
Salaries & Wages	-	-	-	-	-	-
Emp. Benefits	205,000	205,889	5,000	4,195	5,000	6,000
Other Exp.	335,000	335,000	257,000	257,000	268,000	160,200
Capital outlay	-	-	-	-	-	-
Net provision to (use of) general revenues	540,000	540,889	262,000	261,195	273,000	166,200

2012 CAPITAL OUTLAY

none

City of Apple Valley
Budget Summary
2012 Budget
47 - INSURANCE

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6105 - SALARIES AND WAGES	**0**	**0**	**0**	**0**	**0**	**0**			
6142 - WORKERS COMPENSATION	200,000	0	309,000	0	0	0	6,000	6,000	6,000
6143 - UNEMPLOYMENT COMPENSATION	5,889	4,195	5,000	5,000	5,000	5,268			
6125 - EMPLOYEE BENEFITS	**205,889**	**4,195**	**314,000**	**5,000**	**5,000**	**5,268**	**6,000**	**6,000**	**6,000**
6100 - TOTAL PERSONAL SERVICES	**205,889**	**4,195**	**314,000**	**5,000**	**5,000**	**5,268**	**6,000**	**6,000**	**6,000**
6311 - INSURANCE-PROPERTY/LIABILITY	335,000	257,000	268,000	268,000	268,000	134,000	260,200	260,200	260,200
6300 - TOTAL OTHER EXPENDITURES	**335,000**	**257,000**	**268,000**	**268,000**	**268,000**	**134,000**	**260,200**	**260,200**	**260,200**
6001 - EXPENDITURES	**540,889**	**261,195**	**582,000**	**273,000**	**273,000**	**139,268**	**266,200**	**266,200**	**266,200**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 47: INSURANCE - 1950

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6142	Workers' Compensation Insurance	320,000	309,000				
6143	Unemployment Costs	5,000	5,000	10,000	6,000	6,000	6,000
	Total	325,000	314,000	10,000	6,000	6,000	6,000
6235	**CONSULTANT SERVICES**						
	Total	-	-	-	-	-	-
6311	**INSURANCE**						
	Automobile	42,000	38,000	38,000	40,700	40,700	40,700
	General Liability	167,230	178,000	178,000	173,100	173,100	173,100
	Boiler and Machinery	9,900	10,000	10,000	8,800	8,800	8,800
	Umbrella	36,750	40,400	40,400	34,300	34,300	34,300
	Employee Bonds/Fire Accident	1,120	1,600	1,600	3,300	3,300	3,300
	Overall recognition of unused health isurance						
	Total	257,000	268,000	268,000	260,200	260,200	260,200
	Total Net of Personnel	257,000	268,000	268,000	260,200	260,200	260,200
	TOTAL EXPENSES	$ 582,000	$ 582,000	$ 278,000	$ 266,200	$ 266,200	$ 266,200

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
1000	48	1960	Council Contingency

DESCRIPTION OF ACTIVITY

The Council Contingency business unit provides the City Council with the financial ability to address unbudgeted items that come up after the levy is adopted.

In 2012 the City of Apple Valley we be participating in a general election, the general election this coming year may be subject to changes in the election process which could increase our election expense. The City Clerk budget does not include a provision for these unknown impacts so if additional expenses occur we may need to draw on contingency. Also included in the contingency amount for 2012 is the equivalent of 120,000 gallons of fuel at $0.50 per gallon, leaving $90,000 for other unbudgeted items.

MAJOR OBJECTIVES FOR 2012

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2007	Actual 2008	Estimated 2010	Projected 2011	Projected 2012

Summary Budget
Department 48 Council Contingency

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Expenditures:						
Supplies	-	-	-	-	-	-
Contractual Serv.	-	-	-	-	-	-
Other Exp.	210,399	-	210,399	-	135,175	165,791
Capital outlay	-	-	-	-	-	
Total	210,399	-	210,399	-	135,175	165,791

2012 CAPITAL OUTLAY:

none

City of Apple Valley
Budget Summary
2012 Budget
48 - CONTINGENCY

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6399 - OTHER CHARGES			135,175	135,175	135,175		150,000	165,791	165,791
6300 - TOTAL OTHER EXPENDITURES	**0**	**0**	**135,175**	**135,175**	**135,175**	**0**	**150,000**	**165,791**	**165,791**
6001 - EXPENDITURES	**0**	**0**	**135,175**	**135,175**	**135,175**	**0**	**150,000**	**165,791**	**165,791**
7110 - TRANSFER TO OTHER FUNDS	2,449,421	1,996,000				0			
7100 - TOTAL TRANSFERS	**2,449,421**	**1,996,000**				**0**			
	2,449,421	**1,996,000**	**135,175**	**135,175**	**135,175**	**0**	**150,000**	**165,791**	**165,791**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 48: CONTINGENCY - 1960

COMPANY 1000: GENERAL FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6399	**OTHER CHARGES**						
	General Contingency	212,274	135,175		105,791	105,791	105,791
	$.50 per gallon for fuel				60,000	60,000	60,000
	Total	212,274	135,175	-	165,791	165,791	165,791
	Total Net of Personnel	212,274	135,175	-	165,791	165,791	165,791
	TOTAL EXPENSES	$ 212,274	$ 135,175	$ -	$ 165,791	$ 165,791	$ 165,791

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
2005	53	2005	Equipment Certificates

DESCRIPTION OF ACTIVITY

The Equipment Certificates Fund accounts for larger priced pieces of equipment that are financed through the issuance of equipment certificates. The equipment certificates are repaid with a property tax levy in future years.

MAJOR OBJECTIVES FOR 2012

The identified replacements that are proposed to be funded from the equipment fund are listed below. The budget summary below contemplates issuing certificates in 2011 and 2012 to fund each years equipment needs. The projected 2011 amounts are lower than the original adopted budget because the Fire Department has reviewed their equipment needs and the original rescue truck identified is no longer needed in the operation. Because 2011 cash outflows are small it may be combined with the certificates to be issued in 2012 to save issuance costs.

In the table below, the summary for 2011 shows that the purchase of the some public works items over a two year period and are reflected the 2010 actual and 2011 projected columns.

Summary Budget
Department 53 - Equipment Certificates

	2010 Adopted	2010 Actual	2011 Adopted	2011 Projected	2012 Budget
Revenue:					
Investment Earnings	5,000	3,769	3,000	3,000	2,500
Equip. Cert. Issued	600,000	-	685,000	-	-
Sale Proceeds	-	42,000	-	310,000	796,200
Transfer from Future Cap	-	1,457,000	-	-	-
Transfer from Eq Cert De	-		-	62,567	-
	605,000	1,502,769	688,000	375,567	798,700
Expenditures:					
Capital outlay:					
Public Saftey Equip.	-	223,531	375,000	-	498,000
Public Works Equip.	558,000	503,742	310,000	381,470	221,000
Parks Equip.	42,000	-	-		77,200
Repairs & Maint.	-	-	-		
Total	600,000	727,273	685,000	381,470	796,200
Fund Balance					
Beginning of Year	$ (319,792)	$ (319,792)	$ 455,704	$ 455,704	$ 449,801
Revenues	605,000	1,502,769	688,000	375,567	798,700
Expenditures	(600,000)	(727,273)	(685,000)	(381,470)	(796,200)
End of Year	$ (314,792)	$ 455,704	$ 458,704	$ 449,801	$ 452,301

2012 CAPITAL OUTLAY

Fire Engine replacement	498,000
Loader #350 Replaced with Versatile Blower	150,000
Loadall Replacement # 363	110,000
Replace Toro Mower # 363	77,200
	$796,200

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 53: EQUIPMENT CERTIFICATE - 2005

COMPANY 2005: EQUIPMENT CERTIFICATE-CAPITAL OUTLAY

JDE ACC'T	DESCRIPTION	2009 COUNCIL ADOPTED	2009 ACTUAL	2010 COUNCIL ADOPTED	2010 ACTUAL	2011 ADMIN RECOMMEND	2011 PROJECTED	2012 COUNCIL ADOPTED
6740	**CAPITAL OUTLAY - MACHINERY / EQUIP / OTHER**							
	PUBLIC SAFETY							
	Fire Truck	450,000	230,548		223,531			498,000
	Fire -Light/Medium Duty Rescue Truck (Fleet Addition)					375,000		
	PUBLIC WORKS							
	Replace Single Axle 301 Plow		86,550	174,000	92,427			
	Replace Single Axle 305 Plow		86,550	174,000	92,557			
	Replace Single Axle 300 Plow	170,000	72,873		88,889			
	Replace Single Axle 322 Plow	170,000	75,003		88,889			
	Durapatcher							
	AEBI TT75 Mower/Plow/Blower							
	Street Plow Truck							
	Wood Chipper			45,000	45,567			
	sign truck / sign truck #330			125,000	53,530		71,470	
	CMF Utility Truck			40,000	41,881			
	Replace tractor backhoe # 303					110,000	110,000	
	Street Sweeper # 331					200,000	200,000	
	Replace Loader # 350 w/Versatile blower							150,000
	Replace Loadall unit # 363							71,000
	PARKS							
	Replace Toro Mower # 211							77,200
	Parkmaster	56,000	59,608					
	Kawaski Mule	11,000	11,324					
	4 x 4 tractor							
	Parksmaster							
	tractor			42,000				
	Total	857,000	622,456	600,000	727,271	685,000	381,470	796,200
	Total Net of Personnel	857,000	622,456	600,000	727,271	685,000	381,470	796,200
	TOTAL EXPENSES	$ 857,000	$ 622,456	$ 600,000	$ 727,271	$ 685,000	$ 381,470	$ 796,200

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
2010	70	2012	Cable Joint Powers

DESCRIPTION OF ACTIVITY

The Cable-Joint Powers Department is responsible for carrying out the following duties.

- Televise live and pre-produced programming for the cities of Apple Valley, Farmington, and Rosemount to cable subscribers and over the internet.
- Monitor the cable company for Franchise Agreement compliance, as well as federal and state cable communications laws and regulations that can affect the cities.
- Design, procure, install, and maintain cable and video production equipment and facilities as determined by the Cable Commission and its Members Cities.
- Operate and program Government Access Channels 16 and 22 and Public Access Channel 12.
- Monitor the use of Educational Access Channel 10 that is granted by the Member Cities to Independent School Districts 192 and 196.
- Monitor video and audio signal quality of the cable access channels and maintain it at a level equal to or better than non-access channels on the cable system.
- Communicate between cable users and the Cable Commission Member Cities, and process complaints that customers have been unable to resolve with the cable company.
- Advise the Commission on cable administrative, operations, programming, and management policies.

MAJOR OBJECTIVES FOR 2012

1. Perform all duties described in the Description of Activities.
2. Continue monitoring for any changes in franchise compliance or service delivery by the cable company as a result of their Chapter 11 Bankruptcy reorganization in 2009.
3. Televise live and replay city meetings as agreed by the Cable Commission member cities.
4. Produce and replay six episodes of Valley Beat for the City of Apple Valley.
5. Produce and replay six episodes of Hook & Ladder for the City of Apple Valley.
6. Produce and replay the annual State of the City Address for each of the Cable Commission member cities.
7. Produce Public Service Announcements (PSAs) that promote public safety and increase awareness of resources and other types of information that is deemed to be in the public interest.
8. Obtain and replay programming from non-city agencies and organizations that promote public safety, and increase awareness of resources and other types of information that is deemed to be in the public interest.
9. Produce and replay other TV programs as directed by the Member Cities.
10. Expand the amount of city cable programming available on the member's websites.
11. Continue involvement with the Minnesota Association of Community Telecommunications Administrators (MACTA), the League of Minnesota Cities

(LMC), the National Association of Telecommunications Officers and Advisors (NATOA), and the Alliance for Community Media (ACM) in order to more effectively understand and engage telecommunications issues that can impact the Member Cities.

12. Monitor ongoing efforts to pass statewide cable franchise legislation, and address and respond as necessary on behalf of the Member Cities best interests.
13. Advise the Member Cities staff on methods for improving their presentation of visual materials during televised meetings.
14. Advise the Member Cities staff on methods for improving their use of the technology embedded into the Council Chambers and meeting rooms.
15. Process and work to resolve cable complaints.
16. Continue to explore and employ more effective and efficient ways to deliver and improve services.
17. Continue to monitor and evaluate voice-recognition technology for future application of Closed Captioning to the programming on the Cities cable access channels.
18. Maintain current service levels with a 0% budget increase, despite obligatory increases in some salaries and benefits and the possible loss of one part-time employee.
19. Prepare and present the proposed 2012 budget to the Cable Commission.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Projected 2010	Projected 2011	Projected 2012
# of Cable Customers	20,649	20,423	20,358	20,900	
# of City Meetings Cablecast	121	118	130	140	
# of Other 1st Run Programs Cablecast	61	60	65	60	
Total Hours of Programming Cablecast	4118.5	3900	4445	4470	
Estimated # of Bulletin Board Messages	290	300	325	400	

OUTCOME MEASURES

	Actual 2008	Actual 2009	Projected 2010	Projected 2011	Projected 2012
Cost per household from General Fund	$1.26	$1.31	$1.45	$1.45	
Cost per Cable Subscriber Annually	$6.00	$6.00	$6.00	$6.00	

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Cable Coordinator	1	1	1	1
Cable Production Asst.	1	1	1	1

	Temporary Status Personnel Schedule – Hours (Part Time)			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Cable Access Prod. Asst.	520	520	-0-	-0-
Cable Operators	1120	1120	1120	1120

Summary Budget
Department 70 Cable TV Joint Powers

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
PEG Fees	74,000	82,401	74,000	71,756	74,000	71,000
Other City Shares	85,647	90,704	85,647	83,996	85,804	86,458
Investment Earnings	-	3,010	2,000	2,246	2,000	2,000
Transfer from Gen. Fund	11,647	12,818	11,647	12,241	12,800	12,800
Other Misc rev.	13,150	300	13,150	308	13,150	
	184,444	189,233	186,444	170,547	187,754	172,258
Expenditures:						
Salaries & Wages	125,451	117,232	124,168	120,822	120,661	122,783
Emp. Benefits	34,513	31,934	40,128	35,616	43,796	44,217
Supplies	3,880	4,352	2,975	1,503	3,400	3,400
Contractual Serv.	4,200	6,404	6,000	1,914	5,800	2,300
Repairs & Maint.	4,000	799	3,250	5,627	3,250	2,828
Training/Travel/Dues	9,650	6,339	8,198	6,074	7,850	7,537
Other Exp.	2,500	2,495	-	4,027	-	3,000
Capital outlay	250	1,888	-	9,043	-	-
	184,444	171,443	184,719	184,626	184,757	186,065
Net addition to (use of) general revenues	-	17,790	1,725	(14,079)	2,997	(13,807)

2012 CAPITAL OUTLAY
None

City of Apple Valley
Budget Summary
2012 Budget
70 - CABLE TV JOINT POWERS RESERVE

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	99,452	101,879	101,618	101,618	101,618	49,104	106,392	106,392	106,392
6111 - SALARY PART-TIME	16,248	17,739	13,125	13,125	13,125	5,394	13,125	13,125	13,125
6112 - SALARY-SEASONAL TEMP		-476	0	0	0	-240			
6113 - OVERTIME-REGULAR EMPLOYEES	921	737	1,000	1,000	1,000	512	1,000	1,000	1,000
6121 - INSURANCE CASH BENEFIT	1,440	1,680				720			
6122 - COMP REQUEST	-829	-737				-512			
6123 - SALARY-OTHER			4,918	4,918	4,918		2,434	2,266	2,266
6105 - SALARIES AND WAGES	**117,232**	**120,822**	**120,661**	**120,661**	**120,661**	**54,978**	**122,951**	**122,783**	**122,783**
6138 - MEDICARE	1,749	1,803	1,752	1,752	1,752	827	1,783	1,780	1,780
6139 - FICA	7,480	7,711	7,480	7,480	7,480	3,536	7,623	7,614	7,614
6140 - HOSPITAL & LIFE INSURANCE			0	0	0		22,800	24,960	24,960
6141 - PENSIONS-PERA	7,193	7,669	8,747	8,747	8,747	3,600	8,914	8,902	8,902
6142 - WORKERS COMPENSATION		586	548	548	548	287	660	646	646
6143 - UNEMPLOYMENT COMPENSATION	451	426				208			
6144 - LONG-TERM DISABILITY INSURANCE	323	296	309	309	309	129	315	315	315
6145 - MEDICAL INSURANCE	13,964	16,117	24,960	24,960	24,960	8,075			
6146 - DENTAL INSURANCE	722	722				330			
6147 - LIFE INSURANCE-BASIC	41	23				11			
6148 - LIFE INSURANCE-SUPP/DEPEND	10	264				120			
6125 - EMPLOYEE BENEFITS	**31,934**	**35,616**	**43,796**	**43,796**	**43,796**	**17,123**	**42,095**	**44,217**	**44,217**
6100 - TOTAL PERSONAL SERVICES	**149,165**	**156,438**	**164,457**	**164,457**	**164,457**	**72,100**	**165,046**	**167,000**	**167,000**
6210 - OFFICE SUPPLIES	116	174	900	800	800	37	800	800	800
6211 - SMALL TOOLS & EQUIPMENT	1,064	138	700	700	700	377	700	700	700
6215 - EQUIPMENT-PARTS	1,122	890	800	800	800	145	800	800	800
6229 - GENERAL SUPPLIES	2,049	301	1,000	1,100	1,100	516	1,100	1,100	1,100
6205 - SUPPLIES	**4,352**	**1,503**	**3,400**	**3,400**	**3,400**	**1,075**	**3,400**	**3,400**	**3,400**
6235 - CONSULTANT SERVICES	5,950	1,045	5,500	5,000	5,000	0	1,500	1,500	1,500
6237 - TELEPHONE/PAGERS	414	488	800	800	800	223	800	800	800
6238 - POSTAGE/UPS/FEDEX	40	380				0			
6230 - CONTRACTUAL SERVICES	**6,404**	**1,914**	**6,300**	**5,800**	**5,800**	**223**	**2,300**	**2,300**	**2,300**
6265 - REPAIRS-EQUIPMENT	0	4,665	3,250	3,250	3,250	962	2,828	2,828	2,828
6269 - REPAIRS-OTHER	799	962				0			
6260 - REPAIRS AND MAINTENA	**799**	**5,627**	**3,250**	**3,250**	**3,250**	**962**	**2,828**	**2,828**	**2,828**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	595	610	1,500	1,500	1,500	195	1,187	1,187	1,187
6277 - MILEAGE/AUTO ALLOWANCE	3,744	3,664	4,600	4,600	4,600	1,774	4,600	4,600	4,600
6280 - DUES & SUBSCRIPTIONS	2,000	1,800	1,750	1,750	1,750	2,365	1,750	1,750	1,750
6270 - TRAINING/TRAVEL/DUES	**6,339**	**6,074**	**7,850**	**7,850**	**7,850**	**4,334**	**7,537**	**7,537**	**7,537**
6200 - TOTAL OPERATING COSTS	**17,894**	**15,117**	**20,800**	**20,300**	**20,300**	**6,595**	**16,065**	**16,065**	**16,065**
6311 - INSURANCE-PROPERTY/LIABILITY	2,500	2,772	0	0	0	2,832	3,000	3,000	3,000
6333 - GENERAL-CASH DISCOUNTS	-5	0				0			
6399 - OTHER CHARGES	0	1,255				-1,255			
6300 - TOTAL OTHER EXPENDITURES	**2,495**	**4,027**	**0**	**0**	**0**	**1,577**	**3,000**	**3,000**	**3,000**
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	1,888	9,043	109	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**1,888**	**9,043**	**109**	**0**	**0**	**0**			
6001 - EXPENDITURES	**171,442**	**184,624**	**185,366**	**184,757**	**184,757**	**80,273**	**184,111**	**186,065**	**186,065**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 70: CABLE TV - 2012

COMPANY 2010: CABLE TV RESERVE FUND

JDE ACC'T	DESCRIPTION	2008 COUNCIL ADOPTED	2009 COUNCIL ADOPTED	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2012 DEPT PROP	2012 ADMIN RECOMMENI	2012 COUNCIL ADOPTED
6110	**SALARIES**							
	Cable Coordinator	62,023	63,887	63,887	63,887	64,522	64,522	64,522
	Full-Time Employees-Access Asst.	31,729	34,900	34,902	37,731	41,870	41,870	41,870
6111	Part-Time Employees-Access Asst.	8,300	8,549	8,549	-		-	-
6111	PT Employees-Control room operators	14,000	14,000	13,000	13,125	13,125	13,125	13,125
6113	Overtime-Reg	1,000	1,000	1,000	1,000	1,000	1,000	1,000
6123	Salaries - Other	3,024	3,115	2,830	4,918	2,266	2,266	2,266
6138	Medicare	1,361	1,433	1,768	1,752	1,780	1,780	1,780
6139	FICA	5,814	6,125	7,557	7,480	7,614	7,614	7,614
6140	Hospital & Life Insurance	18,240	19,920	22,800	24,960	24,960	24,960	24,960
6141	Pension - PERA	6,095	6,669	7,678	8,747	8,902	8,902	8,902
6142	Worker Comp				548	660	646	646
6144	Long-term Disability Insurance	348	366	325	309	315	315	315
	Total	151,934	159,964	164,296	164,457	167,014	167,000	167,000
6210	**OFFICE SUPPLIES**							
	Misc.	200	500	500	800	800	800	800
	Total	200	500	500	800	800	800	800
6211	**SMALL TOOLS & EQUIPMENT**							
	Misc.	700	1,000	700	700	700	700	700
	Total	700	1,000	700	700	700	700	700
6215	**EQUIPMENT-PARTS**							
	Misc	1,000	1,000	600	800	800	800	800
	Total	1,000	1,000	600	800	800	800	800
6229	**GENERAL SUPPLIES**							
	Misc. Supplies & Recording Media	1,000	1,380	900	1,000	1,000	1,000	1,000
	Production Music Library				100	87	87	87
	Total	1,000	1,380	900	1,100	1,087	1,087	1,087
6235	**CONSULTANT SERVICES**							
	Legal Fees	5,000	2,500	2,000	2,000	1,500	1,500	1,500
	Technical Consulting	500	500	-				
	LMCIT Insurance	3,000	2,500	3,000	3,000			
	Total	8,500	5,500	5,000	5,000	1,500	1,500	1,500
6237	**TELEPHONE/POSTAGE**							
	Cell Phone	1,200	1,200	1,000	800	800	800	800
	Total	1,200	1,200	1,000	800	800	800	800
6265	**REPAIRS-EQUIPMENT**							
	Non-Service Contract Repairs		2,500	2,000	2,000	1,578	1,578	1,578
	Tightrope System Service Contract	2,500	1,500	1,250	1,250	1,250	1,250	1,250
	Total	2,500	4,000	3,250	3,250	2,828	2,828	2,828
6275	**SCHOOL/CONF/EXP - LOCAL**							
	MACTA Annual	1,300	1,300	1,300	987	400	400	400
	Other local for Coordinator	500	500	298	200	200	200	200
	Misc. Commission Attendance	750	400					
	NATOA & NAB Convention	3,000						
	Total	5,550	2,200	1,598	1,187	600	600	600
6277	**MILEAGE ALLOWANCE**							
	Car Allowance/Coordinator ($300 per)	3,600	3,600	3,600	3,600	3,600	3,600	3,600
	Cable Asst. Mileage	1,215	1,850	1,500	1,000	1,000	1,000	1,000
	Total	4,815	5,450	5,100	4,600	4,600	4,600	4,600
6280	**DUES & SUBSCRIPTIONS**							
	MACTA Dues	2,000	2,000	1,500	1,750	1,750	1,750	1,750
	Professional Journals/ Publications	250						
	NATOA Annual Membership					600	600	600
	Total	2,250	2,000	1,500	1,750	2,350	2,350	2,350
6311	**INSURANCE**							
			0			3,000	3,000	3,000
	Total	-	-	-	-	3,000	3,000	3,000
6740	**CAPITAL OUTLAY - OTHER ITEMS**							
	Production Music Library		250					
	Total	-	250	-	-	-	-	-
	Total Net of Personnel	27,715	24,230	20,148	19,987	19,065	19,065	19,065
	TOTAL EXPENSES	$ 179,649	$ 184,194	$ 184,444	$ 184,444	$ 186,079	$ 186,065	$ 186,065
	Minus Apple Valley Add. Contribution	(13,150)	(13,150)	(13,150)	(13,150)	(13,150)	(13,150)	(13,150)
	Actual total to be divided by Cities	$165,499.00	$171,294.00	$ 171,294	$ 171,294	$ 172,929	$ 172,915	$ 172,915
	Individual City shares are:							
	Apple Valley	$82,749.50	$85,647.00	$85,647.00	$85,647.00	$86,464.50	$86,457.50	$86,457.50
	Farmington	$41,374.75	$42,823.50	$42,823.50	$42,823.50	$43,232.25	$43,228.75	$43,228.75
	Rosemount	$41,374.75	$42,823.50	$42,823.50	$42,823.50	$43,232.25	$43,228.75	$43,228.75

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
4930	103	4930	Future Capital Projects

DESCRIPTION OF ACTIVITY

The Future Capital Projects Fund was created to accumulate funds for the future replacement of City assets. The funding source for this fund is the receipt of any Market Value Homestead Credits the City may receive from the State and the amounts transferred from the General Fund that exceed the amounts established by the Fund Balance Policy at the end of each fiscal year.

MAJOR OBJECTIVES FOR 2012

Recent legislation has been enacted that discontinues the Market Value Homestead Credit program as it has operated in previous years. It is not to be expected to be collected in the remainder of 2011, in 2012 or in future years. With the changes made to the statewide program there will no longer be an additional levy required to make up for the credits previously received by homesteaded residential properties.

Summary Budget
Department - Future Capital Projects Fund

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Projected	2012 Proposed
Revenue:						
Mkt Value Homestead Cr.	-	210,035	-	16,214	-	-
Investment Earnings	330,000	253,374	209,000	188,545	195,000	195,000
Refunds and reimb.	-	374,142	-	149,657	-	
Transfers in	-	787,000	-	1,996,000	-	-
	330,000	1,624,551	209,000	2,350,416	195,000	195,000
Expenditures:						
Capital outlay	-	540,239	-	-	-	-
Long Term Interfund Lo	-	-	-	-	-	2,000,000
Transfers out	-	-	-	1,672,000	-	-
Total	-	540,239	-	1,672,000	-	2,000,000
Fund Balance						
Beginning of Year	$ 11,381,423	$ 11,381,423	$ 11,711,423	$ 12,465,735	$ 13,144,151	$ 13,339,151
Revenues	330,000	1,624,551	209,000	2,350,416	195,000	195,000
Expenditures	-	(540,239)	-	(1,672,000)	-	(2,000,000)
End of Year	11,711,423	12,465,735	11,920,423	13,144,151	13,339,151	11,534,151

2012 CAPITAL OUTLAY

none

City of Apple Valley
Budget Summary
2012 Budget
103 - FUTURE CAPITAL PROJECTS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6810 - CONSTRUCTION IN PROGRESS	540,239	0				0			
6800 - TOTAL CONSTRUCTION COSTS	**540,239**	**0**				**0**			
6001 - EXPENDITURES	**540,239**	**0**				**0**			
7110 - TRANSFER TO OTHER FUNDS		1,672,000				0			
LONG-TERM INTERFUND LOAN							2,000,000	2,000,000	
7100 - TOTAL TRANSFERS		1,672,000				0	2,000,000	2,000,000	
	540,239	1,672,000	0	0	0	0	2,000,000	2,000,000	0

CITY OF APPLE VALLEY
2012 BUDGET
FUTURE CAPITAL PROJECTS FUND

	2009 Actual	2010 Budget	2010 Actual	2011 Budget	2011 YEAR END PROJECTED	2012 Dept Prop	2012 Admin Rec	2012 Council Adopted
Revenues:								
Market Value Credit	965,000	1,050,000	1,050,000	1,120,000	1,120,000	-	-	-
MVHC Aid cut expected	(754,965)	(1,050,000)	(1,033,786)	(1,120,000)	(1,120,000)	-	-	-
Transfer General Fund	787,000		1,996,000					
Investment Earnings	253,374	209,000	188,543	220,000	195,000	195,000	195,000	195,000
Refunds reimbursements	374,142		149,657			-	-	-
Total	1,624,551	209,000	2,350,414	220,000	195,000	195,000	195,000	195,000
Expenditures								
Capital Outlay	540,239							
Other								
Transfer to equipment Fund			1,457,000					
Long Term Interfund Loan						2,000,000	2,000,000	2,000,000
Transfer to Road Imp Fund - 140th Street			215,000					
Total	540,239	-	1,672,000	-	-	2,000,000	2,000,000	2,000,000
Revenues less Expenditures	1,084,312	209,000	678,414	220,000	195,000	(1,805,000)	(1,805,000)	(1,805,000)

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
2025	74	2027	**ROAD IMPROVEMENT FUND**

DESCRIPTION OF ACTIVITY

The Road Improvement Fund provides for a consolidated source for city street improvements within the City of Apple Valley. Street improvements under this activity include new street construction, street reconstruction, street resurfacing (overlay), pavement preservation (micro surface seal coating), and traffic signal improvements based on projects identified in the City's Capital Improvement Program. Street improvement practices are guided by the City's pavement management program as further described in the Public Works Administration Division budget.

Revenue for funding the improvements listed above is derived from several sources, including the Street Improvement Levy, the Municipal State Aid Maintenance and Construction Allotments (City's share of state gas tax), revenue from special assessments, funding contributions from the Water, Sewer and Storm Drainage Utilities, and Tax Increment Financing (exclusive for specific TIF funded street projects).

MAJOR OBJECTIVES FOR 2012

The major objective for this business unit is to complete the construction of the following projects in 2012:

- Greenleaf Neighborhood Street Reconstruction (located north of 140th Street and east of Galaxie Avenue)
- Annual Resurfacing overlay improvements (see 2012 CIP Update)
- Rehabilitation of the existing traffic control signal system located at the intersection of 140th Street and Galaxie Avenue
- Reconstruction of Whitney Drive from Garden View Drive to Pennock Avenue
- Extension of Flagstaff Avenue from south of 140th Street to 147th Street
- Lowering of existing Magellan pipelines located west of Flagstaff at 147th Street to provide for the extension of 147th Street west
- Extension of 147th Street from Flagstaff Avenue to Johnny Cake Ridge Road
- Microsurfacing pavement preservation work (see 2012 CIP Update)

PERSONNEL / STAFFING

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
None	NA	NA	NA	NA

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
None	NA	NA	NA	NA

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

ROAD IMPROVEMENT FUND - 2026 and 2027
Public Works Department

COMPANY 2025: Road Improvement Fund

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
4229	**REVENUE**						
	Road Improvement - Tax Levy (+1%)		-	-	(1,675,000)	(1,675,000)	(1,675,000)
	MSA Maintenance		-	-	(140,000)	(140,000)	(140,000)
	MSA Construction		-	-	(560,000)	(560,000)	(560,000)
	Special Assessments - Street Improv.		-	-	(500,000)	(500,000)	(500,000)
	Water Utility - Annual Street Improv.		-	-	(500,000)	(500,000)	(500,000)
	Sanitary Utility - Annual Street Improv.		-	-	(500,000)	(500,000)	(500,000)
	Storm Drainage - Annual Street Improv		-	-	(280,000)	(280,000)	(280,000)
	TIF - Flagstaff Construction (per EDA 10/7/10)		-	-	(1,770,000)	(1,770,000)	(1,770,000)
	TIF - 147th Construction (per EDA 10/7/10)		-	-	(3,345,000)	(3,345,000)	(3,345,000)
	Subtotal				**(9,270,000)**	**(9,270,000)**	**(9,270,000)**
	Less TIF projects direct charged to TIF Funds				5,115,000	5,115,000	5,115,000
	Total	-	-	-	**(4,155,000)**	**(4,155,000)**	**(4,155,000)**
6235	**CONSULTANT SERVICES**						
	Annual Const Inspect, Survey, Testing, GeoTech		-	-	200,000	196,000	196,000
	147th Const Inspect, Survey, Testing, GeoTech				186,000	190,000	190,000
	Flagstaff Const Inspect, Survey, Testing, GeoTech				95,000	95,000	95,000
	Magellen Pipeline Lowering Design		-	-	80,000	80,000	80,000
	City Engineering Svc (1510) Flagstaff		-	-	40,000	40,000	40,000
	City Engineering Svc (1510) 147th St		-	-	80,000	80,000	80,000
	City Engineering Svc (1510) Street Recon		-	-	110,000	110,000	110,000
	Subtotal				**791,000**	**791,000**	**791,000**
	Less TIF projects direct charged to TIF Funds				(481,000)	(485,000)	(485,000)
	Total	-	-	-	**310,000**	**306,000**	**306,000**
6735	**CAPITAL OUTLAY - IMPROVEMENTS**						
	Greenleaf Neighborhood Street Reconstruction		-	-	1,875,000	1,875,000	1,875,000
	Annual Resurfacing Street Improvements		-	-	474,000	474,000	474,000
	Traffic Signal Rehab - Galaxie at 140th				45,000	45,000	45,000
	Whitney Drive Reconstruction (GVD to Pennock)		-	-	975,000	975,000	975,000
	Flagstaff Ave Construction (140th to 147th)		-	-	1,525,000	1,525,000	1,525,000
	147th St. Construction (Flagstaff to JCRR)		-	-	2,400,000	2,400,000	2,400,000
	Magellen Pipeline Lowering for 147th St		-	-	705,000	705,000	705,000
	Microsurfacing Pavement Preservation		-	-	480,000	480,000	480,000
	Subtotal				**8,479,000**	**8,479,000**	**8,479,000**
	Less TIF projects direct charged to TIF Funds				(4,630,000)	(4,630,000)	(4,630,000)
	Total	-	-	-	**3,849,000**	**3,849,000**	**3,849,000**
	TOTAL EXPENSES	$ -	$ -	$ -	$ 4,159,000	$ 4,155,000	$ 4,155,000
	Revenue		$ -	$ -	$ (4,155,000)	$ (4,155,000)	$ (4,155,000)
	NET EXPENSES		$ -		$4,000	$0	$0

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5000	56, 57, 58 and 59	5005, 5025, 5065 5095	Liquor Operations

DESCRIPTION OF ACTIVITY

Liquor Operations exist in order to control the sale and consumption of alcoholic beverages in compliance with Federal and State laws. After control, we strive to provide the community the highest possible profit.

OBJECTIVES FOR 2012

- Replace cooler doors at Store 2. LED lighting and dew point censors will reduce operating costs.
- Remodel project at Store 1. Remove trellis: replace carpet with a combination of tile and carpet. In some areas add new wine racking. Change sales floor layout, add new millwork, some additional lighting, and new signage.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Adopted 2011	Projected 2011	Proposed 2012
AV Gross Profit %	25.5%*	28.5%*	27.5%	27.5%	26.0%	26.0%
For comparison:						
Metro Average Gross Profit	24.8%*	25.3%*				
AV Net Operating Profit % (before transfers)	7.2%*	8.5%*	8.6%	7.6%		
Metro Avg. Net Op. Profit%	7.1%*	7.2%*				
Sales	7,391,792	8,768,603	9,030,112	8,900,000	8,800,000	8,950,000
Transfer to General Fund	400,000	440,000	485,000	485,000	525,000	525,000

** Numbers from the State Auditor's Report*

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Liquor Operation Director	1	1	1	1
Liquor Store Manager	3	3	3	3
Assistant Store Manager	3	3	3	2
Lead Clerk FT	1	1	1	1

	Part-time / Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Accounting Clerk PT		1,040 hrs	1,350 hrs	1,450 hrs
Lead Clerk PT		2,300 hrs	2,300 hrs	2,115 hrs
Cashier / Clerks		25,300 hrs	24,950 hrs	20,850 hrs
Supervisor PT				1,820 hrs

Summary Budget
Business Unit - Liquor Combined

	2009 Budget	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Sales Revenue	9,600,000	8,766,488	9,050,000	9,031,642	8,900,000	8,950,000
Cost of Goods Sold	7,167,000	6,271,141	6,823,305	6,545,733	6,452,600	6,623,000
Gross Profit	2,433,000	2,495,347	2,226,695	2,485,909	2,447,400	2,327,000
Expenditures						
Salaries and Wages	809,792	783,155	826,221	771,811	817,953	784,175
Employee Benefits	221,556	200,141	232,526	213,775	240,932	218,171
Supplies	42,800	17,515	57,600	17,540	54,700	30,500
Contractual Services	60,270	25,580	54,145	27,371	40,820	37,220
Utilities	52,650	52,078	58,600	51,138	55,950	54,850
Repairs and Maint.	80,400	10,837	86,900	19,916	45,975	38,495
Training/Travel/Dues	21,635	8,779	12,610	8,409	12,585	11,785
Other Expenditures	410,900	385,967	350,700	364,559	370,300	388,900
Depreciation	106,000	144,946	139,300	131,731	132,260	138,968
Total Exp.	1,806,003	1,628,998	1,818,602	1,606,250	1,771,475	1,703,064
Operating Income - before Transfers & Interest	626,997	866,349	408,093	879,659	675,925	623,936
Other Revenue (expense)	20,000	16,550	35,000	30,000	35,000	35,000
Transfers Out / Admin chg	(440,000)	(440,000)	(485,000)	(485,000)	(525,000)	(525,000)
Debt Service Interest		(135,176)	(133,000)	(132,122)	(125,450)	(119,696)
Net Income	206,997	307,723	(174,907)	292,537	60,475	14,240
Capital Outlay (net of bond pro	(104,850)	(292,988)	(92,500)	(33,330)	(80,000)	(122,500)
Debt Service Principal	0	(115,000)	(130,000)	(130,000)	(135,000)	(140,000)

Change in Cash						
Net income above	206,997	307,723	(174,907)	292,537	60,475	14,240
Add depreciation	106,000	144,946	139,300	131,731	132,260	138,968
Less Capital Outlay	(104,850)	(292,988)	(92,500)	(33,330)	(80,000)	(122,500)
Less Debt Service - Princ	0	(115,000)	(130,000)	(130,000)	(135,000)	(140,000)
Net Change in Cash	208,147	44,681	(258,107)	260,938	(22,265)	(109,292)
Ending Cash Balance				1,849,095	1,826,830	1,717,538

2012 CAPITAL OUTLAY

Exterior Signage Store 1	$ 20,000
Cooler doors replaced Store 2	22,500
Store 1 remodel	80,000
	$ 122,500

City of Apple Valley
Budget Summary
2012 Budget
56 - LIQUOR STORE MANAGEMENT

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	89,237	90,031	88,350	88,350	88,350	41,903	89,234	89,234	89,234
6111 - SALARY PART-TIME	10,050	20,276	22,842	22,842	22,842	9,485	24,781	24,781	24,781
6114 - OVERTIME PART-TIME EMPLOYEES	108	63				6			
6121 - INSURANCE CASH BENEFIT	720	840	720	720	720	360	850	850	850
6123 - SALARY-OTHER			1,112	1,112	1,112		2,429	2,205	2,205
6105 - SALARIES AND WAGES	**100,115**	**111,210**	**113,024**	**113,024**	**113,024**	**51,754**	**117,294**	**117,070**	**117,070**
6138 - MEDICARE	1,464	1,632	1,628	1,628	1,628	753	1,688	1,685	1,685
6139 - FICA	6,259	6,979	6,963	6,963	6,963	3,221	7,219	7,206	7,206
6141 - PENSIONS-PERA	6,719	7,745	8,142	8,142	8,142	3,726	8,442	8,426	8,426
6142 - WORKERS COMPENSATION		1,816	2,630	2,630	2,630	910	2,000	1,996	1,996
6143 - UNEMPLOYMENT COMPENSATION		145				361			
6144 - LONG-TERM DISABILITY INSURANCE	289	258	259	259	259	108	264	264	264
6145 - MEDICAL INSURANCE	7,671	9,333	12,480	12,480	12,480	3,768	12,480	12,480	12,480
6146 - DENTAL INSURANCE	1,311	730				165			
6147 - LIFE INSURANCE-BASIC	21	12				5			
6148 - LIFE INSURANCE-SUPP/DEPEND	1,216	1,444				660			
6125 - EMPLOYEE BENEFITS	**24,950**	**30,094**	**32,102**	**32,102**	**32,102**	**13,676**	**32,093**	**32,057**	**32,057**
6100 - TOTAL PERSONAL SERVICES	**125,065**	**141,304**	**145,126**	**145,126**	**145,126**	**65,431**	**149,387**	**149,127**	**149,127**
6229 - GENERAL SUPPLIES	-180	0				0			
6205 - SUPPLIES	**-180**	**0**	**0**	**0**	**0**	**0**			
6235 - CONSULTANT SERVICES	6,250	13,355	13,500	13,500	18,500	16,918	13,900	13,900	13,900
6237 - TELEPHONE/PAGERS			0	0	0				
6239 - PRINTING/PUBLISHING	12,114	8,650	20,000	20,000	20,000	2,582	15,000	13,000	13,000
6230 - CONTRACTUAL SERVICES	**18,364**	**22,005**	**33,500**	**33,500**	**38,500**	**19,500**	**28,900**	**26,900**	**26,900**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	90	15	150	150	150	15	150	150	150
6276 - SCHOOLS/CONFERENCES/EXP OTHER	621	612	700	700	700	627	700	700	700
6277 - MILEAGE/AUTO ALLOWANCE	791	708	1,000	1,000	1,000	202	1,000	1,000	1,000
6280 - DUES & SUBSCRIPTIONS	5,000	5,870	5,850	5,850	5,850	0	5,900	5,900	5,900
6270 - TRAINING/TRAVEL/DUES	**6,502**	**7,205**	**7,700**	**7,700**	**7,700**	**844**	**7,750**	**7,750**	**7,750**
6200 - TOTAL OPERATING COSTS	**24,685**	**29,210**	**41,200**	**41,200**	**46,200**	**20,344**	**36,650**	**34,650**	**34,650**
6311 - INSURANCE-PROPERTY/LIABILITY	35,000	0	0	0	0	0			
6333 - GENERAL-CASH DISCOUNTS	0	-3				0			
6399 - OTHER CHARGES	5,435	6,251	6,600	6,600	6,600	2,945	7,200	7,200	7,200
6300 - TOTAL OTHER EXPENDITURES	**40,435**	**6,247**	**6,600**	**6,600**	**6,600**	**2,945**	**7,200**	**7,200**	**7,200**
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**				**0**			
6001 - EXPENDITURES	**190,185**	**176,761**	**192,926**	**192,926**	**197,926**	**88,719**	**193,237**	**190,977**	**190,977**
7110 - TRANSFER TO OTHER FUNDS	440,000	485,000	525,000	525,000	525,000	262,500	525,000	525,000	525,000
7100 - TOTAL TRANSFERS	**440,000**	**485,000**	**525,000**	**525,000**	**525,000**	**262,500**	**525,000**	**525,000**	**525,000**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 56: LIQUOR STORE MANAGEMENT - 5005

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
	Regular Employees	88,350	88,350	88,350	89,234	89,234	89,234
6111	Salaries - Parttime	16,661	22,842	22,842	24,781	24,781	24,781
6121	Insurance-Cash Benefit	720	720	720	850	850	850
6123	Salaries - Other	585	1,112	1,112	2,429	2,205	2,205
6138	Medicare	1,531	1,628	1,628	1,688	1,685	1,685
6139	FICA	6,547	6,963	6,963	7,219	7,206	7,206
6141	Pension - PERA	7,392	8,142	8,142	8,442	8,426	8,426
6142	Workers Compensation	2,470	2,630	2,630	2,000	1,996	1,996
6144	Long-term Disability Insurance	256	259	259	264	264	264
6145	Hospital & Life Insurance	11,400	12,480	12,480	12,480	12,480	12,480
	Total	135,912	145,126	145,126	149,387	149,127	149,127
6235	**CONSULTANT SERVICES**						
	Audit	13,500	13,500	13,500	13,900	13,900	13,900
	Consultant	5,000	-	-	-		
	Total	18,500	13,500	13,500	13,900	13,900	13,900
6237	**TELEPHONE/PAGERS**						
	Cell phone purchase	100	-				
	Cell phone expense	600	-				
	Total	700	-	-	-	-	-
6239	**PRINTING/PUBLISHING/ADVERTISING**						
	Advertising, Help wanted, etc	25,000	20,000	6,000	15,000	13,000	13,000
	Total	25,000	20,000	6,000	15,000	13,000	13,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Seminars	150	150	30	150	150	150
	Total	150	150	30	150	150	150
6276	**SCHOOL/CONF/EXP - OTHER**						
	MMBA conference	700	700	628	700	700	700
	Total	700	700	628	700	700	700
6277	**MILEAGE ALLOWANCE**						
		1,000	1,000	800	1,000	1,000	1,000
	Total	1,000	1,000	800	1,000	1,000	1,000
6280	**DUES & SUBSCRIPTIONS**						
	MN Municipal Beverage Assn	5,000	5,000	5,000	5,000	5,000	5,000
	Chamber Dues Council	650	850	870	900	900	900
	Total	5,650	5,850	5,870	5,900	5,900	5,900
6399	**OTHER CHARGES**						
	LOGIS	5,000	6,600	6,400	7,200	7,200	7,200
	Total	5,000	6,600	6,400	7,200	7,200	7,200
7110	**TRANSFER TO GENERAL FUND**						
	Operating Transfer	445,000	525,000	525,000	525,000	525,000	525,000
	Admin Charge	40,000					
	Total	485,000	525,000	525,000	525,000	525,000	525,000
	Total Net of Personnel	541,700	572,800	558,228	568,850	566,850	566,850
	TOTAL EXPENSES	$ 677,612	$ 717,926	$ 703,354	$ 718,237	$ 715,977	$ 715,977

City of Apple Valley
Budget Summary
2012 Budget
57 - LIQUOR STORE #1

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	140,275	139,689	153,244	153,244	153,244	65,372	157,624	157,624	157,624
6111 - SALARY PART-TIME	139,716	129,388	147,233	147,233	147,233	55,249	134,881	134,881	134,881
6113 - OVERTIME-REGULAR EMPLOYEES	839	540	2,000	2,000	2,000	203	2,000	2,000	2,000
6114 - OVERTIME PART-TIME EMPLOYEES	3,586	4,083	3,600	3,600	3,600	1,007	5,000	5,000	5,000
6121 - INSURANCE CASH BENEFIT	1,700	1,680	1,700	1,700	1,700	360	1,700	1,700	1,700
6123 - SALARY-OTHER	0	0	5,490	5,490	5,490	0	6,371	6,370	6,370
6105 - SALARIES AND WAGES	**286,116**	**275,380**	**313,267**	**313,267**	**313,267**	**122,191**	**307,576**	**307,575**	**307,575**
6138 - MEDICARE	4,245	4,094	4,515	4,515	4,515	1,815	4,435	4,435	4,435
6139 - FICA	18,153	17,504	19,310	19,310	19,310	7,760	18,964	18,964	18,964
6141 - PENSIONS-PERA	19,808	20,213	22,325	22,325	22,325	9,276	22,176	22,176	22,176
6142 - WORKERS COMPENSATION	6,500	5,186	7,290	7,290	7,290	2,481	5,250	5,250	5,250
6143 - UNEMPLOYMENT COMPENSATION	774	0				0			
6144 - LONG-TERM DISABILITY INSURANCE	465	445	453	453	453	187	472	172	172
6145 - MEDICAL INSURANCE	22,670	28,894	37,440	37,440	37,440	13,092	37,440	37,440	37,440
6146 - DENTAL INSURANCE	1,851	2,287				1,304			
6147 - LIFE INSURANCE-BASIC	57	35	0	0	0	16			
6148 - LIFE INSURANCE-SUPP/DEPEND	542	487				223			
6125 - EMPLOYEE BENEFITS	**75,065**	**79,146**	**91,333**	**91,333**	**91,333**	**36,152**	**88,737**	**88,437**	**88,437**
6100 - TOTAL PERSONAL SERVICES	**361,181**	**354,526**	**404,600**	**404,600**	**404,600**	**158,343**	**396,313**	**396,012**	**396,012**
6210 - OFFICE SUPPLIES	930	295	3,500	3,500	3,500	44	3,000	2,000	2,000
6211 - SMALL TOOLS & EQUIPMENT	1,199	380	10,650	10,650	10,650	1,323	10,650	4,000	4,000
6215 - EQUIPMENT-PARTS	0	2				0			
6229 - GENERAL SUPPLIES	7,280	6,715	11,000	11,000	11,000	2,329	11,000	7,000	7,000
6205 - SUPPLIES	**9,409**	**7,392**	**25,150**	**25,150**	**25,150**	**3,696**	**24,650**	**13,000**	**13,000**
6235 - CONSULTANT SERVICES			0	0	0		1,200	0	0
6237 - TELEPHONE/PAGERS	1,101	147	0	0	0	0			
6238 - POSTAGE/UPS/FEDEX	0	0	50	50	50	0	50	500	500
6239 - PRINTING/PUBLISHING	68	0				0			
6240 - CLEANING SERVICE/GARBAGE	1,908	1,645	2,150	2,150	2,150	1,549	2,450	2,000	2,000
6249 - OTHER CONTRACTUAL SERVICES	268	192	200	200	200	70	400	400	400
6230 - CONTRACTUAL SERVICES	**3,346**	**1,985**	**2,400**	**2,400**	**2,400**	**1,619**	**4,100**	**2,900**	**2,900**
6255 - UTILITIES-ELECTRIC	17,154	18,433	18,000	18,000	18,000	6,448	19,250	19,000	19,000
6256 - UTILITIES-NATURAL GAS	4,215	2,320	7,000	7,000	7,000	3,304	5,000	4,000	4,000
6257 - UTILITIES-PROPANE/WATER/SEWER	342	317	400	400	400	128	400	400	400
6250 - UTILITIES	**21,711**	**21,070**	**25,400**	**25,400**	**25,400**	**9,879**	**24,650**	**23,400**	**23,400**
6265 - REPAIRS-EQUIPMENT	2,482	2,511	7,725	7,725	7,725	2,754	7,725	4,725	4,725
6266 - REPAIRS-BUILDING	3,517	4,874	13,500	13,500	13,500	2,072	15,185	11,685	11,685
6269 - REPAIRS-OTHER	0	0	3,000	3,000	3,000	0	3,300	3,300	3,300
6260 - REPAIRS AND MAINTENA	**5,999**	**7,386**	**24,225**	**24,225**	**24,225**	**4,826**	**26,210**	**19,710**	**19,710**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	0	49	0	0	0	0	300	300	300
6276 - SCHOOLS/CONFERENCES/EXP OTHER			500	500	500		0	0	0
6277 - MILEAGE/AUTO ALLOWANCE	46	0	250	250	250	0	250	250	250
6280 - DUES & SUBSCRIPTIONS	340	103	495	495	495	41	495	495	495
6281 - UNIFORM/CLOTHING ALLOWANCE	168	378	600	600	600	0	500	500	500
6270 - TRAINING/TRAVEL/DUES	**553**	**531**	**1,845**	**1,845**	**1,845**	**41**	**1,545**	**1,545**	**1,545**
6200 - TOTAL OPERATING COSTS	**41,018**	**38,363**	**79,020**	**79,020**	**79,020**	**20,061**	**81,155**	**60,555**	**60,555**
6310 - RENTAL EXPENSE	159,874	163,140	170,500	170,500	170,500	82,234	171,500	171,500	171,500
6311 - INSURANCE-PROPERTY/LIABILITY	20,000	22,500	22,600	22,600	22,600	11,300	22,600	22,600	22,600
6322 - UNCOLLECTIBLE CHECKS/ACCOUNTS	-499	83	0	0	0	0			
6333 - GENERAL-CASH DISCOUNTS	-2	-16				-16			
6300 - TOTAL OTHER EXPENDITURES	**179,373**	**185,708**	**193,100**	**193,100**	**193,100**	**93,518**	**194,100**	**194,100**	**194,100**
6425 - VISA/BANK CHARGES	71,161	76,759	70,000	70,000	70,000	33,546	82,000	82,000	82,000
6400 - TOTAL EXPENDITURES	**71,161**	**76,759**	**70,000**	**70,000**	**70,000**	**33,546**	**82,000**	**82,000**	**82,000**
6500 - COST OF GOODS SOLD	**3,552,345**	**3,577,764**	**3,346,700**	**3,346,700**	**3,346,700**	**1,384,714**	**3,404,000**	**3,404,000**	**3,404,000**
6610 - DEPRECIATION	14,306	10,212	6,800	6,800	6,800	6,654	13,308	13,308	13,308
6600 - TOTAL DEPRECIATION	**14,306**	**10,212**	**6,800**	**6,800**	**6,800**	**6,654**	**13,308**	**13,308**	**13,308**
6725 - CAPITAL OUTLAY-OFFICE EQUIP	0	0	0	0	0	0			
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	0	0	80,000	80,000	80,000	0	100,000	100,000	100,000
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**	**80,000**	**80,000**	**80,000**	**0**	**100,000**	**100,000**	**100,000**
6001 - EXPENDITURES	**4,219,384**	**4,243,331**	**4,180,220**	**4,180,220**	**4,180,220**	**1,696,836**	**4,270,876**	**4,249,975**	**4,249,975**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 57: LIQUOR STORE NO 1 - 5010 & 5025

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	151,018	153,244	153,244	157,624	157,624	157,624
6111	Salary-Parttime	145,376	147,233	147,233	134,881	134,881	134,881
6113	Overtime - Reg	2,000	2,000	2,000	2,000	2,000	2,000
6114	Overtime - Part time	3,500	3,600	3,600	5,000	5,000	5,000
6121	Insurance Cash Benefit	1,440	1,700	1,700	1,700	1,700	1,700
6123	Salaries - Other	2,254	5,490	5,490	6,371	6,370	6,370
6138	Medicare	4,410	4,515	4,515	4,435	4,435	4,435
6139	FICA	18,857	19,310	19,310	18,964	18,964	18,964
6141	Pension - PERA	21,290	22,325	22,325	22,176	22,176	22,176
6142	Workers Compensation	7,200	7,290	7,290	5,250	5,250	5,250
6144	Long-term Disability Insurance	441	453	453	472	172	172
6145	Hospital & Life Insurance	34,200	37,440	37,440	37,440	37,440	37,440
	Total	391,986	404,600	404,600	396,313	396,012	396,012
6210	**OFFICE SUPPLIES**						
		4,000	3,500	1,500	3,000	2,000	2,000
	Total	4,000	3,500	1,500	3,000	2,000	2,000
6211	**SMALL TOOL & EQUIPMENT**						
	Misc. Exp	5,000	5,000	2,000	5,000	1,500	1,500
	Vacuum	600	650	600	650	650	650
	Beer Taps	1,000	1,000	640	1,000	650	650
	Computers/Register items	4,000	4,000	1,500	4,000	1,200	1,200
	Total	10,600	10,650	4,740	10,650	4,000	4,000
6229	**GENERAL SUPPLIES**						
	Bags, Cleaning Supplies, etc.	11,000	11,000	7,000	11,000	7,000	7,000
	Total	11,000	11,000	7,000	11,000	7,000	7,000
6235	**CONSULTANT**						
	Off Duty Police for Security	1,200			1,200	zero	zero
	Total	1,200	-	-	1,200	-	-
6237	**TELEPHONE/PAGERS**						
		1,000					
	Total	1,000	-	-	-	-	-
6238	**POSTAGE/UPS/FEDEX**						
		50	50	30	50	500	500
	Total	50	50	30	50	500	500
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Rubbish Removal	1,000	1,000	875	1,000	1,000	1,000
	Rug Service	500	500	685	750	300	300
	Carpet Cleaning/Tile	500	500	500	550	550	550
	Window Washing	150	150	108	150	150	150
	Total	2,150	2,150	2,168	2,450	2,000	2,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Alarm Monitoring	200	200	200	200	200	200
	Misc.			105	200	200	200
	Total	200	200	305	400	400	400
6255	**UTILITIES - ELECTRIC**						
		17,500	18,000	18,750	19,250	19,000	19,000
	Total	16,500	18,000	18,750	19,250	19,000	19,000
6256	**UTILITIES - NATURAL GAS**						
		7,000	7,000	4,200	5,000	4,000	4,000
	Total	7,000	7,000	4,200	5,000	4,000	4,000
6257	**UTILITIES - OTHER**						
		400	400	350	400	400	400
	Total	400	400	350	400	400	400
6265	**REPAIRS - EQUIPMENT**						
	Copier Maint. Agreement	500	625	525	625	625	625
	Cash Registers Maint. Agreement	2,000	2,100	1,900	2,100	2,100	2,100
	Misc/Baler, Fire ext serv.etc.	3,000	1,500	1,000	1,500	1,000	1,000
	Computer / Register Systems	4,000	3,000	2,000	3,000	1,000	1,000
	Alarm repairs	500	500	400	500		
	Total	10,000	7,725	5,825	7,725	4,725	4,725

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 57: LIQUOR STORE NO 1 - 5010 & 5025

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6266	**REPAIRS - BUILDINGS**						
	Miscellaneous	5,000	5,000	2,500	4,000	2,000	2,000
	Annual Fire Spklr test			185	185	185	185
	Cooler	15,000	1,000	3,000	3,500	2,000	2,000
	Paint-Remodel Project		6,000		6,000	6,000	6,000
	Rooftop heating unit	15,000	1,500	1,250	1,500	1,500	1,500
	Total	35,000	13,500	6,935	15,185	11,685	11,685
6269	**REPAIRS - OTHER**						
	Paint Interior						
	Rewire Neon Signs	3,000	3,000		3,300	3,300	3,300
	Total	3,000	3,000	-	3,300	3,300	3,300
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Municipals	100	-				
	Seminars/Training	500	500	100	300	300	300
	Total	600	500	100	300	300	300
6277	**MILEAGE ALLOWANCE**						
	Miscellaneous	250	250	150	250	250	250
	Total	250	250	150	250	250	250
6280	**DUES & SUBSCRIPTIONS**						
	Retailers ID Card (Buyers Card)	20	20	20	20	20	20
	Miscellaneous	150	150	105	150	150	150
	Tobacco License Fee 2 Years	-	-				
	Chamber Dues	300	300	300	300	300	300
	ID Checking Guide	44	25	22	25	25	25
	Total	514	495	447	495	495	495
6281	**UNIFORM/CLOTHING ALLOWANCE**	700	600	500	500	500	500
	Total	700	600	500	500	500	500
6310	**RENTAL EXPENSE**						
	Base Rent	118,000	120,000	120,000	120,000	120,000	120,000
	Taxes	29,500	29,500	27,000	28,500	28,500	28,500
	Common Mall Area Maint	18,000	21,000	23,000	23,000	23,000	23,000
	Total	165,500	170,500	170,000	171,500	171,500	171,500
6311	**INSURANCE**	22,500	22,600	22,600	22,600	22,600	22,600
	Total	22,500	22,600	22,600	22,600	22,600	22,600
6322	**UNCOLLECTIBLE ACCOUNTS/CHECKS**						
	Miscellaneous	500					
		500	-	-	-	-	-
6425	**VISA/BANK CHARGES**	72,000	70,000	79,000	82,000	82,000	82,000
	Total	72,000	70,000	79,000	82,000	82,000	82,000
6610	**DEPRECIATION**	9,600	6,800	13,308	13,308	13,308	13,308
	Total	9,600	6,800	13,308	13,308	13,308	13,308
6740	**CAPITAL OUTLAY - MACH/EQ/OTHER**						
	Additional Shelving	-					
	"Time Sq Exterior Remodel" Signage	-	20,000		20,000	20,000	20,000
	Minor remodel (carpet, tile, remove trellis new shelving, mill work, lighting, signage	25,000	60,000	2,500	80,000	80,000	80,000
	Condenser (*When Necessary)	15,000					
	Total	40,000	80,000	2,500	100,000	100,000	100,000
6510/6550	**COST OF GOODS SOLD**						
6510	**LIQUOR**	1,269,475	1,091,500	1,124,000	1,124,000	1,124,000	1,124,000
6530	**BEER**	1,643,880	1,433,700	1,450,000	1,450,000	1,450,000	1,450,000
6520	**WINE**	797,168	705,700	725,000	725,000	725,000	725,000
6540	**TAXABLE MISC FOR RESALE**	62,457	64,100	47,000	47,000	47,000	47,000
6545	**NON-TAXABLE MISC FOR RESALE**	40,415	27,900	29,000	29,000	29,000	29,000
6550	**FREIGHT ON RESALE MDSE**	27,000	23,800	29,000	29,000	29,000	29,000
	Total	3,840,395	3,346,700	3,404,000	3,404,000	3,404,000	3,404,000
	Total Net of Personnel	4,254,659	3,775,620	3,744,408	3,874,563	3,853,963	3,853,963
	TOTAL EXPENSES	$ 4,646,645	$ 4,180,220	$ 4,149,008	$ 4,270,876	$ 4,249,975	$ 4,249,975

City of Apple Valley
Budget Summary
2012 Budget
58 - LIQUOR STORE #2

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	123,983	127,590	118,342	118,342	118,342	50,857	68,517	68,217	68,217
6111 - SALARY PART-TIME	63,304	54,774	59,445	59,445	59,445	29,050	83,335	83,335	83,335
6113 - OVERTIME-REGULAR EMPLOYEES	853	530	1,500	1,500	1,500	0	1,500	1,500	1,500
6114 - OVERTIME PART-TIME EMPLOYEES	1,902	1,763	2,000	2,000	2,000	578	1,800	1,800	1,800
6121 - INSURANCE CASH BENEFIT	720	840	720	720	720	240	850	850	850
6123 - SALARY-OTHER			1,805	1,805	1,805		3,549	1,820	1,820
6105 - SALARIES AND WAGES	**190,762**	**185,497**	**183,812**	**183,812**	**183,812**	**80,725**	**159,551**	**157,522**	**157,522**
6138 - MEDICARE	2,645	2,498	2,640	2,640	2,640	1,108	2,301	2,276	2,276
6139 - FICA	11,311	10,680	11,300	11,300	11,300	4,737	9,839	9,732	9,732
6141 - PENSIONS-PERA	12,548	12,406	13,130	13,130	13,130	5,753	11,506	11,380	11,380
6142 - WORKERS COMPENSATION	2,000	3,449	4,270	4,270	4,270	1,639	2,725	2,694	2,694
6144 - LONG-TERM DISABILITY INSURANCE	388	345	346	346	346	132	203	203	203
6145 - MEDICAL INSURANCE	18,144	19,683	24,960	24,960	24,960	6,988	12,480	12,480	12,480
6146 - DENTAL INSURANCE	1,312	1,312	0	0	0	555			
6147 - LIFE INSURANCE-BASIC	41	23				9			
6148 - LIFE INSURANCE-SUPP/DEPEND	287	241				80			
6125 - EMPLOYEE BENEFITS	**48,677**	**50,637**	**56,646**	**56,646**	**56,646**	**21,001**	**39,054**	**38,765**	**38,765**
6100 - TOTAL PERSONAL SERVICES	**239,439**	**236,135**	**240,458**	**240,458**	**240,458**	**101,726**	**198,605**	**196,287**	**196,287**
6210 - OFFICE SUPPLIES	200	210	3,500	3,500	3,500	-1	2,000	1,000	1,000
6211 - SMALL TOOLS & EQUIPMENT	1,000	327	7,900	7,900	7,900	22	6,470	3,000	3,000
6215 - EQUIPMENT-PARTS	0	9				0			
6229 - GENERAL SUPPLIES	2,474	3,070	4,000	4,000	4,000	987	4,000	3,500	3,500
6205 - SUPPLIES	**3,674**	**3,616**	**15,400**	**15,400**	**15,400**	**1,009**	**12,470**	**7,500**	**7,500**
6237 - TELEPHONE/PAGERS	315	0	0	0	0	0			
6238 - POSTAGE/UPS/FEDEX			30	30	30		30	30	30
6239 - PRINTING/PUBLISHING	61	0				0			
6240 - CLEANING SERVICE/GARBAGE	1,261	1,545	1,950	1,950	1,950	749	2,000	1,850	1,850
6249 - OTHER CONTRACTUAL SERVICES	392	192	200	200	200	494	1,750	1,750	1,750
6230 - CONTRACTUAL SERVICES	**2,029**	**1,737**	**2,180**	**2,180**	**2,180**	**1,243**	**3,780**	**3,630**	**3,630**
6255 - UTILITIES-ELECTRIC	10,761	9,741	9,500	9,500	9,500	3,216	10,500	10,500	10,500
6256 - UTILITIES-NATURAL GAS	1,339	902	2,000	2,000	2,000	1,014	1,500	1,200	1,200
6257 - UTILITIES-PROPANE/WATER/SEWER	210	277	300	300	300	78	300	300	300
6250 - UTILITIES	**12,311**	**10,919**	**11,800**	**11,800**	**11,800**	**4,308**	**12,300**	**12,000**	**12,000**
6265 - REPAIRS-EQUIPMENT	2,248	2,841	5,150	5,150	5,150	1,190	5,150	2,950	2,950
6266 - REPAIRS-BUILDING	1,202	6,048	5,300	5,300	5,300	-992	6,535	6,535	6,535
6269 - REPAIRS-OTHER			1,000	1,000	1,000		1,000	1,000	1,000
6260 - REPAIRS AND MAINTENA	**3,451**	**8,889**	**11,450**	**11,450**	**11,450**	**198**	**12,685**	**10,485**	**10,485**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	0	0	300	300	300	0	300	200	200
6276 - SCHOOLS/CONFERENCES/EXP OTHER	466	0	300	300	300	0	0	0	0
6277 - MILEAGE/AUTO ALLOWANCE			100	100	100		100	100	100
6280 - DUES & SUBSCRIPTIONS	342	103	495	495	495	41	495	495	495
6281 - UNIFORM/CLOTHING ALLOWANCE	480	0	300	300	300	0	250	250	250
6270 - TRAINING/TRAVEL/DUES	**1,288**	**103**	**1,495**	**1,495**	**1,495**	**41**	**1,145**	**1,045**	**1,045**
6200 - TOTAL OPERATING COSTS	**22,753**	**25,264**	**42,325**	**42,325**	**42,325**	**6,799**	**42,380**	**34,660**	**34,660**
6311 - INSURANCE-PROPERTY/LIABILITY	15,000	9,200	9,700	9,700	9,700	4,850	9,700	9,700	9,700
6333 - GENERAL-CASH DISCOUNTS	-0	-4				-3			
6300 - TOTAL OTHER EXPENDITURES	**15,000**	**9,196**	**9,700**	**9,700**	**9,700**	**4,847**	**9,700**	**9,700**	**9,700**
6425 - VISA/BANK CHARGES	27,062	28,508	27,000	27,000	27,000	12,857	29,500	29,500	29,500
6400 - TOTAL EXPENDITURES	**27,062**	**28,508**	**27,000**	**27,000**	**27,000**	**12,857**	**29,500**	**29,500**	**29,500**
6500 - COST OF GOODS SOLD	**1,253,180**	**1,234,595**	**1,200,500**	**1,200,500**	**1,200,500**	**490,083**	**1,258,000**	**1,258,000**	**1,258,000**
6610 - DEPRECIATION	20,651	20,898	15,460	15,460	15,460	7,830	15,660	15,660	15,660
6600 - TOTAL DEPRECIATION	**20,651**	**20,898**	**15,460**	**15,460**	**15,460**	**7,830**	**15,660**	**15,660**	**15,660**
6720 - CAPITAL OUTLAY-FURNITURE & FIX		1,132	0	0	0	0	22,500	22,500	22,500
6725 - CAPITAL OUTLAY-OFFICE EQUIP			0	0	0				
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	0	0	0	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**0**	**1,132**	**0**	**0**	**0**	**0**	**22,500**	**22,500**	**22,500**
6001 - EXPENDITURES	**1,578,085**	**1,555,728**	**1,535,443**	**1,535,443**	**1,535,443**	**624,142**	**1,576,345**	**1,566,307**	**1,566,307**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 58: LIQUOR STORE NO 2 - 5050 & 5065

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	118,342	118,342	118,342	68,517	68,217	68,217
6111	Salary-Parttime	74,984	59,445	59,445	83,335	83,335	83,335
6112	Salary-Seasonal Temp						
6113	Overtime - Reg	1,500	1,500	1,500	1,500	1,500	1,500
6114	Overtime - Part time	2,200	2,000	2,000	1,800	1,800	1,800
6121	Insurance Cash Benefit	720	720	720	850	850	850
6123	Salaries - Other	1,081	1,805	1,805	3,549	1,820	1,820
6138	Medicare	2,872	2,640	2,640	2,301	2,276	2,276
6139	FICA	12,282	11,300	11,300	9,839	9,732	9,732
6141	Pension - PERA	13,869	13,130	13,130	11,506	11,380	11,380
6142	Workers Compensation	4,700	4,270	4,270	2,725	2,694	2,694
6144	Long-term Disability Insurance	343	346	346	203	203	203
6145	Hospital & Life Insurance	22,800	24,960	24,960	12,480	12,480	12,480
	Total	255,693	240,458	240,458	198,605	196,287	196,287
6210	**OFFICE SUPPLIES**						
	Miscellaneous	3,500	3,500	1,000	2,000	1,000	1,000
	Total	3,500	3,500	1,000	2,000	1,000	1,000
6211	**SMALL TOOL & EQUIPMENT**						
	Misc. Exp	5,000	4,000	1,000	3,000	1,000	1,000
	Vacuum	650	650		650	650	650
	Beer Taps	250	250		320	250	250
	Computers/Register items	3,000	3,000	1,000	2,500	1,100	1,100
	Total	8,900	7,900	2,000	6,470	3,000	3,000
6229	**GENERAL SUPPLIES**						
	Bags, Cleaning Supplies, etc	4,500	4,000	3,200	4,000	3,500	3,500
	Total	4,500	4,000	3,200	4,000	3,500	3,500
6238	**POSTAGE/UPS/FEDEX**						
		30	30	15	30	30	30
	Total	30	30	15	30	30	30
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Rubbish Removal	1,100	1,000	925	1,000	1,000	1,000
	Carpet Cleaning/Tile	500	500	400	500	500	500
	Rug Service	400	350	350	400	250	250
	Window Washing	150	100	80	100	100	100
	Total	2,150	1,950	1,755	2,000	1,850	1,850
6249	**OTHER CONTRACTUAL SERVICES**						
	Alarm Monitoring	200	200	200	200	200	200
	Misc			70	150	150	150
	Mowing			1,400	1,400	1,400	1,400
	Total	200	200	1,670	1,750	1,750	1,750
6255	**UTILITIES - ELECTRIC**						
		10,500	9,500	10,000	10,500	10,500	10,500
	Total	10,500	9,500	10,000	10,500	10,500	10,500
6256	**UTILITIES - NATURAL GAS**						
		2,000	2,000	1,000	1,500	1,200	1,200
	Total	2,000	2,000	1,000	1,500	1,200	1,200
6257	**UTILITIES - OTHER**						
	Water & Sewer	300	300	300	300	300	300
	Total	300	300	300	300	300	300

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 58: LIQUOR STORE NO 2 - 5050 & 5065

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6265	**REPAIRS - EQUIPMENT**						
	Cash Register Maint Agreement	1,500	1,500	1,300	1,500	800	800
	Misc/Conveyor	2,000	1,000	1,000	1,000	500	500
	Computer / Register Systems	2,500	2,000	1,000	2,000	1,000	1,000
	Alarm Repairs	300	300	300	300	300	300
	Copier Maint. Agreement	250	350	290	350	350	350
	Total	6,550	5,150	3,890	5,150	2,950	2,950
6266	**REPAIRS - BUILDINGS**						
	Furnace, Compressor, Cooler etc.	15,000	2,500	2,500	2,500	2,500	2,500
	Lawn Sprinkler	300	300	300	300	300	300
	Misc/Electric work	1,000	2,500	2,500	2,500	2,500	2,500
	Annual Fire Spklr test			185	185	185	185
	Irrigation start up / fall blowout			250	250	250	250
	Parking lot striping				800	800	800
	Total	16,300	5,300	5,735	6,535	6,535	6,535
6269	**REPAIRS - OTHER**						
	Store Exterior, Paint or Repairs	4,000	1,000	-	1,000	1,000	1,000
	Total	4,000	1,000	-	1,000	1,000	1,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	State Conf	-					
	Municipals	100	-				
	Seminars/Training	300	300	150	300	200	200
	Total	400	300	150	300	200	200
6277	**MILEAGE ALLOWANCE**	200	100	100	100	100	100
	Total	200	100	100	100	100	100
6280	**DUES & SUBSCRIPTIONS**						
	Miscellaneous Subscriptions	150	150	150	150	150	150
	Retailers ID Card (Buyers Card)	20	20	20	20	20	20
	ID Checking Guide	25	25	25	25	25	25
	Tobacco License Fee 2 years	-	-				
	Chamber Dues	300	300	300	300	300	300
	Total	495	495	495	495	495	495
6281	**UNIFORM/CLOTHING ALLOWANCE**	250	300	200	250	250	250
	Total	250	300	200	250	250	250
6311	**INSURANCE**	9,200	9,700	9,700	9,700	9,700	9,700
	Total	9,200	9,700	9,700	9,700	9,700	9,700
6425	**VISA/BANK CHARGES**	28,500	27,000	29,000	29,500	29,500	29,500
		28,500	27,000	29,000	29,500	29,500	29,500
6610	**DEPRECIATION**	18,700	15,460	15,660	15,660	15,660	15,660
	Total	18,700	15,460	15,660	15,660	15,660	15,660

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 58: LIQUOR STORE NO 2 - 5050 & 5065

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6720	**CAPITAL OUTLAY - OFFICE FURN**						
	Office remodel, safe, desk, chairs door, safe closit, Best Locks(5), floor	12,500	-				
	New cooler doors				22,500	22,500	22,500
	Total	12,500	-	-	22,500	22,500	22,500
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Condensor (*When Necessary)	15,000	-				
	Resurface parking lot	25,000	-				
	Total	40,000	-	-	-	-	-
6510/6550	**COST OF GOODS SOLD**						
6510	LIQUOR	406,620	343,200	375,000	375,000	375,000	375,000
6530	BEER	588,863	540,200	540,000	540,000	540,000	540,000
6520	WINE	314,028	273,200	298,000	298,000	298,000	298,000
6540	TAXABLE MISC FOR RESALE	20,340	20,800	20,000	20,000	20,000	20,000
6545	NON-TAXABLE MISC FOR RESALE	17,275	13,700	15,000	15,000	15,000	15,000
6550	FREIGHT ON RESALE MDSE	13,000	9,400	10,000	10,000	10,000	10,000
	Total	1,360,126	1,200,500	1,258,000	1,258,000	1,258,000	1,258,000
	Total Net of Personnel	1,529,301	1,294,685	1,343,870	1,377,740	1,370,020	1,370,020
	TOTAL EXPENSES	$ 1,784,994	$ 1,535,143	$ 1,584,328	$ 1,576,345	$ 1,566,307	$ 1,566,307

City of Apple Valley
Budget Summary
2012 Budget
59 - LIQUOR STORE #3

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	125,393	125,305	118,342	118,342	118,342	62,689	119,519	119,519	119,519
6111 - SALARY PART-TIME	67,108	70,167	82,128	82,128	82,128	33,642	75,408	75,408	75,408
6113 - OVERTIME-REGULAR EMPLOYEES	1,341	728	1,500	1,500	1,500	0	1,500	1,500	1,500
6114 - OVERTIME PART-TIME EMPLOYEES	2,209	2,683	2,275	2,275	2,275	797	3,200	3,200	3,200
6121 - INSURANCE CASH BENEFIT	720	840	720	720	720	300	850	850	850
6123 - SALARY-OTHER			2,885	2,885	2,885		3,385	1,531	1,531
6105 - SALARIES AND WAGES	**196,771**	**199,724**	**207,850**	**207,850**	**207,850**	**97,428**	**203,862**	**202,008**	**202,008**
6138 - MEDICARE	2,682	2,679	3,005	3,005	3,005	1,274	2,943	2,917	2,917
6139 - FICA	11,467	11,454	12,840	12,840	12,840	5,447	12,587	12,472	12,472
6141 - PENSIONS-PERA	12,887	13,453	14,850	14,850	14,850	6,070	14,718	14,584	14,584
6142 - WORKERS COMPENSATION	4,225	3,787	4,850	4,850	4,850	1,829	3,663	3,629	3,629
6144 - LONG-TERM DISABILITY INSURANCE	380	344	346	346	346	120	351	350	350
6145 - MEDICAL INSURANCE	18,167	20,605	24,960	24,960	24,960	7,953	24,960	24,960	24,960
6146 - DENTAL INSURANCE	1,312	1,312				555			
6147 - LIFE INSURANCE-BASIC	41	23				9			
6148 - LIFE INSURANCE-SUPP/DEPEND	287	241				80			
6125 - EMPLOYEE BENEFITS	**51,449**	**53,898**	**60,851**	**60,851**	**60,851**	**23,336**	**59,222**	**58,912**	**58,912**
6100 - TOTAL PERSONAL SERVICES	**248,220**	**253,622**	**268,701**	**268,701**	**268,701**	**120,765**	**263,084**	**260,920**	**260,920**
6210 - OFFICE SUPPLIES	813	350	2,000	2,000	2,000	6	2,000	1,000	1,000
6211 - SMALL TOOLS & EQUIPMENT	258	1,309	6,150	6,150	6,150	68	5,150	4,000	4,000
6215 - EQUIPMENT-PARTS						3			
6229 - GENERAL SUPPLIES	3,541	4,873	6,000	6,000	6,000	1,070	6,000	5,000	5,000
6205 - SUPPLIES	**4,612**	**6,532**	**14,150**	**14,150**	**14,150**	**1,146**	**13,150**	**10,000**	**10,000**
6237 - TELEPHONE/PAGERS			0	0	0				
6238 - POSTAGE/UPS/FEDEX			40	40	40		40	40	40
6239 - PRINTING/PUBLISHING	61	0				0			
6240 - CLEANING SERVICE/GARBAGE	1,203	1,100	2,150	2,150	2,150	566	1,950	1,700	1,700
6249 - OTHER CONTRACTUAL SERVICES	577	543	550	550	550	299	2,050	2,050	2,050
6230 - CONTRACTUAL SERVICES	**1,841**	**1,644**	**2,740**	**2,740**	**2,740**	**865**	**4,040**	**3,790**	**3,790**
6255 - UTILITIES-ELECTRIC	17,366	18,807	18,000	18,000	18,000	8,540	19,000	19,000	19,000
6257 - UTILITIES-PROPANE/WATER/SEWER	690	342	750	750	750	85	450	450	450
6250 - UTILITIES	**18,056**	**19,149**	**18,750**	**18,750**	**18,750**	**8,625**	**19,450**	**19,450**	**19,450**
6265 - REPAIRS-EQUIPMENT	1,116	2,329	5,450	5,450	5,450	1,680	6,450	4,950	4,950
6266 - REPAIRS-BUILDING	271	1,312	3,850	3,850	3,850	1,057	4,535	2,350	2,350
6269 - REPAIRS-OTHER			1,000	1,000	1,000		1,000	1,000	1,000
6260 - REPAIRS AND MAINTENA	**1,387**	**3,641**	**10,300**	**10,300**	**10,300**	**2,737**	**11,985**	**8,300**	**8,300**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL		49	300	300	300	0	300	200	200
6277 - MILEAGE/AUTO ALLOWANCE	89	170	250	250	250	107	250	250	250
6279 - EDUCATION ASSISTANCE			0	0	0				
6280 - DUES & SUBSCRIPTIONS	347	103	495	495	495	41	495	495	495
6281 - UNIFORM/CLOTHING ALLOWANCE	0	248	500	500	500	0	500	500	500
6270 - TRAINING/TRAVEL/DUES	**436**	**570**	**1,545**	**1,545**	**1,545**	**147**	**1,545**	**1,445**	**1,445**
6200 - TOTAL OPERATING COSTS	**26,332**	**31,535**	**47,485**	**47,485**	**47,485**	**13,520**	**50,170**	**42,985**	**42,985**
6310 - RENTAL EXPENSE	1,700	1,700	3,400	3,400	3,400	3,400	3,400	3,400	3,400
6311 - INSURANCE-PROPERTY/LIABILITY	17,500	13,100	15,500	15,500	15,500	7,750	15,500	15,500	15,500
6333 - GENERAL-CASH DISCOUNTS	-1	-4				-7			
6399 - OTHER CHARGES	155	24				0			
6300 - TOTAL OTHER EXPENDITURES	**19,354**	**14,819**	**18,900**	**18,900**	**18,900**	**11,143**	**18,900**	**18,900**	**18,900**
6425 - VISA/BANK CHARGES	33,582	42,189	45,000	45,000	45,000	19,677	47,500	47,500	47,500
6400 - TOTAL EXPENDITURES	**33,582**	**42,189**	**45,000**	**45,000**	**45,000**	**19,677**	**47,500**	**47,500**	**47,500**
6500 - COST OF GOODS SOLD	**1,465,616**	**1,733,374**	**1,905,400**	**1,905,400**	**1,905,400**	**719,323**	**1,961,000**	**1,961,000**	**1,961,000**
6610 - DEPRECIATION	109,989	109,821	110,000	110,000	110,000	55,002	110,000	110,000	110,000
6600 - TOTAL DEPRECIATION	**109,989**	**109,821**	**110,000**	**110,000**	**110,000**	**55,002**	**110,000**	**110,000**	**110,000**
6725 - CAPITAL OUTLAY-OFFICE EQUIP			0	0	0				
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER			0	0	0				
6700 - TOTAL CAPITAL OUTLAY			**0**	**0**	**0**				
6910 - BOND PRINCIPAL			135,000	135,000	135,000		140,000	140,000	140,000
6900 - TOTAL DEBT SERVICE			**135,000**	**135,000**	**135,000**		**140,000**	**140,000**	**140,000**
6001 - EXPENDITURES	**1,903,093**	**2,185,361**	**2,530,486**	**2,530,486**	**2,530,486**	**939,430**	**2,590,654**	**2,581,305**	**2,581,305**
7015 - DEBT SERVICE-INTEREST	0	0	125,450	125,450	125,450	0	119,696	119,696	119,696
7000 - TOTAL INTEREST AND FISCAL FEES	**0**	**0**	**125,450**	**125,450**	**125,450**	**0**	**119,696**	**119,696**	**119,696**
	1,903,093	**2,185,361**	**2,655,936**	**2,655,936**	**2,655,936**	**939,430**	**2,710,350**	**2,701,001**	**2,701,001**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 59: LIQUOR STORE NO 3 - 5080 & 5095

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
	Regular Employees	117,560	118,342	118,342	119,519	119,519	119,519
6111	Salary-Parttime	92,064	82,128	82,128	75,408	75,408	75,408
6113	Overtime - Reg	1,500	1,500	1,500	1,500	1,500	1,500
6114	Overtime - Parttime	2,275	2,275	2,275	3,200	3,200	3,200
6121	Insurance Cash Benefit	720	720	720	850	850	850
6123	Salaries - Other	1,371	2,885	2,885	3,385	1,531	1,531
6138	Medicare	3,114	3,005	3,005	2,943	2,917	2,917
6139	FICA	13,316	12,840	12,840	12,587	12,472	12,472
6141	Pension - PERA	15,034	14,850	14,850	14,718	14,584	14,584
6142	Workers Compensation	5,060	4,850	4,850	3,663	3,629	3,629
6144	Long-term Disability Insurance	342	346	346	351	350	350
6145	Hospital & Life Insurance	22,800	24,960	24,960	24,960	24,960	24,960
	Total	275,156	268,701	268,701	263,084	260,920	260,920
6210	**OFFICE SUPPLIES**						
	Miscellaneous	3,000	2,000	1,000	2,000	1,000	1,000
	Total	3,000	2,000	1,000	2,000	1,000	1,000
6211	**SMALL TOOL & EQUIPMENT**						
	Misc. Exp	2,500	2,500	1,500	2,500	2,000	2,000
	Vacuum	600	650		650	650	650
	Computer / Register Systems	2,000	2,000	1,500	2,000	1,350	1,350
	Shelving	1,000	1,000				
	Total	6,100	6,150	3,000	5,150	4,000	4,000
6229	**GENERAL SUPPLIES**						
	Bags, Cleaning Supplies, etc	6,000	6,000	5,200	6,000	5,000	5,000
	Total	6,000	6,000	5,200	6,000	5,000	5,000
6238	**POSTAGE/UPS/FEDEX**	40	40	20	40	40	40
	Total	40	40	20	40	40	40
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Rubbish Removal	1,100	1,000	600	800	800	800
	Carpet Cleaning/Tile	250	300		300	300	300
	Rug Service	700	700	600	700	450	450
	Window Washing	350	150	130	150	150	150
	Total	2,400	2,150	1,330	1,950	1,700	1,700
6249	**OTHER CONTRACTUAL SERVICES**						
	Alarm Monitoring	425	450	450	450	450	450
	Misc			35	100	100	100
	Music	100	100	100	100	100	100
	Mowing	550	550	1,400	1,400	1,400	1,400
	Total	1,075	1,100	1,985	2,050	2,050	2,050
6255	**UTILITIES - ELECTRIC**	21,000	18,000	19,000	19,000	19,000	19,000
	Total	21,000	18,000	19,000	19,000	19,000	19,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 59: LIQUOR STORE NO 3 - 5080 & 5095

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6257	**UTILITIES - OTHER**						
	Water & Sewer	300	250	400	450	450	450
	Irrigation	600	500				
	Total	900	750	400	450	450	450
6265	**REPAIRS - EQUIPMENT**						
	Copier Maint. Agreement	250	350	270	350	350	350
	Cash Register Maint Agreement	2,000	2,100	1,900	2,100	2,100	2,100
	Computer / Register Systems	4,000	2,500	2,000	2,500	1,000	1,000
	Alarm Repairs	500	500		500	500	500
	HVAC Maintenance	1,000	1,000	1,000	1,000	1,000	1,000
	Total	7,750	6,450	5,170	6,450	4,950	4,950
6266	**REPAIRS - BUILDINGS**						
	Heat Pumps, Compressor, Cooler etc.	2,000	2,000	1,500	2,500	1,000	1,000
	Irrigation Maintenance	300	350	200	350	350	350
	Landscape maintenance	1,000	1,500	1,000	1,500	1,000	1,000
	Parking lot striping		1,500	1,400			
	Annual Fire Sprkl test			185	185	185	185
	Total	3,300	5,350	4,285	4,535	2,350	2,350
6269	**REPAIRS - OTHER**						
	Store Exterior, Paint or Repairs	1,000	1,000	500	1,000	1,000	1,000
	Total	1,000	1,000	500	1,000	1,000	1,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Municipals	100	-				
	Seminars/Training	300	300	150	300	200	200
	Total	400	300	150	300	200	200
6277	**MILEAGE ALLOWANCE**	350	250	200	250	250	250
	Total	350	250	200	250	250	250
6280	**DUES & SUBSCRIPTIONS**						
	Retailers ID Card (Buyers Card)	20	20	20	20	20	20
	ID Checking Guide	25	25	25	25	25	25
	Miscellaneous Subscriptions	150	150	150	150	150	150
	Chamber Dues	300	300	300	300	300	300
	Total	495	495	495	495	495	495
6281	**UNIFORM/CLOTHING ALLOWANCE**	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6310	**Rental**						
	Cobblestone Maintenance Agreement	3,400	3,400	3,400	3,400	3,400	3,400
	Total	3,400	3,400	3,400	3,400	3,400	3,400
6311	**INSURANCE**	13,100	15,500	15,500	15,500	15,500	15,500
	Total	13,100	15,500	15,500	15,500	15,500	15,500

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 59: LIQUOR STORE NO 3 - 5080 & 5095

COMPANY 5000: LIQUOR FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6425	**VISA/BANK CHARGES**	31,000	45,000	45,000	47,500	47,500	47,500
		31,000	45,000	45,000	47,500	47,500	47,500
6610	**DEPRECIATION**	110,000	110,000	110,000	110,000	110,000	110,000
	Total	110,000	110,000	110,000	110,000	110,000	110,000
6510/6550	**COST OF GOODS SOLD**						
6510	**LIQUOR**	425,817	509,000	495,000	530,000	530,000	530,000
6530	**BEER**	693,000	721,400	714,000	730,000	730,000	730,000
6520	**WINE**	571,830	607,300	585,000	627,000	627,000	627,000
6540	**TAXABLE MISC FOR RESALE**	23,615	31,700	24,000	35,000	35,000	35,000
6545	**NON-TAXABLE MISC FOR RESALE**	16,192	20,500	17,000	23,000	23,000	23,000
6550	**FREIGHT ON RESALE MDSE**	13,500	15,500	15,000	16,000	16,000	16,000
	Total	1,743,954	1,905,400	1,850,000	1,961,000	1,961,000	1,961,000
7015	**DEBT SERVICE INTEREST**	133,000	125,450	124,206	119,696	119,696	119,696
		133,000	125,450	124,206	119,696	119,696	119,696
6910	**DEBT SERVICE PRINCIPAL**	130,000	135,000	135,000	140,000	140,000	140,000
		130,000	135,000	135,000	140,000	140,000	140,000
	Total Net of Personnel	2,218,764	2,390,285	2,326,341	2,447,266	2,440,081	2,440,081
	TOTAL EXPENSES	$ 2,493,920	$ 2,658,986	$ 2,595,042	$ 2,710,350	$ 2,701,001	$ 2,701,001

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT: LIQUOR REVENUES

COMPANY 5000: LIQUOR FUND

JDE ACCT		2009 ACTUAL	2010 COUNCIL ADOPTED	2010 ACTUAL	2011 COUNCIL ADOPTED	2011 EST. ACTUAL	2012 DEPT PROP	2012 ADMIN REC	2012 COUNCIL ADOPTED
4410	Liquor	1,687,427	1,751,000	1,715,535	1,566,000	1,566,000	1,566,000	1,566,000	1,566,000
4411	Beer	1,978,754	2,060,000	1,923,197	1,839,000	1,839,000	1,839,000	1,839,000	1,839,000
4412	Wine	1,159,088	1,184,500	1,182,701	1,076,700	1,076,700	1,076,700	1,076,700	1,076,700
4413	Taxable Misc	76,930	95,500	74,269	71,300	71,300	71,300	71,300	71,300
4414	Non Taxable Misc	50,269	59,000	48,445	46,600	46,600	46,600	46,600	46,600
4415	Bottle Deposits	36,450	40,000	30,360	33,800	33,600	33,600	33,600	33,600
4416	Bottle Refunds	(35,716)	(40,000)	(30,081)	(33,400)	(33,400)	(33,400)	(33,400)	(33,400)
	Wine Club			252		200	200	200	200
	Store No. 1	4,953,202	5,150,000	4,944,678	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000
4410	Liquor	525,036	540,000	515,586	496,000	550,000	550,000	550,000	550,000
4411	Beer	724,677	737,000	694,400	685,000	678,000	678,000	678,000	678,000
4412	Wine	442,203	468,000	434,011	417,000	423,500	423,500	423,500	423,500
4413	Taxable Misc	29,703	30,000	28,124	28,900	24,000	24,000	24,000	24,000
4414	Non Taxable Misc	24,851	25,000	23,200	23,000	23,000	23,000	23,000	23,000
4415	Bottle Deposits	1,539	7,500	1,380	1,400	1,400	1,400	1,400	1,400
4416	Bottle Refunds	(1,434)	(7,500)	(1,340)	(1,300)	(1,400)	(1,400)	(1,400)	(1,400)
	Wine Club			1,627		1,500	1,500	1,500	1,500
	Store No. 2	1,746,575	1,800,000	1,696,988	1,650,000	1,700,000	1,700,000	1,700,000	1,700,000
4410	Liquor	588,611	567,000	678,142	756,000	710,000	756,000	756,000	756,000
4411	Beer	717,875	735,000	800,170	917,000	820,000	917,000	917,000	917,000
4412	Wine	704,243	735,000	845,931	905,000	900,000	905,000	905,000	905,000
4413	Taxable Misc	33,075	36,500	39,447	43,000	42,000	43,000	43,000	43,000
4414	Non Taxable Misc	22,867	26,500	25,862	29,000	27,850	28,850	28,850	28,850
4415	Bottle Deposits	225	500	640	300	600	600	600	600
4416	Bottle Refunds	(185)	(500)	(420)	(300)	(600)	(600)	(600)	(600)
	Wine Club			204		150	150	150	150
	Store No. 3	2,066,711	2,100,000	2,389,976	2,650,000	2,500,000	2,650,000	2,650,000	2,650,000
Combined Sales									
	Liquor	2,801,074	2,858,000	2,909,263	2,818,000	2,826,000	2,872,000	2,872,000	2,872,000
	Beer	3,421,306	3,532,000	3,417,767	3,441,000	3,337,000	3,434,000	3,434,000	3,434,000
	Wine	2,305,534	2,387,500	2,462,643	2,398,700	2,400,200	2,405,200	2,405,200	2,405,200
	Taxable Misc	139,708	162,000	141,840	143,200	137,300	138,300	138,300	138,300
	Non Taxable Misc	97,987	110,500	97,507	98,600	97,450	98,450	98,450	98,450
	Bottle Deposits	38,214	48,000	32,380	35,500	35,600	35,600	35,600	35,600
	Bottle Refunds	(37,335)	(48,000)	(31,841)	(35,000)	(35,400)	(35,400)	(35,400)	(35,400)
	Wine Club			2,083		1,850	1,850	1,850	1,850
	Combined Total	8,766,488	9,050,000	9,031,642	8,900,000	8,800,000	8,950,000	8,950,000	8,950,000

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5100	61	5105	Golf Operations

DESCRIPTION OF ACTIVITY

Valleywood offers a wide variety of golf opportunities to all members of the public. First and foremost, our job is to operate a profitable business. Our mission is to offer a high quality golf experience at a competitive rate to the general public while providing the same opportunities to residents of Apple Valley at a discounted price.

Valleywood is a true multi-use facility. In addition to golf activities, the course plays host to the district 196 Nordic Ski Team, sand volleyball leagues, cross country running races, Mid-Winter Fest activities and a variety of other Recreation Department programs.

SERVICE CATEGORIES

1 Golf Management Operations

The management team coordinates, promotes, schedules and oversees all Valleywood activities. It is essential to the overall success of this enterprise operation that the city actively participates in its management.

The operation and long range planning for the golf operation requires a high degree of coordination with a variety of city departments. Contracting with a private management company could threaten many of the advantages the golf course possesses as a community asset. Current management is able to provide open access to a number of community groups and a favorable season pass and patron card system for the residents of Apple Valley.

Golf Management Operations – Objectives for 2012

- Re-evaluate Golf Shop Merchandise Assortment Plan. Update apparel selection while holding the line on pro shop expenses by decreasing hard good investments.
- Squeeze an additional 10% of revenue out of the food and beverage part of the operation by continuing targeted specials and expanding tournament operations.
- Increase rounds by 1000 through continued targeted marketing, superior service and excellent course conditions.
- Refine our long term (10+ years), comprehensive equipment replacement plan to reflect changing maintenance practices.
- Hold the line on staff costs while continuing to offer exceptional customer service.
- Continue to target growing golf demographic groups like ladies and seniors with value added promotions.
- Increase use of club fitting and special order merchandise in order to reduce overall inventory overhead.

2 Golf Course Maintenance

The maintenance and beautification of 190 acre Valleywood Golf Course. The Golf Maintenance division maintains the playability and health of the golf course through daily greens mowing, bi-weekly fairway and rough mowing and the ongoing upkeep and maintenance of the irrigation system and all equipment needs for the golf course.

The overall success of the golf operation as a business unit is extremely dependent on the golf course conditions. While the management team can do things through marketing and promotion to attract players, it is mostly the overall course conditions and playability that will bring customers back and turn them into regular, loyal Valleywood Patrons.

Golf Course Maintenance – Objectives for 2012

- Continue to upgrade the overall equipment fleet by replacing outdated equipment before they become a burden on our parts, repair or overall golf budgets.
- Complete grow-in of the #6 tee extension.
- Continue the process of re-routing the ninth fairway to run closer to the fairway bunker and expand the rough on the right side of the fairway.
- Continue to maintain golf course conditions to the highest level possible.
- Look at potential options to help alleviate drainage issue in the eighteenth fairway.

3 Valleywood Food & Beverage

Daily Food and Beverage operations at Valleywood; including clubhouse bar and grill, tournament menus and on course beverage cart operations.

The Food & Beverage operations are a highly profitable part of the overall golf operation. Over the last two years this business unit is generating a 30% profit margin on sales approaching $150,000.

Because of the complexities of the varied food and beverage requirements within the golf operation this business unit requires very close coordination with Golf Operations. In order to best handle the daily needs of the golf patrons, leagues and golf outings this area should continue to be managed by the golf course management.

The golf course management has clearly demonstrated over the last few years that they are effectively serving the desires of all the golf course users while generating a healthy profit in this area of the operation. The revenues from this business unit are a crucial part of the golf courses annual profitability.

Valleywood Food & Beverage – Objectives for 2012

- Continue to find ways to expand menu options within the confines of the limited preparation methods available, particularly those options for group outings and buffet style service.

- Purchase a new full service beverage cart to assure continuing on-course service.
- Work on an expanded tournament menu to try to entice smaller group outings to include food as a part of their event.

Comprehensive Plan: Key 2 – Livable; Key 3 – Business; Key 6 – Play & Preserve; Key 7 – Healthy & Active; Key 7 - Learning

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Golf Operations					
Golf/Cart/Range Revenue	831,201	857,083	848,505	840,000	840,000
Food & Beverage Revenue	135,207	133,926	148,547	145,000	145,000
Pro Shop Revenue	83,923	98,474	121,211	115,000	115,000
Total Revenue	1,050,331	1,089,483	1,118,263	1,100,000	1,100,000
# of Rounds	31,500	32,500	33,113	34,000	34,000
Food & Bev. Revenues	96,694	97,608	103,343	92,500	113,500
Food & Bev. Profit	38,513	36,318	45,204	47,500	37,500

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
Golf Course Manager	1	1	1	1
Recreation Supervisor/Golf	.75	.75	.75	.75
Maintenance Foreman	1.5	1.5	1.5	1.5

	Seasonal/Temporary Status Personnel Schedule			
Position Title	Actual 2009	Actual 2010	Actual 2011	Projected 2012
Golf Course Maintenance:				
Seasonal Maintenance II	2,500	2,500	2,500	2,500 hrs
Seasonal Maintenance I	6,000	6,000	6,000	6,000 hrs
Food & Beverage :				
Food & Bev. Supervisor	2	2	2	2
Food & Bev. Attendants	8	9	8	10

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012
Revenue:						
Rounds	630,500	715,904	681,850	722,839	747,000	750,000
Carts	123,500	92,987	131,250	83,141	103,600	94,000
Range / Lessons	52,000	56,344	55,700	49,710	58,000	55,500
Other pro shop sales	69,500	86,268	71,200	110,287	91,900	107,500
Concessions/ Food /Be	110,000	133,926	160,000	148,547	140,000	150,000
Investment Earnings	-	2,028	-	3,868	3,300	3,500
	985,500	1,087,457	1,100,000	1,118,392	1,143,800	1,160,500
Expenditures:						
Salaries & Wages	418,874	418,719	424,805	423,140	430,214	435,915
Emp. Benefits	70,601	106,261	84,216	108,788	96,007	97,512
Supplies	113,432	90,685	122,800	120,957	105,300	113,000
Items for resale	109,000	160,456	121,000	176,666	141,500	159,500
Contractual Serv.	22,000	17,540	18,000	19,882	18,100	19,500
Utilities	40,000	36,727	42,500	36,487	40,000	40,000
Repairs & Maint.	30,500	25,483	39,000	14,948	32,000	39,000
Training/Travel/Dues	10,800	9,230	8,800	7,652	9,900	7,100
Other Exp.	74,000	58,518	98,490	61,415	87,500	51,500
Visa/Bank Charges	11,000	14,509	12,000	15,258	15,000	16,000
Depreciation	50,000	56,410	63,000	61,806	61,500	65,000
Capital outlay	-		-			-
Total Exp	950,207	994,538	1,034,611	1,046,999	1,037,021	1,044,027
Net Income (loss)	35,293	92,919	65,389	71,393	106,779	116,473

Less:						
Capital Outlay	$ (3,000)	$ -	$ -	$ (17,867)	$ (6,400)	$ (15,000)
Add:						
Depreciation	$ 50,000	$ 56,410	$ 63,000	$ 61,806	$ 61,500	$ 65,000
Net Change In Cash	82,293	149,329	128,389	115,332	161,879	166,473

2011 CAPITAL OUTLAY

Keg Cooler	$2,400
2 door refrigerator	$4,000
	$6,400

2012 CAPITAL OUTLAY

Beverage cart	$15,000
	$15,000

City of Apple Valley
Budget Summary
2012 Budget
61 - GOLF

Object Account	2009 Actual	2010 Council Adopted	2010, Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11, YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	210,937	199,113	210,877	201,954	201,954	201,954	90,032	207,783	207,783	207,783
6111 - SALARY PART-TIME	0	0	0	0	0	0	0			
6112 - SALARY-SEASONAL TEMP	198,111	210,000	204,435	210,000	210,000	210,000	69,905	210,000	210,000	210,000
6113 - OVERTIME-REGULAR EMPLOYEES	7,661	12,000	4,917	12,000	12,000	12,000	1,486	12,000	12,000	12,000
6114 - OVERTIME PART-TIME EMPLOYEES		2,000		2,000	2,000	2,000		2,000	2,000	2,000
6121 - INSURANCE CASH BENEFIT	1,440		1,680				720			
6122 - COMP REQUEST	-436		-436				-110			
6123 - SALARY-OTHER	0	1,692	0	4,260	4,260	4,260	0	4,681	4,132	4,132
6124 - OVERTIME-SEASONAL TEMP	1,006		1,666				229			
6105 - SALARIES AND WAGES	**418,719**	**424,805**	**423,140**	**430,214**	**430,214**	**430,214**	**162,262**	**436,464**	**435,915**	**435,915**
6138 - MEDICARE	6,553	6,160	6,592	6,238	6,238	6,238	2,583	6,329	6,321	6,321
6139 - FICA	28,020	26,338	28,187	26,673	26,673	26,673	11,045	27,061	27,027	27,027
6141 - PENSIONS-PERA	18,180	15,036	20,821	15,667	15,667	15,667	8,980	16,274	16,234	16,234
6142 - WORKERS COMPENSATION	8,000	8,000	6,731	7,357	7,357	7,357	2,682	7,124	7,115	7,115
6143 - UNEMPLOYMENT COMPENSATION	5,112	0	2,945	0	0	0	6,651			
6144 - LONG-TERM DISABILITY INSURANCE	810	582	730	592	592	592	307	615	615	615
6145 - MEDICAL INSURANCE	35,580	36,100	38,976	39,480	39,480	39,480	16,702	40,200	40,200	40,200
6146 - DENTAL INSURANCE	3,214		3,189				1,199			
6147 - LIFE INSURANCE-BASIC	82		46				21			
6148 - LIFE INSURANCE-SUPP/DEPEND	710		570				295			
6125 - EMPLOYEE BENEFITS	**106,261**	**92,216**	**108,788**	**96,007**	**96,007**	**96,007**	**50,465**	**97,603**	**97,512**	**97,512**
6100 - TOTAL PERSONAL SERVICES	**524,980**	**517,021**	**531,927**	**526,221**	**526,221**	**526,221**	**212,728**	**534,067**	**533,427**	**533,427**
6210 - OFFICE SUPPLIES	139	1,000	249	1,000	1,000	1,000	824	500	500	500
6211 - SMALL TOOLS & EQUIPMENT	10,824	4,000	6,254	8,000	8,000	8,000	2,269	8,000	8,000	8,000
6212 - MOTOR FUELS/OILS	16,365	22,000	21,583	21,000	21,000	21,000	5,529	22,000	22,000	22,000
6213 - FERTILIZER	7,869	14,000	13,835	12,000	12,000	12,000	8,328	12,000	12,000	12,000
6214 - CHEMICALS	11,968	14,000	20,074	12,500	12,500	12,500	2,959	17,500	17,500	17,500
6215 - EQUIPMENT-PARTS	15,048	25,000	27,077	19,000	19,000	19,000	10,458	20,000	20,000	20,000
6216 - VEHICLES-TIRES/BATTERIES	650	800	1,550	800	800	800	1,075	1,000	1,000	1,000
6229 - GENERAL SUPPLIES	27,821	42,000	30,336	31,000	31,000	31,000	15,258	32,000	32,000	32,000
6205 - SUPPLIES	**90,685**	**122,800**	**120,957**	**105,300**	**105,300**	**105,300**	**46,700**	**113,000**	**113,000**	**113,000**
6235 - CONSULTANT SERVICES	1,397	500	505	500	500	500	0	500	500	500
6237 - TELEPHONE/PAGERS	6,886	7,500	7,477	8,000	8,000	8,000	3,682	8,000	8,000	8,000
6238 - POSTAGE/UPS/FEDEX	11		50				33			
6239 - PRINTING/PUBLISHING	2,860	4,000	3,184	3,000	3,000	3,000	1,753	3,000	3,000	3,000
6240 - CLEANING SERVICE/GARBAGE	2,091	2,000	2,781	2,100	2,100	2,100	1,148	3,000	3,000	3,000
6249 - OTHER CONTRACTUAL SERVICES	4,295	4,000	5,885	4,500	4,500	4,500	4,336	5,000	5,000	5,000
6230 - CONTRACTUAL SERVICES	**17,540**	**18,000**	**19,882**	**18,100**	**18,100**	**18,100**	**10,952**	**19,500**	**19,500**	**19,500**
6255 - UTILITIES-ELECTRIC	18,740	19,500	18,963	20,000	20,000	20,000	4,499	20,000	20,000	20,000
6257 - UTILITIES-PROPANE/WATER/SEWER	17,988	23,000	17,524	20,000	20,000	20,000	8,449	20,000	20,000	20,000
6250 - UTILITIES	**36,727**	**42,500**	**36,487**	**40,000**	**40,000**	**40,000**	**12,948**	**40,000**	**40,000**	**40,000**
6265 - REPAIRS-EQUIPMENT	14,146	30,000	8,395	19,000	19,000	19,000	2,555	18,000	18,000	18,000
6266 - REPAIRS-BUILDING	7,958	6,000	3,324	10,000	10,000	10,000	4,555	18,000	18,000	18,000
6269 - REPAIRS-OTHER	3,379	3,000	3,229	3,000	3,000	3,000	0	3,000	3,000	3,000
6260 - REPAIRS AND MAINTENA	**25,483**	**39,000**	**14,948**	**32,000**	**32,000**	**32,000**	**7,110**	**39,000**	**39,000**	**39,000**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	336	1,000	578	500	500	500	286	500	500	500
6276 - SCHOOLS/CONFERENCES/EXP OTHER	1,030	0	0	1,500	1,500	1,500	585			
6277 - MILEAGE/AUTO ALLOWANCE	1,530	2,100	1,473	1,800	1,800	1,800	598	1,800	1,800	1,800
6278 - SUBSISTENCE ALLOWANCE	250	0	0	300	300	300	250			
6280 - DUES & SUBSCRIPTIONS	2,887	2,700	2,986	2,800	2,800	2,800	2,365	2,800	2,800	2,800
6281 - UNIFORM/CLOTHING ALLOWANCE	3,196	3,000	2,616	3,000	3,000	3,000	1,323	2,000	2,000	2,000
6270 - TRAINING/TRAVEL/DUES	**9,230**	**8,800**	**7,652**	**9,900**	**9,900**	**9,900**	**5,406**	**7,100**	**7,100**	**7,100**
6200 - TOTAL OPERATING COSTS	**179,665**	**231,100**	**199,926**	**205,300**	**205,300**	**205,300**	**83,116**	**218,600**	**218,600**	**218,600**

City of Apple Valley
Budget Summary
2012 Budget
61 - GOLF

Object Account	2009 Actual	2010 Council Adopted	2010, Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11, YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6310 - RENTAL EXPENSE	3,850	43,490	7,139	43,500	43,500	43,500	3,256	7,500	7,500	7,500
6311 - INSURANCE-PROPERTY/LIABILITY	39,000	40,000	40,000	32,000	32,000	32,000	16,000	32,000	32,000	32,000
6322 - UNCOLLECTIBLE CHECKS/ACCOUNTS	0	0	114	0	0	0	0			
6323 - INTEREST EXPENSE	2,353		5,264				5,566			
6333 - GENERAL-CASH DISCOUNTS	-191		-182				-60			
6349 - LATE FEES/FINANCE CHARGES	0		0				53			
6399 - OTHER CHARGES	13,506	15,000	9,081	12,000	12,000	12,000	8,010	12,000	12,000	12,000
6300 - TOTAL OTHER EXPENDITURES	**58,518**	**98,490**	**61,416**	**87,500**	**87,500**	**87,500**	**32,825**	**51,500**	**51,500**	**51,500**
6410 - GOLF-RENT POWER CARTS	15,985	17,000	17,014	17,000	17,000	17,000	8,940	17,000	17,000	17,000
6411 - GOLF-BAGS & UMBRELLAS	5,914	4,000	2,902	3,000	3,000	3,000	6,490	3,000	3,000	3,000
6412 - GOLF-BALLS	11,396	8,000	13,548	11,500	11,500	11,500	9,699	14,000	14,000	14,000
6413 - GOLF-CAPS/HATS/CLOTHING	19,198	12,000	26,034	18,000	18,000	18,000	21,259	18,000	18,000	18,000
6414 - GOLF-CLUBS	18,609	9,000	23,369	14,000	14,000	14,000	18,356	16,000	16,000	16,000
6415 - GOLF-GLOVES	2,581	2,000	4,745	2,500	2,500	2,500	2,999	3,000	3,000	3,000
6416 - GOLF-SHOES	7,453	4,000	3,993	3,500	3,500	3,500	7,210	4,000	4,000	4,000
6417 - GOLF-CIGARS	1,257		1,860	1,200	1,200	1,200	260	2,000	2,000	2,000
6418 - GOLF-PRO SHOP OTHER	6,092	5,000	4,828	6,000	6,000	6,000	9,080	5,000	5,000	5,000
6419 - GOLF-BEER	18,262	21,000	21,833	19,000	19,000	19,000	9,616	22,000	22,000	22,000
6420 - GOLF-FOOD	20,515	20,000	20,397	20,000	20,000	20,000	7,410	21,000	21,000	21,000
6421 - GOLF-NON ALCOHOLIC BEVERAGES	14,670	17,000	15,139	17,000	17,000	17,000	4,775	16,000	16,000	16,000
6422 - GOLF-KITCHEN SUPPLIES	3,104	3,000	4,661	3,000	3,000	3,000	1,524	4,000	4,000	4,000
6423 - GOLF-CASH DISCOUNT	-983	-3,000	-1,366	-2,000	-2,000	-2,000	-1,752	-2,000	-2,000	-2,000
6424 - GOLF FREIGHT ON RESALE MDSE	2,001	2,000	2,892	2,000	2,000	2,000	2,984	3,000	3,000	3,000
6425 - VISA/BANK CHARGES	14,509	12,000	15,258	15,000	15,000	15,000	6,617	16,000	16,000	16,000
6426 - HANDICAP FEE	7,758		8,413	4,500	4,500	4,500	0	8,000	8,000	8,000
6427 - GOLF-RENTAL EQUIPMENT	0		0				900			
6428 - GOLF LESSONS	6,645		5,672				3,290			
6400 - TOTAL COST OF SALES	**174,965**	**133,000**	**191,195**	**155,200**	**155,200**	**155,200**	**119,658**	**170,000**	**170,000**	**170,000**
6510 - LIQUOR	0		0	1,200	1,200	1,200	0	5,000	5,000	5,000
6520 - WINE	0		457	100	100	100	0	500	500	500
6500 - TOTAL EXPENDITURES	**0**		**457**	**1,300**	**1,300**	**1,300**	**0**	**5,500**	**5,500**	**5,500**
6610 - DEPRECIATION	56,410	63,000	61,744	61,500	61,500	61,500	29,226	65,000	65,000	65,000
6600 - TOTAL DEPRECIATION	**56,410**	**63,000**	**61,744**	**61,500**	**61,500**	**61,500**	**29,226**	**65,000**	**65,000**	**65,000**
6001 - EXPENDITURES	**994,538**	**1,042,611**	**1,046,665**	**1,037,021**	**1,037,021**	**1,037,021**	**477,554**	**1,044,667**	**1,044,027**	**1,044,027**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 61: GOLF - 5105

COMPANY 5100: GOLF FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	199,113	201,954		207,783	207,783	207,783
6111	Salary-Parttime						
6112	Salary-Seasonal Temp	210,000	210,000		210,000	210,000	210,000
6113	Overtime - Reg	12,000	12,000		12,000	12,000	12,000
6114	Overtime - Temp	2,000	2,000		2,000	2,000	2,000
6123	Salaries - Other	1,692	4,260		4,681	4,132	4,132
6138	Medicare	6,160	6,238		6,329	6,321	6,321
6139	FICA	26,338	26,673		27,061	27,027	27,027
6141	Pension - PERA	15,036	15,667		16,274	16,234	16,234
6142	Workers Compensation	7,260	7,357		7,124	7,115	7,115
6143	Unemployment Compensation						
6144	Long-term Disability Insurance	582	592		615	615	615
6145	Hospital & Life Insurance	36,100	39,480		40,200	40,200	40,200
	Total	516,281	526,221	530,000	534,067	533,427	533,427
6210	**OFFICE SUPPLIES**	1,000	1,000	1,000	500	500	500
	Total	1,000	1,000	1,000	500	500	500
6211	**SMALL TOOL & EQUIPMENT** Misc	4,000	8,000	7,000	8,000	8,000	8,000
	Total	4,000	8,000	7,000	8,000	8,000	8,000
6212	**MOTOR FUELS/OILS**	22,000	21,000	20,000	22,000	22,000	22,000
	Total	22,000	21,000	20,000	22,000	22,000	22,000
6213	**FERTILIZER**	14,000	12,000	12,000	12,000	12,000	12,000
	Total	14,000	12,000	12,000	12,000	12,000	12,000
6214	**CHEMICALS**	14,000	12,500	12,000	17,500	17,500	17,500
	Total	14,000	12,500	12,000	17,500	17,500	17,500
6215	**EQUIPMENT - PARTS** Mowers,Irrigation, Tractors	25,000	19,000	18,000	20,000	20,000	20,000
	Total	25,000	19,000	18,000	20,000	20,000	20,000
6216	**EQUIPMENT - TIRES/BATTERIES**	800	800	1,000	1,000	1,000	1,000
	Total	800	800	1,000	1,000	1,000	1,000
6229	**GENERAL SUPPLIES**						
	Operations	23,000	16,500		17,500	17,500	17,500
	Misc	6,000	1,500		1,500	1,500	1,500
	Grass Seed, Sod	13,000	13,000		13,000	13,000	13,000
	Total	42,000	31,000	32,000	32,000	32,000	32,000
6235	**CONSULTANT SERVICES** Liquor Operations - Training	500	500		500	500	500
	Total	500	500	500	500	500	500
6237	**TELEPHONE/PAGERS** Clubhouse, Maintenance	7,500	8,000	7,500	8,000	8,000	8,000
	Total	7,500	8,000	7,500	8,000	8,000	8,000
6239	**PRINTING/PUBLISHING** Yellow Pages, Promotion Flyers	4,000	3,000	3,200	3,000	3,000	3,000
	Total	4,000	3,000	3,200	3,000	3,000	3,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 61: GOLF - 5105

COMPANY 5100: GOLF FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6240	**C. SERVICE/GARBAGE REMOVAL**	2,000	2,100	2,700	3,000	3,000	3,000
	Total	2,000	2,100	2,700	3,000	3,000	3,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Filters, Exterminator, Alarms Aerating (deep tine)	4,000	4,500	6,000	5,000	5,000	5,000
	Total	4,000	4,500	6,000	5,000	5,000	5,000
6255	**UTILITIES - ELECTRIC**	19,500	20,000	19,000	20,000	20,000	20,000
	Total	19,500	20,000	19,000	20,000	20,000	20,000
6257	**UTILITIES - OTHER**						
	Propane/Water/Sewer	23,000	20,000	19,000	20,000	20,000	20,000
	Total	23,000	20,000	19,000	20,000	20,000	20,000
6265	**REPAIRS - EQUIPMENT**						
	Winterize Sprinkler System	10,000	9,000		9,000	9,000	9,000
	Rebuild Various Equip	20,000	10,000		9,000	9,000	9,000
	Total	30,000	19,000	16,000	18,000	18,000	18,000
6266	**REPAIRS - BUILDINGS**	6,000	10,000	15,000	18,000	18,000	18,000
	Total	6,000	10,000	15,000	18,000	18,000	18,000
6269	**REPAIRS - OTHER**	3,000	3,000	3,000	3,000	3,000	3,000
	Total	3,000	3,000	3,000	3,000	3,000	3,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Maint. Certification	1,000	500	500	500	500	500
	Total	1,000	500	500	500	500	500
6276	**SCHOOL/CONF/EXP - OTHER**						
	National Conf		1,500	1,000	-	-	-
	Total	-	1,500	1,000	-	-	-
6277	**MILEAGE ALLOWANCE**	2,100	1,800	1,600	1,800	1,800	1,800
	Total	2,100	1,800	1,600	1,800	1,800	1,800
6278	**SUBSISTENCE**		300	250	-	-	-
	Total	-	300	250	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	MGA/PGA	2,700	2,800	2,900	2,800	2,800	2,800
	Total	2,700	2,800	2,900	2,800	2,800	2,800
6281	**UNIFORM/CLOTHING ALLOWANCE**	3,000	3,000	1,500	2,000	2,000	2,000
	Total	3,000	3,000	1,500	2,000	2,000	2,000
6310	**RENTAL EXPENSE**						
	Chemical Toilets	2,500	2,500	3,000	3,000	3,000	3,000
	Toro 4700D Mower	13,000	13,000				
	H20 Coolers	2,000	2,000	2,000	2,000	2,000	2,000
	Greens Mowers (two)	13,935	13,940				
	Small Equipment			2,500	2,500	2,500	2,500
	Utility Vehicles (three)	12,055	12,060				
	Total	43,490	43,500	7,500	7,500	7,500	7,500

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 61: GOLF - 5105

COMPANY 5100: GOLF FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6311	**INSURANCE**						
		40,000	32,000	32,000	32,000	32,000	32,000
	Total	40,000	32,000	32,000	32,000	32,000	32,000
6399	**OTHER CHARGES**						
	Golf Lessons	4,000	4,000	4,000	4,000	4,000	4,000
	Teemaster	11,000	8,000	8,000	8,000	8,000	8,000
	Total	15,000	12,000	12,000	12,000	12,000	12,000
6610	**DEPRECIATION**						
		63,000	61,500	61,500	65,000	65,000	65,000
	Total	63,000	61,500	61,500	65,000	65,000	65,000
6322	**UNCOLLECTABLE CHECKS**						
6423	**CASH DISCOUNT**	(3,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
6410	**POWER CARTS RENTAL**	17,000	17,000	17,000	17,000	17,000	17,000
6424	**FREIGHT ON RESALE MDSE**	2,000	2,000	2,800	3,000	3,000	3,000
6411	**GOLF-BAGS & UMBRELLAS**	4,000	3,000	6,500	3,000	3,000	3,000
6412	**BALLS**	8,000	11,500	11,000	14,000	14,000	14,000
6413	**CAPS/HATS/CLOTHING**	12,000	18,000	21,000	18,000	18,000	18,000
6414	**CLUBS**	9,000	14,000	17,000	16,000	16,000	16,000
6415	**GLOVES**	2,000	2,500	3,000	3,000	3,000	3,000
6416	**SHOES**	4,000	3,500	7,000	4,000	4,000	4,000
6417	**CIGARS**		1,200	1,200	2,000	2,000	2,000
6419	**BEER**	21,000	19,000	19,000	22,000	22,000	22,000
6420	**FOOD**	20,000	20,000	18,500	21,000	21,000	21,000
6421	**NON-ALCOHOLIC BEVERAGES**	17,000	17,000	16,000	16,000	16,000	16,000
6422	**KITCHEN SUPPLIES**	3,000	3,000	1,000	4,000	4,000	4,000
6425	**VISA COSTS**	12,000	15,000	14,000	16,000	16,000	16,000
6426	**HANDICAP FEE**		4,500	4,000	8,000	8,000	8,000
6418	**PRO SHOP-OTHER**	5,000	6,000	7,000	5,000	5,000	5,000
6510	**LIQUOR**		1,200	1,500	5,000	5,000	5,000
6520	**WINE**		100	300	500	500	500
	Total	133,000	156,500	165,800	175,500	175,500	175,500
	Total Net of Personnel	525,590	510,800	481,450	510,600	510,600	510,600
	TOTAL EXPENSES	$ 1,041,871	$ 1,037,021	$ 1,011,450	$ 1,044,667	$ 1,044,027	$ 1,044,027

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5200	63	5205	Sports Arena/ Indoor Skating

DESCRIPTION OF ACTIVITY

The Sports Arena was built specifically to service the community indoor skating program. The facility is jointly owned and shared with School District 196. It is an excellent example of two government entities sharing resources. The arena services the Apple Valley and Eastview Hockey associations and provides leisure opportunities with public skating sessions. The facility offers an excellent learn to Learn to Skate program which teaches 300-400 young students per season the basics of skating.

SERVICE CATEGORIES

1. **Indoor Skating**

   Although the City of Apple Valley maintains several outdoor skating rinks, upscale Minnesota communities traditionally provide indoor skating facilities for their communities. Skating is part of our heritage and is an important part of our mission. Thousands of participants can utilize the facility each week during the winter months. Events include learn to skate lessons, hockey practices and games, and public skating sessions. Each of these programs bring spectators and fans.

   Performance can be measured by the amount of hours rented by our user groups.

   Comprehensive Plan: Key 5 – Safe, Key 6 – Play and Preserve, Key 7 – Healthy and Active, Key 8 – Accessible, Key 10 – Learning.

2. **Tennis Program**

   The sports arena converts from ice to 4 indoor tennis courts during the summer months (April-September). All city sponsored tennis lessons are run through the arena. The facility is shared with School District 196 which uses it for its programs. Tennis is considered a sport that can be played for a lifetime. We offer leagues for adult players.

   Tennis is considered a lifetime sport which fits perfectly into our mission statement by producing adequate physical facilities and program opportunities.

   We currently share our tennis programs with the VAA. The VAA registers students and hire teaching staff and they rent the courts from the arena. It is expected that well over 200 youth participants will utilize the lessons this summer.

   Comprehensive Plan: Key 5 – Safe, Key 6 – Play, Key 7 – Healthy and Active, Key 8 – Accessible, Key 10 – Learning.

IMPACT MEASURES / PERFORMANCE INDICATORS

	Actual	Actual	Actual	Projected	Projected
Item	2007	2008	2009	2010	2011
Hours of Ice time rented			1,236	1,250	1,250
Hours of Dry Floor Time rented					
# of Tennis Participants				250	300

		Regular Status Personnel Schedule –FTE's		
	Adopted	Adopted	Adopted	Projected
Position Title	2009	2010	2011	2012
Arena Manager	1	1	1	1
Arena Office Supervisor		.76	.76	.76
Tech Specialist		.5	.5	.5
Park Maintenance I	.5	1	1	1
		Temporary Status Personnel Schedule		
	Adopted	Adopted	Adopted	Projected
Position Title	2009	2010	2011	2012
Arena Building Mgr.		500 hrs	500 hrs	500 hrs
Arena Bldg Lead Super.		500 hrs	500 hrs	500 hrs
Lead Arena Attendant				
Tennis Instructor				
Assistant Skating Director				
Clerical Assistant				
Tennis Director				

Summary Budget
Department 63 Business Unit # 5205 (Arena I)

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Adopted
Revenue:						
Ice Revenue	149,100	130,768	149,100	98,788	146,800	149,800
Tennis Revenue	9,000	11,118	10,000	6,894	11,000	11,000
School District Share	223,226	176,447	269,496	227,553	238,000	254,000
Sales / Concession	4,500	2,079	4,500	4,329	2,500	2,500
Investment earnings	-	-	-	(1,060)	-	-
Federal Grant	-	-	-	84,500	-	-
Other	12,000	12,558	12,000	29,662	12,000	12,000
	397,826	332,970	445,096	450,666	410,300	429,300
Expenditures:						
Salaries & Wages	240,987	216,428	234,257	227,784	246,365	255,682
Emp. Benefits	51,764	39,728	59,845	50,504	64,691	66,754
Supplies	16,800	13,213	16,800	20,744	17,200	17,200
Contractual Serv.	39,100	39,062	40,100	43,805	40,500	44,500
Utilities	100,000	67,305	87,000	66,148	84,500	74,500
Repairs & Maint.	9,500	18,624	9,500	6,699	17,500	17,500
Training/Travel/Dues	3,600	2,103	5,600	1,616	5,100	5,100
Other Exp.	12,400	10,917	12,400	11,181	12,400	12,400
Tax/Non-Tax Resale	-	199	-	-	-	-
Depreciation	39,000	43,157	47,000	45,151	45,000	49,500
Total Exp	513,151	450,736	512,502	473,632	533,256	543,136
Net Income (loss)	(115,325)	(117,766)	(67,406)	(22,966)	(122,956)	(113,836)
Change in Cash:						
Less: Capital outlay	(12,500)	-	(80,000)	(124,090)	(33,500)	(38,000)
Add: Depreciation	39,000	43,157	47,000	45,151	45,000	49,500
Net (decrease) in Cash	(88,825)	(74,609)	(100,406)	(101,905)	(111,456)	(102,336)

2011 CAPITAL OUTLAY

- Replace Locker Room Flooring $ 27,500
- Replace Music / PA System 6,000
- 33,500

2012 CAPITAL OUTLAY

- Replace Lobby/Restroom Flooring $ 38,000

City of Apple Valley
Budget Summary
2012 Budget
63 - ARENA I

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	126,028	133,453	150,459	150,459	150,459	59,073	152,558	152,558	152,558
6111 - SALARY PART-TIME	37,565	38,800	53,192	53,192	53,192	18,066	74,875	58,635	58,635
6112 - SALARY-SEASONAL TEMP	48,139	48,100	39,300	39,300	39,300	23,540	39,300	39,300	39,300
6113 - OVERTIME-REGULAR EMPLOYEES	5,397	7,496	750	750	750	4,274	750	750	750
6114 - OVERTIME PART-TIME EMPLOYEES	427	160				15			
6122 - COMP REQUEST	-1,384	-810				-255			
6123 - SALARY-OTHER			2,664	2,664	2,664		5,010	4,439	4,439
6124 - OVERTIME-SEASONAL TEMP	257	584				0			
6105 - SALARIES AND WAGES	**216,428**	**227,784**	**246,365**	**246,365**	**246,365**	**104,714**	**272,493**	**255,682**	**255,682**
6138 - MEDICARE	2,769	2,804	3,572	3,572	3,572	1,310	3,951	3,702	3,702
6139 - FICA	11,839	11,989	15,275	15,275	15,275	5,603	16,895	15,929	15,929
6141 - PENSIONS-PERA	10,557	11,744	14,984	14,984	14,984	5,415	16,906	16,865	16,865
6142 - WORKERS COMPENSATION	2,000	3,181	5,534	5,534	5,534	1,954	5,431	4,926	4,926
6143 - UNEMPLOYMENT COMPENSATION	148	619				361			
6144 - LONG-TERM DISABILITY INSURANCE	338	304	366	366	366	128	373	372	372
6145 - MEDICAL INSURANCE	10,586	18,377	24,960	24,960	24,960	8,771	24,960	24,960	24,960
6146 - DENTAL INSURANCE	1,462	1,467				672			
6147 - LIFE INSURANCE-BASIC	31	18				8			
6125 - EMPLOYEE BENEFITS	**39,728**	**50,504**	**64,691**	**64,691**	**64,691**	**24,223**	**68,516**	**66,754**	**66,754**
6100 - TOTAL PERSONAL SERVICES	**256,157**	**278,288**	**311,056**	**311,056**	**311,056**	**128,937**	**341,009**	**322,436**	**322,436**
6210 - OFFICE SUPPLIES	479	621	500	500	500	0	500	500	500
6211 - SMALL TOOLS & EQUIPMENT	1,594	1,141	2,000	1,000	1,000	1,752	1,000	1,000	1,000
6212 - MOTOR FUELS/OILS	120	155	200	200	200	70	200	200	200
6214 - CHEMICALS	0	3,313	2,000	2,000	2,000	0	2,000	2,000	2,000
6215 - EQUIPMENT-PARTS	721	786	2,500	2,500	2,500	115	2,500	2,500	2,500
6216 - VEHICLES-TIRES/BATTERIES	0	417				0			
6229 - GENERAL SUPPLIES	10,298	14,311	11,000	11,000	11,000	6,869	11,000	11,000	11,000
6205 - SUPPLIES	**13,213**	**20,744**	**18,200**	**17,200**	**17,200**	**8,804**	**17,200**	**17,200**	**17,200**
6237 - TELEPHONE/PAGERS	3,235	3,465	3,500	3,500	3,500	1,720	3,500	3,500	3,500
6239 - PRINTING/PUBLISHING	1,055	1,336	1,200	1,200	1,200	371	1,200	1,200	1,200
6240 - CLEANING SERVICE/GARBAGE	34,771	38,969	35,000	35,000	35,000	15,698	35,000	39,000	39,000
6249 - OTHER CONTRACTUAL SERVICES	0	35	800	800	800	0	800	800	800
6230 - CONTRACTUAL SERVICES	**39,062**	**43,805**	**40,500**	**40,500**	**40,500**	**17,788**	**40,500**	**44,500**	**44,500**
6255 - UTILITIES-ELECTRIC	27,205	30,104	31,500	31,500	31,500	14,533	31,500	31,500	31,500
6256 - UTILITIES-NATURAL GAS	23,198	18,047	34,000	34,000	34,000	10,852	34,000	24,000	24,000
6257 - UTILITIES-PROPANE/WATER/SEWER	16,902	17,997	19,000	19,000	19,000	1,838	19,000	19,000	19,000
6250 - UTILITIES	**67,305**	**66,148**	**84,500**	**84,500**	**84,500**	**27,222**	**84,500**	**74,500**	**74,500**
6265 - REPAIRS-EQUIPMENT	1,609	4,629	5,500	5,500	5,500	1,170	5,500	5,500	5,500
6266 - REPAIRS-BUILDING	17,015	2,070	12,000	12,000	12,000	2,381	12,000	12,000	12,000
6260 - REPAIRS AND MAINTENA	**18,624**	**6,699**	**17,500**	**17,500**	**17,500**	**3,550**	**17,500**	**17,500**	**17,500**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	0	0	600	600	600	0	600	600	600
6276 - SCHOOLS/CONFERENCES/EXP OTHER	567	681	2,000	2,000	2,000	0	2,000	2,000	2,000
6277 - MILEAGE/AUTO ALLOWANCE		114	500	500	500	0	500	500	500
6278 - SUBSISTENCE ALLOWANCE	50	50				0			
6279 - EDUCATION ASSISTANCE			500	500	500		500	500	500
6280 - DUES & SUBSCRIPTIONS	515	515	500	500	500	525	500	500	500
6281 - UNIFORM/CLOTHING ALLOWANCE	971	256	1,000	1,000	1,000	40	1,000	1,000	1,000
6270 - TRAINING/TRAVEL/DUES	**2,103**	**1,616**	**5,100**	**5,100**	**5,100**	**565**	**5,100**	**5,100**	**5,100**
6200 - TOTAL OPERATING COSTS	**140,306**	**139,011**	**165,800**	**164,800**	**164,800**	**57,930**	**164,800**	**158,800**	**158,800**
6310 - RENTAL EXPENSE	0	0	1,000	1,000	1,000	0	1,000	1,000	1,000
6311 - INSURANCE-PROPERTY/LIABILITY	9,300	9,300	9,300	9,300	9,300	4,650	9,300	9,300	9,300
6333 - GENERAL-CASH DISCOUNTS	-205	-175				-249			
6399 - OTHER CHARGES	1,822	2,055	2,100	2,100	2,100	1,087	2,100	2,100	2,100
6300 - TOTAL OTHER EXPENDITURES	**10,917**	**11,179**	**12,400**	**12,400**	**12,400**	**5,488**	**12,400**	**12,400**	**12,400**
6425 - VISA/BANK CHARGES		2				0			
6400 - TOTAL EXPENDITURES		**2**				**0**			
6540 - TAXABLE MISC FOR RESALE	199	0				0			
6500 - TOTAL EXPENDITURES	**199**	**0**				**0**			
6610 - DEPRECIATION	43,157	45,151	45,000	45,000	45,000	0	45,000	49,500	49,500
6600 - TOTAL DEPRECIATION	**43,157**	**45,151**	**45,000**	**45,000**	**45,000**	**0**	**45,000**	**49,500**	**49,500**
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	0	0	33,500	33,500	33,500	-98	38,000	38,000	38,000
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**	**33,500**	**33,500**	**33,500**	**-98**	**38,000**	**38,000**	**38,000**
6001 - EXPENDITURES	**450,736**	**473,631**	**567,756**	**566,756**	**566,756**	**192,257**	**601,209**	**581,136**	**581,136**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 63: ARENA 1 - 5205

COMPANY 5200: ARENA FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	142,076	150,459	150,459	152,558	152,558	152,558
6111	Salary - Parttime	46,421	53,192	53,192	74,875	58,635	58,635
6112	Salary - Seasonal Temp	39,300	39,300	39,300	39,300	39,300	39,300
6113	Overtime - Regular	750	750	750	750	750	750
6123	Salaries - Other	5,710	2,664	2,664	5,010	4,439	4,439
6138	Medicare	3,397	3,572	3,572	3,951	3,702	3,702
6139	FICA	14,524	15,275	15,275	16,895	15,929	15,929
6141	Pension - PERA	13,646	14,984	14,984	16,906	16,865	16,865
6142	Worker's Compensation	5,050	5,534	5,534	5,431	4,926	4,926
6144	Long-term Disability Insurance	428	366	366	373	372	372
6145	Hospital & Life Insurance	22,800	24,960	24,960	24,960	24,960	24,960
	Total	294,102	311,056	311,056	341,009	322,436	322,436
6210	**OFFICE SUPPLIES**						
		500	500	500	500	500	500
	Total	500	500	500	500	500	500
6211	**SMALL TOOL & EQUIPMENT**						
	Miscellaneous Equipment and Tools	500	1,000	1,000	1,000	1,000	1,000
	Total	500	1,000	1,000	1,000	1,000	1,000
6212	**MOTOR FUELS/OILS**						
	Propane	300	200	200	200	200	200
	Total	300	200	200	200	200	200
6214	**CHEMICALS**						
	Freon for Compressors	2,000	2,000	2,000	2,000	2,000	2,000
	Total	2,000	2,000	2,000	2,000	2,000	2,000
6215	**EQUIPMENT - PARTS**						
	Resurfacers	2,500	2,500	2,500	2,500	2,500	2,500
	Compressors						
	Total	2,500	2,500	2,500	2,500	2,500	2,500
6229	**GENERAL SUPPLIES**						
	Tennis Items, etc.	11,000	11,000	11,000	11,000	11,000	11,000
	Total	11,000	11,000	11,000	11,000	11,000	11,000
6237	**TELEPHONE/POSTAGE**						
	Phone	2,800	3,500	3,500	3,500	3,500	3,500
	Total	2,800	3,500	3,500	3,500	3,500	3,500
6239	**PRINTING/PUBLISHING**						
	Ticket Printing, News Ads	2,500	1,200	1,200	1,200	1,200	1,200
	Total	2,500	1,200	1,200	1,200	1,200	1,200
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Janitor - Furnished by School Dist	34,000	35,000	35,000	35,000	39,000	39,000
	Total	34,000	35,000	35,000	35,000	39,000	39,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Misc Contractual	500	500	500	500	500	500
	ASCAP	300	300	300	300	300	300
	Total	800	800	800	800	800	800
6255	**UTILITIES - ELECTRIC**						
	Electric	30,000	31,500	31,500	31,500	31,500	31,500
	Total	30,000	31,500	31,500	31,500	31,500	31,500
6256	**UTILITIES - NATURAL GAS**						
	Natural Gas	37,000	34,000	34,000	34,000	24,000	24,000
	Total	37,000	34,000	34,000	34,000	24,000	24,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 63: ARENA 1 - 5205

COMPANY 5200: ARENA FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6257	**UTILITIES - OTHER**						
	Water and Sewer	20,000	19,000	19,000	19,000	19,000	19,000
	Total	20,000	19,000	19,000	19,000	19,000	19,000
6265	**REPAIRS - EQUIPMENT**						
	Misc Repairs	5,500	5,500	5,500	5,500	5,500	5,500
	Total	5,500	5,500	5,500	5,500	5,500	5,500
6266	**REPAIRS - BUILDINGS**						
	Misc Repairs	4,000	12,000	12,000	12,000	12,000	12,000
	Total	4,000	12,000	12,000	12,000	12,000	12,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	MN Ice Arena Managers Conf	600	600	600	600	600	600
	Total	600	600	600	600	600	600
6276	**SCHOOL/CONF/EXP - OTHER**						
	National Conference	2,000	2,000	2,000	2,000	2,000	2,000
	Total	2,000	2,000	2,000	2,000	2,000	2,000
6277	**MILEAGE ALLOWANCE**						
	Misc Mileage	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6279	**EDUCATION ASSISTANCE**						
	Tuition Rembusement	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6280	**DUES & SUBSCRIPTIONS**						
	ISIA & Managers Assoc.	1,000	500	500	500	500	500
	Total	1,000	500	500	500	500	500
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Employee ID Jackets, etc.	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6310	**RENTAL EXPENSE**						
	Copier	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6311	**INSURANCE**						
	General Liability	9,300	9,300	9,300	9,300	9,300	9,300
	Total	9,300	9,300	9,300	9,300	9,300	9,300
6399	**OTHER CHARGES**						
	LOGIS	2,100	2,100	2,100	2,100	2,100	2,100
	Total	2,100	2,100	2,100	2,100	2,100	2,100
6610	**DEPRECIATION**						
		47,000	45,000	45,000	45,000	49,500	49,500
	Total	47,000	45,000	45,000	45,000	49,500	49,500
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Replace Scoreboard	80,000					
	Replace Locker Room Flooring		27,500	27,500			
	Replace Music/Public Address System		6,000	6,000			
	Replace Lobby/Restroom Flooring				38,000	38,000	38,000
	Total	80,000	33,500	33,500	38,000	38,000	38,000
	Total Net of Personnel	298,400	255,700	255,700	260,200	258,700	258,700
	TOTAL EXPENSES	$ 592,502	$ 566,756	$ 566,756	$ 601,209	$ 581,136	$ 581,136

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5200	64	5260	Hayes Park Arena/Summer Dry Floor

DESCRIPTION OF ACTIVITY

During the winter months the Hayes Park Arena serves the Apple Valley and Eastview Hockey Associations for their various hockey and skating activities. In the spring the ice is removed and replaced with turf which provides opportunities for soccer, lacrosse, and softball teams.

SERVICE CATEGORIES

1. **Ice Skating**

The Hayes Park Arena was built in 1995 to supplement the growing needs of the Apple Valley youth boys and girls hockey programs. It is the home of the Apple Valley and Eastview hockey associations which together have over 500 registered participants. The hockey association sponsors several tournaments and hosts playoff games which bring in teams from all over the state. Not only does this benefit the arena but also local merchants in the area.

The arena fulfills the needs of the Parks and Recreation mission statement by providing a facility that promotes physical and mental development for both youth and adults.

Performance can be measured by the number of ice hours sold to our hockey associations. At this time, usage remains stable and is at near capacity.

Comprehensive Plan: Key 5 – Safe, Key 6 – Play and Preserve, Key 7 – Healthy and Active, Key 8 – Accessible, Key 10 – Learning.

2. **Summer Dry Floor**

During the spring and summer months artificial turf replaces the ice and it is the home for soccer and lacrosse practices and games. The facility is in high demand early in the season prior to the outdoor fields being ready for use. We have several adult soccer teams that utilize the arena. The dry floor rental provides an important revenue source for the facility.

The dry floor activities are a fine example of the many uses that the indoor facility provides. Although the Hayes Park Arena was designed for ice skating the turf allows other groups to benefit from this fine facility. There is no other indoor facility in Apple Valley that provides indoor turf.

Comprehensive Plan: Key 6 – Play and Preserve, Key 7 – Healthy and Active, Key 8 – Accessible.

IMPACT MEASURES / PERFORMANCE INDICATORS

	Actual	Actual	Actual	Projected	Projected
Item	2008	2009	2010	2011	2012
Hours Ice Time Rented		1,482	1,500	1,500	1,500
Hours Dry Floor Time Rented		410	420	420	420

		Regular Status Personnel Schedule –FTE's		
	Adopted	Adopted	Adopted	Projected
Position Title	2009	2010	2011	2012
Building Manager		.76	.76	.76
Park Maintenance		.50	.50	.50
Arena Bldg Lead Superv.		.50	.50	.50

Summary Budget
Department 64 Business Unit # 5260 Hayes Arena II

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Ice Revenue	206,200	260,766	211,200	212,835	215,500	218,500
Soccer Revenue	27,000	1,587	28,000	467	28,000	28,000
Skate Park Rev.	1,000	-	1,000	-	1,000	-
Sales / Concession	3,500	1,280	3,500	1,274	1,500	1,500
Other	2,000	30,993	2,000	24,596	2,000	2,000
	239,700	294,626	245,700	239,172	248,000	250,000
Expenditures:						
Salaries & Wages	66,775	77,909	72,844	79,659	67,632	80,047
Emp. Benefits	15,100	8,680	18,839	10,361	17,666	19,002
Supplies	10,600	9,927	10,600	10,646	12,600	12,600
Contractual Serv.	4,500	5,534	4,500	5,426	6,200	6,200
Utilities	82,000	60,461	68,000	52,617	63,500	63,500
Repairs & Maint.	11,000	23,321	11,000	5,726	18,000	18,000
Training/Travel/Dues	1,500	-	1,500	35	700	1,000
Other Exp.	10,500	9,716	10,500	9,907	9,800	9,800
Items for Resale	-	841	-	753	-	-
Depreciation	77,000	83,502	77,000	83,518	85,000	83,500
Debt Service - Interest	31,000	29,290	24,000	24,903	31,000	17,000
Total Exp	309,975	309,181	298,783	283,551	312,098	310,649
Operating Income(loss)	(70,275)	(14,555)	(53,083)	(44,379)	(64,098)	(60,649)
Other Income (Expense):						
Property Tax Levy	125,000	125,000	120,000	120,000	125,000	120,000
Net Income (Loss)	54,725	110,445	66,917	75,621	60,902	59,351

Change in Cash:						
Add Depreciation:	77,000	83,502	77,000	83,518	85,000	83,500
Less:						
Capital Outlay	(85,000)	-	(14,000)	-	-	(7,000)
Principal portion of Debt	(90,000)	(90,000)	(100,000)	(100,000)	(100,000)	(105,000)
Net Increase (decr.) in Cash	(43,275)	103,947	29,917	59,139	45,902	30,851

2011 CAPITAL OUTLAY

- None

2012 CAPITAL OUTLAY

- Replace Auto Floor Scrubber $7,000

City of Apple Valley
Budget Summary
2012 Budget
64 - ARENA II

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	22,390	21,376	28,330	28,330	28,330	11,546	28,610	28,610	28,610
6111 - SALARY PART-TIME	39,635	43,216	36,926	36,926	36,926	27,373	37,463	37,463	37,463
6112 - SALARY-SEASONAL TEMP	14,066	11,970	0	0	0	4,135	0	11,000	11,000
6113 - OVERTIME-REGULAR EMPLOYEES	1,308	1,839				657			
6114 - OVERTIME PART-TIME EMPLOYEES	475	959	1,700	1,700	1,700	776	1,700	1,700	1,700
6123 - SALARY-OTHER	0	0	676	676	676	0	1,444	1,274	1,274
6124 - OVERTIME-SEASONAL TEMP	36	300				0			
6105 - SALARIES AND WAGES	**77,909**	**79,659**	**67,632**	**67,632**	**67,632**	**44,486**	**69,217**	**80,047**	**80,047**
6138 - MEDICARE	804	843	981	981	981	477	1,004	1,161	1,161
6139 - FICA	3,439	3,606	4,193	4,193	4,193	2,040	4,291	4,963	4,963
6141 - PENSIONS-PERA	3,436	3,870	4,779	4,779	4,779	2,320	4,892	4,880	4,880
6142 - WORKERS COMPENSATION	1,000	2,041	1,390	1,390	1,390	1,201	1,340	1,673	1,673
6144 - LONG-TERM DISABILITY INSURANCE			83	83	83		85	85	85
6145 - MEDICAL INSURANCE			6,240	6,240	6,240		6,240	6,240	6,240
6125 - EMPLOYEE BENEFITS	**8,680**	**10,361**	**17,666**	**17,666**	**17,666**	**6,037**	**17,852**	**19,002**	**19,002**
6100 - TOTAL PERSONAL SERVICES	**86,589**	**90,020**	**85,298**	**85,298**	**85,298**	**50,524**	**87,069**	**99,049**	**99,049**
6210 - OFFICE SUPPLIES	129	164	0	0	0	0			
6211 - SMALL TOOLS & EQUIPMENT	1,233	751	2,000	2,000	2,000	364	2,000	2,000	2,000
6212 - MOTOR FUELS/OILS	126	80	100	100	100	11	100	100	100
6214 - CHEMICALS			1,000	1,000	1,000		1,000	1,000	1,000
6215 - EQUIPMENT-PARTS	536	83	1,500	1,500	1,500	0	1,500	1,500	1,500
6216 - VEHICLES-TIRES/BATTERIES	0	356				0			
6229 - GENERAL SUPPLIES	7,903	9,212	9,000	8,000	8,000	4,024	8,000	8,000	8,000
6205 - SUPPLIES	**9,927**	**10,646**	**13,600**	**12,600**	**12,600**	**4,399**	**12,600**	**12,600**	**12,600**
6237 - TELEPHONE/PAGERS	3,669	3,410	3,800	3,800	3,800	1,336	3,800	3,800	3,800
6239 - PRINTING/PUBLISHING	5	0	400	400	400	0	400	400	400
6240 - CLEANING SERVICE/GARBAGE	1,449	1,981	1,500	1,500	1,500	950	1,500	1,500	1,500
6249 - OTHER CONTRACTUAL SERVICES	411	35	500	500	500	424	500	500	500
6230 - CONTRACTUAL SERVICES	**5,534**	**5,426**	**6,200**	**6,200**	**6,200**	**2,710**	**6,200**	**6,200**	**6,200**
6255 - UTILITIES-ELECTRIC	36,801	37,327	37,000	36,000	36,000	14,705	36,000	36,000	36,000
6256 - UTILITIES-NATURAL GAS	21,710	13,249	25,000	25,000	25,000	10,813	25,000	25,000	25,000
6257 - UTILITIES-PROPANE/WATER/SEWER	1,951	2,041	2,500	2,500	2,500	610	2,500	2,500	2,500
6250 - UTILITIES	**60,461**	**52,617**	**64,500**	**63,500**	**63,500**	**26,128**	**63,500**	**63,500**	**63,500**
6265 - REPAIRS-EQUIPMENT	1,980	1,079	5,000	7,000	7,000	950	7,000	7,000	7,000
6266 - REPAIRS-BUILDING	21,217	4,647	11,000	11,000	11,000	2,027	11,000	11,000	11,000
6269 - REPAIRS-OTHER	123	0				0			
6260 - REPAIRS AND MAINTENA	**23,321**	**5,726**	**16,000**	**18,000**	**18,000**	**2,977**	**18,000**	**18,000**	**18,000**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	0	0	200	200	200	0	200	200	200
6277 - MILEAGE/AUTO ALLOWANCE			0	0	0		300	300	300
6280 - DUES & SUBSCRIPTIONS		35	0	0	0	0			
6281 - UNIFORM/CLOTHING ALLOWANCE	0	0	500	500	500	0	500	500	500
6270 - TRAINING/TRAVEL/DUES	**0**	**35**	**700**	**700**	**700**	**0**	**1,000**	**1,000**	**1,000**
6200 - TOTAL OPERATING COSTS	**99,243**	**74,450**	**101,000**	**101,000**	**101,000**	**36,213**	**101,300**	**101,300**	**101,300**
6310 - RENTAL EXPENSE			500	500	500		500	500	500
6311 - INSURANCE-PROPERTY/LIABILITY	10,000	10,000	9,300	9,300	9,300	4,650	9,300	9,300	9,300
6323 - INTEREST EXPENSE			31,000	31,000	31,000		17,000	17,000	17,000
6333 - GENERAL-CASH DISCOUNTS	-284	-123				-5			
6399 - OTHER CHARGES		30				0			
6300 - TOTAL OTHER EXPENDITURES	**9,716**	**9,907**	**40,800**	**40,800**	**40,800**	**4,645**	**26,800**	**26,800**	**26,800**
6540 - TAXABLE MISC FOR RESALE	841	753				318			
6500 - TOTAL EXPENDITURES	**841**	**753**				**318**			
6610 - DEPRECIATION	83,502	83,518	85,000	85,000	85,000	0	85,000	83,500	83,500
6600 - TOTAL DEPRECIATION	**83,502**	**83,518**	**85,000**	**85,000**	**85,000**	**0**	**85,000**	**83,500**	**83,500**
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	0	0	2,000	0	0	0	7,000	7,000	7,000
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**	**2,000**	**0**	**0**	**0**	**7,000**	**7,000**	**7,000**
6910 - BOND PRINCIPAL	0	0	100,000	100,000	100,000	0	100,000	100,000	100,000
6900 - TOTAL DEBT SERVICE	**0**	**0**	**100,000**	**100,000**	**100,000**	**0**	**100,000**	**100,000**	**100,000**
6001 - EXPENDITURES	**279,890**	**258,649**	**414,098**	**412,098**	**412,098**	**91,699**	**407,169**	**417,649**	**417,649**
7015 - DEBT SERVICE-INTEREST	29,290	24,903				9,700			
7000 - TOTAL INTEREST AND FISCAL FEES	**29,290**	**24,903**				**9,700**			
	309,180	283,552	414,098	412,098	412,098	101,399	407,169	417,649	417,649

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 64: ARENA II - 5260

COMPANY: ARENA 5200

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees	28,330	28,330	28,330	28,610	28,610	28,610
6111	Salary-Parttime	42,075	36,926	36,926	37,463	37,463	37,463
6112	Salary-Seasonal Temp					11,000	11,000
6114	Overtime - Temp	1,700	1,700	1,700	1,700	1,700	1,700
6123	Salaries - Other	739	676	676	1,444	1,274	1,274
6138	Medicare	1,056	981	981	1,004	1,161	1,161
6139	FICA	4,516	4,193	4,193	4,291	4,963	4,963
6141	Pension - PERA	5,100	4,779	4,779	4,892	4,880	4,880
6142	Worker's Compensation	2,385	1,390	1,390	1,340	1,673	1,673
6144	Long-term Disability Insurance	82	83	83	85	85	85
6145	Hospital & Life Insurance	5,700	6,240	6,240	6,240	6,240	6,240
	Total	91,683	85,298	85,298	87,069	99,049	99,049
6211	**SMALL TOOL & EQUIPMENT**	500	2,000	2,000	2,000	2,000	2,000
	Total	500	2,000	2,000	2,000	2,000	2,000
6212	**MOTOR FUELS/OILS** Propane	100	100	100	100	100	100
	Total	100	100	100	100	100	100
6214	**CHEMICALS** Freon for Compressors	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,000	1,000	1,000	1,000	1,000	1,000
6215	**EQUIPMENT - PARTS** Miscellaneous	1,500	1,500	1,500	1,500	1,500	1,500
	Total	1,500	1,500	1,500	1,500	1,500	1,500
6229	**GENERAL SUPPLIES** Tennis Items, etc	7,500	9,000	8,000	8,000	8,000	8,000
	Total	7,500	9,000	8,000	8,000	8,000	8,000
6237	**TELEPHONE/PAGERS** Phone	2,500	3,800	3,800	3,800	3,800	3,800
	Total	2,500	3,800	3,800	3,800	3,800	3,800
6239	**PRINTING/PUBLISHING** Ticket Printing, News Ads	400	400	400	400	400	400
	Total	400	400	400	400	400	400
6240	**C. SERVICE/GARBAGE REMOVAL**	1,100	1,500	1,500	1,500	1,500	1,500
	Total	1,100	1,500	1,500	1,500	1,500	1,500
6249	**OTHER CONTRACTUAL SERVICES** Miscellaneous	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6255	**UTILITIES - ELECTRIC**	33,000	37,000	36,000	36,000	36,000	36,000
	Total	33,000	37,000	36,000	36,000	36,000	36,000
6256	**UTILITIES - NATURAL GAS**	32,000	25,000	25,000	25,000	25,000	25,000
	Total	32,000	25,000	25,000	25,000	25,000	25,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 64: ARENA II - 5260

COMPANY: ARENA 5200

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6257	**UTILITIES - OTHER**						
	Water and Sewer	3,000	2,500	2,500	2,500	2,500	2,500
	Total	3,000	2,500	2,500	2,500	2,500	2,500
6265	**REPAIRS - EQUIPMENT**	5,000	5,000	5,000	7,000	7,000	7,000
	Repair Sound System		2,000	2,000			
	Total	5,000	7,000	7,000	7,000	7,000	7,000
6266	**REPAIRS - BUILDINGS**	6,000	11,000	11,000	11,000	11,000	11,000
	Total	6,000	11,000	11,000	11,000	11,000	11,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	MN Ice Arena Managers Conf	200	200	200	200	200	200
	Total	200	200	200	200	200	200
6277	**MILEAGE ALLOWANCE**	300		300	300	300	300
	Total	300	-	300	300	300	300
6280	**DUES & SUBSCRIPTIONS**						
	ISIA, ASCAP & Managers Assoc.	500					
	Total	500	-	-	-	-	-
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Employee ID Jackets, etc.	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6310	**RENTAL EXPENSE**						
	Various Equipment	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6311	**INSURANCE**						
	General Liability	10,000	9,300	9,300	9,300	9,300	9,300
	Total	10,000	9,300	9,300	9,300	9,300	9,300
6323	**INTEREST EXPENSES**	24,000	31,000	21,000	17,000	17,000	17,000
	Total	24,000	31,000	21,000	17,000	17,000	17,000
6610	**DEPRECIATION**	77,000	85,000	85,000	85,000	83,500	83,500
	Total	77,000	85,000	85,000	85,000	83,500	83,500
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Replace Auto Floor Scrubber				7,000	7,000	7,000
	Total	-	-	-	7,000	7,000	7,000
6910	**BOND PRINCIPAL**	100,000	100,000	100,000	100,000	100,000	100,000
	Total	100,000	100,000	100,000	100,000	100,000	100,000
	Total Net of Personnel	307,100	328,800	317,100	320,100	318,600	318,600
	TOTAL EXPENSES	$ 398,783	$ 414,098	$ 402,398	$ 407,169	$ 417,649	$ 417,649

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5300	65	5305	**WATER OPERATIONS** Public Works

DESCRIPTION OF ACTIVITY

The Public Works Water Utility Division is responsible for providing residents and businesses in the City with high quality, safe, and reliable drinking water. Water is derived from 20 municipal wells and pumped to a central water treatment plant. The water plant has a capacity to treat 12 million gallons per day. Treated water is then pumped into the water distribution system consisting of 240 miles of water main pipe and 5 reservoirs with a total storage capacity of 12.7 million gallons. Average daily consumption is 6.8 million gallons.

SERVICE CATEGORIES

The Water Utility Division produces and delivers potable water to 50,200 customers within the City of Apple Valley. This utility service is provide by City Public Works Department staff using city-owned equipment with assistance from utility billing staff within the Finance Department. Public water supply operations are highly regulated by the Federal Safe Drinking Water Act, administered locally by the Minnesota Department of Health. The following services are provided within this division.

1. **Water Supply and Distribution Services**
   - Supply an average of 2.5 billion gallons of potable water to residents and businesses within Apple Valley
   - Operate and maintain 20 high capacity municipal wells ranging in depths of 490 to 1,100 feet below ground in the Jordan, Mt. Simon and Prairie Du Chien aquifers
   - Perform maintenance and flushing of 2,400 water hydrants to preserve water quality and provide water for fire protection throughout the community
   - Inspect and maintain water storage reservoirs, including rehabilitation of interior and exterior surface coatings
   - Perform leak detection, repair damaged valves and repair water main breaks that occur on the distribution system
   - Provide for water meter reading and maintenance of 15,000 water meters

2. **Water Treatment Plant Services**
   - Operate and maintain the City's water treatment plant to remove elevated levels of iron and manganese, minerals naturally occurring in groundwater
   - Provide central system of chlorinating/disinfecting the water supply system to maintain public health standards
   - Provide central system of adding fluoride to drinking water to prevent tooth decay in compliance with State requirements

3. **Water System Testing and Security Services**
   - Monitor water system for disinfection by performing sampling and testing for total coliform bacteria and chlorine residual at 50 sites throughout the community on a monthly basis in compliance with Department of Health requirements.
   - Perform testing, through the Department of Health, to monitor potential contaminants in compliance with Federal Primary Drinking Water Standards.
   - Provide frequent site inspections and continuously monitor operations and security of the water supply system through the Supervisory Control and Data Acquisition computer system and facility security systems

MAJOR OBJECTIVES FOR 2012

The capacity of the City's water supply system has significant influence on the City's capacity for future economic development. In 2010 the Apple Valley Public Works Department began the preparation of a facility plan to provide for expansion of the water treatment plant. The plan will specify treatment process modifications and improvements, estimate future space needs, and identify building code and security issues. A project cost estimate and funding plan will be developed as part of the facility plan.

The Public Works Department is working to complete a facility plan outlining the scope of recommended improvements for expansion of the water treatment plant to adequately serve future economic development within Apple Valley through the year 2030. The goals of this process include (i) obtaining City Council approval of the report and recommended funding process by August 2011; and (ii) Obtain Council authorization to begin engineering design process for the treatment plant expansion by November 2011; and (iii) complete the facility design process by August 2012.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Gallons Supplied (in billions of gallons)*	2.49	2.42	2.12	2.55	2.57
MDH Water Quality Tests Failing to Meet Standards**	0	0	0	0	0

* Annual water demand is highly dependent of precipitation and weather conditions for a given year
**Field Testing conducted by the Minnesota Department of Health for Primary Drinking Water Standards

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Public Works Superintendent	1	1	1	1
Utilities Assistant	1	1	1	1
Accounting Technician	1	1	1	1
Utilities Accountant	1	1	1	1
Utilities Foreman	1	1	1	1
Technical Specialist	2	2	2	2
Maintenance II	4	4	4	4

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Seasonal	2.5	2.5	2.5	2.5

Debt Schedule:

CITY OF APPLE VALLEY
WATER UTILITY
Debt Service Requirements

	GO Bonds of 2002		Total Annual
Year	Principal	Interest	
2004	125,000	32,018	157,018
2005	110,000	29,643	139,643
2006	115,000	27,168	142,168
2007	90,000	24,063	114,063
2008	95,000	21,363	116,363
2009	170,000	18,275	188,275
2010	105,000	12,495	117,495
2011	120,000	8,820	128,820
2012	120,000	4,500	124,500

Summary Budget Department Water Utility	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012
Revenue:						
Utility Charges	4,380,000	4,400,274	4,672,000	3,928,713	4,214,000	4,255,000
Investment Earnings	200,000	130,722	135,000	105,158	148,000	144,000
Shared Rev w/Sewer	62,000	48,928	75,000		75,000	75,000
Other Revenue	-	33,341	-	-	-	-
Total	4,642,000	4,613,265	4,882,000	4,033,871	4,437,000	4,474,000
Expenditures:						
Salaries & Wages	611,528	569,754	620,096	580,154	626,293	639,258
Emp. Benefits	203,808	203,573	224,079	214,378	237,370	237,101
Supplies	155,571	184,567	177,505	148,041	174,605	189,179
Contractual Serv.	741,166	213,134	753,020	199,608	710,720	691,240
Utilities	345,400	353,240	377,900	315,057	382,000	380,100
Repairs & Maint.	263,530	306,192	260,700	271,082	321,815	398,500
Training/Travel/Dues	19,955	20,490	23,505	18,807	13,305	13,005
Other Exp.	733,570	194,761	680,820	193,274	683,720	685,400
Tax/Non-Tax Resale	405,000	374,466	380,000	15,859	30,000	25,000
Depreciation	764,878	885,800	897,000	925,407	997,030	966,000
VISA / MC charges	-	-	-		20,000	15,000
Debt Service - Interest	-	18,275	12,495	12,495	8,820	4,500
Transfers				647,290		
Cap. outlay - Non capitalized	-	60,402	-	(27,364)	-	
Total Exp	4,244,406	3,384,654	4,407,120	3,514,088	4,205,678	4,244,283
Net Income	397,594	1,228,611	474,880	519,783	231,322	229,717

Net change in cash						
add: Depreciation	764878	885800	897000	925407	997,030	966,000
Debt Service - Principal	(170,000)	(170,000)	(105,000)	(105,000)	(120,000)	(120,000)
Capital Outlay	(817,000)	(1,213,300)	(652,000)	(1,192,824)	(907,800)	107,300
Contractual Service Capitalized					(425,000)	(195,000)
	(222,122)	(497,500)	140,000	(372,417)	(455,770)	758,300

Capital Outlay:

Replace Vehicle No. 410	33,300
Replace Lease Mower with Purchase (25%)	4,000
Harwell Corrosion Inspection	70,000
	107,300

Capitalized Contractual Services:

Water Treatment Plant expansion plans & Spec's $195,000

City of Apple Valley
Budget Summary
2012 Budget
65 - WATER OPERATIONS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	543,039	556,457	569,192	569,192	569,192	271,576	574,868	574,868	574,868
6112 - SALARY-SEASONAL TEMP	16,854	17,027	15,900	15,900	15,900	6,724	16,200	15,900	15,900
6113 - OVERTIME-REGULAR EMPLOYEES	40,740	42,443	35,000	35,000	35,000	24,421	37,000	37,000	37,000
6121 - INSURANCE CASH BENEFIT	4,320	5,410				1,830			
6122 - COMP REQUEST	-35,199	-41,182				-18,454			
6123 - SALARY-OTHER	0	0	6,201	6,201	6,201	0	13,018	11,490	11,490
6105 - SALARIES AND WAGES	**569,754**	**580,154**	**626,293**	**626,293**	**626,293**	**286,097**	**641,086**	**639,258**	**639,258**
6138 - MEDICARE	8,226	8,282	9,081	9,081	9,081	3,988	9,282	9,259	9,259
6139 - FICA	35,175	35,413	38,830	38,830	38,830	17,051	39,685	39,591	39,591
6141 - PENSIONS-PERA	38,718	39,912	44,242	44,242	44,242	19,867	45,254	45,143	45,143
6142 - WORKERS COMPENSATION	20,000	15,904	18,750	18,750	18,750	8,425	16,653	16,610	16,610
6143 - UNEMPLOYMENT COMPENSATION	917	3,582				2,329			
6144 - LONG-TERM DISABILITY INSURANCE	1,837	1,660	1,667	1,667	1,667	694	1,703	1,698	1,698
6145 - MEDICAL INSURANCE	85,416	96,563	124,800	124,800	124,800	42,849	124,800	124,800	124,800
6146 - DENTAL INSURANCE	8,329	8,329				3,806			
6147 - LIFE INSURANCE-BASIC	206	116				53			
6148 - LIFE INSURANCE-SUPP/DEPEND	4,750	4,618				2,378			
6125 - EMPLOYEE BENEFITS	**203,573**	**214,378**	**237,370**	**237,370**	**237,370**	**101,440**	**237,377**	**237,101**	**237,101**
6100 - TOTAL PERSONAL SERVICES	**773,327**	**794,532**	**863,663**	**863,663**	**863,663**	**387,537**	**878,463**	**876,359**	**876,359**
6210 - OFFICE SUPPLIES	611	343	1,100	1,100	1,100	422	900	900	900
6211 - SMALL TOOLS & EQUIPMENT	15,506	20,649	10,200	10,200	10,200	3,537	14,300	14,300	14,300
6212 - MOTOR FUELS/OILS	16,661	25,865	31,967	31,967	31,967	13,956	31,069	31,069	31,069
6213 - FERTILIZER	13	0				0			
6214 - CHEMICALS	51,452	47,086	63,388	63,388	63,388	16,856	62,960	62,960	62,960
6215 - EQUIPMENT-PARTS	77,222	31,687	48,500	48,500	48,500	32,192	58,500	58,500	58,500
6216 - VEHICLES-TIRES/BATTERIES	2,836	2,268	2,200	2,200	2,200	1,134	2,200	2,200	2,200
6229 - GENERAL SUPPLIES	20,266	20,143	17,250	17,250	17,250	14,809	19,250	19,250	19,250
6205 - SUPPLIES	**184,567**	**148,041**	**174,605**	**174,605**	**174,605**	**82,906**	**189,179**	**189,179**	**189,179**
6235 - CONSULTANT SERVICES	96,693	101,908	501,675	501,675	521,675	98,697	256,475	256,475	256,475
6237 - TELEPHONE/PAGERS	18,741	17,671	22,970	22,970	22,970	6,705	22,970	22,970	22,970
6238 - POSTAGE/UPS/FEDEX	18,087	15,831	19,400	19,400	19,400	12,642	18,400	18,400	18,400
6239 - PRINTING/PUBLISHING	13,138	13,837	17,900	17,900	17,900	6,852	15,400	15,400	15,400
6240 - CLEANING SERVICE/GARBAGE	0	0	5,000	5,000	5,000	0	3,000	3,000	3,000
6249 - OTHER CONTRACTUAL SERVICES	66,476	50,360	568,775	568,775	568,775	20,346	569,995	569,995	569,995
6230 - CONTRACTUAL SERVICES	**213,134**	**199,608**	**1,135,720**	**1,135,720**	**1,155,720**	**145,242**	**886,240**	**886,240**	**886,240**
6255 - UTILITIES-ELECTRIC	338,425	303,487	339,800	339,800	339,800	94,676	345,000	345,000	345,000
6256 - UTILITIES-NATURAL GAS	14,685	11,530	42,000	42,000	42,000	9,118	35,000	35,000	35,000
6257 - UTILITIES-PROPANE/WATER/SEWER	130	41	200	200	200	0	100	100	100
6250 - UTILITIES	**353,240**	**315,057**	**382,000**	**382,000**	**382,000**	**103,794**	**380,100**	**380,100**	**380,100**
6265 - REPAIRS-EQUIPMENT	176,647	135,359	208,015	208,015	208,015	15,541	283,700	283,700	283,700
6266 - REPAIRS-BUILDING	16,613	11,605	24,500	24,500	24,500	19,818	24,500	24,500	24,500
6269 - REPAIRS-OTHER	112,932	124,118	89,300	89,300	89,300	54,909	90,300	90,300	90,300
6260 - REPAIRS AND MAINTENA	**306,192**	**271,082**	**321,815**	**321,815**	**321,815**	**90,268**	**398,500**	**398,500**	**398,500**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	959	1,855	4,300	4,300	4,300	1,105	4,000	4,000	4,000
6276 - SCHOOLS/CONFERENCES/EXP OTHER	1,393	1,881	1,800	1,800	1,800	1,091	1,800	1,800	1,800
6277 - MILEAGE/AUTO ALLOWANCE	3,300	3,151	2,200	2,200	2,200	1,567	2,200	2,200	2,200
6278 - SUBSISTENCE ALLOWANCE	400	750	500	500	500	600	500	500	500
6279 - EDUCATION ASSISTANCE	10,424	7,192	0	0	0	0			
6280 - DUES & SUBSCRIPTIONS	901	800	1,005	1,005	1,005	636	1,005	1,005	1,005
6281 - UNIFORM/CLOTHING ALLOWANCE	3,113	3,179	3,500	3,500	3,500	1,636	3,500	3,500	3,500
6270 - TRAINING/TRAVEL/DUES	**20,490**	**18,807**	**13,305**	**13,305**	**13,305**	**6,635**	**13,005**	**13,005**	**13,005**
6200 - TOTAL OPERATING COSTS	**1,077,622**	**952,595**	**2,027,445**	**2,027,445**	**2,047,445**	**428,845**	**1,867,024**	**1,867,024**	**1,867,024**

City of Apple Valley
Budget Summary
2012 Budget
65 - WATER OPERATIONS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6310 - RENTAL EXPENSE	3,370	3,849	4,570	4,570	4,570	3,953	3,000	3,000	3,000
6311 - INSURANCE-PROPERTY/LIABILITY	75,000	75,000	75,000	75,000	75,000	37,500	75,000	75,000	75,000
6333 - GENERAL-CASH DISCOUNTS	-246	-220				-194			
6399 - OTHER CHARGES	116,637	114,645	604,150	604,150	604,150	60,123	607,400	607,400	607,400
6300 - TOTAL OTHER EXPENDITURES	**194,761**	**193,274**	**683,720**	**683,720**	**683,720**	**101,381**	**685,400**	**685,400**	**685,400**
6425 - VISA/BANK CHARGES			20,000	20,000	20,000	16	15,000	15,000	15,000
6400 - TOTAL EXPENDITURES			**20,000**	**20,000**	**20,000**	**16**	**15,000**	**15,000**	**15,000**
6540 - TAXABLE MISC FOR RESALE	24,225	15,859	30,000	30,000	30,000	7,888	25,000	25,000	25,000
6545 - NON-TAXABLE MISC FOR RESALE	350,241	0	0	0	0	-704			
6500 - TOTAL EXPENDITURES	**374,466**	**15,859**	**30,000**	**30,000**	**30,000**	**7,185**	**25,000**	**25,000**	**25,000**
6610 - DEPRECIATION	885,800	925,407	997,030	997,030	997,030	482,682	997,030	966,000	966,000
6600 - TOTAL DEPRECIATION	**885,800**	**925,407**	**997,030**	**997,030**	**997,030**	**482,682**	**997,030**	**966,000**	**966,000**
6730 - CAPITAL OUTLAY-TRANSPORTATION	1,949	-27,364	0	0	0	2,909	37,300	37,300	37,300
6735 - CAPITAL OUTLAY-OTHER IMPROVEME	58,354	0	907,800	907,800	1,331,800	38,461	70,000	70,000	70,000
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	98	0	0	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**60,402**	**-27,364**	**907,800**	**907,800**	**1,331,800**	**41,370**	**107,300**	**107,300**	**107,300**
6800 - TOTAL CONSTRUCTION COSTS	**0**	**0**				**0**			
6910 - BOND PRINCIPAL			120,000	120,000	120,000		120,000	120,000	120,000
6915 - DEBT SERVICE-OTHER							4,500	4,500	4,500
6900 - TOTAL DEBT SERVICE	**0**	**0**	**120,000**	**120,000**	**120,000**	**0**	**124,500**	**124,500**	**124,500**
6001 - EXPENDITURES	**3,366,378**	**2,854,302**	**5,649,658**	**5,649,658**	**6,093,658**	**1,449,016**	**4,699,717**	**4,666,583**	**4,666,583**
7015 - DEBT SERVICE-INTEREST			8,820	8,820	8,820				
7000 - TOTAL INTEREST AND FISCAL FEES			**8,820**	**8,820**	**8,820**				
7110 - TRANSFER TO OTHER FUNDS	1,158,974	647,290				0			
7100 - TOTAL TRANSFERS	**1,158,974**	**647,290**				**0**			
	4,525,351	**3,501,593**	**5,658,478**	**5,658,478**	**6,102,478**	**1,449,016**	**4,699,717**	**4,666,583**	**4,666,583**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 65: WATER UTILITY OPERATIONS - 5305
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
6110	Regular Employees	569,192	569,192	569,192	574,868	574,868	574,868
6111	Salary-Parttime			-	-		
6112	Salary-Seasonal Temp	15,904	15,900	15,900	16,200	15,900	15,900
6113	Overtime - Reg	35,000	35,000	35,000	37,000	37,000	37,000
6114	Overtime - Temp		-	-	-		
6123	Salaries - Other	-	6,201	6,201	13,018	11,490	11,490
6138	Medicare	8,991	9,081	9,081	9,282	9,259	9,259
6139	FICA	38,445	38,830	38,830	39,685	39,591	39,591
6141	Pension - PERA	42,293	44,242	44,242	45,254	45,143	45,143
6142	Worker's Compensation	18,700	18,750	18,750	16,653	16,610	16,610
6144	Long-Term Disability Insurance	1,650	1,667	1,667	1,703	1,698	1,698
6145	Hospital & Life Insurance	114,000	124,800	124,800	124,800	124,800	124,800
	Position Evaluation						
	Total	844,175	863,663	863,663	878,463	876,359	876,359
6210	**OFFICE SUPPLIES**						
	General Office Supplies	800	800	800	800	800	800
	Large Printer Paper	300	300	100	100	100	100
	Total	1,100	1,100	900	900	900	900
6211	**SMALL TOOL & EQUIPMENT**						
	Small Tools	3,200	3,200	3,200	3,200	3,200	3,200
	Electric/Power Tools	700	700	700	700	700	700
	Handheld meter reader	-	900	900	-	-	-
	Computer Foreman's Office	1,000	-	-	-	-	-
	Eyewash Stations - Wells 1,2,3	1,800	-	-	-	-	-
	Dehumidifier at WTP Replace (2)	7,000	-	-	-	-	-
	SSI Meter Reading Unit	6,000	-	-	-	-	-
	Fluoride Scale for Day Tank	-	2,500	7,500	-	-	-
	Flammable Storage Cabinet - WTP	-	1,000	1,000	-	-	-
	Electric Jack Hammer Replacement	-	1,900	1,624	-	-	-
	Fisher Locator	-	-	-	900	900	900
	Portable Generator 2000 Watt	-	-	-	1,000	1,000	1,000
	MXU Handheld Replacement	-	-	-	7,000	7,000	7,000
	Plow Rack	-	-	-	1,500	1,500	1,500
	Total	19,700	10,200	14,924	14,300	14,300	14,300
6212	**MOTOR FUELS/OILS**						
	Gasoline	15,500					
	Nolead Fuel 5658gal. @ $2.87		15,400	15,400	16,238	16,238	16,238
	Diesel Fuel 1514 gal. @ $2.89		4,742	4,742	4,375	4,375	4,375
	Diesel Fuel Tax		425	425	56	56	56
	Oil (Wells 4 & 5)	2,400	2,400	2,400	2,400	2,400	2,400
	Diesel - Generators	9,500	9,000	8,000	8,000	8,000	8,000
	Total	27,400	31,967	30,967	31,069	31,069	31,069
6214	**CHEMICALS**						
	Treatment Chemicals - Chlorine	9,680	10,648	10,648	11,710	11,710	11,710
	Treatment Chemicals - Fluoride	33,250	34,915	34,915	33,250	33,250	33,250
	Potassium Permanganate	17,325	17,325	17,325	18,000	18,000	18,000
	Polymer (Backwash Tanks)	500	500	-			
	Total	60,755	63,388	62,888	62,960	62,960	62,960

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 65: WATER UTILITY OPERATIONS - 5305
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6215	**EQUIPMENT - PARTS**						
	Meters & MXU's	9,000	9,000	9,000	9,000	9,000	9,000
	Mains	4,000	4,000	4,000	4,000	4,000	4,000
	Hydrants	10,000	10,000	10,000	10,000	10,000	10,000
	Chemical Pumps	4,000	4,000	4,000	4,000	4,000	4,000
	Wells & Backflows Preventors	4,500	4,500	4,500	4,500	4,500	4,500
	Vehicle	4,500	4,500	4,500	4,500	4,500	4,500
	Solenoids	4,500	4,500	4,500	4,500	4,500	4,500
	Chlorinator Parts	1,500	1,500	1,500	1,500	1,500	1,500
	General Equipment Supplies	1,000	1,000	1,000	1,000	1,000	1,000
	Valves, Air Reliefs	1,500	1,500	1,500	1,500	1,500	1,500
	WTP Waste Valve	3,000	3,000	3,000	3,000	3,000	3,000
	Pressure Station	1,000	1,000	1,000	1,000	1,000	1,000
	Hydt Leaded Nozzles (10 @$1000 ea)	-	-	-	10,000	10,000	10,000
	Total	48,500	48,500	43,000	58,500	58,500	58,500
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Batteries - Generators, Wells 4 & 5	1,000	1,000	1,000	1,000	1,000	1,000
	Batteries - RTU's	500	500	500	500	500	500
	Tires	700	700	700	700	700	700
	Total	2,200	2,200	2,200	2,200	2,200	2,200
6229	**GENERAL SUPPLIES**						
	Flashers, Barricades	1,000	1,000	1,000	1,000	1,000	1,000
	Safety Equipment/First Aid	3,100	3,100	3,100	3,100	3,100	3,100
	Sand, Gravel, Fill Material	2,000	2,000	2,000	2,000	2,000	2,000
	Paint - WTP, Wells, Hydrants	4,000	4,000	4,000	4,000	4,000	4,000
	Shop Supplies	3,000	3,000	3,000	3,000	3,000	3,000
	Location - Marking Supplies	2,000	2,000	2,000	2,000	2,000	2,000
	Home & Garden Show (move to 6310)	600	-	-	-	-	-
	Prescription Safety Glasses	100	100	100	100	100	100
	Reagents for Water Testing	500	500	500	500	500	500
	Eroision Control Products	750	750	750	750	750	750
	Anodes - Corrosion Protection	-	-	-	2,000	2,000	2,000
	Grass Seed	300	300	300	300	300	300
	Steel	500	500	500	500	500	500
	Total	17,850	17,250	17,250	19,250	19,250	19,250
6235	**CONSULTANT SERVICES**						
	Eng. Costs (WTP, Well Pump Maint.)	22,000	22,000	22,000	22,000	22,000	22,000
	Audit	9,500	10,000	10,000	10,300	10,300	10,300
	GIS	10,000	10,000	10,000	10,000	10,000	10,000
	WHP Wells 18 & 19 Amend	5,000	-	-	-	-	-
	OSHA Required Tests (Hearing, Hep B, etc.)	675	675	675	675	675	675
	Chip Maps	8,000	8,000	8,000	8,000	8,000	8,000
	Water Audit	5,000	5,000	5,000	5,000	5,000	5,000
	WTP Feasibility Study	50,000		68,000	-	-	-
	Electronic Data Entry for Maint. Tracking	10,000	10,000	10,000	-	-	-
	WTP Expansion Plans and Specifications	-	425,000	205,000	195,000	195,000	195,000
	Arc Flash Hazard Survey	-	11,000	11,000	-	-	-
	Cartegraph Water Data Transfer & Setup				5,500	5,500	5,500
	Total	120,175	501,675	349,675	256,475	256,475	256,475
6237	**TELEPHONE/PAGERS**						
	Gopher State w/ GSOC Ticket Mgmt.	14,600	15,500	15,500	15,500	15,500	15,500
	Telephones	4,100	4,100	4,100	4,100	4,100	4,100
	Cellular Phone/Communications	1,500	2,850	2,850	2,850	2,850	2,850
	Wireless Air Card Irthnet/Infraseek	520	520	520	520	520	520
	Total	20,720	22,970	22,970	22,970	22,970	22,970

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 65: WATER UTILITY OPERATIONS - 5305
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6238	**POSTAGE/UPS/FEDEX**						
	Postage	15,000	15,000	15,000	15,000	15,000	15,000
	Consumer Confidence Mailing	4,000	4,000	3,000	3,000	3,000	3,000
	Shipping (SSI/Other)	400	400	400	400	400	400
	Total	19,400	19,400	18,400	18,400	18,400	18,400
6239	**PRINTING/PUBLISHING**						
	Water Bills	5,000	5,000	5,000	5,000	5,000	5,000
	Educational Materials	3,000	3,000	2,500	2,500	2,500	2,500
	F-T & P-T Want Ads	800	800	800	800	800	800
	Consumer Confidence Report	8,500	8,500	8,500	6,500	6,500	6,500
	Water-Off and Restriction Notices	600	600	600	600	600	600
	Total	17,900	17,900	17,400	15,400	15,400	15,400
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Water Break Material Disposal	5,000	5,000	3,000	3,000	3,000	3,000
	Total	5,000	5,000	3,000	3,000	3,000	3,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Standard & Coliform Testing	5,100	5,100	5,100	5,100	5,100	5,100
	Lease Phone Lines	1,100	1,100	1,100	1,100	1,100	1,100
	Utilities - Contract Street Repairs	485,000	498,000	498,000	500,000	500,000	500,000
	Meter Reading ($0.38 per read x 14,500)	25,500	23,200	21,840	22,120	22,120	22,120
	Hydrant Painting & Sandblasting	20,000	20,000	18,285	20,000	20,000	20,000
	Leak Detection Survey	9,000	9,000	9,000	9,000	9,000	9,000
	Plumbing Repairs	1,000	1,000	1,000	1,000	1,000	1,000
	Locate Electric - 153rd/Gaslight (to 5800)	1,000	-	-	-	-	-
	Trans Alarm Monitoring (Wells 1, 2 & 3)	1,425	1,425	1,425	1,425	1,425	1,425
	WTP Discharge Samples	900	900	900	900	900	900
	Fire Extinguisher Testing	400	400	400	400	400	400
	Overhead Hoist Inspection	400	400	400	400	400	400
	Meter Testing	4,000	4,000	4,000	4,000	4,000	4,000
	Energy Audit Upgrades	15,000	-	-	-	-	-
	WTP Boiler Inspection	-	50	50	50	50	50
	Pressure Wash Valleywood Reservoir	-	4,200	4,200	-	-	-
	Nordic Reservoir Inspection (inter rehab 2013)	-	-	-	4,500	4,500	4,500
	Total	569,825	568,775	565,700	569,995	569,995	569,995
6255	**UTILITIES - ELECTRIC**						
	Wells and Water Treatment Plant	335,700	339,800	339,800	345,000	345,000	345,000
	Total	335,700	339,800	339,800	345,000	345,000	345,000
6256	**UTILITIES - NATURAL GAS**						
	WTP, Wells 4 & 5	42,000	42,000	37,000	35,000	35,000	35,000
	Total	42,000	42,000	37,000	35,000	35,000	35,000
6257	**UTILITIES - PROPANE**						
	General Use	200	200	100	100	100	100
	Total	200	200	100	100	100	100

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 65: WATER UTILITY OPERATIONS - 5305
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6265	**REPAIRS - EQUIPMENT**						
	Cathodic Protection - Reservoirs	2,000	2,000	2,000	2,000	2,000	2,000
	Vehicle Maintenance	4,000	4,000	4,000	4,000	4,000	4,000
	Flow Meters at Wells	1,000	1,000	1,000	1,000	1,000	1,000
	WTP Controls - Booster Station, Wells	10,000	10,000	10,000	10,000	10,000	10,000
	Test and Repair Backflow Preventors	3,500	3,500	3,500	3,500	3,500	3,500
	Generator Maint. Contract	7,000	7,000	7,000	7,000	7,000	7,000
	Generator Maintenance/Repairs	7,000	7,000	7,000	7,000	7,000	7,000
	Elect. Maint. & Repairs (Wells, WTP)/TEGG	8,000	8,000	8,000	18,000	18,000	18,000
	Commercial Water Meters	1,000	1,000	1,000	1,000	1,000	1,000
	Check Encoder Maintenance (Utility Billing)	400	400	400	400	400	400
	General Repairs	5,000	5,000	5,000	5,000	5,000	5,000
	SSI Handheld Repairs	1,000	1,000	1,000	1,000	1,000	1,000
	Portable Radio Repair	800	800	800	800	800	800
	Locator Repair	1,500	1,500	1,500	1,500	1,500	1,500
	Hydrant Seat Machine Seal	500	500	500	500	500	500
	Wells 6 & 11 (plus control panel for No. 11)	-	-	-	150,000	150,000	150,000
	WTP - High Service Pump (HZP4)	10,000	-	-	12,000	12,000	12,000
	Well PLC Replacement	-	-	-	2,500	2,500	2,500
	Well Transducer Replacement	-	-	-	6,500	6,500	6,500
	Security System Maintenance	-	-	-	1,000	1,000	1,000
	Wells 8 & 12 (Bail Well 12)	90,000	-	-	-	-	-
	Card Reader System Maintenance	2,000	2,000	2,000	2,000	2,000	2,000
	WTP Master Control Center Breaker	6,000	-	-	-	-	-
	WTP - High Service Pump (LZP4)	-	10,000	10,000	-	-	-
	WTP - Supplemental BW Pump	-	10,000	10,000	-	-	-
	Wells 1, 2, 18	-	100,000	100,000	-	-	-
6265	**REPAIRS - EQUIPMENT CONTINUED**						
	Well 17 Replace PLC	-	2,500	-	-	-	-
	Well 18 Replace PLC	-	2,500	-	-	-	-
	WTP SCADA Add Chemical Feed Controls	-	3,915	3,915	-	-	-
	Transducer Well 14 Replacement	-	6,500	6,500	-	-	-
	TEGG Electrical Inspection	-	12,000	12,000	-	-	-
	WTP/CMF SCADA Integration	-	5,900	5,900	-	-	-
	Well 10 generator emissions upgrades	-	-	-	15,000	15,000	15,000
	WTP generator emissions upgrade	-	-	-	20,000	20,000	20,000
	Well 12 Change from Phone to Radio				12,000	12,000	12,000
	Total	160,700	208,015	203,015	283,700	283,700	283,700
6266	**REPAIRS - BUILDINGS**						
	Heaters, Boilers, Air Cond, etc.	4,500	4,500	4,500	4,500	4,500	4,500
	WTP/Well Bldgs. (Trim, Doors, Roofs, Etc.)	20,000	20,000	20,000	20,000	20,000	20,000
	Total	24,500	24,500	24,500	24,500	24,500	24,500
6269	**REPAIRS - OTHER**						
	Thawing Water Lines	500	500	500	500	500	500
	Water Main Breaks	50,000	50,000	60,000	60,000	60,000	60,000
	Landscape Restoration	5,000	5,000	5,000	5,000	5,000	5,000
	Curb Stop Repairs	15,000	15,000	15,000	15,000	15,000	15,000
	Misc. (Ex: Hyd. Damage, GV Repair)	5,000	5,000	5,000	5,000	5,000	5,000
	GV Repair Operating Nuts 2 Locations	-	4,800	4,800	-	-	-
	Hydrant Replacement Porter/Whitney	-	9,000	9,000	-	-	-
	GV Instalation 137th St Pressure Station	-	-	-	4,800	4,800	4,800
	Total	75,500	89,300	99,300	90,300	90,300	90,300
6275	**SCHOOL/CONF/EXP - LOCAL**						
	School & Certifications/State AWWA	3,500	3,500	3,500	3,500	3,500	3,500
	Backing Class DCTC	300	300				
	MRWA School	500	500	500	500	500	500
		-					
	Total	4,300	4,300	4,000	4,000	4,000	4,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 65: WATER UTILITY OPERATIONS - 5305
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6276	**SCHOOL/CONF/EXP - OTHER**						
	AWWA National	1,800	1,800	-	1,800	1,800	1,800
	Total	1,800	1,800	-	1,800	1,800	1,800
6277	**MILEAGE/AUTO ALLOWANCE**						
	Supervisor - 50%	1,650	1,650	1,650	1,650	1,650	1,650
	Billing/Training	550	550	550	550	550	550
	Total	2,200	2,200	2,200	2,200	2,200	2,200
6278	**SUBSISTENCE ALLOWANCE**						
	State AWWA Conference	200	200	200	200	200	200
	MRWA School	150	150	150	150	150	150
	AWWA National	150	150	150	150	150	150
	Total	500	500	500	500	500	500
6279	**EDUCATION ASSISTANCE**						
	Tuition Reimbursement	10,200	-	-	-	-	-
	Total	10,200	-	-	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	Certification Renewal Fees	300	300	300	300	300	300
	MRWA Membership	200	200	200	200	200	200
	MGWA Dues	30	30	30	30	30	30
	SUSA Dues	100	100	100	100	100	100
	AWWA Dues	375	375	375	375	375	375
	Total	1,005	1,005	1,005	1,005	1,005	1,005
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	7 people @ $500	3,500	3,500	3,500	3,500	3,500	3,500
	Total	3,500	3,500	3,500	3,500	3,500	3,500
6310	**RENTAL EXPENSE**						
	JD935 Mower (50/50 Split with Fleet)	1,670	1,670	2,460	-	-	-
	Payment Box Rental	700	700	700	700	700	700
	General Rental	1,000	1,000	1,000	1,000	1,000	1,000
	Scaffolding	500	500	500	500	500	500
	Home and Garden Show (move from 6229)		700	750	800	800	800
	Total	3,870	4,570	5,410	3,000	3,000	3,000
6311	**INSURANCE**						
	General, Auto, Property Liability	75,000	75,000	75,000	75,000	75,000	75,000
	Street Lights (to 5800)						
	Total	75,000	75,000	75,000	75,000	75,000	75,000
6399	**OTHER CHARGES**						
	LOGIS	59,000	61,000	61,000	63,500	63,500	63,500
	General Fund Admin. Fee	300,000	300,000	300,000	300,000	300,000	300,000
	Franchise Fee	185,000	185,000	185,000	185,000	185,000	185,000
	DNR Water Use Permit	42,000	42,000	31,000	42,000	42,000	42,000
	Hazardous Chemical Inventory Fee	500	500	500	500	500	500
	Generator Emission Fee	1,000	1,000	1,000	1,000	1,000	1,000
	Discharge Permit/Strength Charge	6,500	6,500	6,500	6,500	6,500	6,500
	JobCal Software Support	200	-	-	-	-	-
	Invensys Support	1,000	1,400	1,400	1,400	1,400	1,400
	ArcView Support(move to IT Budget)	400	400	400	-	-	-
	Catregraph Support	6,350	6,350	6,350	7,500	7,500	7,500
	MCES SAC Charge - WTP	-					
	Total	601,950	604,150	593,150	607,400	607,400	607,400
6425	**CREDIT CARD FEES**						
	Annual Fees	-	20,000	7,000	15,000	15,000	15,000
	Total	-	20,000	7,000	15,000	15,000	15,000

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 65: WATER UTILITY OPERATIONS - 5305
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6540	**TAXABLE MISC FOR RESALE**						
	Water Meters	30,000	30,000	25,000	25,000	25,000	25,000
	Total	30,000	30,000	25,000	25,000	25,000	25,000
6545	**NON-TAXABLE MISC FOR RESALE**						
	Street Lights (to 5800)	350,000	-	-	-	-	-
	Total	350,000	-	-	-	-	-
6610	**DEPRECIATION**						
	Depreciation	897,000	997,030	997,030	997,030	966,000	966,000
	Total	897,000	997,030	997,030	997,030	966,000	966,000
6730	**CAPITAL OUTLAY - VEHICLES**						
	Replace Vehicle 410 (toolbx, plow)	-	-	-	33,300	33,300	33,300
	Replace 3/4 Ton Vehicle 408 (toolbox, plow)	32,000	-	-	-	-	-
	Mower (% 50Fleet/25 Water/25 Sewer)				4,000	4,000	4,000
	Total	32,000	-	-	37,300	37,300	37,300
6735	**CAPITAL OUTLAY - OTHER IMP**						
	Corrosion - Anode Install	25,000	-	-	-	-	-
	Fill Station Coin Box	10,000	-	-	-	-	-
	Booster Station Valve Controls Replace.	20,000	-	-	-	-	-
	Cedar Ave. Water Improvements	150,000	150,000	-	-	-	-
	Drill Well 20	375,000	-	-	-	-	-
	Raw Water Meter Replacement	40,000	-	-	-	-	-
	Well 20 Pumping Facility	-	350,000	350,000	-	-	-
	Raw Water Main Installation Wells 20 - 22	-	346,000	346,000	-	-	-
	147th Street Water Main Extension - delay proje	-	61,800	-	-	-	-
	WTP Expansion Project	-	-	-	-	-	-
	Harwell Corrosion Inspection	-	-	-	70,000	70,000	70,000
	Total	620,000	907,800	696,000	70,000	70,000	70,000
6910	**BOND PRINCIPAL**	105,000	120,000	120,000	120,000	120,000	120,000
	Total	105,000	120,000	120,000	120,000	120,000	120,000
6915	**BOND INTEREST**	12,495	8,820	4,500	4,500	4,500	4,500
	Total	12,495	8,820	4,500	4,500	4,500	4,500
	Total Net of Personnel	4,319,945	4,794,815	4,387,284	3,821,254	3,790,224	3,790,224
	TOTAL EXPENSES	$ 5,164,120	$ 5,658,478	$ 5,250,947	$ 4,699,717	$ 4,666,583	$ 4,666,583
	LESS Capital Outlay	$ (652,000)	$ (907,800)	$ (696,000)	$ (107,300)	$ (107,300)	$ (107,300)
	TOTAL EXP WITHOUT CAPITAL OUTLAY	$ 4,512,120	$ 4,750,678	$ 4,554,947	$ 4,592,417	$ 4,559,283	$ 4,559,283

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5300	66	5365	**SEWER OPERATIONS** Public Works

DESCRIPTION OF ACTIVITY

The Sanitary Sewer Utility is responsible for operating and maintaining the sanitary sewer conveyance system and piping portion of the storm sewer drainage system. The City's sanitary sewer system includes of 193 miles of sewer pipe; 5,352 manhole structures; and 9 sanitary lift stations. This business unit also provides funding for wastewater treatment charges through the regional wastewater treatment plant system operated by Metropolitan Council Environmental Services.

SERVICE CATEGORIES

The Sanitary Sewer Utility Division provides wastewater service to 50,200 customers within the City of Apple Valley. This utility service is provide by City Public Works Department staff using city-owned equipment with assistance from utility billing staff within the Finance Department. The following services are provided within this division.

1. **Wastewater Conveyance Services**
   - Safely convey an average annual volume of 1.2 billion gallons of wastewater for customer within the City of Apple Valley
   - Coordinate disposal of wastewater into trunk and interceptor sewers located at the City borders, including the Metropolitan Council Environmental Services system, the City of Burnsville (northwestern portion of Apple Valley) and the City of Eagan (Minnesota Zoo, Lebanon Hills Regional Park and Briar Oaks Development)
   - Wastewater is processed at the regional Empire and Seneca wastewater treatment plants owned and operated by Metropolitan Council Environmental Services

2. **Maintenance, Inspection and Cleaning Services**
   - Conduct inspections of approximately 10 miles of sewers per year using remote control televising inspection equipment to detect locations of pipe failure and blockage within the collection system
   - Perform pipe system cleaning using City jetting and vacuum equipment to maintain system conveyance capacity and minimize sewer backups
   - Repair damaged or deteriorated segments of the pipe system using cured in place pipe lining or pipe replacement work

3. **Lift Station Operation Services**
   - Maintain sanitary sewer lift stations, including inspection of station controls, testing of alarm systems and review of electrical components to ensure reliability
   - Remove and repair damaged pumps and other station components

Summary Budget
Department 66 -Sewer Operations

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Utility Charges	3,873,900	4,201,263	4,181,000	4,285,938	4,403,000	4,553,000
Investment Earnings	200,000	130,722	135,000	105,158	120,000	110,000
Shared Rev w/ Water	62,000	48,928	60,000		60,000	60,000
Other Revenue	-	48,840	-		-	
transfer from Storm W.	60,000	60,000	60,000	100,000	60,000	60,000
	4,195,900	4,489,753	4,436,000	4,491,096	4,643,000	4,783,000
Expenditures:						
Salaries & Wages	377,819	395,444	396,901	400,153	419,427	429,713
Emp. Benefits	139,459	140,022	150,519	145,091	163,719	163,443
Supplies	102,675	80,054	83,425	55,990	82,175	87,656
Contractual Serv.	534,889	54,238	536,267	552,367	552,367	552,267
Utilities	84,960	57,073	39,700	87,166	41,660	43,000
Repairs & Maint.	179,500	167,626	136,500	142,397	208,100	189,100
Training/Travel/Dues	9,145	5,946	9,145	3,343	8,145	7,445
MCES Sewer Charges	2,500,000	2,238,480	2,500,000	2,439,277	2,593,600	2,318,000
Other Exp.	668,229	191,282	665,250	191,726	667,850	694,750
VISA / MC charges	-	-	-		20,000	15,000
Depreciation	500,000	477,391	500,000	485,138	528,030	497,000
Transfers	-	961,875	-	717,160	-	-
Total Exp	5,096,676	4,769,431	5,017,707	4,502,648	5,285,073	4,997,374
Net Income	(900,776)	(279,678)	(581,707)	(11,552)	(642,073)	(214,374)
Change in Cash:						
Less: Capital outlay	(18,000)	(1,389,000)	(443,500)	(27,415)	(881,500)	(423,000)
Add: Depreciation	500,000	477,391	500,000	485,138	528,030	497,000
Net Change in Cash	(418,776)	(1,191,287)	(525,207)	446,171	(995,543)	(140,374)

Capital Outlay:

Burnsville Echo Valley Lift Station Replacement	$110,000
Vac Dump Site Relocation	30,000
Endicott Way Manhole Installation	12,000
Repair Pipe Failures	15,000
Davit Hoist for Lift Station No. 1	16,000
Greenleaf Sewer Repair (additional costs above typ share)	130,000
Replace Pickup Unit 407	34,000
Replace Lease Mower with Purchase Unit (25%)	4,000
Replace Easement Machine Sewer Cleaning	32,000
Emergency Backup Pump	40,000
	423,000

MAJOR OBJECTIVES FOR 2012

In addition to recurring annual duties, the Greenleaf Area neighborhood is tentatively scheduled for street reconstruction in 2012. The sanitary sewer system within this neighborhood is highly deteriorated, requiring frequent maintenance to prevent sanitary sewer backups. The scope of this project includes rehabilitation or replacement of a majority of the sanitary sewer system.

In addition, the City of Apple Valley has entered into a Joint Powers Agreement with the City of Burnsville to replace the Echo Valley Lift Station in 2011/2012. This lift station receives wastewater from both Apple Valley and Burnsville.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Gallons Conveyed (in billions of gallons)	1.2	1.2	1.2	1.2	1.2
Miles of Sewer Cleaned	74	65	62	65	65
Miles of Sewer Televised	.02	5	7.7	10	10
Number of Sewer Backups within System per year	2	2	0	1	0

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Department Specialist	1	1	1	1
Utilities Foreman	1	1	1	1
Technical Specialist	1	1	1	1
Maintenance II / I	3	3	3	3
Maintenance I	1	0	0	0

	Temporary Status Personnel Schedule			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
Seasonal	2.5	2.5	2.5	2.5

City of Apple Valley
Budget Summary
2012 Budget
66 - SEWER OPERATIONS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6110 - SALARY-REGULAR EMPLOYEES	351,508	356,956	356,990	356,990	356,990	165,115	369,616	369,616	369,616
6112 - SALARY-SEASONAL TEMP	22,927	17,844	19,085	19,085	19,085	2,475	19,085	19,085	19,085
6113 - OVERTIME-REGULAR EMPLOYEES	32,285	42,322	30,000	30,000	30,000	8,725	30,900	30,000	30,000
6121 - INSURANCE CASH BENEFIT	2,160	2,520				1,100			
6122 - COMP REQUEST	-13,437	-19,489				-8,134			
6123 - SALARY-OTHER			13,352	13,352	13,352		11,012	11,012	11,012
6105 - SALARIES AND WAGES	**395,444**	**400,153**	**419,427**	**419,427**	**419,427**	**169,281**	**430,613**	**429,713**	**429,713**
6138 - MEDICARE	5,166	5,338	6,045	6,045	6,045	2,370	6,195	6,180	6,180
6139 - FICA	22,091	22,826	25,849	25,849	25,849	10,134	26,487	26,425	26,425
6141 - PENSIONS-PERA	23,726	26,093	28,830	28,830	28,830	12,283	29,589	29,514	29,514
6142 - WORKERS COMPENSATION	20,000	12,259	14,570	14,570	14,570	5,806	12,906	12,872	12,872
6144 - LONG-TERM DISABILITY INSURANCE	1,074	1,017	1,065	1,065	1,065	439	1,095	1,092	1,092
6145 - MEDICAL INSURANCE	61,608	70,865	87,360	87,360	87,360	29,250	87,360	87,360	87,360
6146 - DENTAL INSURANCE	5,476	5,501				2,772			
6147 - LIFE INSURANCE-BASIC	144	81				37			
6148 - LIFE INSURANCE-SUPP/DEPEND	736	1,111				751			
6125 - EMPLOYEE BENEFITS	**140,022**	**145,091**	**163,719**	**163,719**	**163,719**	**63,842**	**163,632**	**163,443**	**163,443**
6100 - TOTAL PERSONAL SERVICES	**535,466**	**545,243**	**583,146**	**583,146**	**583,146**	**233,123**	**594,245**	**593,156**	**593,156**
6210 - OFFICE SUPPLIES	54	297	400	400	400	34	400	400	400
6211 - SMALL TOOLS & EQUIPMENT	16,806	4,786	6,600	6,600	6,600	2,798	14,300	14,300	14,300
6212 - MOTOR FUELS/OILS	13,637	15,606	17,025	17,025	17,025	9,664	18,306	18,306	18,306
6214 - CHEMICALS		417	3,650	3,650	3,650	0	150	150	150
6215 - EQUIPMENT-PARTS	31,876	13,294	33,000	33,000	33,000	8,058	33,000	33,000	33,000
6216 - VEHICLES-TIRES/BATTERIES	1,548	1,200	1,600	1,600	1,600	314	1,600	1,600	1,600
6229 - GENERAL SUPPLIES	16,134	20,390	19,900	19,900	19,900	2,230	19,900	19,900	19,900
6205 - SUPPLIES	**80,054**	**55,990**	**82,175**	**82,175**	**82,175**	**23,099**	**87,656**	**87,656**	**87,656**
6235 - CONSULTANT SERVICES	9,746	9,704	32,075	32,075	32,075	10,751	29,375	29,375	29,375
6237 - TELEPHONE/PAGERS	489	375	1,192	1,192	1,192	159	1,192	1,192	1,192
6238 - POSTAGE/UPS/FEDEX	14,298	15,289	15,000	15,000	15,000	8,192	15,600	15,600	15,600
6239 - PRINTING/PUBLISHING	0	297	500	500	500	196	500	500	500
6240 - CLEANING SERVICE/GARBAGE	5,163	3,232	5,000	5,000	5,000	1,659	5,000	5,000	5,000
6249 - OTHER CONTRACTUAL SERVICES	24,543	13,113	498,600	498,600	498,600	1,174	500,600	500,600	500,600
6230 - CONTRACTUAL SERVICES	**54,238**	**42,011**	**552,367**	**552,367**	**552,367**	**22,131**	**552,267**	**552,267**	**552,267**
6255 - UTILITIES-ELECTRIC	56,888	87,007	41,160	41,160	41,160	38,252	42,500	42,500	42,500
6256 - UTILITIES-NATURAL GAS	186	159	500	500	500	92	500	500	500
6250 - UTILITIES	**57,073**	**87,166**	**41,660**	**41,660**	**41,660**	**38,344**	**43,000**	**43,000**	**43,000**
6265 - REPAIRS-EQUIPMENT	37,718	12,128	38,000	38,000	38,000	18,801	54,500	54,500	54,500
6266 - REPAIRS-BUILDING	193	252				0			
6269 - REPAIRS-OTHER	129,715	130,017	170,100	170,100	170,100	29,260	134,600	134,600	134,600
6260 - REPAIRS AND MAINTENA	**167,626**	**142,397**	**208,100**	**208,100**	**208,100**	**48,061**	**189,100**	**189,100**	**189,100**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	2,314	1,698	3,400	3,400	3,400	1,754	3,000	3,000	3,000
6276 - SCHOOLS/CONFERENCES/EXP OTHER	188	0	0	0	0	0			
6277 - MILEAGE/AUTO ALLOWANCE	4	0	1,850	1,850	1,850	18	1,850	1,850	1,850
6278 - SUBSISTENCE ALLOWANCE	300	0	150	150	150	0	150	150	150
6279 - EDUCATION ASSISTANCE	794	0	0	0	0	0			
6280 - DUES & SUBSCRIPTIONS	129	115	245	245	245	192	245	245	245
6281 - UNIFORM/CLOTHING ALLOWANCE	2,216	1,531	2,500	2,500	2,500	691	2,200	2,200	2,200
6270 - TRAINING/TRAVEL/DUES	**5,946**	**3,343**	**8,145**	**8,145**	**8,145**	**2,656**	**7,445**	**7,445**	**7,445**
6200 - TOTAL OPERATING COSTS	**364,938**	**330,907**	**892,447**	**892,447**	**892,447**	**134,290**	**879,468**	**879,468**	**879,468**

City of Apple Valley
Budget Summary
2012 Budget
66 - SEWER OPERATIONS

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6310 - RENTAL EXPENSE	0	1,900	250	250	250	0	250	250	250
6311 - INSURANCE-PROPERTY/LIABILITY	75,000	75,000	75,000	75,000	75,000	37,500	75,000	75,000	75,000
6317 - METRO WASTE CONTROL PAYMENT	2,238,480	2,439,277	2,593,600	2,593,600	2,593,600	1,450,170	2,560,000	2,318,000	2,318,000
6318 - BURNSVILLE/EAGAN SWR REIMBURSE	46,089	48,240	46,600	46,600	46,600	22,392	71,000	71,000	71,000
6333 - GENERAL-CASH DISCOUNTS	-229	-113				0			
6399 - OTHER CHARGES	70,422	66,698	546,000	546,000	546,000	28,714	548,500	548,500	548,500
6300 - TOTAL OTHER EXPENDITURES	**2,429,762**	**2,631,003**	**3,261,450**	**3,261,450**	**3,261,450**	**1,538,775**	**3,254,750**	**3,012,750**	**3,012,750**
6425 - VISA/BANK CHARGES			20,000	20,000	20,000		15,000	15,000	15,000
6400 - TOTAL EXPENDITURES			**20,000**	**20,000**	**20,000**		**15,000**	**15,000**	**15,000**
6610 - DEPRECIATION	477,391	485,138	528,030	528,030	528,030	248,112	528,030	497,000	497,000
6600 - TOTAL DEPRECIATION	**477,391**	**485,138**	**528,030**	**528,030**	**528,030**	**248,112**	**528,030**	**497,000**	**497,000**
6730 - CAPITAL OUTLAY-TRANSPORTATION	0	27,364	66,500	66,500	66,500	50,484	110,000	110,000	110,000
6735 - CAPITAL OUTLAY-OTHER IMPROVEME	0	50	815,000	815,000	815,000	0	313,000	313,000	313,000
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	0	0	0	0	0	0			
6700 - TOTAL CAPITAL OUTLAY	**0**	**27,415**	**881,500**	**881,500**	**881,500**	**50,484**	**423,000**	**423,000**	**423,000**
6800 - TOTAL CONSTRUCTION COSTS	**0**	**0**				**0**			
6001 - EXPENDITURES	**3,807,558**	**4,019,706**	**6,166,573**	**6,166,573**	**6,166,573**	**2,204,785**	**5,694,493**	**5,420,374**	**5,420,374**
7110 - TRANSFER TO OTHER FUNDS	961,875	717,160				0			
7100 - TOTAL TRANSFERS	**961,875**	**717,160**				**0**			
	4,769,433	**4,736,866**	**6,166,573**	**6,166,573**	**6,166,573**	**2,204,785**	**5,694,493**	**5,420,374**	**5,420,374**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 66: SANITARY SEWER UTILITY OPERATIONS - 5365
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6110	**SALARIES**						
6110	Regular Employees	335,234	356,990	356,990	369,616	369,616	369,616
6111	Salary-Parttime	-	-	-	-		
6112	Salary-Seasonal Temp	19,085	19,085	19,085	19,085	19,085	19,085
6113	Overtime - Reg	30,000	30,000	30,000	30,900	30,000	30,000
6114	Overtime - Temp	-	-	-	-		
6123	Salaries - Other	12,582	10,852	10,852	11,012	11,012	11,012
6138	Medicare	5,755	6,045	6,045	6,195	6,180	6,180
6139	FICA	24,608	25,849	25,849	26,487	26,425	26,425
6141	Pension - PERA	26,447	28,830	28,830	29,589	29,514	29,514
6142	Worker's Compensation	12,900	14,570	14,570	12,906	12,872	12,872
6144	Long-Term Disability Insurance	1,009	1,065	1,065	1,095	1,092	1,092
6145	Hospital & Life Insurance	79,800	87,360	87,360	87,360	87,360	87,360
		-		-	-		
	Total	547,420	580,646	580,646	594,245	593,156	593,156
6210	**OFFICE SUPPLIES**						
	General Office Supplies	400	400	400	400	400	400
	Total	400	400	400	400	400	400
6211	**SMALL TOOL & EQUIPMENT**						
	Small Tools	3,000	3,000	3,000	3,000	3,000	3,000
	Electric/Air Power Tools	300	300	300	300	300	300
	Oxygen Detector Replacement	2,200	-	-	2,200	2,200	2,200
	Ruggidized Tablet - Computer Laptop	3,500	-	-	-	-	-
	Sewer Cleaning Nozzle	1,500	2,400	2,500	-	-	-
	Wet Well Jet Nozzle Cleaner	4,000	-	-	-	-	-
	Chain sling and strap replacement	-	900	900	-	-	-
	Arrowboard	-	-	-	3,500	3,500	3,500
	Mechanical Root Saw	-	-	-	4,000	4,000	4,000
	Digital Counter - Gap Vax	-	-	-	1,300	1,300	1,300
	Total	14,500	6,600	6,700	14,300	14,300	14,300
6212	**MOTOR FUELS/OILS**						
	Gasoline	8,000					
	Diesel	9,500					
	Nolead Fuel 2689 gal.		7,400	7,400	7,921	7,921	7,921
	Diesel Fuel 3245 gal.		8,500	8,500	8,985	8,985	8,985
	Diesel Fuel Tax		300	300	200	200	200
	Oil	825	825	825	1,200	1,200	1,200
	Total	18,325	17,025	17,025	18,306	18,306	18,306
6214	**CHEMICALS**						
	Root-X	5,000	3,500	-	-	-	-
	Lift Station Defoamer		150	150	150	150	150
	Total	5,000	3,650	150	150	150	150
6215	**EQUIPMENT - PARTS**						
	Pump Seals, Impellers, Valves, Filters,etc.	11,000	11,000	11,000	11,000	11,000	11,000
	High Pressure Hoses/Easemt Mach	5,200	5,200	5,200	5,200	5,200	5,200
	Vehicles/Sewer Trucks/Parts/Pump	7,000	7,000	7,000	7,000	7,000	7,000
	Pumps Seals, Impellers, Valves, etc.	8,000	8,000	8,000	8,000	8,000	8,000
	Sewer Camera Wheels & Accessories	1,200	1,800	1,800	1,800	1,800	1,800
	Ford Pump Piping	2,500	-	-	-	-	-
	Total	34,900	33,000	33,000	33,000	33,000	33,000
6216	**EQUIPMENT - TIRES/BATTERIES**						
	Batteries - Vehicles	400	400	400	400	400	400
	Batteries - RTU's	200	200	200	200	200	200
	Tires	1,000	1,000	1,000	1,000	1,000	1,000
	Total	1,600	1,600	1,600	1,600	1,600	1,600

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 66: SANITARY SEWER UTILITY OPERATIONS - 5365
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6229	**GENERAL SUPPLIES**						
	Flashers, Barricades	500	500	500	500	500	500
	Safety Equipment/First Aid	2,000	2,000	2,000	2,000	2,000	2,000
	Paint - Lift Stations	500	500	500	500	500	500
	Fill Material (1,000), General Supplies (2,000)	3,000	3,000	3,000	3,000	3,000	3,000
	Flex-seal/Sealguard	8,000	8,000	8,000	8,000	8,000	8,000
	Chimney Patch Repair	1,500	1,500	1,500	1,500	1,500	1,500
	CO2 Canisters	400	400	400	400	400	400
	Agrotech 2000	800	800	800	800	800	800
	Grates, Covers, Castings, Rings	2,500	2,500	2,500	2,500	2,500	2,500
	Desk for SCADA Computer Upgrade		700	700	700	700	700
	Total	19,200	19,900	19,900	19,900	19,900	19,900
6235	**CONSULTANT SERVICES**						
	Engineering Costs Not Assessed	5,000	5,000	5,000	5,000	5,000	5,000
	Audit	9,500	10,000	10,000	10,300	10,300	10,300
	GIS	10,000	10,000	10,000	8,000	8,000	8,000
	OSHA Required Tests	575	575	575	575	575	575
	Storm Eng Costs Not Assessed (to 5505)	4,000	-	-	-	-	-
	Arc Flash Hazard Study	-	6,500	6,500	-	-	-
	Cartegraph Sanitary Data Transfer & Setup	-	-	-	5,500	5,500	5,500
	Total	29,075	32,075	32,075	29,375	29,375	29,375
6237	**TELEPHONES/PAGERS**						
	Cellular Phone	432	432	432	432	432	432
	Wireless Air Card	760	760	760	760	760	760
	Total	1,192	1,192	1,192	1,192	1,192	1,192
6238	**POSTAGE/UPS/FEDEX**						
	Postage	15,000	15,000	15,600	15,600	15,600	15,600
	Total	15,000	15,000	15,600	15,600	15,600	15,600
6239	**PRINTING/PUBLISHING**						
	Educational Materials	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Dumpster Special Waste	5,000	5,000	5,000	5,000	5,000	5,000
	Sump Catch Basin Matl Disposal (to 5505)	4,000	-	-	-	-	-
	Total	9,000	5,000	5,000	5,000	5,000	5,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Utilities - Contract Street Repair	485,000	498,000	498,000	500,000	500,000	500,000
	*Cobblestone - Inlet Purge (to 5505)	750	-	-	-	-	-
	*Trans Alarm Stormlift Monitoring (to 5505)	800	-	-	-	-	-
	*Alarm Phone Lines (to 5505)	840	-	-	-	-	-
	Traffic Control	600	600	600	600	600	600
	Total	487,990	498,600	498,600	500,600	500,600	500,600
6255	**UTILITIES - ELECTRIC**						
	Lift Stations-Sanitary	39,200	41,160	41,160	42,500	42,500	42,500
	*Lift Stations-Storm (to 5505)	42,000	-	-	-	-	-
	*Birger Pond - Elect. & Maint. w/Rsmt (to 5505)	800	-	-	-	-	-
	Total	82,000	41,160	41,160	42,500	42,500	42,500
6256	**UTILITIES - NATURAL GAS**						
	Lift Station Generators	500	500	500	500	500	500
	Total	500	500	500	500	500	500
6265	**REPAIRS - EQUIPMENT**						
	Vehicle	8,000	8,000	8,000	8,000	8,000	8,000
	Lift Stations	10,000	10,000	10,000	10,000	10,000	10,000
	Calibration of Gas Detectors, Sensor Replaceme	1,000	1,000	1,000	1,000	1,000	1,000
	Electric Repairs/TEGG Inspection	1,500	1,500	1,500	10,000	10,000	10,000
	Pump Inspection	1,000	1,000	1,000	1,000	1,000	1,000
	General Misc.	3,000	3,000	3,000	3,000	3,000	3,000
	*Lift Stations (to 5505)	8,000	-	-	-	-	-
	*Electric Main Check Connections (to 5505)	1,500	-	-	-	-	-

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 66: SANITARY SEWER UTILITY OPERATIONS - 5365
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6265	**REPAIRS - EQUIPMENT (continued)**						
	*Pump Inspection (to 5505)	1,000	-	-	-	-	-
	Sewer Televising Camera Repair	1,000	1,000	1,000	3,000	3,000	3,000
	Generator Maintenance	2,500	2,500	2,500	2,500	2,500	2,500
	Camera Reel Rehab		3,000	3,000	-	-	-
	Pump Repair for San Lift Stations	-	-	-	10,000	10,000	10,000
	TEGG Inspection	-	7,000	-	-	-	-
	WTP/CMF SCADA Integration	-	3,000	3,000	-	-	-
	Camera Cable Replacement	-	-	-	6,000	6,000	6,000
	Total	38,500	41,000	34,000	54,500	54,500	54,500
6269	**REPAIRS - OTHER**						
	Sewer Lines - CIPP	35,000	82,400	82,400	30,000	30,000	30,000
	Manholes - Protection I/I	10,000	10,000	10,000	10,000	10,000	10,000
	*Sewer Lines to 5505)	10,000	-	-	-	-	-
	*Manholes - Protection I/I (to 5505)	5,000	-	-	-	-	-
	*Catch Basins Repair and Upgrades (to 5505)	20,000	-	-	-	-	-
6269	**REPAIRS - OTHER CONT.**						
	Radio & Control Upgrades (PLCs)	60,000	61,800	61,800	67,300	67,300	67,300
	Lift 11 Wear Rings & Impeller	3,500	-	-	-	-	-
	*Hannover Electrical Junction Box	6,800	-	-	-	-	-
	*Cobblestone Softstart Electrical Controls	4,000	-	-	-	-	-
	*Alimagnet Storm Pump Intake Valve Replace	1,000	-	-	-	-	-
	Lift 7 Pump 1 Replace Wear Ring/Impeller Rpr	-	3,500	3,500	-	-	-
	Lift 11 Guide Rail Replace	-	3,500	3,500	-	-	-
	Lift 10 Pump 2 Replace Wear Ring	-	3,000	3,000	-	-	-
	SCADA System Rehab w/ water and storm	-	5,900	5,900	-	-	-
	Lift 2 I/I Repairs	-	-	-	10,000	10,000	10,000
	Seal Manhole Structures 4@$4,000	-	-	-	16,000	16,000	16,000
	Lift 9 Pump 1 Replace Starter	-	-	-	1,300	1,300	1,300
	Total	155,300	170,100	170,100	134,600	134,600	134,600
6275	**SCHOOL/CONF/EXP - LOCAL**						
	School & Certifications	2,500	2,500	2,500	2,500	2,500	2,500
	MWOA Annual	500	500	500	500	500	500
	Backing Class	400	400	-	-	-	-
	Total	3,400	3,400	3,000	3,000	3,000	3,000
6277	**MILEAGE/AUTO ALLOWANCE**						
	50% Supervisor	1,650	1,650	1,650	1,650	1,650	1,650
	Training	200	200	200	200	200	200
	Total	1,850	1,850	1,850	1,850	1,850	1,850
6278	**SUBSISTENCE ALLOWANCE**						
	MWOA Annual/MWRA	150	150	150	150	150	150
	Total	150	150	150	150	150	150
6279	**EDUCATION ASSISTANCE**						
	Tuition Reimbursement	1,000	-	-	-	-	-
	Total	1,000	-	-	-	-	-
6280	**DUES & SUBSCRIPTIONS**						
	MWOA Dues	45	45	45	45	45	45
	Certification Renewal Fee	200	200	200	200	200	200
	Total	245	245	245	245	245	245
6281	**UNIFORM/CLOTHING ALLOWANCE**						
	Uniforms for 5 employees	2,500	2,500	2,200	2,200	2,200	2,200
	Total	2,500	2,500	2,200	2,200	2,200	2,200

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 66: SANITARY SEWER UTILITY OPERATIONS - 5365
Public Works Department

COMPANY 5300: WATER & SEWER FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6310	**RENTAL EXPENSE**						
	General Rental	250	250	250	250	250	250
	Total	250	250	250	250	250	250
6311	**INSURANCE**						
	General, Auto, Property Liability	75,000	75,000	75,000	75,000	75,000	75,000
	Total	75,000	75,000	75,000	75,000	75,000	75,000
6317	**METRO WASTE CONTROL**						
	Metropolitan Council-Environmental Services Waste Water Treatment Charges	2,500,000	2,593,600	2,486,005	2,560,000	2,318,000	2,318,000
	Total	2,500,000	2,593,600	2,486,005	2,560,000	2,318,000	2,318,000
6318	**BURNSVILLE/EAGAN SEWER CHRG**						
	Burnsville	46,000	46,600	30,000	32,000	32,000	32,000
	Eagan			38,350	39,000	39,000	39,000
	Total	46,000	46,600	68,350	71,000	71,000	71,000
6399	**OTHER CHARGES**						
	LOGIS	59,000	61,000	61,000	63,500	63,500	63,500
	General Fund Admin Fee	300,000	300,000	300,000	300,000	300,000	300,000
	Franchise Fee	185,000	185,000	185,000	185,000	185,000	185,000
	Total	544,000	546,000	546,000	548,500	548,500	548,500
6425	**CREDIT CARD FEES**						
	Annual Fee	-	20,000	8,000	15,000	15,000	15,000
	Total	-	20,000	8,000	15,000	15,000	15,000
6610	**DEPRECIATION**						
	Sanitary	500,000	528,030	528,030	528,030	497,000	497,000
	Total	500,000	528,030	528,030	528,030	497,000	497,000
6730	**CAPITAL OUTLAY - VEHICLES**						
	Portable Generator Replacement	50,000	-	-	-	-	-
	3/4 Ton Pickup 418 Toolbox, Plow	32,000	-	-	-	-	-
	Vactor 401	340,000	-	-	-	-	-
	3/4 ton Pickup 429 Toolbox, Plow, Tommy Lift	-	34,500	34,500	-	-	-
	3/4 Ton Pickup 413 Toolbox, Plow	-	32,000	32,000	-	-	-
	Replace 3/4 ton Pickup 407	-	-	-	34,000	34,000	34,000
	Mower (% 50Fleet/25 Water/25 Sewer)	-	-	-	4,000	4,000	4,000
	Easement Machine Replacement	-	-	-	32,000	32,000	32,000
	Emergency Backup Pump	-	-	-	40,000	40,000	40,000
		422,000	66,500	66,500	110,000	110,000	110,000
6735	**CAPITAL OUTLAY - OTHER IMP**						
	*Cedar Ave. Storm Improvements (to 5505)	12,900	-	-	-	-	-
	Cedar Ave. Sanitary Improvements	15,000	15,000	-	-	-	-
	Central Trunk Diversion	6,500		6,500	-	-	-
	Lift 2 Replacement (Cedar & Hidden Ponds)		800,000	910,635	-	-	-
	Burnsville Echo Valley lift station improvements				110,000	110,000	110,000
	Vac Dump Site Relocate				30,000	30,000	30,000
	Endicott Way Install Manhole				12,000	12,000	12,000
	Repair Pipe Sags				15,000	15,000	15,000
	Davit Hoist for Lift Station No. 1				16,000	16,000	16,000
	Greenleaf Sewer Repair w/ Street Project				130,000	130,000	130,000
	Total	34,400	815,000	917,135	313,000	313,000	313,000
	Total Net of Personnel	5,044,777	5,586,427	5,580,217	5,100,248	4,827,218	4,827,218
	TOTAL EXPENSES	$ 5,592,197	$ 6,167,073	$ 6,160,863	$ 5,694,493	$ 5,420,374	$ 5,420,374
	LESS CAPITAL OUTLAY	$ (456,400)	$ (881,500)	$ (983,635)	$ (423,000)	$ (423,000)	$ (423,000)
	Total Exp without Capital Outlay	$ 5,135,797	$ 5,285,573	$ 5,177,228	$ 5,271,493	$ 4,997,374	$ 4,997,374

Apple Valley

Notes:

This page left intentionally blank

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5500	69	5505	**STORM DRAINAGE UTILITY** Public Works

DESCRIPTION OF ACTIVITY

The Storm Drainage Utility provides funding for the operation and maintenance of the City's storm water drainage system and management of surface water bodies. A majority of expenses for this business unit relate to improvement projects to fulfill State and Federal mandates for pollutant load reductions to lakes, maintenance of the municipal drainage system, drainage costs related to the annual street improvement program, and acquisition of drainage easements.

SERVICE CATEGORIES

The Storm Drainage Utility Division provides for the operation and maintenance of the municipal storm drainage system within the City of Apple Valley. This utility service is provide by City Public Works Department staff using city-owned equipment and contract services for capital improvement projects. The following services are provided within this division.

1. **Drainage System Maintenance Services**
   - Provide repair and maintenance for 7,800 storm sewer manholes/catchbasins and 162 miles of storm sewer pipe within the drainage network
   - Inspect and remove accumulated sediment from 230 storm water management ponds located throughout the drainage system within the City.
   - Inspect and maintain 11 storm water pumping stations and associated force main

2. **System Flood Control Services**
   - Monitor water levels in lakes and ponds in response to severe precipitation events
   - Perform drainage analysis to determine solutions to flooding events
   - Review building plans to ensure proper structure elevations above high water levels

3. **System Management and Regulatory Services**
   - Prepare mandatory MS4 permit documents and respond to evolving requirements associated with the Federal Clean Water Act
   - Perform water quality testing for surface water bodies
   - Provide funds for payment of annual dues for required membership to the Black Dog Watershed Management Organization

MAJOR OBJECTIVES FOR 2012

The primary challenge for the Storm Drainage Utility involves the response to the substantial increase in Federal and State mandates related to storm water management that continue to evolve at escalating rates. Similar to many other cities, the utility will be financially strained in future years to meet increased regulations and required capital investments for water management demands. Public Works staff will continue to update the City's Capital Improvement Plan and operation budget projections in response to increasing mandates. Staff will work with the Finance Department to revise utility rate projections to forecast the financial demands for storm water management.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of Lakes monitored with water quality samples	6	7	7	7	7
Number of Mandated TMDL Studies Active w/in Apple Valley	1	2	3	4	5

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
None – See Streets and Water/Sewer Utilities	0	0	0	0

Summary Budget
Department 69 Storm Drainage

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Propsed
Revenue:						
Utility Charges	1,300,000	1,233,346	1,150,000	1,360,483	1,346,000	1,443,000
Grants	-	22,730	-	-	-	-
Other Revenue	-	-	-	9,500	-	-
Contributed revenue	-	132,171	-	102,349	-	-
Investment Earnings	60,000	26,018	25,000	13,483	25,000	14,500
	1,360,000	1,414,265	1,175,000	1,485,815	1,371,000	1,457,500
Expenditures:						
Supplies	-	-	15,000	731	12,300	14,900
Contractual Serv.	826,000	(3,617)	146,290	57,341	156,390	118,090
Utilities	-	-	42,800	-	36,800	30,800
Repairs & Maint.	-	-	57,300	-	42,400	252,000
Training/Travel/Dues	-	-	-	-	-	1,070
Other Exp.	-	2,498	-	18,434	-	1,500
Depreciation	380,000	419,269	440,000	430,000	439,000	477,000
Debt Service-Interest	86,302	51,225	62,073	40,237	12,320	74,000
Construction Costs	-	-				
Admin fee to Gen. Fund	300,000	300,000	300,000	300,000	300,000	300,000
Transfer to other funds	-			205,000		
Transfer to Sewer Fund	100,000	100,000	100,000	100,000	60,000	60,000
Total Exp	1,692,302	869,375	1,163,463	1,151,743	1,059,210	1,329,360
Net Income	(332,302)	544,890	11,537	334,072	311,790	128,140
Net change in cash						
add: Depreciation	380,000	419,269	440,000	430,000	439,000	477,000
Debt Service - Principal	(490,000)		(535,000)		(85,000)	(225,000)
Capital Outlay		(302,000)	(314,900)	-	(498,500)	(1,130,000)
Debt Issued		-	-	-	2,600,000	-
Net Change in Cash	(442,302)	662,159	(398,363)	764,072	2,767,290	(749,860)

City of Apple Valley
Budget Summary
2012 Budget
69 - STORM DRAINAGE UTILITY

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6211 - SMALL TOOLS & EQUIPMENT	0	0				0	1,000	1,000	1,000
6214 - CHEMICALS	0	0	4,300	4,300	4,300	0	3,800	3,800	3,800
6215 - EQUIPMENT-PARTS		601	8,000	8,000	8,000	0	8,900	8,900	8,900
6229 - GENERAL SUPPLIES	0	130				0	1,200	1,200	1,200
6205 - SUPPLIES	**0**	**731**	**12,300**	**12,300**	**12,300**	**0**	**14,900**	**14,900**	**14,900**
6235 - CONSULTANT SERVICES	67,828	18,898	71,000	71,000	71,000	2,091	46,650	46,650	46,650
6235 - CONSULTANT SERVICES	-86,081	0				19,143			
6239 - PRINTING/PUBLISHING	0	0	1,000	1,000	1,000	553	2,350	2,350	2,350
6240 - CLEANING SERVICE/GARBAGE			3,000	3,000	3,000		3,000	3,000	3,000
6249 - OTHER CONTRACTUAL SERVICES	14,636	38,444	81,390	81,390	841,390	0	66,090	66,090	66,090
6230 - CONTRACTUAL SERVICES	**-3,617**	**57,341**	**156,390**	**156,390**	**916,390**	**21,787**	**118,090**	**118,090**	**118,090**
6255 - UTILITIES-ELECTRIC			36,800	36,800	36,800		30,800	30,800	30,800
6250 - UTILITIES			**36,800**	**36,800**	**36,800**		**30,800**	**30,800**	**30,800**
6265 - REPAIRS-EQUIPMENT			10,500	10,500	10,500		52,000	52,000	52,000
6269 - REPAIRS-OTHER			31,900	31,900	31,900		200,000	200,000	200,000
6260 - REPAIRS AND MAINTENA			**42,400**	**42,400**	**42,400**		**252,000**	**252,000**	**252,000**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	0	0				0	1,070	1,070	1,070
6270 - TRAINING/TRAVEL/DUES	**0**	**0**				**0**	**1,070**	**1,070**	**1,070**
6200 - TOTAL OPERATING COSTS	**-3,617**	**58,072**	**247,890**	**247,890**	**1,007,890**	**21,787**	**416,860**	**416,860**	**416,860**
6311 - INSURANCE-PROPERTY/LIABILITY		2,000				1,000			
6399 - OTHER CHARGES	402,498	16,434				2,498	1,500	1,500	1,500
6399 - OTHER CHARGES	0	0				108			
6300 - TOTAL OTHER EXPENDITURES	**402,498**	**18,434**				**3,606**	**1,500**	**1,500**	**1,500**
6610 - DEPRECIATION	419,269	430,000	439,000	439,000	439,000	215,000	439,000	477,000	477,000
6600 - TOTAL DEPRECIATION	**419,269**	**430,000**	**439,000**	**439,000**	**439,000**	**215,000**	**439,000**	**477,000**	**477,000**
6730 - CAPITAL OUTLAY-TRANSPORTATION			5,525	0	0				
6735 - CAPITAL OUTLAY-OTHER IMPROVEME	0	0	498,500	498,500	498,500	20,564	1,130,000	1,130,000	1,130,000
6700 - TOTAL CAPITAL OUTLAY	**0**	**0**	**504,025**	**498,500**	**498,500**	**20,564**	**1,130,000**	**1,130,000**	**1,130,000**
6910 - BOND PRINCIPAL	0	0	85,000	85,000	85,000	0	225,000	225,000	225,000
6915 - DEBT SERVICE-OTHER	0	0	12,320	12,320	12,320	3,995	74,000	74,000	74,000
6900 - TOTAL DEBT SERVICE	**0**	**0**	**97,320**	**97,320**	**97,320**	**3,995**	**299,000**	**299,000**	**299,000**
6001 - EXPENDITURES	**818,150**	**506,506**	**1,288,235**	**1,282,710**	**2,042,710**	**264,952**	**2,286,360**	**2,324,360**	**2,324,360**
7010 - BOND ISSUANCE EXPENSES		1,663				0			
7015 - DEBT SERVICE-INTEREST	51,225	38,574							
7000 - TOTAL INTEREST AND FISCAL FEES	**51,225**	**40,237**							
7110 - TRANSFER TO OTHER FUNDS	110,769	305,000	360,000	360,000	360,000	0	360,000	360,000	360,000
7100 - TOTAL TRANSFERS	**110,769**	**305,000**	**360,000**	**360,000**	**360,000**	**0**	**360,000**	**360,000**	**360,000**
	928,919	811,506	1,648,235	1,642,710	2,402,710	264,952	2,646,360	2,684,360	2,684,360

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 69: STORM DRAINAGE UTILITY - 5505
Public Works Department

COMPANY 5500: STORM DRAIN UTILITY

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6211	**SMALL TOOLS & EQUIPMENT**						
	Small tools for water quality & Rain Barrels	-	-	-	1,000	1,000	1,000
	Trans from 1520						
	Total	-	-	-	1,000	1,000	1,000
6214	**CHEMICALS**						
	Anti-Icing Chemical	4,500	1,500	-	-	-	-
	Alum	-	2,500	-	3,000	3,000	3,000
	Propiconazole (Oak Wilt) (Trans 1520)	-	-	800	800	800	800
	Total	4,500	4,000	800	3,800	3,800	3,800
6215	**EQUIPMENT - PARTS**						
	Pumps Seals, Impellers, Valves, etc.	8,000	8,000	8,000	8,000	8,000	8,000
	Ford Pump Piping	2,500	-		900	900	900
	Total	10,500	8,000	8,000	8,900	8,900	8,900
6229	**GENERAL SUPPLIES**						
	Catch Basin Castings, Mortor, Rings	-	-	-	1,200	1,200	1,200
	Total	-	-	-	1,200	1,200	1,200
6235	**CONSULTANT SERVICES**						
	Long/Farquar TMDL Implementation	22,000	8,000	2,000	2,000	2,000	2,000
	(Layout & design for watershed Bioretention)	-	-				
	Drainage Issues (Misc. Site Specific)	5,000	5,000	5,000	2,500	2,500	2,500
	Engineering Costs Not Assessed	4,000	-				
	Storm Water Management Coordination	8,500	6,000				
	Whitney Pond Design and Const. Admin	20,000	-				
	MN Stormwater Coalition (from 1500)	-	1,125	1,125	1,150	1,150	1,150
	NPDES/Non-Degradation Plan (from 1500)	-	10,000	-	5,000	5,000	5,000
	Blackdog WMO Annual Dues (from 1500)	-	12,375	12,375	13,000	13,000	13,000
	Eng -Sediment Remove Long/Farq/P170	-	18,500	10,000	7,500	7,500	7,500
	Water Quality Analysis & Testing (from 1500)	-	10,000	10,000	10,000	10,000	10,000
	Cartegraph Storm Data Transfer & Setup				5,500	5,500	5,500
	Total	59,500	71,000	40,500	46,650	46,650	46,650
6239	**PRINTING/PUBLISHING**						
	Educational Mtls for MS4/Blue Thumb				1,500	1,500	1,500
	Educational Mtls for TMDL Require	-	1,000	850	850	850	850
	Total	-	1,000	850	2,350	2,350	2,350
6240	**C. SERVICE/GARBAGE REMOVAL**						
	Sump Catch Basin Matl Disposal (from 5365)	-	3,000	3,000	3,000	3,000	3,000
	Total	-	3,000	3,000	3,000	3,000	3,000
6249	**OTHER CONTRACTUAL SERVICES**						
	Alimagnet Projects (Per Plan)	18,500	18,500	10,000	13,000	13,000	13,000
	Whitney Pond	760,000	-				
	Long Lake Drawdown Pipe	-	-	-	-	-	-
	Long/Farquar TMDL 2010 Implement	55,900	-				
	Rain Garden/Shorline Grant Program	5,000	5,000	5,000	5,000	5,000	5,000
	*Cobblestone - Inlet Purge	750	750	-	750	750	750
	*Trans Alarm Storm L.S. Monitoring	800	800	800	800	800	800
	*Alarm Phone Lines	840	840	840	840	840	840
	Cobblestone Shorline Stabilization	5,000	5,000	-	-	-	-
	Water Quality CAMP Program (from 1500)	-	3,000	2,500	3,000	3,000	3,000
	Wetland Health Eval. Program (from 1500)	-	4,500	4,500	2,700	2,700	2,700
	Keller Lake Weed Cutting (from 1500)	-	9,500	8,000	9,500	9,500	9,500
	LacLavon Aquatic Weed Managmt (from 1500)	-	3,500	3,500	5,000	5,000	5,000
	Raingarden Workshop (w/SWCD) (from 1500)	-	1,500	-	1,000	1,000	1,000
	Fish Removal-TMDL Ponds/Lakes (from 1500)	-	8,500	8,500	4,500	4,500	4,500
	Farquar Weed Harvest per TMDL		15,000	12,000	15,000	15,000	15,000
	Monitoring Equipment		5,000		5,000	5,000	5,000
	Total	846,790	81,390	55,640	66,090	66,090	66,090
6255	**UTILITIES - ELECTRIC**						
	*Lift Stations-Storm	42,000	36,000	30,000	30,000	30,000	30,000
	*Birger Pond - Elect. & Maint. w/Rsmt	800	800	800	800	800	800
	Total	42,800	36,800	30,800	30,800	30,800	30,800

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 69: STORM DRAINAGE UTILITY - 5505
Public Works Department

COMPANY 5500: STORM DRAIN UTILITY

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6265	**REPAIRS - EQUIPMENT**						
	Lift Stations	8,000	8,000	10,000	12,000	12,000	12,000
	Electric Main (Check Connections)	1,500	1,500	1,500	1,500	1,500	1,500
	Pump Inspection	1,000	1,000	1,000	1,000	1,000	1,000
	Alimagnet Replace Wear Rings				10,000	10,000	10,000
	Alimagnet Upgrade Pump Cooling				500	500	500
	Start/Stop Delay Timer Programming				1,000	1,000	1,000
	Belmont Storm Lift Replace Controls/Cabinet				20,000	20,000	20,000
	Hidden Ponds Pump 2 Repair				6,000	6,000	6,000
	Total	10,500	10,500	12,500	52,000	52,000	52,000
6269	**REPAIRS - OTHER**						
	Repair Storm Sewer Pipes and Structures	10,000	10,000	10,000	10,000	10,000	10,000
	Manholes - Protection I/I	5,000	-	-	-	-	-
	Catch Basin Casting Repairs	20,000	15,000	15,000	15,000	15,000	15,000
	Sediment Removal from Exist. Storm Ponds	-			25,000	25,000	25,000
	Sediment removal, restoration P-12, P170	-	-	-	150,000	150,000	150,000
	Hannover Electrical Junction Box	6,800	-	-	-	-	-
	Cobblestone Softstart Electrical Controls	4,000	-	-	-	-	-
	Alimagnet Storm Pump Intake Valve Replace	1,000	-				
	SCADA System Rehab w/water and sewer		5,900	5,900			
	Hidden Ponds LS Backup Alarm Float	-	1,000	1,000	-	-	-
	Total	46,800	31,900	31,900	200,000	200,000	200,000
6275	**SCHOOL/CONF/EXP - LOCAL**						
	Wetland Training (Trans from 1500)				250	250	250
	MECA Conference (Trans from 1500)				200	200	200
	Water Resources Conf (Trans from 1500)				320	320	320
	Erosion Control Training (Trans from 1500)				300	300	300
	Total	-	-	-	1,070	1,070	1,070
6399	**OTHER CHARGES**						
	Water Quality Permits (aquatic weed removal)			831	1,500	1,500	1,500
	Total	-	-	831	1,500	1,500	1,500
6610	**DEPRECIATION**						
	Depreciation	440,000	439,000	439,000	439,000	477,000	477,000
	Total	440,000	439,000	439,000	439,000	477,000	477,000
6735	**CAPITAL OUTLAY - OTHER IMP**						
	Salt Brine Mixer Equipment	57,000	18,000	-	-	-	-
	2010 Street Improvement Project	245,000	-	-	-	-	-
	2011 Street Improvement Project	-	276,500	276,500	280,000	280,000	280,000
	Easement Acquisition	120,000	179,000	470,000	150,000	150,000	150,000
	Sediment Removal from Exist. Storm Ponds	-	25,000	25,000	to maintenance		
	Cedar Ave. Storm Improvements	12,900	-	-	-	-	-
	Holyoke Neighborhood Flood Mitigation	-	-	-	575,000	575,000	575,000
	Long Lake Bioretention Retrofits	-	-	-	110,000	110,000	110,000
	Clean Material - Storage Pad	-	-	-	15,000	15,000	15,000
	Total	434,900	498,500	771,500	1,130,000	1,130,000	1,130,000
6910	**BOND PRINCIPAL**						
	Principal	315,000	85,000	85,000	225,000	225,000	225,000
	Total	315,000	85,000	85,000	225,000	225,000	225,000
7015	**BOND INTEREST**						
	Interest	23,005	12,320	46,000	74,000	74,000	74,000
	Total	23,005	12,320	46,000	74,000	74,000	74,000
7110	**TRANSFER TO OTHER FUNDS**						
	General Fund	300,000	300,000	300,000	300,000	300,000	300,000
	Sewer Fund	60,000	60,000	60,000	60,000	60,000	60,000
	Total	360,000	360,000	360,000	360,000	360,000	360,000
	TOTAL EXPENSES	$ 2,594,295	$ 1,642,410	$ 1,886,321	$ 2,646,360	$ 2,684,360	$ 2,684,360

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5800	62	5805	**STREET LIGHT UTILITY** Public Works

DESCRIPTION OF ACTIVITY

The Street Light Utility provides funding for the operation and maintenance of the street lights located throughout the City of Apple Valley. Approximately 3,311 street lights are located within the City. In 2011, costs and expenses related to street light operations were consolidated under this business unit 5800.

Dakota Electric Association maintains approximately 3,200 lights under a fixed rate program and the City owns and maintains approximately 111 lights, primarily along the downtown ring route area and Founders/153rd Street.

The street light system will continue to expand with future construction of the City's street system. Additional street lights are anticipated along the extension of Flagstaff Avenue from 140th Street to 147th Street. Additional street lights are also anticipated along the extension of 147th Street from Flagstaff Avenue to Johnny Cake Ridge Road. Both Projects are scheduled for construction in 2012. Approximately 66 new street lights are scheduled to be installed along Cedar Avenue during construction in 2011 and 2012.

MAJOR OBJECTIVES FOR 2012

The major objectives for 2012 within this business unit include Phase 1 of the Cedar Avenue Transitway Project and concluding the LED Street Light Pilot Project located along Flagstaff Avenue. The Flagstaff LED project is being conducted jointly with Dakota Electric to evaluate the potential for converting the existing street light system to LED fixtures that could reduce energy consumption. The LED Pilot Study was started in July 2010.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
Number of DEA Street Lights	3,197	3,197	3,198	3,200	3,210
Number of City Street Lights	83	103	111	144	177
Principle Lighting Projects		Founders Ln	LED Flagstaff	Cedar Phase1	Cedar Phase2 Flagstaff & 147th Street

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Adopted 2012
None	0	0	0	0

Summary Budget
Street Light Utility - 5800, Dept 62

	2009 Adopted	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:					
Utility Charges		425,000	465,552	425,000	465,000
Grants		-		-	
Other Revenue		-	2,821	-	
Investment Earnings		-	849	-	
	-	425,000	469,222	425,000	465,000
Expenditures:					
Supplies		3,000	-	15,000	15,000
Contractual Serv.		-	10,619	9,500	6,200
Utilities for Resale		350,000	373,687	360,500	379,000
Other Exp.		-	-	1,800	1,800
Capital outlay		37,000	26,481	4,000	-
Admin fee to Gen. Fund		-	-	-	-
Transfer to Sewer Fund		-	-	-	-
Total	-	390,000	410,787	390,800	402,000

Note: Prior to the 2011 budget the activity related to the operations of the street light utility was included within the water fund budget. The 2010 budget amounts shown are for comparison and were extracted from the Water Utility Budget.

City of Apple Valley
Budget Summary
2012 Budget
62 - STREET LIGHT UTILITY

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6215 - EQUIPMENT-PARTS			15,000	15,000	15,000		15,000	15,000	15,000
6205 - SUPPLIES			**15,000**	**15,000**	**15,000**		**15,000**	**15,000**	**15,000**
6235 - CONSULTANT SERVICES		9,848	3,500	3,500	3,500	0			
6249 - OTHER CONTRACTUAL SERVICES		301	6,000	6,000	6,000	290	6,200	6,200	6,200
6230 - CONTRACTUAL SERVICES		**10,149**	**9,500**	**9,500**	**9,500**	**290**	**6,200**	**6,200**	**6,200**
6255 - UTILITIES-ELECTRIC		470	360,500	360,500	360,500	70	379,000	379,000	379,000
6250 - UTILITIES		**470**	**360,500**	**360,500**	**360,500**	**70**	**379,000**	**379,000**	**379,000**
6200 - TOTAL OPERATING COSTS		**10,619**	**385,000**	**385,000**	**385,000**	**360**	**400,200**	**400,200**	**400,200**
6311 - INSURANCE-PROPERTY/LIABILITY			1,800	1,800	1,800	900	1,800	1,800	1,800
6300 - TOTAL OTHER EXPENDITURES			**1,800**	**1,800**	**1,800**	**900**	**1,800**	**1,800**	**1,800**
6545 - NON-TAXABLE MISC FOR RESALE		373,687				165,077			
6500 - TOTAL EXPENDITURES		**373,687**				**165,077**			
6735 - CAPITAL OUTLAY-OTHER IMPROVEME		26,481	4,000	4,000	4,000	0			
6700 - TOTAL CAPITAL OUTLAY		**26,481**	**4,000**	**4,000**	**4,000**	**0**			
6001 - EXPENDITURES		**410,787**	**390,800**	**390,800**	**390,800**	**166,337**	**402,000**	**402,000**	**402,000**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 62: STREET LIGHT UTILITY - 5805
(5801 Revenue, 5805 Expenses)
Public Works Department

Note: Separate street light utility budget not adopted for years prior to 2011 - this activity was included in the water/sewer fund in prior years

COMPANY 5800: STREET LIGHT UTILITY

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN RECOMMEND	2012 COUNCIL ADOPTED
6215	**EQUIPMENT - PARTS**						
	Light Bollards Founders Ln-Damaged Equip	-	$ 7,000	7,000	7,000	7,000	7,000
	City Owned Street Lights - Damaged Equip	-	$ 8,000	8,000	8,000	8,000	8,000
	Total	$ -	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000
6235	**CONSULTANT SERVICES**						
	LED Street Light Pilot Study - Flagstaff Ave	-	$ 3,500	3,500	-	-	-
	Total	$ -	$ 3,500	3,500	-	-	-
6249	**OTHER CONTRACTUAL SERVICES**						
	Gopher State One Call Locates City-owned	-	$ 1,000	1,000	1,200	1,200	1,200
	Electrician - Repair Damaged City-owned Lights	-	$ 5,000	5,000	5,000	5,000	5,000
	Total	$ -	$ 6,000	6,000	6,200	6,200	6,200
6255	**UTILITIES - ELECTRIC**						
	Dakota Electric and Xcel Energy - O&M Lights	-	$ 360,500	371,315	375,000	375,000	375,000
	Operation and Maint of Street Lights Transferred from 5305	-					
	Electric for Davits on County Signals			4,000	4,000	4,000	4,000
	Total	$ -	$ 360,500	$ 375,315	$ 379,000	$ 379,000	$ 379,000
6311	**INSURANCE**						
	Street Lights (from 5305)	-	$ 1,800	1,800	1,800	1,800	1,800
	Total	$ -	$ 1,800	$ 1,800	$ 1,800	$ 1,800	$ 1,800
6735	**CAPITAL OUTLAY - OTHER IMP**						
	LED Street Light Pilot Study - Flagstaff Ave *by City Council May 27, 2010*	-	$ 4,000	4,000	-	-	-
	Total	$ -	$ 4,000	4,000	-	-	-
	TOTAL EXPENSES	$ -	$ 390,800	$ 405,615	$ 402,000	$ 402,000	$ 402,000

COMPANY	DEPARTMENT	BUSINESS UNIT	ACTIVITY
5600	60	5605	**CEMETERY** Public Works

DESCRIPTION OF ACTIVITY

The Cemetery Fund provides for the operation and maintenance of Lebanon Cemetery located at the intersection of Pilot Knob Road and 150th Street (County Road 42). The City of Apple Valley acquired the 10 acre cemetery in 1998 to ensure the continued operation and general upkeep of the property. Lebanon Cemetery has space for an additional 8,000 burials based on existing vacant land and plans for minor expansion of two acres along Embry Path to provide a main entrance removed from the County Road system.

SERVICE CATEGORIES

Management and operations of the Lebanon Cemetery is provided by Public Works Department staff using city-owned equipment and contractual services from private companies. The following services are provided within this division.

1. **Cemetery Management and Lot Sales**
   - Provide sales of cemetery lots and cremation niches
   - Assist customers with interment service arrangements
   - Manage interment records in accordance with State requirements and industry standards

2. **Interment Services**
   - Provide interments within columbarium structures and cremation boulders
   - Excavate traditional graves through contract with a private excavation contractor
   - Excavate cremation graves by City staff using city-owned equipment
   - Restore lawn turf for interment sites

3. **Maintenance of Grounds**
   - Provide turf mowing and trimming through contract with a commercial lawn maintenance company
   - Repair and maintain lawn sod, trees and landscaping throughout the cemetery grounds
   - Repair and maintain internal driveways, parking lots, boundary fence, entrance monuments, street lights, and plow snow during the winter season

MAJOR OBJECTIVES FOR 2012

In 2011, the Cemetery Advisory Committee completed the process of updating the Lebanon Cemetery Master Plan. The updated master plan serves as a guide for the development of the cemetery, expansion of interment options, and future landscape improvements for the site. The Cemetery Advisory Committee will continue to guide future capital improvements based on the master plan and seek opportunities to acquire the expansion land extending to the future extension of Embry Path.

IMPACT MEASURES / PERFORMANCE INDICATORS

Item	Actual 2008	Actual 2009	Actual 2010	Estimated 2011	Projected 2012
Lot / Niche Sales – Resident	36	37	36	41	41
Lot / Niche Sales – Non Resident	23	13	8	15	15
Lot / Niche Sales Total	59	50	44	54	54
Number of Burials	40	32	36	42	42

	Regular Status Personnel Schedule –FTE's			
Position Title	Adopted 2009	Adopted 2010	Adopted 2011	Proposed 2012
None – See Public Works	0	0	0	0

	Temporary Status Personnel Schedule			
Position Title	Adopted 2008	Adopted 2009	Adopted 2011	Proposed 2012
None	0	0	0	0

Summary Budget
Department 60 Cemetery

	2009 Adopted	2009 Actual	2010 Adopted	2010 Actual	2011 Adopted	2012 Proposed
Revenue:						
Sales	88,200	95,320	88,200	89,695	88,200	88,200
Other Revenues	2,000	2,460	2,000	25	2,000	2,000
Investment Earnings	10,000	12,123	9,400	9,649	10,000	10,500
	100,200	109,903	99,600	99,369	100,200	100,700
Expenditures:						
Salaries & Wages	1,300	504	1,313	819	1,313	1,328
Emp. Benefits	181	69	195	934	195	242
Supplies	7,655	5,352	13,005	1,543	13,005	6,155
Contractual Serv.	33,300	28,857	32,825	34,467	32,825	32,010
Utilities	940	710	850	765	850	2,065
Repairs & Maint.	300	-	300	-	300	325
Training/Travel/Dues	1,050	1,265	1,175	1,026	1,175	1,310
Other Exp.	16,725	6,384	15,305	5,291	15,305	10,455
Depreciation	-	13,377	13,500	14,640	13,500	14,700
Capital outlay	-	-	18,200		18,200	4,500
Total	61,451	56,518	96,668	59,485	96,668	73,090

City of Apple Valley
Budget Summary
2012 Budget
60 - CEMETERY

Object Account	2009 Actual	2010 Actual	2011 Council Adopted	2011 Orig. Budget as Amended	2011 Current Amended	6/30/11 YTD Actual	2012 Department Proposed	2012 Admin Recommended	2012 Council Adopted
6113 - OVERTIME-REGULAR EMPLOYEES	504	819	1,300	1,300	1,300	571	1,300	1,300	1,300
6123 - SALARY-OTHER			13	13	13		28	28	28
6105 - SALARIES AND WAGES	**504**	**819**	**1,313**	**1,313**	**1,313**	**571**	**1,328**	**1,328**	**1,328**
6138 - MEDICARE	7	11	19	19	19	8	19	19	19
6139 - FICA	29	47	81	81	81	32	82	82	82
6141 - PENSIONS-PERA	34	57	95	95	95	41	96	96	96
6142 - WORKERS COMPENSATION						18	45	45	45
6125 - EMPLOYEE BENEFITS	**69**	**116**	**195**	**195**	**195**	**99**	**242**	**242**	**242**
6100 - TOTAL PERSONAL SERVICES	**573**	**934**	**1,508**	**1,508**	**1,508**	**670**	**1,570**	**1,570**	**1,570**
6210 - OFFICE SUPPLIES	23	64				0			
6211 - SMALL TOOLS & EQUIPMENT	221	38	900	900	900	29	300	300	300
6229 - GENERAL SUPPLIES	3,574	1,440	5,855	12,105	12,105	830	5,855	5,855	5,855
6229 - GENERAL SUPPLIES	1,533	0				150			
6205 - SUPPLIES	**5,352**	**1,543**	**6,755**	**13,005**	**13,005**	**1,009**	**6,155**	**6,155**	**6,155**
6235 - CONSULTANT SERVICES	6,718	12,183	3,000	3,000	3,000	518	1,800	1,800	1,800
6239 - PRINTING/PUBLISHING	312	0	325	325	325	0	275	275	275
6240 - CLEANING SERVICE/GARBAGE	59	0				0			
6249 - OTHER CONTRACTUAL SERVICES	21,768	22,285	29,500	29,500	29,500	4,127	29,935	29,935	29,935
6230 - CONTRACTUAL SERVICES	**28,857**	**34,467**	**32,825**	**32,825**	**32,825**	**4,645**	**32,010**	**32,010**	**32,010**
6255 - UTILITIES-ELECTRIC	710	765	700	700	700	339	965	965	965
6257 - UTILITIES-PROPANE/WATER/SEWER			150	150	150		1,100	1,100	1,100
6250 - UTILITIES	**710**	**765**	**850**	**850**	**850**	**339**	**2,065**	**2,065**	**2,065**
6265 - REPAIRS-EQUIPMENT	0	0	300	300	300	0	325	325	325
6269 - REPAIRS-OTHER						0			
6260 - REPAIRS AND MAINTENA	**0**	**0**	**300**	**300**	**300**	**0**	**325**	**325**	**325**
6275 - SCHOOLS/CONFERENCES/EXP LOCAL	0	0	100	100	100	0	100	100	100
6276 - SCHOOLS/CONFERENCES/EXP OTHER	825	744	850	850	850	0	850	850	850
6277 - MILEAGE/AUTO ALLOWANCE	40	34	100	100	100	0	235	235	235
6280 - DUES & SUBSCRIPTIONS	400	248	125	125	125	234	125	125	125
6270 - TRAINING/TRAVEL/DUES	**1,265**	**1,026**	**1,175**	**1,175**	**1,175**	**234**	**1,310**	**1,310**	**1,310**
6200 - TOTAL OPERATING COSTS	**36,183**	**37,802**	**41,905**	**48,155**	**48,155**	**6,227**	**41,865**	**41,865**	**41,865**
6310 - RENTAL EXPENSE	230	35	0	0	0	0			
6324 - CREMATION VAULTS	720	919	1,440	1,440	1,440	0	1,440	1,440	1,440
6325 - COLUMBARIUM	688	1,979	3,150	3,150	3,150	554	3,375	3,375	3,375
6326 - CREMATION BOULDER	4,772	2,357	10,715	10,715	10,715	0	5,640	5,640	5,640
6333 - GENERAL-CASH DISCOUNTS	-19	0				0			
6333 - GENERAL-CASH DISCOUNTS	-7	0				0			
6300 - TOTAL OTHER EXPENDITURES	**6,384**	**5,291**	**15,305**	**15,305**	**15,305**	**554**	**10,455**	**10,455**	**10,455**
6610 - DEPRECIATION	13,377	14,640	13,500	13,500	13,500	7,320	14,700	14,700	14,700
6600 - TOTAL DEPRECIATION	**13,377**	**14,640**	**13,500**	**13,500**	**13,500**	**7,320**	**14,700**	**14,700**	**14,700**
6740 - CAPITAL OUTLAY-MACH/EQ/OTHER	0	10,202	24,450	18,200	18,200	0	4,500	4,500	4,500
6700 - TOTAL CAPITAL OUTLAY	**0**	**10,202**	**24,450**	**18,200**	**18,200**	**0**	**4,500**	**4,500**	**4,500**
6001 - EXPENDITURES	**56,517**	**68,868**	**96,668**	**96,668**	**96,668**	**14,771**	**73,090**	**73,090**	**73,090**
7110 - TRANSFER TO OTHER FUNDS	16,187	0				0			
7100 - TOTAL TRANSFERS	**16,187**	**0**				**0**			
	72,704	**68,868**	**96,668**	**96,668**	**96,668**	**14,771**	**73,090**	**73,090**	**73,090**

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 60: CEMETERY - 5605
Public Works Department

COMPANY 5600: CEMETERY FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN REC	2012 COUNCIL ADOPTED
	SALARIES						
6110	Regular Employees						
6113	Overtime - Regular	1,300	1,300	1,300	1,300	1,300	1,300
6114	Overtime - Temp						
6123	Salaries - Other		13	13	28	28	28
6138	Medicare	19	19	19	19	19	19
6139	FICA	81	81	81	82	82	82
6141	Pension - PERA	91	95	95	96	96	96
6142	Worker's Compensation	-	-	-	45	45	45
6144	Long-term Disability Insurance	-	-	-	-	-	-
6145	Hospital & Life Insurance	-	-	-	-	-	-
	Total	1,491	1,508	1,508	1,570	1,570	1,570
6211	**SMALL TOOL & EQUIPMENT**						
	Hand Tools	300	300	300	300	300	300
	24" Auger for Cremation Burials		600	600	-	-	-
	Total	300	900	900	300	300	300
6229	**GENERAL SUPPLIES**						
	Tree/Shrub/Annual Flower Replacement	3,355	3,355	3,000	3,355	3,355	3,355
	Pulverized Dirt	500	500	500	500	500	500
	Seed	500	500	500	500	500	500
	Flags, Carpet, Wood, etc.	1,000	1,000	1,000	1,000	1,000	1,000
	Hydroseed Supplies	500	500	500	500	500	500
	Plant Trees 25 @ $250		6,250	6,250	-	-	-
	Total	5,855	12,105	11,750	5,855	5,855	5,855
6235	**CONSULTANT SERVICES**						
	General Engineering & Design	3,000	3,000	3,000	1,800	1,800	1,800
	Master Plan Update	11,000	-	-	-	-	-
	Total	14,000	3,000	3,000	1,800	1,800	1,800
6239	**PRINTING/PUBLISHING**						
	News Ads, Brochures, Deeds, etc.	275	275	275	275	275	275
	Master Plan	50	50	50	-	-	-
	Total	325	325	325	275	275	275
6249	**OTHER CONTRACTUAL SERVICES**						
	Grave Digging 15 @ $450 & 15 @ $550	15,000	13,500	13,500	13,500	13,500	13,500
	Lawn Service	12,000	13,000	16,435	16,435	16,435	16,435
	Weed Control and Fertilizer	3,000	3,000	-	-	-	-
	Total	30,000	29,500	29,935	29,935	29,935	29,935
6255	**UTILITIES - ELECTRIC**						
	Lighting	700	700	700	700	700	700
	Irrigation	-	-	-	265	265	265
	Total	700	700	700	965	965	965
6257	**UTILITIES - OTHER**						
	LP for Thawing Ground	150	150	50	150	150	150
	Water for Irrigation	-	-	-	950	950	950
	Total	150	150	50	1,100	1,100	1,100
6265	**REPAIRS - EQUIPMENT**						
	Fencing, Lights, Misc.	300	300	325	325	325	325
	Total	300	300	325	325	325	325

CITY OF APPLE VALLEY
2012 BUDGET
ACCOUNT DETAIL

DEPT 60: CEMETERY - 5605
Public Works Department

COMPANY 5600: CEMETERY FUND

JDE ACC'T	DESCRIPTION	2010 COUNCIL ADOPTED	2011 COUNCIL ADOPTED	2011 YEAR END PROJECTED	2012 DEPT PROP	2012 ADMIN REC	2012 COUNCIL ADOPTED
6275	**SCHOOL/CONF/EXP - LOCAL**						
	General Training	100	100	100	100	100	100
	MAC Conference (2 @ $250)	500	-	-	-	-	-
	Total	600	100	100	100	100	100
6276	**SCHOOL/CONF/EXP - OTHER**						
	MAC Conference	-	850	850	850	850	850
	Total	-	850	850	850	850	850
6277	**MILEAGE/AUTO ALLOWANCE**						
	MAC Conference	200	100	350	200	200	200
	Other	-	-	35	35	35	35
	Total	200	100	385	235	235	235
6280	**DUES & SUBSCRIPTIONS**						
	MN Association of Cemeteries	125	125	125	125	125	125
	Total	125	125	125	125	125	125
6324	**CREMATION VAULTS**						
	(18 x $80)	1,440	1,440	1,440	1,440	1,440	1,440
	Total	1,440	1,440	1,440	1,440	1,440	1,440
6325	**COLUMBARIUM**						
	Niche Plaques	3,150	3,150	2,000	2,100	2,100	2,100
	Vases	1,275	1,275	1,275	1,275	1,275	1,275
	Total	3,150	3,150	2,000	3,375	3,375	3,375
6326	**CREMATION ROCKS**						
	Individual	2,775	2,775	1,000	-	-	-
	Companion	3,600	3,600	1,200	1,300	1,300	1,300
	Scrolls	2,880	2,880	1,600	2,880	2,880	2,880
	Emblems	600	600	600	600	600	600
	Portraits	860	860	430	860	860	860
	Total	10,715	10,715	4,830	5,640	5,640	5,640
6610	**DEPRECIATION**						
		-	13,500	13,500	14,700	14,700	14,700
	Total	-	13,500	13,500	14,700	14,700	14,700
6740	**CAPITAL OUTLAY - OTHER ITEMS**						
	Crack Seal/Seal Coat	7,000	-	-	-	-	-
	Parking Area Plantings	4,500	-	-	4,500	4,500	4,500
	Rescheduled from 2010 to 2012						
	Irrigation (postponed project from 2010)	8,000	7,000	7,000	-	-	-
	4 Benches - Columb & Parking Areas	4,000	-	-	-	-	-
	Concrete Boulder Area - Walkway	-	1,200	1,200			
	Concrete Walkway between Addn 11&10	-	10,000	10,000			
	Total	23,500	18,200	18,200	4,500	4,500	4,500
	Total Net of Personnel	91,360	95,160	88,415	71,520	71,520	71,520
	TOTAL EXPENSES	$ 92,851	$ 96,668	$ 89,923	$ 73,090	$ 73,090	$ 73,090

Apple Valley

Notes:

This page left intentionally blank

2 Vision for Apple Valley

The qualities and characteristics desired for the City of Apple Valley by the year 2030 are expressed in this Vision Statement. The Comprehensive Plan is the blueprint to achieve that future vision. The Vision Statement blends the qualities of today with the aspirations of tomorrow. In times of change or conflict, the Vision Statement serves as a compass, pointing the way to a common direction and values.

Not all aspects of this vision statement pertain directly to the Comprehensive Plan. In this light, achieving this vision cannot be the sole responsibility of city government. The community must take ownership of this vision. By owning the vision for Apple Valley, people will take pride in their community and bring commitment to taking the steps required to achieve this vision.

The vision for the future of Apple Valley is described as a series of *keys*. Each of these keys works together to create, maintain and enhance the community. These keys describe both what Apple Valley is today and what it aspires to become in the future. The numbers associated with each key serve as a means of identification and not as a ranking of priority or importance.

Key 1 - Sustainable

Apple Valley is a place with outstanding quality of life. We wisely use the natural, economic, and human resources needed to continue this quality of life. We seek to provide the resources required to maintain and enhance the quality of life for future generations. We plan our community in ways that sustain the clean water and air that are essential elements of the quality of life in Apple Valley. In doing so, Apple Valley aspires to be sustainable.

Key 2 – Livable

Apple Valley is a great place to live. We build neighborhoods of enduring quality and character. They are active, healthy and safe places. Tree lined, well maintained streets increase the beauty and comfort of our neighborhoods. Sidewalks and parks provide places to meet our neighbors. The places we live are well connected to parks, schools, shopping and employment. Apple Valley offers choices in housing that allow people in all stages of their life to make a home in our community. Apple Valley is an affordable place to live. We encourage residents to be connected with their neighbors and engaged in community life with a commitment to volunteerism. We promote pride in property that results in actions that enhance the quality, integrity and value of existing neighborhoods. We are committed to maintaining and enhancing the future quality of life in Apple Valley.

Key 3 – Business Oriented

Apple Valley is a magnet for businesses. We provide an excellent location, strong regional transportation connections, a skilled work force, and a strong market place. We work with the Chamber of Commerce and other business organizations to actively attract and retain businesses to achieve the vision for Apple Valley, while remaining committed to our traditional high standards of quality. We seek an expanding array of jobs, goods, services and entertainment that meet the needs of our residents. We encourage businesses and their employees to play an active role in community life.

Key 4 - Employment Focused

Apple Valley offers the locations, the work force and the technological infrastructure that create more opportunities for people to live and work in Apple Valley. Increasing local jobs helps to take trips off of regional highways, reduces fuel consumption, and lower air pollution from automobiles. Short commutes give people more time to spend with family and in the community. Particular attention is given to growing jobs with incomes capable of sustaining a family. Apple Valley's location provides excellent access to employment centers in Minneapolis, Saint Paul and southern suburbs. A variety of regional highways, quality transit systems and proximity to the Twin Cities International Airport give access to jobs throughout the region and the world. We play an active role in the region to ensure that current and future transportation systems continue to provide Apple Valley residents with access, choice and flexibility.

Key 5 – Safe

Apple Valley maintains a strong commitment to safety in all places, at every hour of the day. Through excellent police, fire and medical response services, our citizens feel safe knowing that help is only minutes away. We are committed to maintaining high service standards by adding resources as the community grows and changes. The commitment to safety extends to our residents. Apple Valley is a place where we care for our neighbors.

Key 6 – Play and Preserve

Parks are an integral part of the fabric of our community. Every home has walkable access to a city park. Parks provide places for us to play and to gather with our neighbors. Parks help to preserve the natural environment of Apple Valley. Apple Valley parks are not seen as individual entities, but part of a broader, inter-connected system. This system includes the Minnesota Zoo, Lebanon Hills Regional Park and local schools. We provide a wide range of parks and recreational facilities with the ability to adapt to the changing needs of the population. We are committed to providing the resources to maintain and improve Apple Valley parks. The City works collaboratively with ISD 196, ISD 191, Dakota County, local athletic associations and other groups to meet shared park and recreation needs and make best use of our resources.

Key 7 – Healthy and Active

Apple Valley's policies are designed to make it the model of a healthy, active and safe community. A comprehensive system of sidewalks, trails and bike lanes connects neighborhoods, jobs, schools, and other destinations as an integral part of our transportation system. We offer a wide range of formal and informal recreation facilities that adapt to the changing needs of the population. Food, health care and other essential goods and services are readily accessible to all Apple Valley residents. We plan our community in ways that sustain the clean water and air that are essential elements of the quality of life in Apple Valley. Through stormwater management, pollution prevention practices and natural resources protection, we will continue to protect and sustain our environment. Through sustainable design and development, we are more efficient users of our resources.

Key 8 - Accessible

The ability to move safely and efficiently within Apple Valley and the region is essential. Apple Valley supports a multi-faceted transportation system that can accommodate automobiles, mass transit, bicycles and pedestrians. Apple Valley should be a place of "great streets". A great street extends beyond the street surface to the sidewalks and landscaping in the adjacent right-of-way. A great street provides for the safe and efficient movement of vehicles while encouraging travel by bicycle and foot. A great street supports and enhances land use. A great street adds to the quality of life and identity of Apple Valley. The street system should be designed to avoid unintended traffic patterns and volumes.

Key 9 - Successful Downtown

Apple Valley seeks a unique, identifiable and successful "downtown" area. We face this aspect of the vision with realism. Downtown Apple Valley will not be a singular place, but a collection of strongly connected destinations that serve and enhance the community. The core of the downtown area is the four quadrants of the Cedar Avenue/County Road 42 intersection, creating a setting different from the "traditional" downtown area. The scope of downtown Apple Valley continues to evolve in form, use and density and has expanded to include Central Village, the Transit Station and Fischer Marketplace. The downtown area will be first and foremost a place of commerce. It is the location of the goods and services needed by Apple Valley residents. We envision a downtown area that includes a growing mixture of places to shop, work, live, and play. It must continue to be the civic core of the community. While businesses require safe and convenient access by car, the downtown should be designed to allow people to reach it and move within it on foot or bicycle.

Key 10 - Learning

The quality of life in Apple Valley is inextricably linked to the quality of educational opportunities. Educating our children remains our highest priority. Schools are not only places to learn, but they are focal points of community life. Learning does not begin with kindergarten nor end with high school. It is a life long activity. We seek a future with increasing opportunities for continuing education located in Apple Valley. We work in strong partnership with Independent School District 196, Independent School District 191 , Dakota County Technical College, St. Mary's University and other educators to achieve this vision.

Key 11 – Service

City government provides the services, infrastructure and land use controls that touch every aspect of this vision. While city government is not solely responsible for the vision, the vision cannot be realized without its leadership and stewardship. Quality leadership and excellent staff should be continued hallmarks of Apple Valley. City government should be responsive to community needs, holding firmly to community standards while retaining the flexibility to seize opportunities. The City is a partner with businesses. City government sets high standards for its financial stewardship, making investments that pay dividends in quality of life and affordability. The quality of city government ultimately lies in the hands of our residents. We must care enough to become informed and involved. Governance in Apple Valley encourages and facilitates public involvement.

This page is intentionally blank